

**Minutes of the Formal Session
of the
Oakland University Board of Trustees
April 9, 2018**

Present: Chair Richard L. DeVore (left at 4:11); Vice Chair W. David Tull and Trustees Tonya Allen, Marianne Fey, Trustee Ronald E. Robinson, Mark E. Schluskel (left at 4:08), Robert Schostak (via Teleconference), and Melissa Stolicker

Also Present: President Ora Hirsch Pescovitz; Senior Vice President James P. Lentini; Vice Presidents John W. Beaghan, Rochelle A. Black, Glenn McIntosh, Michael J. Westfall, John O. Young, Vice President and Secretary to the Board of Trustees Victor A. Zambardi; and Student Liaison Sean M. Foe

A. Call to Order

Chair Richard L. DeVore called the meeting to order at 2:02 p.m. in Banquet Room A of the Oakland Center.

B. Roll Call

Mr. Victor A. Zambardi, Vice President for Legal Affairs, General Counsel and Secretary to the Board of Trustees, conducted a roll call and all of the Board members were present.

C. President's Report

President Pescovitz began the President's Report by noting that faculty member Dunya Mikhail, a special lecturer of Arabic in the Department of Modern Languages and Literatures, was notified that she received the 2018 John Simon Guggenheim fellowship in the poetry category. She was one of 173 individuals in the country from more than 3,000 applicants in 49 different scholarly disciplines to receive the fellowship.

The focus of the Report was on Oakland's first goal of its Mission Statement, to "[f]oster student success through a robust teaching and learning environment and comprehensive student services." This goal has strategic plan metrics, the first of which is to increase the year-one to year-two retention rate for full-time in any college students. The goal is that by 2025, Oakland will reach an 81% target, and for underrepresented minorities, Oakland will reach a target of 73%. In 2017, Oakland's results were 77% overall and 63% for underrepresented minorities. The second metric is that Oakland will have a transfer retention rate for first-time students of 83% by 2025, and in 2016, Oakland achieved a rate of 79%. The third metric is to increase the overall 6-year graduation rate for first time in any college students and for underrepresented minority students. The target for all students is 53%, and for underrepresented minority students it is 41%. Currently, Oakland is at 46% for all students and only at 27% for underrepresented minority students. The transfer graduation rate target goal is 65% for 6-year graduation rate and currently Oakland is at 59%.

Dr. James P. Lentini, Senior Vice President for Academic Affairs and Provost, highlighted some of the initiatives that affect student success. Oakland created a Great Lakes Regional Student Success Conference four years ago and is getting the best speakers in the country to come to Oakland's Conference. He, along with Mr. Glenn McIntosh, Vice President for Student Affairs and Chief Diversity Officer, created a Student Success Steering Committee with a mission to "lead and advise the institution in fostering a culture of student success that ultimately results in increased retention and graduation" and a vision of "[e]very member of the OU community is committed to student success and every decision must answer this question: How does this help our students to graduate?"

In reviewing Oakland's practices to best practices at other universities, it was learned that Oakland was behind in terms of the number of advisors per student. Oakland was at about 434 to one where the best practice number according to NACADA, a national advising organization, should be at 300 to one which allows more caseload advising, more one-on-one advising for students, more mandatory advising in areas where it makes sense. This allows students to stay on track and it allows you to monitor their progress with more information and more personal attention.

Another nationally recognized known feature of improving student success is looking at the number of students who get the grade of either D, F, Withdraw or Incomplete in what is considered a gateway course such as Intro to Psychology, Calculus I, etc., that tend to be foundational. If a student gets a D, F, W or I, the chances of the student to succeed in that specific major or other majors, is severely hampered. If you have high DFWI rates, the idea is not to make the courses easier. The idea is to teach the courses differently. Oakland faculty are working with the State of Michigan and the Gardner Institute's "Gateways to Completion" project, which looks at redesigning courses around DFWI rates.

Statistics show if a student gains 28 credits or more in their first year, their chances of graduating in 4 years skyrockets. Through efforts of Oakland's advisors and others on campus, URM and non-URM students are both at the highest point ever for students who have gained 28 credits or more. The 4-year graduation rate in 2013 was 16% but is now up to 30% in 2017. The 5-year rate has spiked from 38% to 48%, and the 6-year rate is expected to go over 50% this year for the first time in the history of OU.

Dr. Lentini highlighted the Oakland University Trustee Academic Success program, which looks at students who have a 3.0 grade point average in high school and a 21 ACT that may need some help transitioning to college. High touch, high mentoring, leadership training, and meeting regularly with advisors are a few things the program offer this group of students. They get scholarships ranging from \$1,000 to \$3,000 and meet once a week with a peer mentor. They meet once every two weeks with CMI, and they complete 28 credits by the end of the first year and maintain full-time status through their time at Oakland.

Dr. Lentini next explained the State of Michigan funding formula and the metrics, which are used in the performance funding system. He noted that Oakland, in the proposed budget, is set to receive \$510,000 more for awarding degrees in the critical skills areas, which are biology, computer science, engineering, health professions, math and physical science. Universities are also scored on 6-year graduation rate, total degrees, institutional support of expenditures, and percent of students receiving Pell grants. Oakland moved from a score of 6 to 8 in 2017.

D. Consent Agenda for Consideration/Action

Consent Agenda

Treasurer's Report

Minutes of the Board of Trustees Formal Session of February 5, 2018

University Personnel Actions

RESOLVED, that the Board of Trustees approve the personnel actions below.

I. Administrative Appointment

LaBlance, Sandra, Associate Dean for Student Affairs and Assistant Professor of Biomedical Sciences in the Oakland University William Beaumont School of Medicine, effective February 1, 2018, pursuant to the Employment Agreement between Sandra LaBlance and Oakland University that was reviewed and approved by the Office of the Vice President for Legal Affairs and is in compliance with the law and University policies and regulations and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

II. Oakland University William Beaumont School of Medicine Standard Appointments, effective April 9, 2018.

The following standard appointments in the Oakland University William Beaumont School of Medicine are for three years, commencing on April 9, 2018, and are renewable. These standard appointments are without salary support from Oakland University and are not tenured positions. Appointees must maintain an active affiliation with Beaumont Health or Oakland University, meet all applicable School of Medicine Participation requirements, and maintain the continued support of their Department Chairs, who are responsible for assessing their performance. Appointees' standard appointments may also be terminated at any time, upon the recommendation of their Department Chair, or for reasons that are at the exclusive discretion of the Dean of the School of Medicine:

Standard Appointments

| | | |
|------------------|---------------------|---------------------|
| Ledford, Cynthia | Professor | Biomedical Sciences |
| Pitts, Deirdre | Assistant Professor | Biomedical Sciences |

Standard Appointments - Three Years

| | | |
|------------------|--------------------------|---------------------|
| Podolsky, Robert | Assistant Professor | Biomedical Sciences |
| Reitemeier, Paul | Adjunct Assoc. Professor | Biomedical Sciences |
| Tyler, Ana | Instructor | Biomedical Sciences |
| Billes, Marsha | Instructor | Family Medicine |
| Bognanno, Elise | Assistant Professor | Family Medicine |

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|------------------------|---------------------|-------------------|
| DeLaere, Angela | Instructor | Family Medicine |
| McClowry, Robert | Assistant Professor | Family Medicine |
| Bansal, Ashok | Assistant Professor | Internal Medicine |
| Jameel, Omar | Assistant Professor | Internal Medicine |
| Rastogi, Shailaja | Assistant Professor | Internal Medicine |
| Shay, Kathleen | Assistant Professor | Internal Medicine |
| Toofanny, Nizaamuddeen | Assistant Professor | Internal Medicine |
| Johnson, Robert | Associate Professor | Neurosurgery |
| Heeringa, Amy | Assistant Professor | OB/GYN |
| Hopkins, Staci | Assistant Professor | OB/GYN |
| Kennedy, Melissa | Assistant Professor | OB/GYN |
| Antone, Steven | Instructor | Pediatrics |
| Blatt, Neal | Associate Professor | Pediatrics |
| Pollak, Aimee | Instructor | Pediatrics |
| Roth, Marlene | Instructor | Pediatrics |
| Metz, Terrence | Assistant Professor | Radiology |
| Owerczuk, Monica | Instructor | Radiology |

Standard Reappointments - Three Years

| | | |
|--------------------------|---------------------|--------------------|
| Asbahi, Moumen | Assistant Professor | Anesthesiology |
| Glaeser, Aaron | Instructor | Anesthesiology |
| Price, Zachary | Assistant Professor | Anesthesiology |
| Sapeika, Daniel | Instructor | Anesthesiology |
| Schostak, Michael | Instructor | Anesthesiology |
| Long, Patrick | Instructor | Emergency Medicine |
| Alrais, Mark | Assistant Professor | Family Medicine |
| Cogswell, Steven | Assistant Professor | Family Medicine |
| Fogla, Sumit | Assistant Professor | Family Medicine |
| Kotsonis, Steven | Assistant Professor | Family Medicine |
| Lackman-Zeman, Lori | Associate Professor | Family Medicine |
| Lerner, Sandra | Assistant Professor | Family Medicine |
| Matti, Bassam | Assistant Professor | Family Medicine |
| Tangalos, Theodore | Assistant Professor | Family Medicine |
| Tucker, Peter | Associate Professor | Family Medicine |
| Wilson, Sarah | Assistant Professor | Family Medicine |
| Wudyka, Andrea | Assistant Professor | Family Medicine |
| Adam, Abdulgadir | Assistant Professor | Internal Medicine |
| Al-Kassab, Abdul | Assistant Professor | Internal Medicine |
| Alnajar, Mohamad | Assistant Professor | Internal Medicine |
| Bielicka-Molenda, Danuta | Assistant Professor | Internal Medicine |
| Blank, Howard | Assistant Professor | Internal Medicine |
| Brennan, Michael | Assistant Professor | Internal Medicine |
| Chernick, Allan | Assistant Professor | Internal Medicine |
| Cotant, Matthew | Instructor | Internal Medicine |
| Crossley, Nancy | Assistant Professor | Internal Medicine |
| Cutler, Alan | Assistant Professor | Internal Medicine |
| DeGuia, Amapuri | Assistant Professor | Internal Medicine |

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| Demetriou, Demetris | Assistant Professor | Internal Medicine |
| Dillon, Linda | Assistant Professor | Internal Medicine |
| Dogra, Sanjay | Assistant Professor | Internal Medicine |
| Doshi, Hina | Assistant Professor | Internal Medicine |
| Estupigan, Rolando | Assistant Professor | Internal Medicine |
| Farhy, Rodolfo | Assistant Professor | Internal Medicine |
| Gamarra, Roberto | Assistant Professor | Internal Medicine |
| Ghaith, Gehad | Assistant Professor | Internal Medicine |
| Goel, Anil | Assistant Professor | Internal Medicine |
| Goldberg, Mark | Assistant Professor | Internal Medicine |
| Goldmeier, Phillip | Assistant Professor | Internal Medicine |
| Grunberger, George | Professor | Internal Medicine |
| Hachigian, Todd | Assistant Professor | Internal Medicine |
| Hall, Lisa | Assistant Professor | Internal Medicine |
| Hanna, William | Assistant Professor | Internal Medicine |
| Haque, Farzana | Assistant Professor | Internal Medicine |
| Hukku, Pankaj | Assistant Professor | Internal Medicine |
| Igwe, Robert | Assistant Professor | Internal Medicine |
| Iskander, Josephine | Assistant Professor | Internal Medicine |
| Issa, Nadheer | Assistant Professor | Internal Medicine |
| Jandali, Mohamad | Instructor | Internal Medicine |
| Kaczander, Bruce | Assistant Professor | Internal Medicine |
| Kellerman, Paul | Professor | Internal Medicine |
| Kulesza, Gregory | Assistant Professor | Internal Medicine |
| Langnas, Gary | Assistant Professor | Internal Medicine |
| Lazarczyk, Dariusz | Assistant Professor | Internal Medicine |
| Little, Tania | Assistant Professor | Internal Medicine |
| Lonappan, Linet | Assistant Professor | Internal Medicine |
| Maas, Luis | Assistant Professor | Internal Medicine |
| Marchese, Robert | Assistant Professor | Internal Medicine |
| Patel, Bharat | Assistant Professor | Internal Medicine |
| Pieh, Michael | Assistant Professor | Internal Medicine |
| Polidori, Gregg | Assistant Professor | Internal Medicine |
| Price, Julie | Assistant Professor | Internal Medicine |
| Robertson, Robert | Associate Professor | Internal Medicine |
| Rubin, Cory | Instructor | Internal Medicine |
| Sakharova, Alla | Assistant Professor | Internal Medicine |
| Schmitt, John | Assistant Professor | Internal Medicine |
| Seid, Jerome | Assistant Professor | Internal Medicine |
| Stecevic, Veslav | Assistant Professor | Internal Medicine |
| Sulich, Andrew | Assistant Professor | Internal Medicine |
| Swami, Abhishek | Assistant Professor | Internal Medicine |
| Yang, Sung | Assistant Professor | Internal Medicine |
| Yousif, Edward | Assistant Professor | Internal Medicine |
| Zarouk, Sami | Assistant Professor | Internal Medicine |
| Ellenbogen, Aaron | Assistant Professor | Neurology |
| Grysiewicz, Rebecca | Assistant Professor | Neurology |
| Newman, Steven | Associate Professor | Neurology |

| | | |
|-----------------------|---------------------|---------------------|
| Samuel, Vijay | Assistant Professor | Neurology |
| Santhakumar, Sunitha | Associate Professor | Neurology |
| Taylor, Danette | Assistant Professor | Neurology |
| Abundis, Margot | Assistant Professor | OB/GYN |
| Chen, Benjamin | Assistant Professor | OB/GYN |
| Dean, Steven | Assistant Professor | OB/GYN |
| Ghuznavi, Jasmin | Assistant Professor | OB/GYN |
| Knapp, John | Assistant Professor | OB/GYN |
| Kowalczyk, Carole | Assistant Professor | OB/GYN |
| Nehra, Paul | Assistant Professor | OB/GYN |
| Torok, Brian | Assistant Professor | OB/GYN |
| Fecko, Paul | Assistant Professor | Ophthalmology |
| Rotberg, Leemor | Assistant Professor | Ophthalmology |
| Gonte, Sheldon | Assistant Professor | Ophthalmology |
| Bookout, James | Associate Professor | Orthopaedic Surgery |
| Cucchi, Anthony | Instructor | Orthopaedic Surgery |
| Alassi, Osama | Assistant Professor | Pathology |
| Liu, James | Associate Professor | Pathology |
| Al-Zouhayli, Kheir M. | Assistant Professor | Pediatrics |
| Alsahlani, Hannan | Assistant Professor | Pediatrics |
| Cohen, Jennifer | Assistant Professor | Pediatrics |
| Falkell, Barbara | Assistant Professor | Pediatrics |
| Fox, Ian | Assistant Professor | Pediatrics |
| Kitchen, Brenda | Associate Professor | Pediatrics |
| Kraft, Tristan | Instructor | Pediatrics |
| Levy, Lilli | Assistant Professor | Pediatrics |
| Patel, Sandhya | Assistant Professor | Pediatrics |
| Reddy, Harini | Assistant Professor | Pediatrics |
| Chinnaiyan, Prakash | Professor | Radiation Oncology |
| Dilworth, Joshua | Assistant Professor | Radiation Oncology |
| Guerrero, Thomas | Professor | Radiation Oncology |
| Nandalur, Sirisha | Assistant Professor | Radiation Oncology |
| Bark, Kenneth | Assistant Professor | Surgery |
| Goffas, George | Assistant Professor | Surgery |
| Nagar, Sapna | Assistant Professor | Surgery |
| Rubin, Adam | Associate Professor | Surgery |
| Ziegler, Kathryn | Assistant Professor | Surgery |
| Eliya, Fadi | Assistant Professor | Urology |
| Lamb, Laura | Assistant Professor | Urology |
| Wood, David | Professor | Urology |

III. Change of Status

Gould, Douglas, from Professor of Biomedical Sciences and Vice Chair to Professor and Chair, Department of Biomedical Sciences, effective January 1, 2018.

Grogan, James, from Professor of Biomedical Sciences to Professor and Vice Chair, Department of Biomedical Sciences, effective February 1, 2018.

Taylor, Tracey, from Associate Professor of Biomedical Sciences to Associate Professor and Vice Chair, Department of Biomedical Sciences, effective January 1, 2018.

Venuti, Judith, from Professor of Biomedical Sciences and Chair to Professor, Department of Biomedical Sciences, effective January 1, 2018.

IV. Faculty Reappointments and Promotions

The faculty agreement requires that certain reviews for possible reemployment and promotion be completed by **August 15, 2018**. The following recommendations are made by the President. Standard review processes were followed.

Associate Professors with tenure considered for promotion to full Professor, effective August 15, 2018:

| | | |
|----------------------|-----------------------------------|---------|
| Baillargeon, Claude | Art & Art History | Promote |
| Drignei, Dorin | Mathematics & Statistics | Promote |
| Hahn, Stacey L. | Modern Languages & Literatures | Promote |
| Rojo, Alberto G. | Physics | Promote |
| Trumbore, Peter F. | Political Science | Promote |
| Ostergaard, Lori A. | Writing & Rhetoric | Promote |
| Goldberg, Andrew F. | Eye Research Institute | Promote |
| Nehmer, Robert A. | Accounting & Finance | Promote |
| Fliedner, Eugene B. | Decision & Information Science | Promote |
| Orzach, Ram | Economics | Promote |
| Lu, Lunjin | Computer Science & Engineering | Promote |
| Li, Jia | Electrical & Computer Engineering | Promote |
| Qu, Hongwei | Electrical & Computer Engineering | Promote |
| Rawashdeh, Osamah A. | Electrical & Computer Engineering | Promote |

Assistant Professors eligible for granting of tenure with promotion to the rank of Associate Professor, effective August 15, 2018:

| | | |
|---------------------|--|---------|
| Burrington, Lori A. | Sociology, Anthropology, Criminal Justice & Social Work | Promote |
| Song, Mi Hye | Biological Sciences | Promote |

V. Administrative-Professional Reclassifications

Watson, Ronald P., Associate Vice President, University Human Resources, effective January 1, 2018, administrative-professional level W, pursuant to the Board's Contracting and Employment Authority Policy.

Pursuant to the Board's Contracting and Employment Authority Policy, the reclassification of salary band for the following administrative-professional position:

From Salary Band T to Salary Band U

Director of Sponsored Programs

Acceptance of Gifts and Pledges to Oakland University for the Period of January 13, 2018 through March 9, 2018

RESOLVED, that the Board of Trustees accept the gifts and pledges to Oakland University identified in the Gifts and Pledges Report, Attachment A, for the period of January 13, 2018 through March 9, 2018.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Acceptance of Grants and Contracts to Oakland University for the Period of January 1 – February 28, 2018

RESOLVED, that the Board of Trustees accept the grants and contracts to Oakland University identified in the Grants and Contracts Report, Attachment A, for the period of January 1 – February 28, 2018.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Final Undergraduate School and Graduate School Reports, Fall 2017 – December 16, 2017

RESOLVED, that the Board of Trustees approves granting the degrees more fully described in the Final Undergraduate School Reports and the Final Graduate School Reports for Fall 2017, each dated December 16, 2017.

(A copy of the Final Undergraduate School and Graduate School Reports, Fall 2017 – December 16, 2017 is on file in the Board of Trustees Office.)

Amendments to the School of Nursing Constitution

RESOLVED, that notwithstanding any provision of the proposed, amended Constitution of the Oakland University School of Nursing, the Board of Trustees reconfirms its legal authority to grant, modify and rescind internal constitutions when the Board of Trustees determines such action to be in the interest of the institution or required to comply with its obligation; and, be it further

RESOLVED, that the Board of Trustees, under the conditions set forth above, approves the amended Constitution of the Oakland University School of Nursing, attached hereto, effective April 9, 2018.

(A copy of the amended Constitution of the Oakland University School of Nursing is on file in the Board of Trustees Office.)

Library Management System Contract Adjustment

RESOLVED, that the budget for the Ex Libris Software as a Service (SaaS) and Michigan Shared System Alliances (MSSA) Agreements be adjusted by \$105,622, to a not-to-exceed total of \$1,173,490, as reflected in the current SaaS and MSSA agreements.

Schematic Design for Fitzgerald House Renovation

RESOLVED, that the Board of Trustees approves the Fitzgerald House Renovation Schematic Design (Attachment A, as may be immaterially amended during continuing design and construction phases of the project); and, be it further

RESOLVED, that the Board of Trustees authorizes the University to proceed with the completion of design for the Project, within the not to exceed budget of \$1,500,000, inclusive of all design, construction, and project management; and, be it further

RESOLVED, that the Board of Trustees authorizes the President, the Chief Operating Officer, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the Fitzgerald House Renovation Project and the ongoing administration of the Project; and, be it further

RESOLVED, that said contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Permanent Highway Easements and Temporary Easements – Walton Boulevard Culvert Improvements

RESOLVED, that the Board of Trustees authorizes the Chief Operating Officer to negotiate and execute Permanent and Temporary Easements with the County upon the terms and conditions referenced in this Agendum item; and, be it further

RESOLVED, that the Board of Trustees authorizes the Chief Operating Officer and his respective designees to perform all acts and deeds and execute and deliver all contracts, instruments and documents that are necessary, expedient and proper in connection with the Permanent and Temporary Easements; and, be it further

RESOLVED, that the Permanent and Temporary Easements and all other contracts, instruments and documents shall be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations, and shall conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Reappointment of an Independent Public Accounting Firm

RESOLVED, that the Board of Trustees approves the appointment of PM as the Board of Trustees' independent public accounting firm to conduct the FY2018 Audit at a projected cost of \$88,700; and, be it further

RESOLVED, that the Board of Trustees' Audit Committee will review and approve the relative engagement letters and audit scope; and, be it further

RESOLVED, that PM will report the results of its annual examination of Oakland University's financial statements in draft form to the Board of Trustees' Audit Committee and in final form to the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees authorizes the Audit Committee Chair, President, Vice President for Finance and Administration, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the Audit and the ongoing administration of the Audit; and, be it further

RESOLVED, that said contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

Approval of Honorary Degree for David T. Fischer

RESOLVED, that the Board of Trustees awards the honorary degree of Doctor of Science *Honoris Causa* to David T. Fischer.

Approval of Honorary Degree for Ted Lindsay

RESOLVED, that the Board of Trustees awards the honorary degree of Doctor of Humanities *Honoris Causa* to Ted Lindsay

Trustee Tull, seconded by Trustee Allen, moved approval of the Consent Agenda and the motion was unanimously approved by those present.

E. New Items for Consideration/Action

Commendation of Alfred G. and Matilda R. Wilson Awards and Human Relations Award

Mr. McIntosh presented the Commendation of Alfred G. and Matilda R. Wilson Awards and Human Relations Award recommendation as set forth in the agendum item.

Mr. McIntosh indicated that the Alfred G. and Matilda R. Wilson Awards are presented annually to Oakland University male and female students who have contributed as

scholars, leaders and responsible citizens to the Oakland University. First awarded in 1965, these honors were designated by Matilda Wilson, founder of Oakland University, and Durward Varner, Oakland's first chancellor, to recognize those students who not only have achieved academic excellence but have also made significant contributions to campus life and demonstrated interest in the social problems of our community and of our society. The Human Relations Award, which was established in 1990 to recognize a graduating senior who has made outstanding contributions to intergroup understanding and conflict resolution at Oakland University.

Commendation of Alfred G. Wilson Award to Zachary Johnson Walker

RESOLVED, that the Board of Trustees expresses its appreciation to Mr. Walker for his unwavering commitment to campus life at Oakland University; and, be it further

RESOLVED, that the Board of Trustees commends Zachary Johnson Walker for the quality of his leadership and extends to him its best wishes for continued success in all of his future endeavors.

After discussion, Trustee Schlussel, seconded by Trustee Fey, moved approval of the recommendation, and the motion was unanimously approved by those present.

Commendation of Matilda R. Wilson Award to Carlie Mone't Austin

RESOLVED, that the Board of Trustees expresses its appreciation to Ms. Austin for her unwavering commitment to campus life at Oakland University; and, be it further

RESOLVED, that the Board of Trustees commends Carlie Mone't Austin for the quality of her leadership and extends to her its best wishes for continued success in all of her future endeavors.

After discussion, Trustee Schlussel, seconded by Trustee Fey, moved approval of the recommendation, and the motion was unanimously approved by those present.

Commendation of Human Relations Award to Caroline Julia Wolber

RESOLVED, that the Board of Trustees expresses its appreciation to Ms. Wolber for her unwavering commitment to campus life at Oakland University; and, be it further

RESOLVED, that the Board of Trustees commends Caroline Julia Wolber for the quality of her leadership and extends to her its best wishes for continued success in all of her future endeavors.

After discussion, Trustee Schlussel, seconded by Trustee Fey, moved approval of the recommendation, and the motion was unanimously approved by those present.

Bachelor of Music in Music Technology

Dr. Lentini presented the Bachelor of Music in Music Technology recommendation as set forth in the agenda item.

RESOLVED, that the Board of Trustees authorizes the College of Arts and Sciences to offer a Bachelor of Music in Music Technology program; and, be it further

RESOLVED, that the Senior Vice President for Academic Affairs and Provost will complete an annual review of the Bachelor of Music in Music Technology program to evaluate academic quality and fiscal viability to determine whether the program should be continued.

Dr. Lentini called on Dr. Jacqueline H. Wiggins, Director, School of Music, Theatre and Dance, to briefly discuss the program.

Dr. Wiggins noted that there are other schools in the state that offer comparable degrees but they are different and only U of M offers the kind of degree that Oakland seeks to offer. Oakland is seeking to enable students to make careers out of a passion for music. The courses in general would be open to any of the music majors because there may be music majors who are pursuing other aspects of music in our department. The pro forma budget is based on five new students in the first year, and three new students in each subsequent year and the budget actually supports the program completely. They would need to upgrade equipment, buy new software and add a full-time position in the third year, but current part-time faculty and existing full-time faculty have this expertise so the program could begin in the Fall.

After discussion, Trustee Tull, seconded by Trustee Robinson, moved approval of the recommendation, and the motion was unanimously approved by those present.

Revised Board of Trustees Gift Policy

Mr. Michael J. Westfall, Vice President for University Advancement, presented the Revised Board of Trustees Gift Policy recommendation as set forth in the agenda item.

RESOLVED, that the Board of Trustees approves the attached revised Board of Trustees Gift Policy effective immediately.

(A copy of the Revised Board of Trustees Gift Policy is on file in the Board of Trustees Office.)

Mr. Westfall stated that this revised Gift Policy reflects the changes that are needed to foster and promote an increase in philanthropic giving to Oakland University. Some of the changes were also made to provide greater flexibility and structuring to naming gifts. The four main areas that were looked at were the removal of the endowment requirement to allow for fundraising and naming gifts that support building projects where spendable cash gifts are necessary, to give the Board of Trustees discretion to change any name adopted

under this policy upon finding unusual or compelling facts that place Oakland's reputation at risk, to provide greater flexibility in terms of determining the size of gift for naming opportunities, and allowing greater flexibility to accommodate the naming of rooms, classrooms and other interior spaces.

After discussion, Trustee Fey, seconded by Trustee Allen, moved approval of the recommendation, and the motion was unanimously approved by those present.

Real Estate Lease Agreement – Franklin Wright Settlements, Inc.

Ms. Rochelle A. Black, Vice President for Government and Community Relations, presented the Real Estate Lease Agreement – Franklin Wright Settlements, Inc. recommendation as set forth in the agenda item.

RESOLVED, that the Board of Trustees authorizes the Chief Operating Officer to execute a lease with Franklin Wright Settlements, Inc.; and, be it further

RESOLVED, that the Board of Trustees authorizes the Chief Operating Officer and his respective designees to execute the lease with an annual base rent and utility in the amount of \$26,296, and to perform all acts and deeds and execute and deliver all contracts, instruments and documents that are necessary, expedient and proper in connection with the lease; and, be it further

RESOLVED, that the lease and all other contracts, instruments and documents shall be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations, and shall conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Ms. Nicole Wells-Stallworth indicated that the office space is going to be about 700 square feet in a building where there will be several other offices. Oakland will be able to have a sign in the windows to identify itself. In response to a question from Trustee Fey, she indicated that the office will be used as a multiuse outreach center for outreach events, admissions, and financial literacy for financial aid.

After discussion, Trustee Tull, seconded by Trustee Schostak, moved approval of the recommendation, and the motion was unanimously approved by those present.

Ancillary Activities Operating Budgets for the Fiscal Year Ending June 30, 2019

Oakland Center

Mr. McIntosh presented the Oakland Center budget as set forth in the agenda item.

The 2019 proposed budget has projected revenue of approximately \$2M, expenditures of \$2.9M and with the tuition allocation of \$1.1M, the result is \$175,000 in net income for the year. There is one capital project for the building, an audio-visual system upgrade in the Gold Rooms. The budget assumptions include the Barnes & Noble Bookstore contract,

which is expected to generate bookstore commissions at about \$815,000 and the ability to generate conference revenue with the building expansion project being finished. The Chartwells food service commission is guaranteed at \$532,000. Projected food service revenues from campus and reimbursements bring the total revenues around \$632,000. With the expansion of 60,000 square feet, the utility's budget will need to increase and two custodial staff will be hired to compensate for the increase in space. The annual food service amortization is at \$100,000.

In response to a question from Trustee Allen, Mr. Beaghan stated that the Oakland Center has always been supported by the general fund because it has significant general fund purposes. It generates about two-thirds of its revenue, and the tuition allocation is calculated annually to support the building.

After discussion, Trustee Stolicker, seconded by Trustee Robinson, moved approval of the recommendation, and the motion was unanimously approved by those present.

University Housing

Mr. James R. Zentmeyer, Director, University Housing presented the University Housing budget as set forth in the agenda item.

Mr. Zentmeyer indicated that in FY2018 there was a small drop of 100 beds, possibly due to the slight dip in enrollment this past year and a significant transition with regard to early billing dates or what he would call "waitlist fatigue." In the key performance indicators, there is a three-year picture of the Chartwells board increases as well as funds that Housing has invested in refurbishing and maintaining the existing residence halls. The major renovation in Vandenberg has successfully been completed, and that infrastructure has been embraced by the student population with high satisfaction. It will continue to be a vital component to the overall housing operations several decades into the future as a result.

With regard to fiscal year 2018 budget versus actual, the decrease in operating revenue is due to lower than budgeted occupancy. On a positive note, with the addition of Hillcrest Hall, they are viewing more returning housing contracts than they have ever. The increase in other operating revenue is due to higher progressive commissions. The decrease in compensation is due to vacancies or very late fiscal year filling of positions in all classifications of labor. The decrease in food service is due to the lower than budgeted occupancy. The decrease in repairs and maintenance is due to efficiencies resulting from the major capital improvements in Vandenberg as well as some deferred paint, carpet and room refurbishments that will begin July 1. The decrease in equipment is due to postponing the purchase to coincide with the opening of Hillcrest Hall in fiscal year 2019. Fiscal year 2018 increase in debt service resulted in a recommendation from Finance and Administration to amortize the Ann V. Nicholson debt payments consistently throughout the expiration of the debt.

Mr. Zentmeyer next presented the proposed FY2019 budget noting that the request for non-FTIAC students for next fall has already exceeded 2,000 students with incoming FTIAC contracts running significantly ahead of last year at this time, resulting in close to 100% occupancy including the additional 750 bed Hillcrest Residence Hall. In order to continue

this growth and reinvestment and take on additional University support, Housing is proposing a 3.3% rate increase for the standard residence halls, Oakview Hall, Ann V. Nicholson and George T. Matthews Apartments, and proposing to set the Hillcrest Hall rates at the same rate as the upper class suites in Oakview Hall. In the fiscal year 2019 budget, there is an increase in room and board revenue primarily due to the increase in Hillcrest revenue. The decrease in other operating expenses is due to rent being shifted to the OU purchase services line, while the increase in OU purchase services is due to the addition of rent being moved from other operating revenue. The increase in compensation is due to the additional student employment, the additional administrative professional employment, and the additional unionized staff positions in order to operate Hillcrest Hall. The increase in food services is due to a 3% increase in Chartwells board rates and the addition of the number of meal plans that are due under the Hillcrest Hall addition. The increase in repairs and services is due to the additional planned maintenance projects including deferred paint, carpet and room refurbishments from fiscal year 2018. The increase in utilities is due to the addition of the square footage of Hillcrest Hall. The increase in debt service is due to the construction bond for Hillcrest Hall. The increase in other transfers is due to one-time operating equipment expenses dedicated to Hillcrest Hall involving cleaning equipment, mechanical equipment, technology, as well as Chartwells' equipment. New to the University Housing budget is Scholarship Support. This is a new item entered into the budget to support University-wide recruitment and enrollment efforts. Finally, the major capital expenditures amount of \$3,021,856 is for major renovations, primarily to Ann V. Nicholson Apartments for a centralized purpose of making that facility weather-tight. Additionally, they are addressing upgrades in safety and security by introducing a high-level security locking system throughout Oakland's residential facilities, as well as upgrading fire panels in Hill, Van Wagoner and Hamlin Halls.

In response to a question from Trustee Robinson, Mr. Zentmeyer stated that the upper class suites in Oakview and the suites in Hillcrest are very comparable. The individual private rooms in Hillcrest are slightly smaller than the upper class single bedrooms in Oakview, however, the main common room for the four students within the suite is much more expansive and functional. Housing wanted to make a distinction between standard housing, primarily for incoming freshmen students to create a higher level of independence for the sophomore class.

A primary component of the 3.3% increase is the additional scholarship support of \$1M, which amounts to about .8% of the rate increase. Dr. Lentini added that the scholarship support is a recruitment vehicle for students who live further than 50 miles from Oakland, which is an effective tool to attract students. Wayne County is being added to his initiative. These are scholarships against their tuition.

In response to a question from Trustee Robinson, Mr. Beaghan stated that although there are multimillions of dollars of scholarship that are awarded to students who live in housing, the funding source has been the general fund in the past, and Oakland is trying to spread that cost back to the housing operation to support those students.

Mr. Foe stated that he does not understand why students who can afford to live on campus are in charge of paying for scholarships for other students to live on campus, and why this is being taken out of student money paid to live on campus. Mr. Beaghan explained that

the way the financial aid budget works is that all students who pay tuition pay into that budget. Now all students who pay room and board also will pay into that budget.

In response to a question from Trustee Allen, Mr. Zentmeyer indicated that during the Vandenberg renovation there were two years where Housing had a 4% rate increase.

In response to a comment from Trustee Tull, Mr. Beaghan indicated that there are three very specific financial aid awards where you are required to live on campus. The funding for that is about \$6M from tuition. With this scholarship support funding, Housing is paying part of that \$6M that these students are receiving to live on campus. Housing will be paying one-sixth of the cost and if Housing did not pick up the cost, then the entire student body would pick up the expense through the tuition rate. Dr. Lentini added that if we want to have success recruiting students from other countries, out of state, or outlying counties, this is one of those tools that has proven effective to try and get some of those students.

After discussion, Trustee Schlussel, seconded by Trustee Tull, moved approval of the recommendation, and the motion was approved with six affirmative votes and two negative votes by Trustees Allen and Fey.

RESOLVED, that the Board of Trustees approves the FY2019 budgets for the Oakland Center and University Housing, with expenditures and transfers not to exceed the expense total for each unit as reflected in the attached budgets, except as set forth; and, be it further

RESOLVED, that all expenditures and transfers beyond the approved expense total must have the prior approval of the President or his/her designee and these amounts will be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees authorizes the President, the appropriate Vice President, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the FY2019 budgets and the ongoing administration of the FY2019 budgets; and, be it further

RESOLVED, that said contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

(A copy of the Oakland Center and University Housing budgets are on file in the Board of Trustees Office.)

F. Other Items for Consideration/Action that May Come Before the Board

Mr. Jousef Shkowkani and Ms. Lena Mishack presented three resolutions to the Board. The first resolution was regarding the student activity fee. In 2011, the OU Student Body voted to increase the student activity fee to \$30 per student. It currently sits at \$28 per student. They feel that at

this time it would be worthwhile to increase the fee by another \$2 per student, particularly with the opening of the new Oakland Center and Oakland's commitment to broadening campus life and student retention.

The second resolution was to enlighten the Board about Open Educational Resources (OER) and how adopting and supporting this initiative monetarily could address student successes and retention concerns. OER are teaching, learning and research resources released under an open license that permits their free use of repurposing by others. OER are part of an open educational movement that believes knowledge should be free and open to use and reuse.

The final resolution was created by Student Congress in hopes of working closely with the Board, administrators, faculty, staff, and alumni to work on increasing the state funding for Oakland University.

Trustee Tull indicated that the Board would take the resolutions under advisement and talk with the President and the resolutions can be brought back in a formal manner at a future meeting.

G. Adjournment

Vice Chair Tull adjourned the meeting at 4:22 p.m.

Submitted,

Approved,



Victor A. Zambardi
Secretary to the Board of Trustees

Richard L. DeVore
Chair, Board of Trustees