

Minutes of the Meeting
of the
Oakland University
Board of Trustees
March 28, 1973

The meeting was called to order at 8:05 p.m. on March 28, 1973, in the Oakland Center by President Donald D. O'Dowd.

Present: Chairman Smith; Trustees - Carr, Katke, Lewis, and Saltzman.

Approval of Minutes of February 24, 1973

On a motion by Mr. Carr, seconded by Mr. Lewis, the minutes of the meeting of February 24, 1973, were approved as distributed.

Approval of Personnel Actions

President O'Dowd recommended approval of the following personnel actions:

a. Changes of Status

Gregory, Karl D., from Associate Professor of Economics & Management to Associate Professor of Economics & Management and Acting Chairman of the Department of Economics effective January 3, 1973, through April 27, 1973

Lepley, Hollie, from a 12-month basis to 10-month basis as Professor of Education and Coordinator of Physical Education effective August 15, 1973

b. Leaves of Absence - Sabbatical

Barnard, V. John, Professor of History, from August 29, 1973, through December 19, 1973, with full pay

Brill, Max, Associate Professor of Psychology, from August 29, 1973, through December 19, 1973, with full pay

Burke, Richard J., Professor of Philosophy, from August 29, 1973, through December 19, 1973, with full pay

Casstevens, Thomas, Professor of Political Science, from August 29, 1973, through December 19, 1973, with full pay

Cumbee, Jack A. Jr., Instructor in Philosophy, from August 29, 1973, through December 19, 1973, with half pay

Froemke, Jon, Associate Professor of Mathematics, from August 15, 1973, through August 14, 1974, with half pay

Fullmer, Daniel H., Assistant Professor of Linguistics and English, from August 29, 1973, through December 19, 1973, with full pay

Immerwahr, John R., Assistant Professor of Philosophy, study leave from August 29, 1973, through December 19, 1973, with no pay, and sabbatical leave from January 3, 1974, through April 23, 1974, with half pay

Morse, Donald E., Associate Professor of English, from August 15, 1973, through August 14, 1974, with full pay

Orton, Marion, Assistant Professor of Mathematics, from August 29, 1973, through December 19, 1973, with half pay

Ozinga, James, Assistant Professor of Political Science, from January 3, 1974, through April 23, 1974, with full pay

Rosen, Joan G., Associate Professor of English, from August 15, 1973, through August 14, 1974, with half pay

Sacks, Karen B., Assistant Professor of Anthropology, from August 29, 1973, through December 19, 1973, with half pay

Shantz, David W., Assistant Professor of Psychology, from August 29, 1973, through December 19, 1973, with full pay

Tucker, Richard P., Associate Professor of History, from August 29, 1973, through December 19, 1973, with full pay

c. Termination

Middendorf, Lorna A., Assistant Professor of Psychology, effective August 14, 1973

d. Recommendation from Employment Relations OfficeSTUDENT SERVICES

It is recommended that a Career Development Leave be approved for Mr. Manual Pierson, Dean, Student Services. Mr. Pierson is a candidate for an Ed. D. from Wayne State University and he will use the leave period to complete work on his dissertation. This leave will provide time off at a rate of two days per week for a period of six months, which will be the equivalent of a three-month leave. He will receive full pay during this period.

It was moved by Mr. Lewis that all of the personnel actions be approved. The motion was seconded by Mr. Smith and carried.

Acceptance of Gifts and Grants to the University

Mr. Carr made a motion to accept the following gifts and grants with appreciation. The motion was seconded by Mr. Katke and carried.

I. Grants in support of the 1972 Alumni Association Annual Fund Drive:

Miscellaneous Donors	\$ 4,132.50
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II. Grants in support of the Friends of the Art Gallery:

Barron, Mr. S. Brooks, Detroit	1,000.00
Straus, Ms. Beverly P., Detroit	100.00

II. Grants in support of the Kresge Library:

Miscellaneous Donors	525.00
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IV. Grants in support of the Meadow Brook Music Festival:

Ford Motor Company Fund, Dearborn	50.00
The Lyon Foundation, Inc., Bloomfield Hills	1,000.00

V. Grant in support of the Meadow Brook Music Festival or the Meadow Brook Theatre:

Manufacturers Hanover Foundation, New York, N.Y.	500.00
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VI. Grants in support of the President's Club:

The Lyon Foundation, Inc., Bloomfield Hills	1,000.00
Matthews, Mrs. Lucille W., Bloomfield Hills	1,003.95

/II. Grant in support of the William G. Shaw Charitable Trust:

The William G. Shaw Charitable Trust, Southfield	100.00
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II. Grants in support of Departments, Staff, Schools, and Colleges:

National Institutes of Health, Bethesda, Maryland, under the direction of Professor J. D. Hovanesian, Engineering Department, Indirect Cost related to Use of Moire Technique to Measure Corneal Topography	11,050.00
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National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Everett V. Kinsey, Institute of Biological Sciences, to be used for a "Cooperative RLF Study Oxygen Therapy for Prematures"	13,448.00
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National Institutes of Health, Bethesda, Maryland, under the direction of Professor Joseph D. Hovanesian, School of Engineering, to be used for support of the study for "Use of Moire Technique to Measure Corneal Topography"	30,617.00
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National Science Foundation, Washington, D.C., under the direction of Professor David Evans, School of Engineering, to be used for research entitled, "Statistical Tolerancing Methods and Applications"	67,300.00
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Public Health Service, Bethesda, Maryland, under the direction of Dr. Clifford Harding, Biology Department, to be used as a Postdoctoral fellowship for supplies	1,000.00
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Authorization to Sell Securities

President O'Dowd informed the Board that the Business Office is experiencing some inconveniences and delays while negotiating the sale of gift stock certificates through the brokers. The Michigan State University Board of Trustees recognized the need for both MSU and OU to be able to immediately sell, when appropriate, stocks and bonds given to the universities. The MSU Board authorized such sales in the following resolution dated February 20, 1969:

"The Trustees recognize the need for the immediate sale of stocks and bonds given to Michigan State University and Oakland University, and on a motion by Mr. Nisbet, seconded by Mr. Huff, it was unanimously voted to authorize the officers of the universities to sell immediately such stocks and bonds and report these actions to the Board at its next meeting."

The Oakland University Board of Trustees adopted the above resolution by reference at its first meeting in October 1970:

"It is therefore resolved that the Board of Trustees of Oakland University does hereby ratify, reaffirm, and continue in effect on and after July 1, 1970, all rules, regulations, policies, and ordinances governing the University which were in effect at Oakland University as of June 30, 1970, by virtue of actions of the Board of Trustees of Michigan State University, and such rules, regulations, policies, and ordinances shall continue in effect until further action of the Board of Trustees of Oakland University."

The brokerage firms would prefer specific authorization by the Oakland Accounts Board designating University officials as having the authority to sell securities. The Business Office therefore requested that the following resolution be adopted:

"RESOLVED,

That the President, and Vice President and Treasurer, or either of them, are authorized to sell, assign or endorse for transfer, certificates representing stocks, bonds or other securities held or registered in the name of Oakland University."

Mr. Saltzman made a motion to grant the authorization. Mr. Katke offered a second, and the motion was carried.

Mr. Smith requested that at the next Board meeting a separate resolution be submitted for Board approval, requiring that the University report the action taken on each sale. The report should be submitted at the next regularly scheduled meeting following such a sale.

Appointment of Audit Firm for the Year Ending June 30, 1973

President O'Dowd informed the Board that it was appropriate at this time to appoint an audit firm to examine the financial statements and activities of the University for the year ending June 30, 1973.

Mr. Katke moved that the firm of Arthur Andersen & Co., which conducted the audit for the past fiscal year, be reappointed for the year ending June 1973. Mr. Carr offered a second to this motion, which was carried.

Approval of Room and Board Rate Change

President O'Dowd recommended to the Board a change in the room and board rates for spring and summer sessions of 1973 and the academic year of 1973-74, based on predictions of increased costs. After a careful study of operating costs by the Housing Office and the Business Office, President O'Dowd proposed the following rates:

	<u>Spring or Summer 1973</u>	<u>73-74 Academic Year</u>
Room and Board	\$331	\$ 1,290
Single Room Premium	55	250
Room only option	NA	810

The higher rates are required to offset the increase in food costs.

Mr. Smith inquired about the single room premium charge. Mr. Swanson responded that the room and board rate required to retire the bonds issued to pay for the construction of the dormitory is based upon a double occupancy rate. If single rooms are available and preferred by students, the \$250 premium rate must be charged to compensate for the loss of the double occupancy income. Mr. Swanson further stated that the room and board rates are established to meet bond holder obligations and actual costs for operating the facilities.

Mr. Lewis inquired if increased financial aid would be available to assist students because of the change in dormitory rates. Mr. Swanson stated that there would be an increase in financial aid available.

Mr. Smith moved the adoption of the proposed room and board rates. The motion was seconded by Mr. Saltzman and carried.

Authorization to Apply for Status as a "Guaranteed Lending Institution"

President O'Dowd requested authorization for the University to apply for status as a guaranteed lending institution.

President O'Dowd stated that the University was not asking for authority to become a lending institution at this time but merely to prepare for this possibility in the event that there was a change in the current Federal financial aid program. In the event that there is some realignment in the NDSL program and the Economic Opportunity Grant program which would lower the level of support, there may be some need to substitute such a guaranteed loan program. This would assure students of adequate funds to attend the University.

Mr. Katke asked if the loans were 100% guaranteed and Mr. Swanson replied in the affirmative.

Mr. Carr made a motion granting authority for the University to apply for status as a guaranteed lending institution. Mr. Lewis seconded the motion and it was carried.

Approval of Amendment to Ordinances Regarding Dumping and Littering

President O'Dowd recommended approval of the following amendment to the University Ordinances regarding dumping and littering on campus.

2.11 Dumping and Littering. No person shall dump or otherwise dispose of any refuse, litter, dirt, or waste materials of any kind on the campus except in receptacles placed and designated for such use by the University or at locations specified by the University. Commercial vendors, suppliers, and contractors shall use only those waste receptacles which are expressly assigned for their use by the University. No person shall operate a truck or other vehicle for transporting goods or materials on campus from which all or any part of the contents are blowing, dropping, falling or otherwise escaping or which is otherwise causing dirt or litter to be deposited on the campus.

Mr. Smith moved to adopt the amendment. Seconded by Mr. Saltzman, the motion carried.

Board Action Regarding Proposed Change in Selection Process of the Dean and Department Chairmen of the College of Arts and Sciences

President O'Dowd and Mr. Obear recommended that the Board of Trustees disapprove the total recommendation from the Senate regarding the amendment to the constitution of the College of Arts and Sciences changing the process for the selection of the dean and department chairmen. The pertinent sections are as follows:

"Before appointment of a new Dean to the College of Arts and Sciences there shall be a Search Committee established.

1. The Search Committee shall consist of one faculty member from each of the four instructional groupings (at least two of whom shall be tenured), a non-tenured faculty member at large, and a faculty member from outside the College of Arts and Sciences.
 - a. The Executive Committee of the College of Arts and Sciences shall nominate two faculty members from each instructional grouping and two non-tenured faculty members at large. Additional nominees, for any of these five positions, can be added to the ballot by petition from twelve faculty members. The election shall be conducted by the Elections Committee with all members of the Assembly of the College of Arts and Sciences eligible to vote for their choice in each of the five categories.
 - b. The faculty members from outside the College shall be selected by the Provost with the approval of the Executive Committee of the College of Arts and Sciences.

- c. The Search Committee shall elect its own chairman.
2. The Search Committee shall be responsible for soliciting nominees, assessing their qualifications, arranging for interviews and recommending to the Provost the person to be appointed Dean. The Committee shall determine its own procedures of operation. These procedures must include consultation with all department chairmen before a recommendation is made to the Provost. The Provost can veto the nomination, in which case the Search Committee prepares a new recommendation. When the Provost and the Search Committee agree on a candidate for appointment as Dean, the name will be submitted to the Assembly for a secret referendum conducted by the Elections Committee of the Assembly. If more than fifty percent of the Assembly vote against the appointment, a new candidate must be considered. Otherwise, the Provost can either proceed with the appointment of the candidate or request further recommendations from the Search Committee.

Bylaws Concerning the Appointment of Department Chairmen

1. Before appointment of a new department chairman there shall be an ad hoc Search Committee established.
 - a. The membership stipulation for an ad hoc Search Committee will be determined by the Dean, with the advice of the Executive Committee. In all cases, a majority of the Committee will be tenured faculty members from the department and at least one shall be non-tenured. A majority of the Committee shall be tenured. There shall be at least one faculty member from outside the department. The chairman of the Committee shall be a faculty member in the department.
 - b. The faculty members from the department are to be elected by the department. Faculty members from outside the department will be appointed by the Dean with the advice of the Executive Committee and approval of the department.
 - c. The Search Committee shall elect its own chairman.

- d. The ad hoc Search Committee shall be responsible for soliciting nominees, assessing their qualifications, arranging for interviews and recommending to the Dean the person to be appointed department chairman. The Committee shall determine its own procedures of operation. The Dean can veto any nomination, in which case the Search Committee prepares a new recommendation. When the Dean and the Search Committee agree on a candidate for appointment as department chairman, the name will be submitted to the department for a secret referendum conducted by the Search Committee. If more than 50% of the department votes against the appointment, a new candidate must be considered. Otherwise the Dean can either proceed with the appointment of the candidate or request further recommendations from the Search Committee."

(The complete amendment to the constitution of the College of Arts and Sciences relating to the selection of the dean and department chairmen is on file in the Office of the Secretary.)

Provost Obear stated that this issue has been under discussion for approximately 2 1/2 years, first in the Assembly of the College of Arts and Sciences, later in the University Senate, and now before the Board of Trustees. He expressed several reservations concerning the selection of the dean and department chairmen.

1. He indicated that the proposed amendment suggested by the Assembly and Executive Committee of the College would result in an abrogation of the authority of the Board of Trustees.
2. The amendments do not provide for an acceptable role for the Provost or the President in the selection of a candidate for dean or department chairman.
3. The proposed procedures are not designed to produce a strong candidate for dean or department chairman. The voting mechanism suggested by the Senate is not confidential and would not provide an opportunity for the President or the Board to make a selection over the objections of the faculty.

Mr. Smith moved that the recommendation forwarded from the Senate regarding the selection of the dean and department chairman for the College of Arts and Sciences be disapproved. Mr. Katke seconded the motion and it carried.

Upon completion of the formal agenda items, Mr. Smith complimented the Board on their accomplishments and for meeting continuously since 6:00 p.m. the previous day to review University matters in the Executive Session.

President O'Dowd asked if there were any questions from the floor.

Ms. Susan Bloom, Shawn Benson, and Mr. Gary Wojtowicz requested recognition from the floor. The students indicated that they represented a group of Oakland University students who were interested in establishing a cooperative housing program on the campus. The co-op program, to be effective, would require signed contracts by June 1, 1973, in order to construct kitchen facilities. They further stated that they have studied the cooperative housing concept in a class and have approximately 200 students interested in the proposal. (A report was submitted to the Board for review and is on file in the Office of the Secretary.)

Mr. Smith inquired about the status of ownership of the co-op program in Ann Arbor. The students responded that the co-op housing units at Ann Arbor were purchased by the group and were not University facilities. Mr. Smith stated that the issue had been discussed informally by the Board earlier in the day and he recommended that a "skillful committee" be established by Mr. Coffman to review the proposal. Mr. Saltzman also suggested that the legal issues be thoroughly evaluated.

Mr. Katke inquired about the principle objective of the program. Ms. Bloom stated that in an endeavor where each individual feels that "they have a say" in all aspects of the operation and personally contributes four to six hours a week of labor, there is more interest in maintaining the housing unit. There would be less vandalism, waste, and alienation.

Mr. Coffman stated that he would be delighted to work with the students and the committee, and further, complimented them for their interest.

Mr. Smith moved for adjournment at 8:50 p.m. Seconded by Mr. Lewis, the meeting was adjourned.

Respectfully submitted,

John De Carlo, Secretary
Board of Trustees

Approved by,

Otis M. Smith, Chairman
Board of Trustees