



Meeting Minutes

Thursday, April 7th, 2022

1. Call to Order: 9:02 a.m.
2. Approval of Minutes
 - a. Approved by Meaghan Cole
 - b. Seconded by Ann Voorheis-Sargent
3. President's Report (Zach Zuchowicz)
 - a. [Land Acknowledgement](#)
 - b. 2022 AP Elections Update
 - **Monday, April 4 - Friday, April 22**
 1. Online election facilitated through Qualtrics. Current APs will receive an email directly from Qualtrics prompting them to submit their virtual ballot.
 - a. Look for an email with the subject line: "Official 2022 AP Assembly and AP Association Election Ballot"
 - **Week of April 25**
 1. Results announced. Welcome to OU's New APs
 - c. AP Awards Update
 - 33 APs were nominated!
 - Scoring and judging will be finalized later on this month
 - d. All AP Survey
 - e. Welcome to OU's New APs!
 - Celeste Black
 - Alexa Cotter
 - Antoinette Dorsett
 - Gina Giannosa
 - Karen Person
 - Kyle Reece
 - David Schroudt
 - Mariano Scibilia
 - Addison Snoddy
7. Past President's Report (Meaghan Cole)
 - a. Recognition Celebration: Thurs, April 21 | 11 a.m. to 1 p.m. | Near Elliott Tower (come hungry (Bad Brad's BBQ anyone) and look forward to engaging!)



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- b. Wed, April 13 Join us for a Walk and Talk- 9 a.m. start at Elliot Tower!
- c. April Recognition tip: We recognize how many OU students are graduating this month,, so nice to see the students we have been supporting complete their degree (share this OU love by helping at Commencement).
- d. March [Shout-Out](#) Recipients (Woot & we encourage everyone to nominate a colleague!):
 - Marie VanBuskirk
 - Janet Lloyd
 - Brian December
 - Zach Zuchowicz
 - Dawn Gorris
 - Fred Haydon
 - Matt Holtz
 - Andrea Mill
 - Beth Feiten
 - Brian Wigman
 - Nancy Gursin
 - Simon Amalio-Klebba
 - Jim Bilinski
 - Matt Prentice
 - Blake Bonkowski



Christina Radowick
Debbie Lengyel
Jackie Keith
Erika LeDonne

8. Treasurer's Report (Ann Voorheis-Sargent)
 - a. Current balance: \$5,789.56.
 - b. AP Assembly will be supporting Barbecue on 4/21, so money will be deducted from account
 - c. In process of verifying money for Awards
9. Secretary's Report (Ashley Cerku)
 - a. Submit info for the Newsletter
 - [Submit an update](#) on other committee or organization news that may be relevant to APs
 - Interested in joining a committee? [Fill out this form](#) and a board member will contact you with more details.
 - Did you or a fellow AP win an award? We want to know! Fill out this [AP Award Spotlight form](#) to be featured in our newsletter.
 - b. If you have any comments or questions, please email me at ajcerku@oakland.edu
10. AP Association Report (Marie VanBuskirk)
 - a. AP Association differs from the AP Assembly in that we provide a means of communication between all Administrative Professional employees and the University as the employer in matters concerning wages, hours, and working conditions. To find out more about the AP Association or to discuss matters directly related to HR, consider attending our next Executive board meeting.
 - b. Our next meeting is 4/13/22 at 11:30 am. <https://oakland.edu/apassociation> this will be offered both virtually and in person (Lake Erie Room, OC).
 - c. Nominations sought for 2022 AP Rewards through May 9, 2022
 - The nomination period is April 1 through May 9, and can be submitted using the [AP Reward Nomination Form](#).
 - For more information, visit the [AP Reward webpage](#) or email cherppich@oakland.edu.
11. AP Assembly Committee Reports
 - a. Community Engagement (Emily Cutlip & Charles Guzowski)
 - Lowry Center Book Drive
 - Past Event: March 23rd from 12-1: *Behind the Books: An Insider's Guide to the University Libraries*
 - b. Professional Development (Cortney Heileman & Beth Feiten)
 - Past Events:
 - *March 15, 2022 from 12-1pm: "Microaggression Training" with the CMI*



- Upcoming Events:
 - *April 20, 2022 from 12-1pm* “Understanding Cornerstone’s Performance Management System” with Cissie Patterson (Click the link to register: <https://oakland-edu.zoom.us/meeting/register/tjclc--tqDMpGNfvKH0h34iPJx9KU41rk07m>)
 - *May 2022* / Mental Health related session for employees – more details to come
- Continuing:
 - *April 25, 2022 from 12-1pm* / Anti-Racism Discussion Group: Environmental Racism & Injustice - [Shared Resources Doc for materials](#)
- PD Empowers yOU: (quick reads)
 - [The Importance, Benefits, and Value of Goal Setting](#)
 - [Making Sure Your Employees Succeed](#)

c. Voice of the AP (Jackie Keith & Kelli Dowd)

- [Employee Resource Group](#) (ERG) Updates -

ALL ERGS are supporting the ALL Employee Celebration on April 21st 11-1pm

1. AAPI ERG

- a. Tomoko Wakabayashi (President/Communication)
twakabayashi@oakland.edu

2. BERG

- a. Jesse Hurse (President) - jhurse@oakland.edu
 - i. Planning to do another conference this summer

3. IERG

- a. Tamas Horvath (President) - thorvath@oakland.edu

4. Latinx ERG

- a. Rebecca Mercado Jones (Chair) rebeccajones@oakland.edu
 - i.

5. LGBTQIA ERG

- a. Kelli Dowd (Chair) - lgbtqia_erg@oakland.edu
 - i. Pride Month ends April 14th with Lavender Graduation.
Come support students!

6. WERG

- a. Andreea Bordeianu (President) - bordeian@oakland.edu

d. AP Recognition (Meaghan Cole)

- Please see above

12. Senate Report (Michelle Southward and Jean Ann Miller)



- a. Next meeting is Thursday, April 21.
 - b. Discussion topics: SHS Dept of Public and Environmental Wellness will be offering a Certificate of Health Equity, New Graduate Certificate in Global and Population Health Service effective Fall 2022, and New Graduate Certificate in Epidemiological Research; update on mask mandate; Land Acknowledgement Plaque Ceremony on Friday, April 1; May meeting in person; Modification to the Theatre Design and Technology, increasing the number of credits in the major; Department of Theatre, School of Music, Theatre and Dance (CAS); Combined Mathematics, B.S. to M.A. (4+1) Modification effective Fall 2022- Department of Mathematics (CAS)
13. [Senate Committee](#) Reports (Michelle Southward and Jean Ann Miller)
- a. AP Assembly positions available on particular committees:
<https://oakland.edu/senate/committee-charges/>
14. Good & Welfare:
- a. [Pride Month](#): March 14 - April 14
 - Art Exhibition for Pride Month - in the OC and digitally
<https://sites.google.com/oakland.edu/pridemonthartexhibition/home>
 - b. Student Life Lecture Board is presenting **U.S.A. Gymnast Laurie Hernandez** on Monday, April 18, at 7:00 p.m., in the Founders Ballrooms, OC. Open to the OU community, family and friends. Free. Tickets not required.
- C. It is the Week of the Young Child! Check out the fun events going on all month to celebrate!
<https://www.naeyc.org/events/woyc>
15. Next Meeting is **Thursday, May 12th at 9 a.m.**
16. Adjourn: 9:33 a.m.

THANK YOU FOR YOUR TIME AND DEDICATION!

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AP Assembly