

MINUTES OF THE MEETING
OF THE
OAKLAND UNIVERSITY BOARD OF TRUSTEES
October 8, 1986

Present: Trustees Donald Bemis, Phyllis Law Googasian, David Handleman, Patricia Hartmann, Wallace Riley, and Howard Sims

Absent: Trustees Alex Mair and Ken Morris

Chairman Riley called the meeting to order at 5:18 p.m. in Lounge II of the Oakland Center.

Approval of minutes of September 10, 1986

Chairman Riley asked for any additions or corrections to the proposed minutes for the meeting of September 10, 1986. There were none. Trustee Hartmann, seconded by Trustee Sims, moved to approve the minutes. The motion was unanimously carried.

Chairman Riley stated that because of the agenda's length and for the convenience of those in the audience who are present for certain items, he would call on these speakers at this time.

Report of Meadow Brook Subdivision Association Representatives

Mr. David Herman, Dean of Students, stated that the Meadow Brook Subdivision Association has a membership of 49 of the 52 families who live in the subdivision. He noted that Rochester Hills residents are optimistic about the Technology Park, but they are concerned about how the developers and government will handle the expansion and road improvements. He added that the occupants have been assured by President Joseph E. Champagne and Mr. Robert McGarry, Vice President for Finance and Administration, that the University wants to retain the natural beauty of the campus and the subdivision. He requested of the Board a public affirmation of that position. Mr. Herman stated that the Association was "counting on the creative minds of the Board and University community" to make the Technology Park a successful example of environmental preservation.

Mr. David Jaymes, Chairman of the Department of Modern Languages and Literatures, stated that the Meadow Brook Subdivision is located on University land immediately east of Adams Road. The 52 residences are occupied by University administrators and faculty. He added that the subdivision was an "asset to the University and served as a good recruitment tool." He stated that Meadow Brook Subdivision residents are concerned about the Oakland County Road Commission's proposal to expand Adams Road to a five-lane highway. He added that more than one-third of the residences are "quite close" to Adams Road and that the residents

feel that a "five-lane road, occupying a 120 foot right-of-way, would totally transform the area and endanger the Meadow Brook Estate Gatehouse and outdoor pool." The road would also bring pollution and congestion, destroy the natural beauty of the area, and "possibly pose serious noise problems for the Music Festival." He added that the proposed road would require 40 additional feet of land along the eastern edge of the campus, including part of the golf course. The residents prefer an alternative that would attract less traffic, or move the traffic to another area. He added that a three-lane highway would accommodate more traffic than at present and allow safe turns. A four-lane divided boulevard would possibly preserve some scenic beauty and carry 30% more traffic than a five-lane highway. He acknowledged that a four-lane boulevard would require a wider right-of-way.

Mr. Herman stated that Ms. Lauren Shepherd, a subdivision resident, worked with community associations in Rochester Hills on a petition drive to share the resident's opinion with the Rochester Hills City Council. She gathered 4,200 signatures. Four out of every five residents were in favor of improving the road system, but they did not want Rochester Hills "criss-crossed" by five-lane highways.

Chairman Riley asked if there was unanimity among the subdivision residents. Mr. Herman responded that he believes that the residents feel that Adams Road is overcrowded and dangerous and needs improvement.

Trustee Sims asked if the residents would like to see Adams Road as a "backup" road rather than a main road. Mr. Jaymes responded that the residents would like the road to handle local traffic and not become a "conduit" for traffic to the Tech Park. He added that traffic could be handled by I-75, Squirrel Road, and other roads.

Ms. Shepherd stated that if Adams Road were widened to five lanes, it would draw additional traffic to the area, "clog" already congested streets that Adams "feeds into" including Avon, Crooks, and Walton, establish a precedent in Rochester Hills for five-lane roads, and irreversibly alter the natural beauty of the adjacent land.

President Champagne stated that last year, as the widening of Adams Road became evident, Chairman Riley appointed an ad hoc committee consisting of Trustees Morris and Sims to meet with the Michigan Department of Transportation (MDOT) and other officials. The committee expressed some of the same concerns to these officials including the fact that the University does not want the environmental character and residential nature of the

area to be destroyed. The committee conveyed its concerns in writing to MDOT to be filed with the Environmental Impact Statement. It was requested by the committee that before any road development occurred, the University be given an opportunity to express its opinion. The University administration suggested an alternative which would not deposit the traffic in the Avon/Adams Road area but would extend Featherstone to meet M-59. President Champagne stated that he received a letter from Mr. John Grubba, Managing Director of Oakland County Road Commission, acknowledging the University's concern and stating that no road improvements would be made near the University without University consultation. The University is concerned about the Meadow Brook Subdivision because faculty and staff live there, and because the land is University-owned. President Champagne stated the University's additional concern that if Adams Road becomes a major thoroughfare, that could result in a shift of the University's main entrance to the east side of the campus. He closed by stating his appreciation for the residents' concern.

Trustee Hartmann suggested that the Adams Road expansion problem should be referred to the ad hoc committee. President Champagne responded that the University Affairs Committee might be more appropriate, since it is presently reviewing the Master Plan.

Trustee Hartmann then moved to refer the matter to the University Affairs Committee for consideration prior to the completion of the Master Plan review, since the latter will be a long range study. Trustee Handleman seconded the motion.

Trustee Sims asked if the Association's safety criteria were more "anecdotal" than statistical. Mr. Herman stated that the Road Commission had statistics, but he did not. He added that the information was received in discussions with various governmental agencies.

Ms. Shepherd proposed an alternative by the expansion of Squirrel Road to a six-lane boulevard that would place the traffic in Auburn Hills, where residents have encouraged the development of the Tech Park. Adams Road would then be improved to three lanes for safety purposes.

Chairman Riley called for a vote on the motion. The motion was unanimously carried.

Report from Finance and Personnel Committee on Status of Search
for the Dean of the School of Health Sciences

Trustee Handleman, in the absence of Trustee Morris, Chairman of the Finance and Personnel Committee, read the following Committee report:

On behalf of the Finance and Personnel Committee, I wish to report that the four members of the Committee met on September 23, 1986, to review the issue of the selection of the dean for the School of Health Sciences. As you recall, President Joseph E. Champagne stated at the last Board of Trustees meeting that he would present information on the final three candidates considered for this position.

The Committee deliberated at great length on this issue, recognizing the depth of the concern of the community in this matter. The Committee recognized its responsibility to the community, the institution, and the State with respect to the importance of the selection of a dean for the School of Health Sciences. The Committee spent a considerable amount of time reviewing the current status of the School and the problems involved with a relatively new unit that is still in the formative stages. In addition, the Committee is well aware of the demands in this area on the institution given the number of health related activities in this part of the State. Having weighed all of these issues, it was the consensus of the President and the Committee that the responsibilities of this position will be so demanding as to require extensive experience in order to properly relate with the private and public health entities in this area. The Committee determined that it wished to see more candidates, particularly those with experience in the area of health science, especially in regard to external relationships. Therefore, the Committee came to the following conclusion:

The Finance and Personnel Committee and the President unanimously determined that the search for the position of dean for the School of Health Sciences should be re-opened. The decision was based on the conclusion that the demands of the position required broad experience, including experience in the field of health sciences, since the dean will be required to work with a variety of communities in the public and private sector. The Committee determined that it was in the interest of the University to review more candidates. Current candidates may be reconsidered if they desire. The Committee and the President determined that they wished to recommend the finest

candidate possible given the importance of the position and the developing nature of the health science program at Oakland University.

Mr. Handleman stated that he moved the acceptance of the Committee's report. Trustee Hartmann seconded the motion.

Chairman Riley stated that Professor Phillip Singer, Professor of Health Behavioral Science and Anthropology, had requested to speak on the subject.

Mr. Singer thanked the individual Board members who responded that they would be willing to meet with the School of Health Sciences faculty. He stated that Interim Dean Joel Russell told the Health Sciences faculty that he wished them to go forward in the selection process and "to put him aside" on the issue of a dean. Mr. Singer added that his questions to the Board relate to issues which go beyond the School of Health Sciences. He stated that the Finance and Personnel Committee reported that the University should seek the "finest candidate possible." He noted that this was also the understanding of the faculty search committee, and the committee felt that this was accomplished. If the committee did not accomplish this objective, there must be different guideline qualifications not considered by the committee. He requested guidelines from the Board with regard to these qualifications in order to avoid the repetition of "errors" in the process. He asked that the Board "articulate its criteria" so that the new search committee, and other University search committees, will have guidance. He then asked if the Board had a "structure" with respect to the search committee and the involvement of the "external community." Mr. Singer then questioned what would happen to the traditional role of the faculty as members of the University corporation.

Trustee Bemis stated that Mr. Singer's request for clarification of the guidelines for the search committee was reasonable. He added that he assumed that upon adoption of the motion the President would meet with the search committee, outline the concerns of the Finance and Personnel Committee, and present the guidelines.

President Champagne stated that he and Mr. Keith Kleckner, Senior Vice President for University Affairs and Provost, have discussed the criteria for the search and selection of a dean. He added that the role of the faculty in the search of a dean is fundamental. He noted that the selection of deans rests ultimately with the Board. He stated that he and Mr. Kleckner suggest a "two-step search process which involves the Board of Trustees." In this new process, the search committee would recommend selected candidates, perhaps four or five, to a committee of three

people: the President of the University, the Provost, and a member of the Board. This committee would "screen" the candidates to determine that the criteria were met, and then recommend the appointment of a dean to the Board Finance and Personnel Committee with the latter Committee making a recommendation to the full Board. He added that he believes that this process would insure a "smoother flow of information" and be more effective.

Mr. Singer responded that the faculty is not challenging the Board's authority, but they may feel that they are being bypassed by not being involved in the three-member committee of the President, Provost, and Board member. He stated there should be consultation with the faculty before adopting a new system.

President Champagne stated that the process would follow the traditional procedure with faculty involvement. The search committee would continue as in the past and would forward its recommendation to the three-member committee.

Mr. Singer stated that the faculty was hearing about this procedure for the first time. Chairman Riley noted that the Board was also not previously aware of this new process.

Trustee Bemis stated that the procedure was not before the Board for adoption. Trustee Bemis then moved for a brief recess for consultation with Chairman Riley. Trustee Hartmann seconded the motion. The motion was unanimously carried.

The recess commenced at 6:06 p.m. (Only Chairman Riley, Trustee Bemis, and President Champagne conferred.)

Chairman Riley called the meeting back to order at 6:17 p.m.

President Champagne stated that the idea of a two-step process was not meeting with a positive response. He added that the traditional procedure will be retained.

Mr. Singer stated that he "did not know if the process was good or not." What the faculty requests is more consultation and input to insure "true communication," particularly in relation to the comments that were made about the importance of the external community. He stated that Mr. Russell has worked well with the external community and cited as examples the Oakland Health Education Program and the PSICOR/perfusion technology program.

Trustee Handleman stated that the Committee wished to broaden the search in order to see additional candidates. He stated that the qualifications should have more specificity, and that the Board Committee will review them after they have been rewritten by the President and the Provost. After that review, the qualifications will be made public.

Mr. Singer requested that the faculty of the School of Health Sciences have some input in the process.

Trustee Handleman stated that there would be some input "through the President."

The motion for acceptance of the Finance and Personnel Committee report was voted on and was unanimously carried.

Approval of Recommendation to Accept Gifts and Grants to Oakland University

Mr. David Rodwell, Vice President for External Affairs, drew the Board's attention to a list of gifts which totalled \$136,943.80.

Trustee Handleman, seconded by Trustee Hartmann, moved to accept the gifts and grants list. The motion was unanimously carried.

Acceptance of Information Report of Gifts and Grants to the Oakland University Foundation

Mr. Robert Swanson, Vice President for Developmental Affairs, presented a list of gifts and grants to the Foundation which totalled \$40,186.94.

Trustee Hartmann, seconded by Trustee Sims, moved to accept the report of the gifts and grants. The motion was unanimously carried.

Reappointment of Department Chairs

Mr. Kleckner recommended the reappointment of Mr. Carlo Coppola as Chair of the Center for International Programs for a three-year term, commencing August 15, 1986, through August 14, 1989. He noted that this recommendation should have been submitted at an earlier date.

Trustee Hartmann, seconded by Trustee Handleman, moved the recommendation. The motion was unanimously carried.

Faculty Personnel Actions

Mr. Kleckner made the following recommendation:

Appointment

Abbasi, Ali, A., Clinical Associate Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Al Saadi, Abdul A., Clinical Assistant Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Arends, Joseph A., Jr., Clinical Assistant Professor of Exercise Science, effective August 15, 1986, through August 14, 1988

Babcock, Allen L., Clinical Assistant Professor of Physical Therapy, effective August 15, 1986, through August 14, 1988

Baumann, Billy Ben, Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Beerbaum, Lois A., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Bernacki, Edward G., Jr., Clinical Assistant Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Bernstein, Jay, Clinical Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Block, Duane L., Consulting Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Brown, Arnold L., Clinical Assistant Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Calcaterra, Joseph A., Clinical Assistant Professor of Industrial Health and Safety, effective August 15, 1986, through August 14, 1988

Christiansen, Mara J., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Chu, Joseph P., Clinical Associate Professor of Industrial Health and Safety, effective August 15, 1986, through August 14, 1988

Cronin, Harriett L., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Cummings, Dorothy Peck, Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

DeSole, Daniel E., Clinical Professor of Health Behavioral Sciences, effective August 15, 1986, through August 14, 1988

Dingler, Susan, Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Dorando, A. Charles, Clinical Professor of Physical Therapy, effective August 15, 1986, through August 14, 1988

Fink, Daniel, Clinical Assistant Professor of Industrial Health and Safety, effective August 15, 1986, through August 14, 1988

Fuqua, William B., Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Gerber, George R., Clinical Associate Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Gordon, Seymour, Clinical Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Hansen, Evelyn R., Clinical Assistant Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Haque, Nasir Ul, Clinical Associate Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Joh, Michael M., Clinical Assistant Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Klosinski, Deanna Dupree, Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Kluka, Margaret M., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Kurnetz, Ruben S., Clinical Associate Professor of Health Behavioral Sciences, effective August 15, 1986, through August 14, 1988

Laban, Myron M., Clinical Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Lavoie, Ross R., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Levine, Allan J., Clinical Assistant Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Maibauer, Frederick P., Clinical Assistant Professor of Physical Therapy, effective August 15, 1986, through August 14, 1988

Meyer, Kenneth R., Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Mitri, Moufid, Clinical Assistant Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Musci, Michael N., Clinical Assistant Professor of Health Behavioral Sciences, effective August 15, 1986, through August 14, 1988

Napiewocki, Joanne K., Adjunct Assistant Professor of Nursing, effective August 15, 1986, through August 14, 1987

Nestor, Robert C., Clinical Assistant Professor of Exercise Science, effective August 15, 1986, through August 14, 1988

Ng, May Chiu, Clinical Assistant Professor of Industrial Health and Safety, effective August 15, 1986, through August 14, 1988

Pfeifer, John R., Clinical Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Pollard, Richard J., Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Rinaldo, Joseph A., Jr., Consulting Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Schomaker, Thomas E., Clinical Assistant Professor of Exercise Science, effective August 15, 1986, through August 14, 1988

Silberberg, Boris K., Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Sugano, David S., Clinical Assistant Professor of Industrial Health and Safety, effective August 15, 1986, through August 14, 1988

Tersigni, Anthony R., Clinical Assistant Professor of Health Behavioral Sciences, effective August 15, 1986, through August 14, 1988

Ullman, Alexander S., Clinical Associate Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Walker, Richard H., Clinical Professor of Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Weimer, Robert V., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Wilkerson, Sharon A., Adjunct Assistant Professor of Nursing, effective August 15, 1986, through August 14, 1987

Ylvisaker, John R., Consulting Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Zunker, Richard J., Consulting Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Leave of Absence

Barclay, Lizabeth A., Assistant Professor of Management, sabbatical leave from January 5, 1987, through April 25, 1987 (with full pay)

Briod, Marc E., Associate Professor of Education, sabbatical leave from January 5, 1987, through April 25, 1987 (with full pay)

Bryant, William C., Associate Professor of Spanish, return from sick leave, effective August 26, 1986

Clatworthy, F. James, Associate Professor of Education, sabbatical leave from January 5, 1987, through April 25, 1987 (with full pay)

Johnson, Patrick J., Associate Professor of Education, sabbatical leave from January 5, 1987, through April 25, 1987 (with full pay)

Parameswaran, Ravi, Associate Professor of Management, sabbatical leave from January 5, 1987, through December 18, 1987 (with half pay)

Pillow, Christine, Special Instructor in Physical Therapy, sick leave from September 11, 1986, through October 23, 1986 (with full pay)

Resignation

Boulos, Nadia, Associate Professor of Nursing, effective September 1, 1986

Trustee Handleman, seconded by Trustee Hartmann, moved to accept the recommendation. The motion was unanimously carried.

Student Recruitment Outcome and Plans

Mr. Jerry Rose, Director for Admissions and Scholarships, introduced Ms. Anne Sandoval, Associate Director for Admissions, and Ms. Sharon Magda, Assistant Director for Admissions. He stated that he wished to present a brief report on the outcome of the Fall 1986 recruitment effort. He noted that a written report was submitted to the Board, and since the hour was late he would comment on some highlights.

Mr. Rose stated that the enrollment of FTIAC (first time in any college) students from Macomb County had declined by 30 students. Marketing research suggests that transportation and access to the campus is important in attracting Macomb students.

Mr. Rose stated that a significant impact has been made in minority recruiting: 5.1% of the Fall 1986 class is composed of black FTIAC students. Combining new students for the Summer and Fall

of 1986 indicates a 19.7% increase in minority FTIAC enrollment. He stated that there has been a significant drop in the number of new transfer students. This is the first year that the new transfer student admissions criteria, requiring a 2.5 GPA and 40 semester hours of credit, have been in effect.

Mr. Rose stated that the significant increase in total University enrollment was based on the number of returning students rather than FTIAC students. He added that our 1986 freshman enrollment from the adjacent six counties is as follows: Macomb and Oakland Counties, 72.7%; Wayne County, 12.2%; Lapeer, Genessee, and St. Clair Counties, 5.5%.

Chairman Riley asked how many out-of-state students were in the freshman class. Mr. Rose responded that all other Michigan county students make up 7.8%, and out-of-state students represent less than 1% of the enrollment of FTIACs.

Trustee Hartmann asked why 200 new transfer applicants paid deposits but were not attending the University. Mr. Rose stated that he is investigating this situation and has planned a formal follow-up of these applicants to ascertain why they were not enrolled in classes.

Trustee Bemis asked if Mr. Rose had considered the drop in the number of high school graduates from Macomb County with regard to the loss of 30 students from the county. Mr. Rose stated that there are fewer graduates, and Oakland is also competing with Wayne State University in that county.

Trustee Bemis inquired as to which departments or schools were considered "over-subscribed areas of study." Mr. Rose responded that engineering and business administration are over-subscribed as they have more qualified applicants than openings. He added that the liberal arts areas were generally under-subscribed.

Trustee Bemis asked if budgetary changes were made to reflect the areas that are either over- or under-subscribed. President Champagne stated that there were "adjustment mechanisms" and he cited the increased allocation of funds to the School of Human and Educational Services.

Trustee Googasian asked if the University's \$50 deposit was common among Michigan universities. Mr. Rose stated that it was common, but that some universities require \$100.

Chairman Riley asked about the number of students enrolled in the extension course program, and if they were included in the total enrollment figure. Mr. Kleckner responded that the 1,500 students in extension courses were included.

Chairman Riley asked about the implications of placing a "cap" on enrollment. Mr. Rose stated that he believed that "capping" would force students to submit their applications earlier and would allow for some selectivity in admitting more qualified students.

Trustee Googasian remarked on the extensive recruitment of minority students in Pontiac beginning at the seventh grade level. She applauded this effort and added that it was her understanding that Mrs. Wilma Ray-Bledsoe, Vice President for Student Affairs, would report to the Board on this subject at a future meeting.

Chairman Riley thanked Mr. Rose for his report and suggested that he return when significant developments occurred.

Recommendation for Approval of Degree Candidates - August 21, 1986

Trustee Hartmann, seconded by Trustee Handleman, moved the acceptance of the degree list for August 21, 1986. The motion was unanimously carried.

Trustee Hartmann noted that the University Affairs Committee discussed with Mr. Kleckner the possibility of receiving the candidate list prior to commencement. She noted that Mr. Kleckner agreed to review the process and submit perhaps "97%" of the candidates prior to commencement.

Adoption of Academic Calendars

Mr. Kleckner stated that Academic Calendars were prepared early in order to allow for planning of University events. He added that the calendars were essentially the same as previous calendars with the exception that during the exam period, no student would have a class followed immediately by a final exam. A "reading period" of at least a day has been inserted in the schedule. Mr. Kleckner noted that the calendar is related to the hours and working conditions of the faculty and is a matter that is subject to bargaining with the AAUP. While he does not foresee any changes, he did wish to note that the calendar for 1989-90 was beyond the current faculty contract.

Chairman Riley stated that the adoption of the calendars by the Board was for the purpose of planning, and that a revision of the calendar could be made by the Board at any time. He added that the Board would prefer to approve a calendar each year, rather than three years at one time. Therefore, each year, there should be the approval of an additional year in order to constantly provide information for three years of planning.

Chairman Riley read the following recommendation:

RESOLVED, That the Board of Trustees approve the Academic Calendars for the years 1987-88, 1988-89, and 1989-90.

(Copies of the calendars are on file in the Provost's Office and the Office of the Board of Trustees.)

Trustee Hartmann, seconded by Trustee Handleman, moved the recommendation. The motion was unanimously carried.

Authorization to Contract with Wayne State University for
Provision of Automated Library Services

Mr. Kleckner stated that this project began two years ago when the University received an appropriation of \$347,500 to update the library circulation system. The present circulation system is no longer able to meet the needs of the library. Four requests for proposals were sent out to firms that specialize in library software systems, but only two, CL Systems, Inc. (CLSI), and Geac Computers International, Inc. (GCI), were returned.

At the same time, the University became aware that Wayne State University (Wayne) was exploring with the University of Detroit, the Detroit Public Library, and a few other institutions the possibility of a consortium with Wayne operating the central hardware and serving the needs of the other libraries as satellites. The system would contain catalog information from all of the libraries involved so that each user would have computed access to the "card catalog" of all of the libraries. Mr. Kleckner stated that the Wayne system, based on the NOTIS Library Automation System from Northwestern University, appeared to be the best alternative.

Mr. Kleckner stated in summary that:

1. The GCI system requires the University to purchase specialized hardware from GCI with a five-year estimated cost of \$1,400,000. The disadvantage is that all of the software and hardware is specialized.

2. The CLSI system requires the University to purchase specialized hardware from CLSI. The advantage of using standard hardware is available, but standard software is not available. The five-year estimated cost is \$1,400,000.

3. The Wayne system provides service at a five-year cost of approximately \$900,000-950,000 for operational hardware and software costs. Standard equipment is used. Other universities in the State are also considering an affiliation with Wayne.

Mr. Kleckner stated that the University was recommending the Wayne system.

Trustee Sims asked Mr. Kleckner if the proposal was to join a consortium or to purchase a service. Mr. Kleckner responded that the University was purchasing a service by contracting directly with Wayne, but noted that the index of holdings of participating libraries would be available to the students.

Trustee Sims asked if Wayne elected to change its system, would Oakland be able to maintain the system alone? Mr. Kleckner responded that Oakland would have all of the necessary equipment except for the central system which would cost \$500,000.

Chairman Riley asked about the source of funds for the difference between the \$347,500 appropriated from the State and the \$900,000 total cost. Mr. Kleckner stated that in the Kresge Library addition project approximately \$500,000 will be allocated for computer equipment.

Chairman Riley stated that he was troubled by the statement in the agenda materials that "Wayne is new to the business of providing automated library services to other libraries and as a result is reluctant to warrant any particular level of performance." Mr. Kleckner stated that for that reason the contract has performance requirements where Oakland tests each stage and makes a payment only when performance standards are met. Mr. Kleckner added that there is "comfort" in that the NOTIS system was developed by Northwestern and is in established use.

Trustee Sims questioned the limitation of the Wayne proposal to so few institutions. Ms. Suzanne Frankie, Dean of the Library, stated that this system could be a state-wide system because most of the Michigan university libraries have expressed an interest. She stated that such a communication network could provide the basis for significant resource sharing, even in terms of cooperative acquisition programs.

Chairman Riley questioned why the recommended resolution does not provide for a cost not to exceed \$168,840 rather than \$175,000. He stated that he would also prefer to have the renewal agreements brought to the Board.

Mr. John De Carlo, Secretary to the Board of Trustees, Vice President for Governmental Affairs, and General Counsel, suggested that the provision regarding renewal periods could be added to the recommendation. President Champagne concurred.

Trustee Bemis, seconded by Trustee Hartmann, moved the following recommendation:

That the Vice President for Finance and Administration be authorized to contract with Wayne State University for the provision of automated library services until September 30, 1988, at a cost not to exceed \$175,000, and for renewal periods thereafter under agreements to be approved by the Board of Trustees.

The motion was unanimously carried.

Trustee Sims requested that Ms. Frankie make periodic reports to the Board on the progress of the system.

Approval of Closed Meeting of Board of Trustees

Chairman Riley requested action at this time to authorize a closed meeting at the completion of all agenda items. He stated that six votes are required to approve the meeting, and since Trustee Handleman was leaving at this time, he called for action on the matter.

Mr. De Carlo stated that:

Section 8(h) of the Open Meetings Act provides that a public body may meet in a closed session to consider material exempt from discussion or disclosure by State law. A closed meeting is requested to review the written legal opinion of counsel regarding a workers' compensation matter and to approve the minutes of the closed Board meeting of June 28, 1986.

Section 7 of the Open Meetings Act provides that:

Two-thirds roll call vote of members elected or appointed and serving shall be required to call a closed session for these purposes. The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken.

A separate set of minutes shall be taken by the secretary of the public body at the closed session. These minutes shall be retained by the clerk of the public body, shall not be available to the public, and shall only be disclosed if required by civil action filed under section 10, 11, or 13. These minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

Trustee Handleman, seconded by Trustee Hartmann, moved for a roll call vote to close the meeting at the completion of all agenda items.

Mr. De Carlo called the roll of the Board on approving a closed meeting:

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| Trustee Donald Bemis | <u>yes</u> |
| Trustee Phyllis Law Googasian | <u>yes</u> |
| Trustee David Handleman | <u>yes</u> |
| Trustee Patricia Hartmann | <u>yes</u> |
| Trustee Wallace Riley | <u>yes</u> |
| Trustee Howard Sims | <u>yes</u> |

The motion was unanimously carried.

Water Main Easement on Butler Road at Matthew Lowry Early
Childhood Center

Mr. McGarry stated that a water main had been installed along Butler Road to service the Matthew Lowry Early Childhood Center. In order to permit the City of Rochester Hills to service the water main, it is necessary to provide the City with an easement for that purpose. The easement would be 20 feet wide centered 43 feet north of the centerline of Butler Road for a distance of 516 feet from Adams Road west to the end of the water main.

Trustee Bemis, seconded by Trustee Hartmann, moved the following resolution:

RESOLVED, That the Board of Trustees (1) grant a water main easement, along Butler Road as described in the attached legal description, to the City of Rochester Hills for the purpose of providing public water service to the Matthew Lowry Early Childhood Center, and (2) convey its interest in the water main located within that easement to the City of Rochester Hills.

(A copy of the legal description is on file in the Office of the Board of Trustees.)

Trustee Sims asked if the water main was in place and if so, when it was installed. Mr. McGarry stated that it was installed several months ago but was not functional until a month ago.

Trustee Sims stated his concern that the Board was approving this item "after the fact." He added that the City installed the water main knowing that approval was "automatic."

Trustee Bemis inquired if he was correct in assuming that it is the University's responsibility to install the water main, and

that the City was requesting a maintenance easement that would not necessarily have to be granted. He added that the responsibility for the maintenance of that easement would be the University's if the easement was not granted. Mr. McGarry confirmed Trustee Bemis' comments.

The motion was voted on and unanimously carried.

Renovation of Vandenberg Hall for the School of Health Sciences

Mr. McGarry stated that the University received an appropriation from the State to renovate Vandenberg Hall to accommodate the needs of the School of Health Sciences. "Phase one" of the project included partitioning, carpeting, and the purchase of lab equipment with a total project cost of \$100,000. This phase has been completed. Mr. McGarry added that the University would like to proceed with "phase two" which is air conditioning. He stated that the University is requesting approval to seek bids for this project. Once bids have been received and evaluated, authorization to award a contract will be brought to the Board for approval.

Trustee Sims asked if "phase one" had ever been presented to the Board. Mr. McGarry stated that it was a specific line item in the 1985-86 general fund. He added that in order to receive accreditation for the physical therapy program, these renovations had to be completed.

Trustee Sims stated that his and the Board's concern was with compliance with policy and contract procedures. He asked if all of the contracts have followed Board policy regarding approval requirements. Mr. McGarry stated that all of "phase one" followed University policy.

Trustee Sims inquired if Mr. McGarry looked at this project as a "divided contract rather than a single contract" for both phases. Mr. McGarry stated that he did view them as separate agreements.

Trustee Bemis asked if the following was correct: that the University requested \$461,000 from the State for the project and before it was granted the University spent \$100,000 from the general fund budget on the project. Now that the University has received the appropriation the general fund will be reimbursed for the \$100,000. Mr. McGarry stated that that was correct and that the \$100,000 was now in the general fund.

Trustee Bemis asked, "What if we had not received the State appropriation?" Mr. McGarry stated under that condition the University would not proceed with "phase two."

Trustee Sims stated that there should be a policy to keep the Board better informed on the implication and scope of such contract actions.

Trustee Hartmann, seconded by Trustee Googasian, moved the following resolution:

RESOLVED, That the Board of Trustees authorizes the Vice President for Finance and Administration to obtain bids for the mechanical/electrical system modifications to the Vandenberg Hall/Center for Health Sciences which are to be submitted to the Board of Trustees for approval to award a contract.

The motion was unanimously carried.

Funding Supplement for Remodeling of Dodge Farmhouse

Mr. McGarry stated that in the process of remodeling the Dodge Farmhouse many structural flaws have been discovered. The University Architectural Services Department estimates that an additional \$25,000 is necessary to make the building suitable for occupancy.

Chairman Riley asked if this \$25,000 was "on top" of the \$315,000 previously approved. Mr. McGarry answered affirmatively.

Trustee Googasian stated that the Finance and Personnel Committee was concerned that the architect would receive a percentage of the additional money provided for the renovation project. Mr. McGarry stated that this was not the case, since the architect is on a fixed fee.

Chairman Riley asked about the purpose for the additional \$40,000 allotment on February 12, 1986. Mr. McGarry stated that the amount was based on the architect's reassessment of the costs at that time.

Trustee Hartmann asked: if the \$25,000 is approved, what assurance is there that this will be adequate to provide a usable, safe building?

Trustee Bemis asked if the specifications provided for a security system. Mr. McGarry responded that a security system was not included.

Chairman Riley stated that he thought that the question of a firm cost figure was a matter of "credibility." He added that he was not comfortable that this would be the last increase.

Trustee Bemis asked what the administration's recommendation was with regard to the Dodge Farmhouse the first time it came before the Board. Trustee Hartmann stated that the administration wanted to "tear it down."

Trustee Sims stated that at that time the Board wanted to determine whether or not the Dodge Farmhouse had any historical merit, either architecturally or in terms of the history of the region. The conclusion was that it did have historical significance. This is the reason for the renovation of the Farmhouse. Trustee Sims added that it may be helpful to find out exactly "what is being purchased" given this repeated escalation in cost.

Trustee Hartmann asked: if there are still major problems with the building after the expenditure of \$315,000, how can these problems all be resolved for only \$25,000 more?

Trustee Bemis, seconded by Trustee Sims, moved to table the agenda item until the Board meeting of November 12, 1986. The motion was unanimously carried.

Chairman Riley requested that the University architect and the retained architect be present at the November 12, 1986, meeting.

Trustee Sims stated that it was logical to assume that the present contracted work on the Farmhouse would not stop because of this action. He noted, however, that if there are porches and similar items that have rotted, then the contractor cannot complete other work relating to these problem areas.

Trustee Bemis asked if the architect did not notice at the first visit that the porches were in poor condition and that the windows needed glazing. Mr. McGarry stated that it was his understanding that these items were not known until the start of construction.

Trustee Sims stated that the architects should be at the next meeting, and a site visit should be arranged for the Board of Trustees if light conditions permit.

Package Insurance Policy General Coverage for Property and Liability

Mr. McGarry stated that the University's insurance policy for general liability, property, and casualty coverage expires November 30, 1986. He requested authority to negotiate for a new policy in consultation with the Finance and Personnel Committee.

Chairman Riley asked if Mr. McGarry would be satisfied if the Board at this meeting accepted the first paragraph of the proposed resolution authorizing negotiations, and at the November 12, 1986, meeting Mr. McGarry could give a status report and recommend a contract. Mr. McGarry stated that this action was acceptable.

Trustee Hartmann asked about the status of the concept of various universities joining together to self-insure. Mr. William Small, Assistant Vice President of Administration and Risk Management, stated that the task force formed by the Presidents Council was dealing primarily with officer's and director's coverage, and will require at least six months to a year to implement a program.

Trustee Sims questioned the necessity of such coverage given the protection provided by State law for public officials. Mr. De Carlo stated that while the law has been revised and the Board's immunity increased for governmental acts, this does not preclude the filing of a lawsuit and the costs of defense of the action.

Trustee Bemis stated that the resolution should be adopted as originally presented. The Board could terminate the policy at a later date if necessary.

Trustee Bemis, seconded by Trustee Googasian, moved the following resolution:

RESOLVED, That the Vice President for Finance and Administration, after consultation with the Finance and Personnel Committee, is authorized to negotiate a contract for the University's general insurance coverage for property and liability coverage for the period December 1, 1986, through November 30, 1987, and be it further

RESOLVED, That the Vice President for Finance and Administration, if it is necessary to protect the interest of the University, and subject to the approval of the Finance and Personnel Committee, may enter into a contract with the bidder offering the best combination of coverage to premium, as solicited by the University's insurance agent, and be it further

RESOLVED, That such contract will be submitted to the Board of Trustees for ratification, and if such ratification is not granted the contract will be terminated.

The motion was unanimously carried.

Capital Outlay Budget Request 1987/88

Mr. McGarry stated that each year the University must submit a budget request to the State. This year's request includes seven projects repeated from last year and three new projects. One new project relates to the replacement of transformers with PCB elements. Their removal is required by federal law. He stated that PCB is the coolant in the transformers and is toxic.

Trustee Bemis asked if there were any existing leaking transformers. Mr. McGarry stated that there were none and they were inspected regularly.

Trustee Googasian asked if the dollar amount (\$560,000) was realistic. Mr. McGarry stated that it was based on a University study.

Mr. McGarry continued that the second request was an addition to the Public Safety Services Building to house the departments of Administration and Risk Management and Purchasing. The \$225,000 amount is a figure estimated by the University's in-house architect.

Mr. McGarry stated that the third project is to replace the high temperature hot water line to the Kresge Library.

Trustee Bemis asked which item had the highest priority. Mr. McGarry stated that the library construction item was foremost. Trustees Bemis and Sims indicated that the PCB transformer replacement should have a high priority. Mr. McGarry stated that the University may be able to fund the replacement from State support through the Special Maintenance Fund if separate funding is not provided. The University has three years in which to phase out the transformers.

Trustee Bemis inquired about the process for determining priorities during the legislative process. He noted that the State will not fund all requests and the University may be called upon to make some judgments regarding which items should be funded. Trustee Bemis stated that the President should confer with the Board on decisions about priority projects during the legislative process. Mr. De Carlo agreed that the state officials sometimes indicate that there is a given amount of money available and also request that the University determine which item it wishes to have funded.

Trustee Sims, seconded by Trustee Hartmann, moved to accept the following resolution:

RESOLVED, That the Board of Trustees approves the 1987/88 Capital Outlay Budget Request to the State of Michigan Department of Management and Budget.

Trustee Sims stated that he moved the resolution with the understanding that passing the projects is not final approval of the items. This action is merely to authorize the submission of the projects to the State.

The motion was voted on and unanimously carried.

Approval of 1987/88 Operating Budget Request for Submission to the Executive Office of the State of Michigan

Mr. McGarry stated that the Operating Budget request is at an expenditure level of \$55,171,000 which is an increase of \$5,000,000 (10%) over the current year. The request reflects a requested appropriation increase of \$5,500,000, up 11.2%. No tuition increase is included. The request contains non-programmatic economic factors totalling \$3,300,000. A general inflationary increase of 5% which totals \$540,000 is included. The eight program revision requests (PRRs) total \$2,200,000.

Trustee Sims, seconded by Trustee Hartmann, moved the following resolution:

RESOLVED, That the Board of Trustees approves the 1987/88 Operating Budget Request totaling \$55,171,000 as described in detail in the budget request material dated October 8, 1986.

The motion was unanimously carried.

Remaining Agenda Items

Chairman Riley stated that he would entertain a motion to defer agenda items 16, Proposed Policy Relating to Technology Park Districts, and 17, Policy and Procedure for Disposal, Acquisition, Lease, and other Transfer of Real Property Interests, with the President's approval because of the late hour. President Champagne agreed.

Trustee Bemis asked the President if there were any critical problems on these items requiring discussion at this time. President Champagne stated that there was nothing that could not be deferred until the November 12, 1986, meeting.

Trustee Sims, seconded by Trustee Hartmann, moved to defer item 16, Proposed Policy Relating to Technology Park Districts, and

item 17, Policy and Procedure for Disposal, Acquisition, Lease, and other Transfer of Real Property Interests, until the November 12, 1986, meeting.

The motion was unanimously carried.

Trustee Hartmann, seconded by Trustee Sims, moved for adjournment. The motion was unanimously carried.

The public meeting adjourned at 8:22 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Wallace D. Riley, Chairman
Board of Trustees