

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
January 19, 1967

Finance Committee items:

Communication from Mr. May:

- A. Oakland University has received a gift of 50 shares of Ford Motor Company stock from Mr. and Mrs. Theodore O. Yntema. Authorization to sell the stock is requested.
- B. Oakland University has received a gift of 300 shares of Fidelity Fund, Inc. stock from Mrs. Elizabeth B. Graham. Authorization to sell the stock is requested.
- C. Authorization is requested to sell the following stocks received by Oakland University:
1000 shares of MacManus, John & Adams, Inc.
75 shares of One William Street Fund, Inc.
27 shares of Proctor & Gamble Company

Author. to sell
Ford stock

Author. to sell
Fidelity stock

Author. to sell
other stocks

At the November Trustees' meeting, Mr. Varner and Mr. Carr were authorized to negotiate with Mr. James L. Howlett of Hartman, Beier, Howlett & McConnell of Pontiac toward his employment on an annual retainer basis to serve as an attorney adviser to Chancellor Varner at Oakland University but responsible to Mr. Carr. It was understood that there would be filed with the Board a statement of the understanding. Mr. Varner and Mr. Carr join in recommending that Mr. Howlett be appointed at an annual retainer of \$5,000 to perform the services described in his statement dated November 30, 1966, copies of which were presented to each Board member.

Appointment of
Howlett as
attorney

Recommendation from Chancellor Varner for the employment of the architectural firm of O'Dell, Hewlett, and Luchenbach, to prepare plans for the following:

OHL recommend
to prepare
plans for
Changes to
Trumbull Terr.

- a) Minor modification of Trumbull Terrace, at an estimated cost of \$27,000, to be financed by Mr. & Mrs. George Trumbull.
- b) Expansion of the stage house of the Howard C. Baldwin Pavilion, as well as the design of small ticket office at the entrance to the Festival grounds, at an estimated cost of \$75,000, to be financed through a grant from the Kresge Foundation.

On motion by Mr. Harlan, seconded by Mr. Nisbet, it was voted to approve the above items.

Minutes of the Meeting

Cancellation of appointment of Robin Olden as Assistant Director of the Academy of Dramatic Art as of October 1, 1966.

Cancellation
appoint of
Robin Olden

Sabbatical leave for Robert E. Simmons, Prof. & Chairman, Modern Foreign Languages and Literature, from September 6, 1967 through December 20, 1967, to study in Germany.

Sabbatical
(Simmons)

Sabbatical leave for Walter S. Collins, Prof. & Dean of the Music Department and the Meadow Brook School of Music, effective from August 20, 1967 through February 20, 1968, to study in New York, at full salary

(Collins)

Sabbatical leave for James C. Haden, Prof. & Chairman of Philosophy Department, effective September 6, 1967 through April 20, 1968 to study at home, at half salary.

(Haden)

Military leave for David Jenks, Custodian in Housing, effective February 1, 1967 through June 30, 1967.

Military
(Jenks)

Military leave for Winston Pfahlert, Sr. Clerk, University Services effective Oct. 17, 1966 through June 30, 1967.

(Pfahlert)

Appointment of David Ward Shantz as Assistant Professor in Psychology effective Aug. 15, 1967, at \$9,000.

Appointments
(Shantz)

Appointment of Richard L. Sprott, Assistant Professor in Psychology effective Aug. 15, 1967, at \$10,000.

(Sprott)

Transfer of Jerry W. Rose from Admissions Adviser AP-V at \$9700, to Assistant Director AP-V, Scholarships at \$10,000 effective January 1, 1967.

Transfer
(Rose)

Change in salary for Robert E. Simmons, Prof. & Chairman of Modern Languages & Literature Department effective February 1, 1967, from \$12,600 to \$13,000.

Change in sal.
(Simmons)

Promotion from Instructor to Assistant Professor of Aharon Kuperman, Psychology, with a salary increase from \$7,800 to \$8,300 per year, effective February 1, 1967.

Promotion
(Kuperman)

Designation of Donald C. Hildum, Associate Professor of Psychology, as Acting Chairman of the Department with an additional salary of \$100 per month, effective from January 1 to August 14, 1967.

(Hildum)

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Personnel
Action

Recommendations as follows from the Director of Personnel:

- a. Reclassify an Education Counselor AP-V to Assistant Director AP-V position in Alumni Education.
- b. Establish a Budget Director AP-VIII position in the Business Office
- c. Reclassify an Assistant AP-I to Assistant Director AP-I in the Mott Center
- d. Reclassify a Clerk-Typist II to a Senior Departmental Secretary VII position in Information Services.
- e. For the Library:
 - 1) Establish an Assistant Librarian, Head Acquisitions AP-VI position
 - 2) Establish a Senior Library Clerk IV position
- f. Reclassify a Departmental Secretary V to Assistant to the Director AP-I position for the Meadow Brook Music Festival
- g. Reclassify a Draftsman IX to an Engineering Technician XII position in Physical Plant
- h. Establish an Departmental Secretary V position in Engineering

Gifts and
Grants

1. Grant of \$936 from the Woman's Literary Club of Pontiac to be used to establish a short-term student loan fund.
2. Grants as follows to be used for scholarship purposes:
 - a. \$240 from Tuesday Musicales of Detroit for a student in the Meadow Brook School of Music.
 - b. \$150 from Ott Memorial Scholarship of Pontiac for a specified student.
3. Grant of \$11,010 from the National Science Foundation to be used under the direction of John Dettman in Mathematics for the secondary science training program.
4. Grant of \$7,500 from the United States Office of Education to be used under the direction of Don R. Iodice in Modern Foreign Languages and Literatures to support the NDEA Institute for Advanced Study in Modern Foreign Languages.
5. Grant of \$500 from Mr. and Mrs. Lynn A. Townsend Foundation of Bloomfield Hills to be used under the direction of David DiChiera in Music to support the opera workshop.
6. Grant of \$9,449 from the United States Office of Education to be used under the direction of D. C. Hildum in Psychology for a prediction of college performance and personality based on association rating of all possible sets of terms in a course of instruction.
7. Grants as follows to be used under the direction of Dorothy Hope in Alumni Relations and deposited to the Alumni Contributions account:
 - a. \$160 from Oakland University Alumni
 - b. \$25 from Aetna Life & Casualty of Hartford, Connecticut
 - c. \$45 from General Electric Foundation of Ossining, New York
8. Grants as follows to be used under the direction of Chancellor Varner:
 - a. 50 shares of Ford Motor Company common stock valued at \$1,987.50 from Mr. & Mrs. Theodore O. Yntema of Detroit for the Oakland University Foundation's Chancellor's Club.
 - b. For the Meadow Brook Theater:
 - \$5,000 from The Josephine E. Gordon Foundation of Detroit
 - \$8,000 from The Lula C. Wilson Trust of Detroit
 - c. For the Meadow Brook Music Festival:
 - \$5,000 from The Josephine E. Gordon Foundation of Detroit
 - \$2,000 from The Mary Louise Johnson Foundation of Detroit
 - \$1,000 from The Lyon Foundation, Inc., of Birmingham
 - \$15,000 from the Lula C. Wilson Trust of Detroit
 - d. For the Discretionary Gift Fund:
 - 1) \$1,500 from Harold A. Fitzgerald of Pontiac
 - 2) \$242.17 from the Charles Stewart Harding Foundation of Flint
 - 3) 300 shares of Fidelity Fund, Inc., capital stock valued at \$5,418 from Mrs. Elizabeth B. Graham of Bloomfield Hills.
 - 4) 75 shares of The One William Street Fund, Inc., valued at \$1,122.75 from Mrs. Dorothy M. Johnson of Bloomfield Hills.
 - 5) 27 shares of Procter & Gamble Company common stock valued at \$2,001.24 from David L. Gamble of Grosse Pointe
 - e. 1,000 shares of Mac Manus, John & Adams, Inc., preferred stock valued at \$1,000 from Charles F. Adams of Bloomfield Hills, the proceeds of the sale of the stock to be credited to the Chancellor's Club account.

On motion by Mr. Nisbet, seconded by Mr. Stevens, it was voted to approve the Oakland University Items.

Additional payments to salaried employees since the December Trustees' meeting, as follows:

<u>Advising</u>		<u>Education</u>	
James Appleton	\$160	E. Harold Bennett	\$400
Thomas Atkinson	300	Jane Davidson	400
Lawrence Auld	190	Wallace Messer	400
James Bailey	370		
V. John Barnard	450	<u>Library</u>	
John Barthel	200	Lawrence Auld	100
Edward Birch	240		
John Blair	320	<u>Mott-Oakland Forums</u>	
David Booth	40	David Lowy	35
Richard Burke	320		
John Cameron	260	<u>Upward Bound</u>	
Thomas Casstevens	20	Charles Morton	625
Jerry Dahlmann	380		
Arthur Daniels	420		
Peter Evarts	20		
Robert Facko	250		
Thomas Fitzsimmons	20		
Robert Gamble	160		
Robert Gaylor	130		
L. V. Gerulaitis	20		
James Haden	20		
Gerald Heberle	380		
M. Patricia Houtz	180		
Robert Howes	430		
Alfred Lessing	320		
Edward Lynch	270		
Roger Marz	150		
George Matthews	40		
Steven Miller	320		
Jack Moeller	220		
Fred Obear	240		
George Rawick	320		
Henry Rosemont	230		
Alan Seltzer	320		
Richard Shank	600		
Fred Smith	120		
Edward Starr	400		
Norman Susskind	60		
Paul Tipler	120		
Reuben Torch	490		
Carl Vann	440		
Marilyn Williamson	210		

Additional
Payments to
Salaried
Employees