

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
July 21, 1966

Because it was desired to make an announcement at noon of the appointment of John B. Fernald, it was proposed that the personnel items as follows be taken from the regular agenda and acted upon at this time.

On motion by Mr. Hartman, seconded by Mr. Huff, it was voted to approve the Oakland University Items as follows:

Leave of Absence for Floyd M. Cammack, Associate Professor, Linguistics, effective Aug. 1, 1966 through Aug. 14, 1967, at no pay. Mr. Cammack has received a Fulbright award at the University of Tokyo.	Leave (Cammack)
Appointment of John Laurence Broome as Assistant Director, Academy of Dramatic Art at \$10,000, effective October 1, 1966.	Appointments (Broome)
Appointment of John Bailey Fernald as Professor-Director, Academy of Dramatic Art at \$25,000, effective August 1, 1966.	(Fernald)
Appointment of Robin Olden as Assistant Director, Academy of Dramatic Art at \$15,000, effective October 1, 1966.	(Olden)
Appointment of Ernest Harold Bennett as Specialist, Education at \$10,500 effective Sept. 1, 1966, through August 31, 1967.	(Bennett)
Appointment of Wallace Sampson Messer as Specialist, Education at \$9,100 effective Sept. 1, 1966, through August 31, 1968.	(Messer)
Appointment of Frederick Eugene Haun as Associate Professor, English at \$1,800ftp effective Sept. 12, 1966 through December 21, 1966.	(Haun)
Appointment of Charles W. Heffernan as Associate Professor, Music at \$10,000 effective Aug. 15, 1966.	(Heffernan)
Appointment of Landon Crocker Peoples as Assistant Professor, Psychology at \$10,400 effective August 15, 1966.	(Peoples)
Appointment of Saghir Ahmad as Instructor, Sociology & Anthr. at \$8,300 effective August 15, 1966.	(Ahmad)
Appointment of David B. Booth as Associate Professor and Acting Chairman, Sociology and Anthr., at \$12,500 effective August 15, 1966.	(Booth)
Appointment of Carleton Wallace Smith as Instructor, Sociology & Anthr. at \$8,300 effective August 15, 1966.	(Smith, C.)
Transfer of Edwin M. Gault from Assistant to the Dean of Engineering at \$14,200 to Director AP-VII Computer Data Processing Center at \$14,200, effective July 1, 1966.	Transfer (Gault)
Change in salary for Lawrence B. Friedman, Assistant Professor, Chemistry, from \$8000 to \$8200 effective August 15, 1966.	Salary Change (Friedman)
Change in salary for Joel W. Russell, Assistant Professor, Chemistry, from \$8000 to \$8,200 effective August 15, 1966.	(Russell)
Change in salary for Gilbert Leroy Wedekind, Assistant Professor, Engineering, from \$9300 to \$9800 effective August 15, 1966.	(Wedekind)

The following proposal was presented by Mr. Varner:

Debit Service Retirement Schedule from Student Fee Allocation

A	B	C	D	E	F	
Year	Enrollment	Fee Allocation Fiscal Year	Debit Service (1)	Debit Service (2)	Debit Service (3)	Excess
1965	2,458	\$159,475	\$154,500	-	-	\$7,085
1966	3,135	206,296	154,500	-	-	58,881
1967	4,090	270,118	154,500	-	-	173,449
1968	4,855	319,495	154,500	\$114,000	-	224,494
1969	5,595	368,118	154,500	114,000	\$ 60,000	264,182
1970	6,300	414,584	154,500	114,000	60,000	350,266

A Reflects the condition for the year which begins with fall semester.

B Fall semester enrollment, with estimated winter and spring enrollment based on existing history. This is based on "conservative" rather than "middle" or "high" estimates.

C Fee allocation calculated for fall, winter, and spring semester, based on existing fee allocation.

D Debit service, plus \$15,000 for utilities, for existing indebtedness on Intramural Building and Oakland Center. This is the total for the year, but is paid in equal November and May installments.

Retirement
Schedule from
Student Fee
Allocation

MINUTES OF THE MEETING
of the BOARD OF TRUSTEES
July 21, 1966

(Continued)

E Debt service on proposed \$1.9 million allocation for completion of Intramural Building (\$225,000), development of athletic and intramural sports area (\$125,000), and remodeling and expansion of Oakland Center (\$1,550,000). Planning to begin immediately; work to get underway to be completed January 1, 1968.

F Debt service on proposed commitment of \$1 million toward 1,200-seat theater, to be completed spring of 1969.

G Reflects the estimated balance in the fee allocation account at the end of the academic year after all debts have been serviced.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to authorize Mr. Varner to proceed with his thinking and planning but with the understanding that all formal arrangements and structural projects are to be reviewed by the Trustees before the plans are finalized or any financial commitments are made.

Recommendation that the architectural firm of Tarapata MacMahon Associates, Incorporated, be commissioned to do the preliminary plans for the new education-social science building authorized by the legislature.

On motion by Mr. Hartman, seconded by Mr. Harlan, it was voted to approve Item above.

Recommendation that Commonwealth Associates be designated as the firm to do the work in connection with the central heating plant which has been authorized by the legislature.

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve the above recommendation.

Communication from Mr. Varner:

Some time ago Mr. and Mrs. Harry Pryale, through the Pryale Foundation, assigned \$50,000 here with the understanding that it would draw interest for the life of Mr. and Mrs. Pryale. In view of the community enthusiasm for the new theater project, Mr. Pryale has suggested that this money be used in support of the theater.

It is my recommendation, therefore, that we be authorized to assign this \$50,000 to the purchase of lighting and other equipment to make the little auditorium we have usable for the theater and that the annual interest charges be charged against the operating budget of the theater.

On motion by Dr. Smith, seconded by Mr. Huff, it was voted to approve the above recommendation.

Mr. Varner reported that bids had been taken on the proposed new dormitory but that they were in excess of the budget and in excess of the amount of debt that could be carried by this residence hall; and that he recommended the rejection of all bids with the understanding that this whole project is to be rebid in November or December.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to approve the above item.

Designation of John B. Cameron, Assistant Professor, as Acting Chairman of the Art Department at an additional salary of \$100 per month, effective from September 1, 1966, to May 30, 1967.

Designation of Kiichi Usui, Assistant Professor of Art, as Art Gallery Curator, effective from August 15, 1966, to August 14, 1967, paid 50% 91-7421, 50% 91-7411.

Designation of Reuben Torch, Professor of Biology, as Assistant Dean of the College of Arts and Sciences, effective August 15, 1966, paid 2/3 91-7401, 1/3 91-7701.

Designation of Maurice F. Brown, Associate Professor, as Acting Chairman of the English Department at an additional salary of \$100 per month, effective from September 1, 1966, to May 30, 1967.

Change of status for Floyd M. Cammack to Associate Professor of Linguistics only, effective August 1, 1966.

Change in status of David Di Chiera from Assistant Dean for Continuing Education and Assistant Professor of Music on a 12-month basis to Assistant Professor and Acting Chairman of Music at a salary of \$10,700 per year on a 10-month basis, effective July 1, 1966, paid from 91-7431.

Change in title of Walter S. Collins from Professor and Chairman of Music to Professor of Music and Dean of the Meadow Brook School of Music, effective July 1, 1966, paid \$4,400 from 91-7431 and \$12,100 from 91-7201.

Additional title for Wilbur W. Kent, Jr., Assistant Professor of Music, and Assistant Dean of the School of Performing Arts, effective July 1, 1966, paid from 91-7231.

Tarapata
MacMahon recommended as
architects for
Ed-Soc. Sci.
Bldg.

Commonwealth
Associates as
firm for Cent.
Heating Plant

\$50,000 from
Pryale's for
new Theater.

Rejection of
all bids on
new dorm

(John Cameron)

(Kiichi Usui)

(R. Torch)

(M. Brown)

(F. Cammack)
Chg. of Status

(D. Di Chiera)
Chg. of Status

(W. Collins)
Chg. of title

(W. Kent, Jr.)
Add. title

Recommendations as follows from the Director of Personnel:

Personnel
Action

- 1) Establish the following positions for the Academy of Dramatic Arts:
 - a. Assistant Director, AP-III
 - b. Administrative Assistant, AP-VI
 - c. Executive Secretary VIII
- 2) For Admissions:
 - a. Establish a Departmental Secretary V position
 - b. Reclassify an Executive Secretary VIII to an Assistant VIII position
 - c. Reclassify a Clerk-Stenographer III to an Executive Secretary VIII position
- 3) For Alumni Education:
 - a. Establish an Education Counselor AP-V position
 - b. Establish a Departmental Secretary V position
 - c. Reclassify a Departmental Secretary V to an Assistant VIII position
- 4) Transfer a Senior Departmental Secretary position from the Assistant Provost to the Provost's office
- 5) For the Bookstore:
 - a. Establish an Assistant VIII position
 - b. Reclassify a Clerk-Stenographer III to a Departmental Secretary V position
- 6) For the Business Office:
 - a. Establish 3 Account Clerk III positions
 - b. Establish a Clerk-Stenographer III position
 - c. Reclassify an Auditor AP-VII to a Grant and Contract Administrator AP-VII position
 - c. Reclassify 2 Account Clerk III to Senior Account Clerk V positions
- 7) For Computer Data Processing Center:
 - a. Reclassify an Operations Manager AP-III to a Research Assistant AP-III position and transfer to Institutional Research
 - b. Establish an Operations Manager AP-VIII position
- 8) For Continuing Education:
 - a. Establish a Grant and Contract Administrator AP-VIII position, paid 50% from 91-9001, 50% 91-7081
 - b. Establish a Director of Liberal Arts Program AP-VI position
- 9) Reclassify an Assistant Director Mott Center AP-III to Director, Continuum Center, and Director, University Conferences and University Forums AP-VII position
- 10) Reclassify an Assistant Librarian from an AP-I to an AP-IV position
- 11) Establish an Executive Secretary VIII position for the Meadow Brook School of Music
- 12) Reclassify a Director Community Schools Programs AP-VIII to a Director Community Schools Programs and Assistant Director Mott Center AP-VIII position
- 13) For Personnel and Payroll:
 - a. Reclassify a Personnel Assistant AP-I to a Supervisor Employment and Payroll AP-I position
 - b. Establish a Payroll Assistant VIII position
 - c. Establish a Payroll Clerk V Position
- 14) For the Physical Plant:
 - a. Establish a Draftsman VIII position
 - b. Establish a Clerk-Stenographer III position
 - c. Transfer a Director of Grounds and Landscaping AP-VI position from 91-9101 to 91-9151.
- 15) Establish a Departmental Secretary V position in Physics
- 16) For Arts and Sciences:
 - a. Establish a Clerk-Stenographer III position
 - b. Transfer a Departmental Secretary V to Mathematics
 - c. Transfer a Departmental Secretary V to Chemistry
 - d. Transfer a Principal Clerk V to Chemistry
 - e. Transfer a Departmental Secretary V to Psychology
 - f. Transfer an Executive Secretary VIII to Economics and Business
 - g. Transfer a Departmental Secretary V to Political Science
- 17) For Food Service:
 - a. Establish a Manager Oakland Center Food Service AP-III position
 - b. Reclassify an Assistant Manager Food Service AP-I to Manager Vandenberg Hall Food Service AP-1
 - c. Reclassify a Manager Food Service from AP-IV to AP-V
- 18) Reclassify a Director Community Relations from AP-II to AP-III position for the Oakland Foundation
- 19) For Information Services:
 - a. Establish a Director of Publications AP-VIII position
 - b. Establish a Clerk-Stenographer III position
 - c. Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position
- 20) For Placement:
 - a. Establish an Assistant Director of Placement and Alumni Relations AP-V position
 - b. Establish a Senior Departmental Secretary VII position
 - c. Reclassify a Director of Placement and Alumni Relations from AP-III to an AP-VI position
- 21) Establish a Clerk-Stenographer III position in the Provost's Office
- 22) For Purchasing:
 - a. Establish a Departmental Secretary V position
 - b. Reclassify a Purchasing Agent from AP-V to AP-VII
- 23) For the Registrar:
 - a. Establish a Departmental Secretary V position
 - b. Reclassify an Assistant Recorder VIII to a Recorder VIII position

MINUTES OF THE MEETING
of the BOARD OF TRUSTEES
July 21, 1966

(Continued)

Personnel
Action
(Continued)

- 24) For Education:
 - a. Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position
 - b. Reclassify a Typist-Dictaphone Operator III to a Departmental Secretary V position
- 25) For Engineering:
 - a. Establish a Clerk-Stenographer III position
 - b. Reclassify an Assistant to Dean of Engineering AP-IX to Director GDPC AP-IX and transfer to account 91-7151
- 26) Establish a Departmental Secretary V position in Sociology and Anthropology
- 27) For Student Affairs:
 - a. Establish an Assistant Director of Housing AP-VI position
 - b. Establish a Head Resident and Administrative Assistant AP-I position
 - c. Establish a Director of Meadow Brook Music Festival AP-IX position
 - d. Establish a Manager Oakland Center and Director of Student Activities AP-VIII position.
 - e. Establish a Clerk-Stenographer III position
 - f. Establish a Departmental Secretary V position
 - g. Establish a Student Publications Adviser III position
 - h. Establish a Senior Departmental Secretary VII position
- 28) For Student Center Operations:
 - a. Establish an Assistant Manager AP-IV position
 - b. Establish a Departmental Secretary V position
 - c. Reclassify a Departmental Secretary V to an Executive Secretary VIII position and pay from 91-7091.
 - d. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position.

Grants

Grants as follows to be used for student loan funds:

- a. \$20 from the Li-Russ Club of Pontiac for the Li-Russ Club Loan Fund.
- b. \$50 from the Oakland County Engineering Society of Detroit for their loan fund.
- c. \$205 from family and friends of David Robson, deceased, to establish the David Robson Memorial Loan Fund.

Grants as follows to be used for scholarship purposes:

- a. \$100 from Alpha Delta Kappa of Pontiac for account 32-3228
- b. For Scholarship Account 32-3229:
 - \$15 from Mrs. Noel Buckner of Orchard Lake
 - \$8,000 from the Macomb County Scholarship Committee
 - \$600 from the Rochester Junior Woman's Club
 - \$500 from the Rotary Club of Pontiac
 - \$34 from John Taylor of the Hills Theater of Rochester
 - \$400 from the Woman's National Farm & Garden Association, Lake Angelus Branch, of Union Lake
- c. For Awards Account 32-3359:
 - \$200 from The Cherry Hill School District of Inkster
 - \$300 from The Daily Tribune of Royal Oak
 - \$150 from Henry Ford High School of Detroit
 - \$150 from Jean Ott Scholarship of Pontiac
 - \$150 from Pleasant Ridge Woman's Club Trust Fund
 - \$450 from Pontiac Northern High School Varsity Club
- d. For the Meadow Brook School of Music Scholarship, 32-3362:
 - \$500 from America-Israel Cultural Foundation, Inc., of New York City
 - \$1,111.61 from the Helen Neff deBruyn Memorial Fund of Birmingham
 - \$960 from the Board of Education of Detroit
 - \$200 from the Ferndale Rotary Club
 - \$50 from Redford Union High School PTA
 - \$5 from Mrs. Dorothy K. Roosevelt of Birmingham
 - \$75 from the School District of the City of Saginaw
 - \$75 from Strathmoor Kiwanis Foundation of Detroit

Grant of \$1,213 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of James Davis in Chemistry for research into replication of the RNA Bacteriophage.

Grant of \$3,600 from the National Science Foundation to be used under the direction of Paul Tombouljian in Chemistry for the undergraduate research participation program.

Grant of \$9,000 from the National Science Foundation to be used under the direction of Robbin Hough in Economics for instructional scientific equipment.

Grant of \$22,229 from the Department of Health, Education, and Welfare to be used under the direction of C. B. Sargent in Area Studies for support of the Language and Area Center for Chinese studies.

Grant of \$814.50 from various donors to be used under the direction of Floyd Cammack in the Library for the purchase of books.

Grant of \$60 from The Ford Motor Company of Dearborn to be credited to the Alumni Contributions account. This is a matching gift in support of the 1966 alumni fund drive.

Grant of \$1,412.50 from Oakland University Alumni for the Charter Alumni Fund.

Grant of \$81,019 from the Oakland County Commission on Economic Opportunity of Pontiac to be used under the direction of C. Morton for poverty research, for the Upward Bound project.

Grants
(Continued)

Grant of \$19.16 from James McKay of Rochester to be used under the direction of Chancellor Varner for Charter College.

Grant of \$50,558 from the Department of Health, Education, and Welfare to be used under the direction of Chancellor Varner for campus-wide equipment.

Grant of \$9,900 from the National Science Foundation to be used under the direction of Chancellor Varner for an institutional grant for science.

Grants as follows to be used under the direction of Chancellor Varner in support of the Meadow Brook Music Festival:

- 25 shares of common stock in the Chrysler Corporation valued at \$1,043.75 from Virgil E. Boyd of Bloomfield Hills
- \$100 from Mr. and Mrs. Harry F. Barr of Franklin
 - \$100 from Mr. and Mrs. D. L. Boyes of Birmingham
 - \$100 from Mr. and Mrs. John Brown of Birmingham
 - \$1,000 from The Budd Company of Detroit
 - \$1,000 from The Bugas Fund of Bloomfield Hills
 - \$1,000 from The Campbell-Ewald Company of Detroit
 - \$100 from Mr. and Mrs. Robert W. Chambers of Bloomfield Hills
 - \$100 from Mr. and Mrs. Edward N. Cole of Bloomfield Hills
 - \$380 from Ross Corbit of Detroit
 - \$100 from Mr. and Mrs. H. E. Crawford of Grosse Pointe
 - \$200 from Creative Industries of Detroit
 - \$300 from Dana Corporation of Ecorse
 - \$1,000 from the Detroit Bank & Trust Company of Detroit
 - \$100 from The Detroit Free Press
 - \$100 from The Lloyd and Irene Diehl Foundation of Detroit
 - \$100 from Mr. and Mrs. Carl W. Dobos of Wilmington, Delaware
 - \$25 from Mr. and Mrs. Frank W. Donovan of Detroit
 - \$250 from The Evening News Association of Detroit
 - \$350 from Firestone Steel Products Company of Wyandotte
 - \$500 from Fisher-New Center Company of Detroit
 - \$100 from The Ford Motor Company Fund of Dearborn
 - \$200 from Mr. and Mrs. John F. Gordon of Bloomfield Hills
 - \$1,000 from the Great Lakes Steel Corporation of Ecorse
 - \$500 from Harlan Electric Company of Southfield
 - \$50 from Mr. and Mrs. Hugh G. Harness of Grosse Pointe
 - \$10 from Mr. and Mrs. Pierre V. Heftler of Grosse Pointe
 - \$100 from Mr. and Mrs. Reuben R. Jensen of Northville
 - \$350 from Jones and Laughlin Steel Corporation of Warren
 - \$100 from Knorr Broadcasting Foundation of Dearborn
 - \$200 from Kuhlman Electric Company of Birmingham
 - \$100 from Long Manufacturing Division of Borg Warner Corporation of Detroit
 - \$500 from MacManus, John & Adams of Birmingham
 - \$1,000 from the Manufacturers National Bank of Detroit
 - \$350 from McCord Corporation of Detroit
 - \$100 from Mr. and ;Mrs. Frank O. Riley of Bloomfield Hills
 - \$500 from Jim Robbins Seat Belt Company of Royal Oak
 - \$100 from Mr. and Mrs. Douglas F. Roby of Ypsilanti
 - \$100 from Mr. and Mrs. Edward D. Rollert of Bloomfield Hills
 - \$100 from Ross Roy of Grosse Pointe
 - \$100 from John M. Sanders of Bloomfield Hills
 - \$200 from Sundberg-Ferar, Inc., of Southfield
 - \$250 from The Swedish Crucible Steel Company of Detroit
 - \$250 from Ternes Steel Company of Roseville
 - \$400 from TRW Michigan Division of Warren
 - \$100 from The Udylite Corporation of Warren
 - \$500 from the United States Rubber Company of Detroit
 - \$100 from Mr. and Mrs. Harold G. Warner of Birmingham
 - \$500 from Wyandotte Chemicals Corporation of Wyandotte
 - \$100 from The Wyandotte Paint Products Company of Wyandotte
 - \$250 from Young & Rubicam, Inc., of Detroit

On motion by Mr. Harlan, seconded by Dr. Smith, it was voted to approve all Oakland University Items.

The following alteration and improvement items have been approved since the June Trustees' meeting and charged to Alterations and Improvements account 91-9163:

Alterations &
Improvements

a. Installation of additional shelves in 3 laboratories in the Science Building	\$ 313.24
b. Installation of double sink and cabinets in the Science Building	267.87
c. Soundproof room in the Music Department	235.14
d. Dry wall and other materials for the Science Building	324.14
	\$1,140.39