



**HELP
WANTED**

Metro Detroit JOB SEARCH™

FREE!

FEBRUARY 7, 2003

A 21st Century Newspapers, Inc. Publication

Find a better career in your own backyard.



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Finding a better
career in your own
backyard has never
been easier.

**ADVERTISERS
Call today!**

**East Side: (586) 783-0274
West Side: (248) 745-4722**



AUTO DEALER

Oakland County GM Dealer
has an immediate opening for
a CASHIER. This person should
be friendly and enjoy working
with people.

We offer:

- Competitive Compensation Program
- Full Benefit Package
- 401 (k) Retirement Plan
- Paid Vacations
- Paid Holidays
- No Weekends

We are a family-oriented,
customer focused company
with a friendly work
environment. If you are
interested in joining our staff.
Please call Linda Blaylock at
(248) 643-8000 for an
interview appointment.

**MIKE SAVOIE CHEVROLET
TROY MOTOR MALL**

POSTAL JOBS
\$9.04 - \$14.21 +
Benefits
No Experience
For INFO
Call 1-800-495-5514
Ext. 3584
8 a.m.-9 p.m. • 7 Days
Avail. varies

AUTO TECHNICIAN
Saturn of Southfield is currently hiring
for a full-time full line Service
Technician. Must have State
Certification, GM background a plus.
Competitive wages & benefits.
Great environment to work.
**Contact Mike Williams at:
Saturn of Southfield
(248) 354-6001**

ESTIMATOR
With content
restoration
experience.
Established Co.
send resume to
PO Box 718,
Dearborn Heights,
MI 48127

RESTAURANT MANAGEMENT

Expanding Burger King franchise in Macomb County is seeking
qualified individuals for the following:

- ☐ Shift Supervisors (Full & Part Time Positions)
- ☐ Assistant Managers
- ☐ Restaurant Managers
- ☐ General Manager

Candidates must possess good leadership qualities & have a
strong desire to achieve.
In addition to a competitive salary, a comprehensive benefits
package is provided.



Send or fax resume to: Burger King, PO Box 2085
Riverview, MI 48192
Fax 734-284-1511
or apply in person at the following Burger King locations:
Gratiot at 16 Mi, Groesbeck at 15 Mi, Clinton Twp.

TO ADVERTISE

East Side: 586-783-0274 • West Side: 248-745-4722



DRIVERS NEEDED

Environmental service company looking for full time drivers having a BX or above.

248-546-6100

2648745-0207

SEEKING HELP

T.T.I. is seeking caring individuals to work w/children w/mental disabilities directly in their home in Oakland and Macomb Counties.

Help change the life of a child.

You must be at least 18 w/HS diploma/GED, reliable transportation w/insurance, and a valid MI driver's license.

For more information, please call (248) 288-9563 or e-mail us at jobs@trainingandtreatment.org

LEGAL SECRETARY

Experienced & professional estate planning & corporate legal secretary with complex word processing skills in Word Perfect & Word sought by Bloomfield Hills law firm.

Respond to Office Manager, Hertz, Schram & Saretsky, P.C., 1760 S. Telegraph Rd., Ste. 300, Bloomfield Hills, MI 48302 or by fax 248-335-3346

TECHNICIANS

Experienced and Certified



Excellent Work Environment

Call for confidential interview

248-519-9569 Dawn

or 248-519-9780 Mark

SUBURBAN IMPORT CENTER
Troy Motor Mall

2650541-0207

OWNER OPERATORS
WE HAVE FRIGHT NO CANADA OR NYC NO HAZMAT 3000/3500 AVG. WEEKLY 100% NO TOUCH NON-AUTOMOTIVE

Call for details
1-800-633-0733



CLERICAL/CASHIER

Cadillac dealer has opening for service dept./cashier/clerical. Must have typing skills and be able to communicate well with customers.

Call Ken Vogt, Audette Cadillac 248-851-7200

AUTO DEALER TECHS

Cadillac dealer accepting applications for lic. & experienced Gm techs. Cadillac background a plus. Good pay plan & benefits package. Contact Ken Vogt, Audette Cadillac, **248-851-7200**



SERVICE ADVISOR

5-Star Chrysler Jeep dealer looking for highly motivated individual to join our award winning Service Team!

Must have excellent customer satisfaction and sales skills.

We offer: excellent pay plan, 5-day work week, no weekends, full benefits, 401(k) & demo program. Apply at:

Village Chrysler Jeep
31200 Woodward Ave.
Royal Oak
ask for Kyle or John Roz

JEWELER

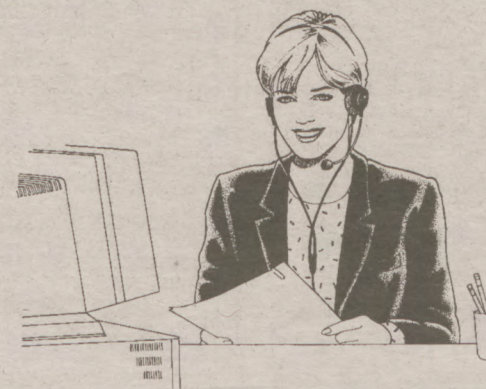
Premier jewelry store

N. Oakland County seeks

highly experienced diamond setter.

Excellent salary, profit sharing & medical insurance for the right person.

Call
Mr. Brown at
248-623-9422



APPOINTMENT SETTERS

Full time, positive attitude, professional atmosphere.

\$9.00 per hour plus bonuses

Call:

between

8:30 a.m.-10:30 a.m. only

(586) 939-3325

2650540-0207



RN's

Full-time, for small skilled nursing facility in Oakland County. Call Susan or Teri at (248) 360-4443; or FAX resume to: (248) 366-6469

HVAC SERVICE Technician

Immediate placement for ambitious, goal-oriented professional. Must have minimum 2 years experience.

- Competitive Wage
- Full Benefits
- 401k Plus

Fax resume to:

248-608-8945 or
Call 248-651-4662

MEDICAL RECEPTIONIST

Fast-paced ophthalmology group in Royal Oak is searching for the right individual for our M-F front desk position. Prefer medical office experience, but will train an outgoing, friendly person who has general office experience. Benefit program & 401k available. Fax resume to:

Kathy Trondle
248-288-5644

ARE YOU READY...

TO EARN WHAT YOU ARE WORTH?

Perfect for single parents, re-entry career people and others.
NEVER WORRY ABOUT A LAY OFF...

And we will even **PAY YOU** during your training.

The opportunity for success is greater than ever right now at Gardner-White Furniture for
SALES ASSOCIATES.

Ms. R. – hired March 2001 as Salesperson, 20 years old, prior employment – bartender and waitress, then bookkeeper. Promoted Dec. 2001 to Assistant Manager, Promoted April 2002 to Store Manager!



BILL BONDS

A SUCCESSFUL FUTURE IS A PHONE CALL AWAY!

PLUS THESE GREAT BENEFITS

- FULL COMPANY PAID MEDICAL BENEFITS FOR YOU AND YOUR FAMILY
- Dental / Vision Disability
- 401K Benefits
- Paid Vacations
- Paid Training
- Furniture Discounts
- COMMISSIONS PAID WEEKLY!

GARDNER-WHITE

FURNITURE

4945 Dixie Hwy. • WATERFORD • 248-674-8990

ASK FOR MOE OR PAM

Drug testing and background check required.

RN \$24.00
LPN \$20.50

Full-time
Afternoon Shifts.

Apply in person at

Bortz Health Care on
Green Lake, 6470
Alden Dr., West
Bloomfield
Phone 248-363-4121
Fax 248-363-5657

OUTSIDE SALES

BASE SALARY \$680/Week

- Work no nights/no weekends
- Health Insurance
- No Prospecting
- All preset appointments daily
- Great work environment
- Bonus up to another \$460/week

Call 8am - 10am

586-939-3810





FLORIST

Full/part time
or seasonal.
Apply 9am, M-F
6677 Orchard Lk. Rd.,
W. Bloomfield

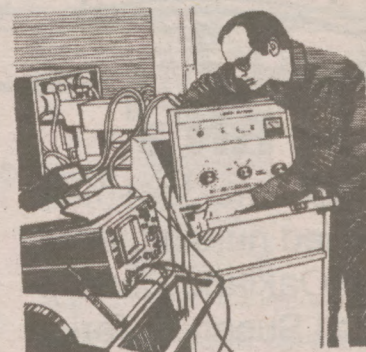
MAINTENANCE

A professional skilled,
full-time person
w/reliable
transportation needed
in Pontiac area.
Full benefits, neg. pay.
FAX resume to:
(248) 335-4439



FURNITURE REPAIR

We are expanding our
business. If you have
complete knowledge of all
aspects of furniture repair,
and 2 years of road service
or in-shop experience, you
may qualify to join our
topnotch service team. Those
who qualify will receive
excellent rewards and
benefits. We hire the best. If
you think that describes you,
apply at: **Art Van Furniture**
Customer Service Bldg.,
6440 E. 14 Mile Road,
Warren, MI 48092



QUALITY CONTROL

PERSON needed for
small to medium size
dies for metal stamping
facility. Must have
experience QS 9000.

Days, excellent benefits.

CLASSIFIED DEPT.

JP4564,

**100 Macomb Daily Drive,
Mt. Clemens, MI 48043**

2652113-0207

HOUSEKEEPER

2 days/week, for small
skilled nursing facility
in Oakland County.

Call Vicki at
248-360-4443;
or FAX resume:
248-366-6469

DIRECT CARE WORKERS

Waterford area. HS
diploma or GED; 18
yrs. of age; valid
driver's license in good
standing. Benefits,
competitive wage
available.
Call **248-683-4745**

SYLVAN LEARNING CENTER

the world's leading provider of
supplemental education, seeks high energy,
goal oriented individuals for unique part
time positions. Are you passionate about
teaching children to learn? Then you are
what we are looking for.

**Part-time
Afternoon Teachers**
Afternoons and evenings 3 p.m.-7 p.m.
Saturdays from 9 a.m.-12 p.m.

Requirements:
Teaching certificate

We have two centers looking for teachers:

ST. CLAIR SHORES
26701 Little Mack
St. Clair Shores, MI 48081
Fax: (586) 541-1100

Email: — sylvanlearning@mcleodusa.net

GROSSE POINTE FARMS
93 Kercheval Ave.
Grosse Pointe Farms, MI 48236

Fax resume to:
(313) 640-7707
Email: — sylvnlrng@aol.com



**SYLVAN
LEARNING CENTER**

Success is learned. 2652112-0207

VETERINARY HOSPITAL

Seeks
KENNEL HELP

Apply in person,
**7000 Highland
Rd.
Waterford**

TOOL & DIE REPAIR



Tier 1 supplier for the auto
industry is seeking an exp'd die
repair person for 2nd shift. Exp
in deep drawn extrusion prog
dies. Die build exp a plus. A
self-motivated person with a
strong background of
troubleshooting is a must. We
offer a great wage/benefit
package. Mail resume to:

**16711 13 Mile Rd
Fraser MI 48026**

2650534-0207

DIE SETTER

*For Automotive Metal
Stamping Company*

- Minimum 3 years experience with
prog. dies, SESCO roll feeds, PLCs,
Gemcos and air feeds
- Excellent wage and benefit package
for qualified applicant
- 2nd Shift

Mail resume to:

**16711 13 Mile Rd.
Fraser, MI 48026**

2650535-0207

OFFICE MANAGER
A S/8 & T/C professionally skilled, full-time person w/reliable transportation for a 161 apt. community in the Pontiac area. Full benefits, neg. pay. FAX resume to : 248-335-4439

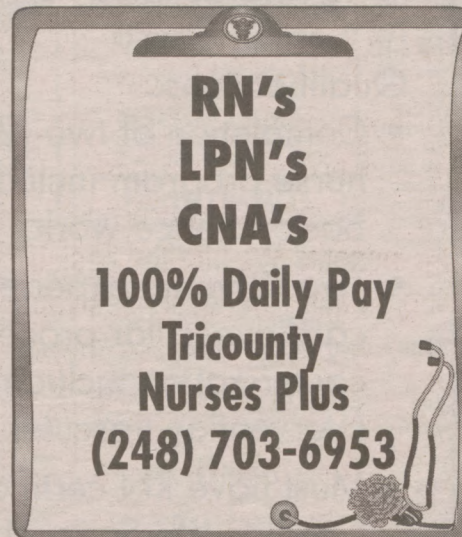


EXECUTIVE LEGAL ASSISTANT/SECRETARY
Needed immediately for busy attorney. Full-time. Minimum two years experience with corporate litigation. Familiar with local courts. WordPerfect and Internet skills necessary. Permanent position with excellent salary & benefits. Send resume to: PO. Box 4581 Troy, MI 48099-4581

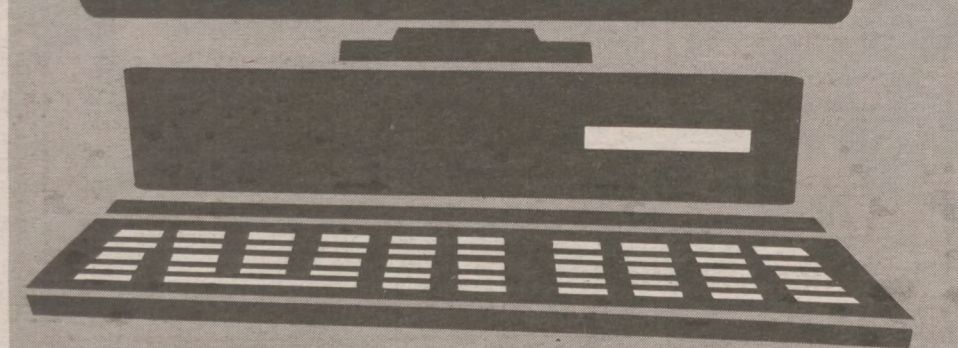
MASTERS GREEN
HAS IMMEDIATE opening for aggressive Salespeople. BASE pay + COMMISSION. Paid HEALTH INSURANCE, 401k & AND OPPORTUNITY TO ADVANCE. CLEAN, FUN ATMOSPHERE 586-795-3310



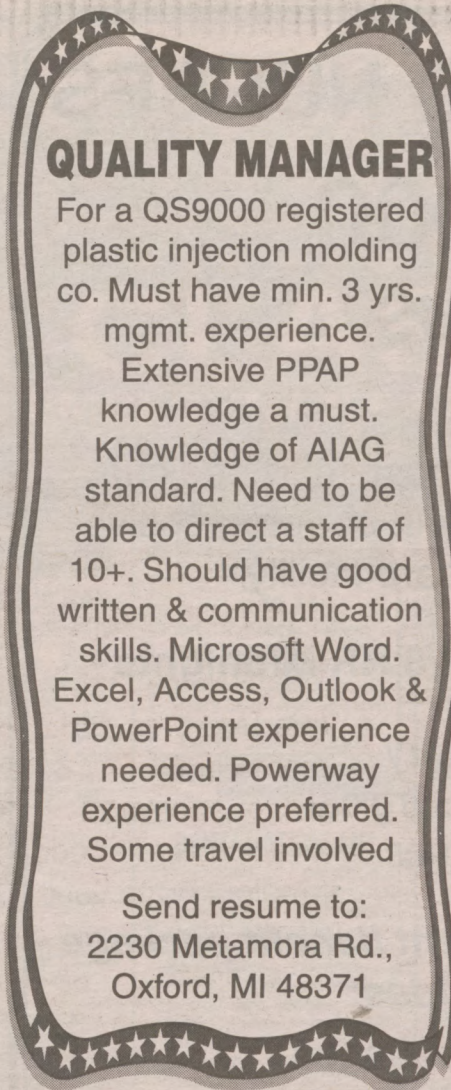
RN's LPN's CNA's
100% Daily Pay Tricounty Nurses Plus (248) 703-6953



GENERAL OFFICE
Clerical/data entry. Full time for very busy Troy general contractor specializing in disaster repair. Excellent telephone skills, good grammar, & the ability to deal with the public. Flexible, organized, detail oriented, personable, & dependable. Professional appearance, various office duties, benefits. Send resume & salary requirements to
The Oakland Press
48 W. Huron Box 2096
Pontiac, MI 48342



QUALITY MANAGER
For a QS9000 registered plastic injection molding co. Must have min. 3 yrs. mgmt. experience. Extensive PPAP knowledge a must. Knowledge of AIAG standard. Need to be able to direct a staff of 10+. Should have good written & communication skills. Microsoft Word. Excel, Access, Outlook & PowerPoint experience needed. Powerway experience preferred. Some travel involved
Send resume to:
2230 Metamora Rd.,
Oxford, MI 48371



Landscape/Nursery
SALES
Shemin Nurseries, Inc. has the following openings in our Pontiac & Novi horticulture centers for motivated individuals in servicing landscape professionals
COUNTER SALES/ SERVICE
This person will be assisting walk-in customers with product selection & pricing and responsible for maintaining a clean, well merchandised & stocked warehouse/showroom floor.
TELEPHONE SALES/ SERVICE
Candidate will accept incoming calls, providing fundamental business and product information including availability while increasing sales through product cross-selling, add-on and up selling.
Candidates for both positions must have excellent verbal communication skills, previous green industry experience and the ability to be flexible with responsibilities: inside a wholesale environment. We offer competitive wages, benefits & excellent opportunities for growth. Apply or send resume to corporate at:
Shemin Nurseries, Inc.
42 Old Ridgebury Road
Danbury, CT 06810
FAX: (203) 207-5060
or e-mail: hobel@shemin.net

PRIVATE DUTY
Experienced HHA/CNA: part-time, dependable, exc. wage. Commerce area.
(248) 366-9460




MANAGER
For Landscape supply retail store experience necessary. Pay based on experience level. Benefits include: insurance, 401(k), holiday & vacation pay. Call to schedule interview: (586) 752-7008.



Welder Fitter Layout Truck Driver
Apply in person at: 2800 Alliance Drive in Waterford; or send resume to: P.O. Box 300888, Waterford, MI 48343. EOE

WELDER
With pipe experience wanted for shop fabrication. Call 248-549-8404 7am - 3:30 pm



REGISTERED NURSES

**\$10,000
BONUS**

North Oakland Medical Centers,
Oakland County's first hospital is seeking
well trained staff to work in our progressive
371 bed acute care facility.

Openings for - 12 HR/8 HR Midnights

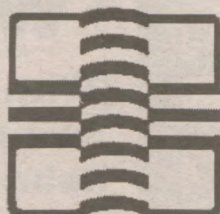
- Telemetry
- Medical / Surgical
- Pediatrics

NOMC offers an excellent benefit package that includes:

- Competitive Wages
- Health & Dental Insurance
- 403(B), 401(A) with employer match
- Sick & Vacation
- **New! \$4.00 an hour shift differential**

Walk In Interviews
or
Send Resume to:

North Oakland Medical Centers



**461 W. Huron
Pontiac, MI 48341
248-857-7265 or fax to: 248-857-6917**

CARDIAC CATH LAB REGISTERED NURSE

North Oakland Medical Centers, Oakland
County's first hospital is seeking a Cardiac
Cath Lab Registered Nurse to assist
physicians during heart cauterizations
procedures by performing technical &
nursing duties.

Qualifications:

- Completion of two (2) years of a registered nurse program including cardiology and basic science work.
- Two (2) years experience in invasive cardiovascular procedures and cardiac cauterization including diagnostic and intervention vascular.
- Must have RN certification and Advanced Cardiac Life Support (ACLS)
- Must be able to withstand a considerable amount of bending, walking and standing and be able to assist in lifting patients and moving equipment

NOMC offers an excellent benefit package that includes Competitive wages • Health & Dental Insurance • 403 (B), 401(A) with employer matching • Sick & Vacation.

Walk in or Send Resume To:

North Oakland 
MEDICAL CENTER

**461 W. Huron
Pontiac, MI 48341
248-857-6917
or fax to: 248-857-6917
AA/EOE**



Metro Detroit JOB SEARCH CLASSIFIED

To Place Your Ad Please Contact THE EMPLOYMENT TEAM: 248-745-4500

INDEX		Educational/Training	4035	Medical/Dental	4090	Retail	4140
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4010 Automotive

AUTO CARE CENTERS
Multiple locations in Oakland Cty. now hiring: Store Managers, Service Writers, Mechanics & Service Techs. Full & part-time. Great opportunity to join our team on the ground floor. Great pay & benefits. For immed. consideration call 313-563-5546; or FAX 313-563-5587.

IMMEDIATE OPENINGS AVAILABLE FOR:

**TRANS. TECH
DRIVE TECH**
CALL ADAM AT
M-59 Dodge
(248) 887-3222

SKALNEK FORD NEW CAR SALES

High Earning Potential!! Full-time with Benefits including: Demo Plan, 401(K), Paid Vacations, Eye Care, Health and Dental. Call Rick Brewer at 248-693-6241; or FAX resume: 248-693-0129.

4060 General

Account Reps

ENTRY LEVEL TRAINEE

Degree or No Degree Growing ad agency is looking to fill 12 positions now, all aspects avail. Mgmt training for those who qualify. NO EXP. NECESSARY TRAINING PROVIDED!! Call Amy, 248-618-8140 Must work well with opposite sex

4060 General

ALL GENERAL HELP

EVERYONE QUALIFIES

No exp. necessary! Hard workers needed to help in warehouse, office and customer service. Call today, start tomorrow! 248-618-8176 ask for Crystal.

ASPHALT

Foreman, operators, & laborers positions avail. Only exp'd. need apply at Thompson-McCully Co., 4751 White Lake Rd., Clarkston. Apply in person, M-F, 9am-4pm. EOE

Automotive Lube Tech

Jiffy Lube, America's favorite oil change, now has immediate openings at our Waterford location. Exp. helpful, but will train. Don't miss this opportunity! Mr. Kennedy, 248-666-9472

CARPENTERS/ROUGH

Exp. necessary
248-521-0354

Drivers Wanted

For Valentines Day floral delivery. Must have own car and good knowledge of all of Oakland County. call Harold or Lexi 248 681 5300

GOVERNMENT JOBS
\$11-\$33/hr, pd training, full benefits 800-320-9353 x288

MECHANIC

Ajax Paving Industries seeking heavy equipment mechanic. Previous exp. with concrete paving or construction equipment required. Union shop. 248-373-1010. EOE.

NOW HIRING GOVERNMENT

Wildlife/Postal. Earn Up To \$40,000 Per Year. Paid Training & Full Benefits. Call Mon-Fri, 9AM-5PM. 1-800-214-2505 Ext. 885

4060 General

PLUMBERS WANTED

Exp. helpful, not necessary. Call (248) 435-2660

PRESSER WANTED

For Birmingham cleaners. Exc. pay. 248-891-4203

PROPERTY MANAGER

Needed for nice community in N. Oakland County. 2 yrs. min. exp. req. Must have good leasing skills, employee relations, customer service, delinquency control, & budget preparation. **GREAT PAY & BENEFITS.** Competitive salary & benefits pkg. Fax resume to 248-683-2552.

RECEPTIONIST

Veterinary hospital - needed F/T. Must be able to work flexible schedule and LOVE people/animals. Previous veterinary hospital receptionist experience desirable. Please Email your resume to TCP_RGROSSMAN@AMERITECH.NET

SHIPPING & RECEIVING

Electronics Mfg. Co. in Troy seeks experienced S&R/ Material Controller. Qualified person will have min. 3 yrs. experience using computer to ship via UPS, warehousing & inventory control and proper packaging skills. Right person will have strong organizational skills, a good driving record and the ability to act as team leader.

Send resume to: electronicspcb@yahoo.com or FAX to: (248) 588-5236

TELLER

Exp'd., part time, approx. 25 hrs/wk, friendly, professional, \$10.25/hr. 248-332-9193

4060 General

THE WALL STREET JOURNAL

Has immediate openings for part-time **Leads** in the Bloomfield area. ALSO part-time **Carrier** openings in Bloomfield and Troy. Good starting salary, starting at 2:30 am. Great auto allowance. Must have minimum auto coverage. Please call, 248-689-7446, EOE

Vending Route Driver

Earn \$30,000++
(after just 3 months)

Tired of working on an assembly line? Sick of looking at cubicle walls? Enjoy getting out, meeting people and providing high quality customer service?

Then CVC, the largest independent vending company in Michigan and growing, is just the place for you.

As a Route Driver, you will be responsible for filling and servicing machines, as well as maintaining excellent customer relations. This is an exciting opportunity for a mature, responsible person who likes freedom and autonomy.

To qualify you must have or be willing to obtain a valid chauffeur's license, demonstrate attention to detail & have a good work record.

CVC offers one of the most competitive benefits package in the industry.

Please mail or FAX a resume to:

CVC
48129 West Road
Wixom, MI 48393
FAX: (248) 347-2823

4060 General

Z to A

Need 12 people willing to learn all aspects of trade.
• Customer Service/Marketing
• Inventory Control
• Entry Level Management
Training available. Call Raven, 248-618-8163

4090 Medical/Dental

DENTAL ASSISTANT

Progressive periodontal office in Clarkston area seeking professional Dental Asst. High compensation, paid vacation/holidays, pension & profit sharing are offered. If you are looking for a high energy, motivated, team oriented office call Jennifer for a private interview, 248-625-7700.

MEDICAL ASSISTANT

For Rochester Hills Pediatrician's Office. PT work into FT. Exp. Pref. Fax (248) 656-8504

MEDICAL TECHNOLOGIST

Busy family practice office looking for exp'd. MT to manage lab, FT days, benefits, competitive salary, call 248-852-8421

NOVI ORAL SURGERY

New oral surgery office seeking motivated individual for full time position at front desk. Exp. with dental billing a must. Please call 248-470-7939

ORTHODONTIC ASST.

Full or part time. Exp. only need apply. Fax: 248-360-7862

4090 Medical/Dental

PHARMACIST

PT/FT, suburban location, community setting, great support staff, flexible schedule. Fax resume to 248-357-2332 or call Andrew Mac 248-357-4550 Ext. 116.

4100 Office/Clerical

RECEPTIONIST

Pleasant dependable person to answer phones & assist with clerical duties. Hours are 9am-4pm. Call Penny at 248-276-9970

TITLE INSURANCE

agency desires Processor with exp. Benefits. Fax resume to 248-642-0935. www.fidelitytitlecompany.com

4130 Restaurant/Hotel

WAIT STAFF

Days, Mon.-Fri., O'Brien's Crabhouse, 248-332-7744

4150 Sales/Marketing

BEGIN YOUR NEW CAREER NOW

Classes are starting soon for your real estate career. Century 21 Val-U-Way in Waterford has an opening for full time position. Call Nancy at 248-674-4687.

INSIDE & OUTSIDE SALES

Immediate opening for inside & outside sales people. Unlimited growth and earning potential. Full time employment. Base salary + commission with benefits package. To apply, please call Ram at: 248-939-6893 or send resume to: Granitephotos@yahoo.com

4150 Sales/Marketing

WAREHOUSE INVENTORY

HANDLING PEOPLE

Full time. Clean driving record, drug screen & background check req. Will train. Contact Ram: 248-939-6893 or send resume to granitephotos@yahoo.com

4160 Skilled/Technical

PRESSMAN

With exp. Starting at part time. 248-548-0064

TOOL & FIXTURE DESIGNER

AutoCAD 2002, 5 yr. min. MDT exp. Benefit package. Email resumes to: bsmithea@aol.com

TOWER TECHNICIAN

Exp'd. Must have working knowledge of tower erections, running lines & antennas that can demonstrate to work with a site master 331B. Send resume to: PO BOX 449, Union Lake, MI 48387. 0449 or call 810-599-0996 to set up an interview.

Visual Basic Programmer

Machine tool/Servo exp. 3-5 yrs. 248-926-0199. Pat@adaptivemotion.com

Contact our
Circulation Team
with any of
your customer
service needs
248.745.4700

THE OAKLAND PRESS
theoaklandpress.com



HELP WANTED

HELP WANTED



Metro Detroit JOB SEARCH CLASSIFIED

To Place Your Ad Please Contact THE EMPLOYMENT TEAM: 586-469-4500

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4010 Automotive

AUTO BODY Repair Person
Established shop.
Top pay plus benefits.
Call Gary 586-791-7467

4030 Drivers

A PART TIME Driving position w/lifting involved. Must have good driving record. Call 313-521-3132 Mon-Sat., 9-4

GAS CYLINDER DRIVERS
wanted. CDL-A & B needed. Apply between hours of 8am-4pm, \$20 an hr 586-268-8602

4050 Engineers

QUALITY ENGINEER
CMM, PPAP, APQP exp.
Quality related training and/or work experience.

We offer a competitive salary and benefit package. Please submit resume and salary requirement to Human Resources Dept. 44801 Centre Court, Clinton Twp., MI 48038. Fax: 586-228-9826 Email: cbiland@bytecinc.com

4060 General**APPOINTMENT SETTERS**

Full time, positive attitude, prof atmosphere. \$9/hr + bonuses. Call bet 8:30am-10:30am only 586-939-3325

ASSISTANT MANAGER

Part-time for self storage, 2 days/wk. Must have exp in sales, customer service & be computer literate. Outside maintenance duties required. **Sterling Heights 586-726-1740**

Attention Students**2003 EXPANSION**

Local co. has 52 positions that must be filled by February 21st

\$14.05base-appt

Guaranteed Pay!
Part/full time-days, eve, wknds avail. Gain exp in customer service/sales/communication. Scholarships/Internship avail. Positions filling fast!
S. Macomb 586-498-8977
N. Macomb 586-786-1022
www.workforstudents.com

EDM OPERATOR
Exp necessary. Full time. Call for an appt, 586-940-1709 leave message

LAWN SPRINKLER TECH & INSTALL FOREMAN
\$30-\$60K with benefits. Year round. Only the best need apply Call 586-726-0408

MACHINIST-PART TIME & RETIREES. Day shift. Exp'd Only. Send resume to: 51559 Ora Drive, Shelby Twp., MI 48315, Attn Ted Wiley

MECHANIC, part time & part counter person. Includes weekends. Apply Van Dyke Bowl 43601 Van Dyke, Sterling Hgts. 586-739-3700

4060 General**SHIPPING/RECEIVING**

Automotive gasket manufacturer located in Warren looking for full time shipping & receiving employee. Basic math and reading skills necessary. Drug screen required. EOE. Fax or mail work history to: Zatkoff 31773 Denton Dr. Warren, 48092. Fax: 586-264-4003

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Exp'd Mechanic. \$15 hr. Must have own tools. Apply in person: 2200 E 10 Mile (E/Dequindre), Warren 586-759-9370

WAIT STAFF Full/Part Time
Needed for Chaplains Comedy Club. Apply in person: 34244 Groesbeck Clinton Twp

4090 Medical/Dental

ASSISTANT MANAGER, full time, for multi specialty clinic in Clinton Twp. Fax resume & salary requirements to: Attn: Pat, 586-463-8405

DENTAL ASSISTANT-
Experienced. Part time, 25-30 hours weekly. Expanded duties needed. Family practice. Clinton Twp. Call for details 586-286-1510

DENTAL ASSISTANT

Experienced. Full time. 586-775-1633 or Fax to: 586-775-2912

DENTAL ASSISTANT

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FAST PACED medical office looking for experienced medical receptionist w/computer skills. Full time w/benefits. Please fax resume to 586-574-0846

MEDICAL ASSISTANT for busy practice. Full or part time. Exp preferred. Fax resume to: 586-757-1594

MEDICAL TRANSCRIPTIONIST
Exp'd. Full time. Dr's. office. Exc benefits. 586-751-2072

4090 Medical/Dental

MOA/MA for family practice office. With 1 physician. Located in Clinton Twp. Send CV's to 18601 Mack Ave., Grosse Pointe, MI 48236.

SWITCHBOARD OPERATOR

Needed Full Time for busy medical practice. Mon-Fri 8:30-5pm. Good pay-Good benefits. Please send resume to: Business Manager, Box 555, 18530 Mack Avenue, Grosse Pointe Farms 48236.

4100 Office/Clerical**ACCOUNTS PAYABLE**

1-2 yrs basic acct'g exp. required. Fax resume: 586-574-9118 or mail to: 29300 Dequindre, Warren, MI 48092

A PART TIME General Office & Receptionist. Includes some Sat's. Please call Mon-Sat., 9-4 pm, 313-521-3132

AUTO Dealer needs full time biller/clerical. Duties to include state and finance company processing and vehicle inventory input. Experience preferred. Apply in person. Rinke Pontiac, 27100 Van Dyke, Warren.

CLERICAL ASSISTANT

An established Financial firm is looking for a part-time position 9:30-3:30 Mon-Fri for a Clerical Assistant with great communications skills. Duties include: Switchboard operation, filing, basic office skills and word processing. Email resume to: jroginiski@cambridgefs.com or Fax to 248-743-4301. EEO

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Agency looking for experienced Personal Lines CSR. Salary based on experience plus benefits and commission. Send resume to: CLASSIFIED DEPT, JP4552, 100 Macomb Daily Dr., Mt. Clemens, MI 48043.

OFFICE ASSISTANT, part time, Mon-Fri, typing letters, knowledge inventory/shipping systems, experience required. Fax resumes, Bokum Tool Company, 248-585-4855

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For high volume dealership. Experience preferred. Call Jan at Bill Fox Chevrolet 248-651-7000 ext 220

4130 Restaurant/Hotel

COOK-LINE, experienced. Waitstaff- experienced. Apply in person: Sugarbush Tavern, 586-949-5260

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29145 Northwestern Hwy. Southfield, MI 48034 (12 Mile & Northwestern) 248-356-2310

4130 Restaurant/Hotel

WAITSTAFF- experienced. Hostess. Apply within The Gallery Restaurant, 15/ Telegraph, in Bloomfield Plaza. 248-851-0313.

4150 Sales/Marketing

JEWELRY ASSISTANT
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