

Present: Kris Condic (*Ex Officio*), Ledong Li, Robert Noiva, Claudia Petrescu (Chair), Claire Rammel (*Ex Officio*), Meir Shillor, Mohammad-Reza Siadat, Rajeev Singhal, Julia Smith, Kris Thompson, and Jennifer Vonk

Absent: Margaret Glembocki and Zissimos Mourelatos

Staff: Tina Tucker (Secretary)

Visitors: Shaun Moore

Guest: Judith M. Venuti, School of Medicine

Claudia Petrescu called the meeting to order at 1:30 PM.

APPROVAL OF MINUTES

Kris Thompson moved to approve the minutes of the November 16, 2016, Graduate Council Meeting as written. Ledong Li second the motion. Motion passed with one abstention.

REPORT OF THE CHAIR

- Twenty-four students attended the January 10th PhD Get-together.
- Graduate Student Research Conference: Deadline for abstracts is January 16th. To date approximately twenty-six abstracts have been received. The committee will meet January 27th.
- Three Minute Thesis Competition: The call for students to submit an interest form went out today with a deadline of February 15th to show interest. Static Power Points will be due by March 12th for distribution to the Council members. Presentations will be made to the Graduate Council at the March 15th meeting.
- Next Brown Bag sessions are scheduled for next week. Information on the sessions is available on the Graduate Study website.
- Pilot program review conducted with Medical Physics and Biology Department. The new program review was completed using the swot analysis. Each program review is a maximum of ten pages in length and is based on collecting data and involving all faculty and students to determine what works best in a program, what does not, and what actions need to be taken to move forward.
- Enrollment data is being forwarded to the units weekly.
- A new university committee has been developed: Strategic Enrollment Management Council. The mission of the new council is to create a comprehensive university-wide strategy for recruitment and enrollment retention. It's purpose is to bring together key offices and to create efficiencies. It is a venue to share ideas and collaborate.

After some discussion the Council agreed to develop an ad-hoc committee of the Graduate Council, the Graduate Enrollment Council. Members that have agreed, or have been recommended, to serve on the Graduate Enrollment Council ad-hoc committee are:

Julia Smith, School of Education and Human Services (Educational Leadership)
Tanya Christ, School of Education and Human Services (Reading and Language Arts, PhD)
Meir Shillor, College of Arts and Sciences
Mohammad-Reza Siadat, School of Engineering and Computer Science
Kristine Thompson, School of Health Sciences
TBD, School of Nursing
TBD, School of Business Administration
Shaun Moore, Kresge Library

- Graduate Study now has two recruiters, Todd Steele and Sherry Quinn, who will be focusing on Recruiting new students as well as initiatives for retention of current students.
- Dean Petrescu is currently working with Tricia Westergaard, the Registrar's Office, who is the liaison with the community colleges. They are looking into following the market trend. Most of the schools have begun looking at 2+2+1s, two years

community college, two years undergraduate level, and one year of graduate level. This is an initiative that will relate to some programs and not others. The idea is to develop the framework, present it to the units, giving them the opportunity to use it or not.

REPORT FROM THE UNIVERSITY RESEARCH COMMITTEE—Mohammad-Reza Siadat

Ninety-seven applications for the Faculty Research Fellowship Awards applications were received and twenty-eight were awarded. History Department had the largest number of awards with four, followed by sociology and psychology with three each. Almost seven percent of the applications awarded were at the rank of Professor, fourteen percent plus were awarded at the Associate Professor level, and approximately seventy-eight percent were awarded at the Assistant Professor level. The awards were announced in December.

Two applications for the Meadowbrook Hall Research Conference Grant were received, and one was awarded.

New applications are now being received for the New Investigator Research Excellence Award.

NEW BUSINESS

A. New Graduate Certificate in Human Diversity Inclusion and Social Justice Proposal

Reviewers Assigned: Kris Thompson and Bob Noiva

B. Master of Science in Systems Engineering Program Modification

Assign Reviewers: Meir Shillor and Julia Smith

C. New Graduate Certificate in Business Analytics Proposal

Assign Reviewers: Ledong Li and Jennifer Vonk

D. Department name change from Department of Biomedical Sciences to Department of Foundational Medical Studies--
Informational Item Only

The School of Medicine received approval for a name change of the Department of Biomedical Sciences to the Department of Foundational Medical Studies. Judith Venuti explained that the name change reflects the growth of the Medical School and the mission to educate physicians for the 21st century and the emerging healthcare environment. The new name also acknowledges important changes in medical education. The approved request will also be presented to the Senate as an informational item.

E. School of Engineering and Computer Science merging of CSE and CIT rubrics into new rubric named CSI--Informational Item Only

Claire Rammel explained that what is being proposed, at the undergraduate level, is a change of subject code. The graduate level does not have CIT, only CSE. The combination of CSE and CIT rubrics into one rubric (CSI) will be more informative and current on transcripts.

OLD BUSINESS

Master of Science in Information Technology Program Modification Proposal: Reviewers: Kris Thompson (Tabled until further notice)

GOOD AND WELFARE

No good and welfare

ADJOURNMENT

With no further business, the meeting adjourned approximately 3:00 PM.