

MINUTES OF THE MEETING

April 16, 2003

100 KRESGE LIBRARY

APPROVED: 30 April 2003

Present: Beth Black, Ranald Hansen, Lisa Hawley, Mildred Merz, Kathleen Moore, Dale Nesbary, Sherri Oden, Mohinder Parkash, Claire Rammel, Darlene Schott-Baer, Ishwar Sethi

Absent: Randy Gu (on sabbatical)

Guests: Sherry Abernathy, Michael MacDonald

Call to Order

This meeting was convened at 2:15 p.m. by Ranald Hansen, Interim Vice Provost for Research and Graduate Study.

I. APPROVAL OF MINUTES

Minutes postponed until next meeting

II. REPORT OF THE CHAIR

Randy Hansen congratulated the Nurse Anesthesia program. Oakland University Masters in Nursing Program in Nurse Anesthesia has been recognized as sixth in the United States in the 2004 edition of U.S. News and World Report's America's Best Graduate Schools.

III. OLD BUSINESS

Second Reading - Nursing Education - MSN – New Track

Sherry Abernathy distributed the revised budget. Ms. Abernathy and Darlene Schott-Baer answered concerns about head count assumptions and flat faculty numbers. Mohinder Parkash suggested that if the budget refers to "head counts", a note stating how student hours are calculated (number of students, number of courses, number of credits per course) should be included as a footnote, as well as an interpretation of the terms facilities and equipment. Additionally, Mr. Parkash pointed out that the School is only budgeting for 16 hours and should be budgeting for 36 hours.

Ishwar Sethi expressed his concern that the budget under review still underestimated revenues and expenses and questioned whether the program would increase the number of new students or will the number of students remain the same. In his view, the budget did not project realistic assumptions. It was also noted that the specialty courses are not being offered now and there should be expenses in the budget for when they are offered.

Mr. Hansen agreed that the budget as presented did not represent the full revenue and expenses across the entire program and proposed that Sherry Abernathy, Claire Rammel, and Sheryl

Klemanski work on budget revisions, a copy of which will be circulated to Council members via email. A vote will be called for at the next meeting.

Second Reading - MEd Educational Studies Program – New Track – program revisions

Michael MacDonald distributed catalog copy for the 2003-2005 graduate catalog, which outlines the program's admission requirements. In reply to a question about the number of students expected to enroll in the program, Mr. MacDonald stated that Educational Studies expects 15-25 new students enrolling in the program in fall; another 15-20 are expected in winter. Estimating total numbers is difficult, considering the competitive market.

Concerns were raised regarding the large number of electives offered. The program offers four required core courses, 29 elective courses, and one collaborative action research course. A discussion ensued involving questions on how often these electives will be offered and a student's probable expectation that these electives are offered every semester. Claire Rammel suggested packaging the electives into concentrations. Mr. MacDonald indicated the department had some preliminary discussion regarding concentrations and were planning to address this issue throughout the next year.

A MOTION was made, seconded and passed to approve the proposed revisions in the MEd in Educational Studies program. In one year, Graduate Council would like to see a report, which is focused on the elective issue.

Program Review Guidelines

Kathleen Moore believes that the proposed program review guidelines are too rigorous and time consuming. Discussion followed regarding distillation of parts A and B and whether dispensing with page after page of framework would present program review guidelines that have the appearance of rigor. Ms. Moore suggested interaction between the department being reviewed and Graduate Council would be more effective. She suggested the department should have a representative at Graduate Council to answer questions and engage in a meaningful dialogue.

A meeting will be scheduled on April 30, 2003 to continue discussion on this topic

IV. ADJOURNMENT

The meeting was adjourned at 3:45 p.m.