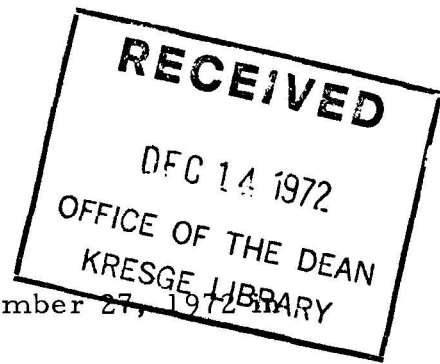


Minutes of the Meeting
of the
Oakland University
Board of Trustees
November 27, 1972



The meeting was called to order at 7:40 p.m. on November 27, 1972 at the Oakland Center by President Donald D. O'Dowd.

Present: Chairman Smith, Trustees Carr, Katke, Lewis, Morris, Saltzman and Schwartz

Absent: Trustee Kyes

Approval of Minutes of October 18, 1972

On a motion by Mr. Katke, seconded by Mr. Carr, the minutes of the October 18, 1972, Board meeting were approved as distributed.

Approval of Personnel Actions

President O'Dowd recommended approval of the following personnel actions:

a. Appointment

Houtz, M. Patricia, 12-month Adjunct Associate Professor of Education effective from August 15, 1972 through August 14, 1974

b. Changes of Status

Bennett, E. Harold, from Special Instructor in Reading (Education) to Special Instructor in Reading (Learning Skills) effective August 15, 1972

Church, Thomas, from Instructor of Political Science to Assistant Professor of Political Science effective December 1, 1972

Coffman, Kenneth, from Associate Professor of Psychology and University Ombudsman to Associate Professor of Psychology and Vice President for Student Affairs, effective December 1, 1972

Cron, William R., from Instructor in Economics and Management to Assistant Professor of Economics and Management effective December 1, 1972

Haskell, Richard E., change in leave of absence from 2-term leave (sabbatical) half pay from August 30, 1972 through April 27, 1973 to 1-term leave (sabbatical) full pay and 1-term leave (other) full pay from August 30, 1972 through April 27, 1973

Jones, William H., from Assistant Dean of Graduate Study and Adjunct Assistant Professor of Education to Assistant Dean of Graduate Study, Adjunct Assistant Professor of Education and Special Assistant to the President for Community College Relations effective November 1, 1972

- Scherer, Jacqueline R., Assistant Professor of Sociology, adjustment in salary
- Shapiro, Harvey, Special Instructor in Management and Assistant to the Dean of Economics and Management, from 10 to 12 month assignment
- Van Fleet, Corey M. Jr., from Associate Professor of Education, Assistant Director of Physical Education and Coordinator of Aquatics to Associate Professor of Education, Director of Athletics and Physical Education and Head Swim Coach effective October 18, 1972

c. Terminations

- Appleton, James R., Associate Professor of Behavioral Sciences, Vice President for Student Affairs and Dean of Students, effective December 15, 1972
- Jackson, Paul T., Assistant Professor of the Library and Performing Arts Librarian, effective November 15, 1972
- Sigler, Julie A., Visiting Instructor in the Library, effective November 17, 1972

d. Recommendations for Reappointment and Tenure

1. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective August 15, 1973:

Karl D. Gregory	Economics and Management
Kathryn M. McArdle	Modern Languages and Literatures - Spanish
Munibur Rahman	Modern Languages and Literatures - Hindi-Urdu
Michael J. Wozny	Engineering

2. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective August 15, 1973:

David C. Bricker	Education
F. James Clatworthy	Education
DeWitt S. Dykes, Jr.	History
Glenn A. Jackson	Engineering
James R. Ozinga	Political Science
David W. Shantz	Psychology

These individuals have also been recommended for promotion effective August 15, 1973. Formal Board action on these promotion recommendations will be requested next Spring in line with normal promotion review procedures.

3. Assistant Professor who has served his probationary term and acquires tenure with this reappointment, effective August 15, 1973:

Richard L. Pettengill

Library

4. Third probationary appointment as Assistant Professor for two years, effective August 15, 1973:

Jane M. Bingham	Education
Charles M. Broh	English
Judith K. Brown	Sociology- <u>Anthropology</u>
Louise M. Bugg	Library
John C. Chipman	Mathematics
Nancy S. Covert	Library
Jennie B. Cross	Library
David P. Doane	<u>Economics</u> and Management
Joseph S. Dumas	Psychology
Jane (Donahue) Eberwein	English
Robert T. Eberwein	English
Daniel H. Fullmer	Linguistics and English
Ralph F. Glenn	Art and <u>Art History</u>
James D. Graham	History
Joseph A. Klaitz	History
Roy A. Kotynek	History
Janet A. Krompart	Library
Lyle E. Nordstrom	Music
Arun K. Roy	Biological Sciences
Suzanne M. Tipler	Library
Kenneth C. Young	Economics and Management

5. Second probationary appointment as Assistant Professor for two years, effective August 15, 1973:

Earl M. Ettienne	Biological Sciences
Gerald Garfinkel	Mathematics
Nigel Hampton	English
Bruce R. Harker	Education
Gadis Nowell	Economics and <u>Management</u>
Karen B. Sacks	Sociology- <u>Anthropology</u>
Jacqueline R. Scherer	<u>Sociology</u> -Anthropology
Helen J. Schwartz	English
John E. Scovil	Education
Ira M. Solomon	History
Susan A. Stephens	Classics
Ronald M. Swartz	Education
Barry S. Winkler	Biological Sciences

6. Instructors eligible for promotion to the first two-year probationary term as Assistant Professors and for reappointment, effective August 15, 1973:

Jennifer (Mark) Burke	Library
Brian F. Murphy	English
Ann M. Pogany	Library
Rita M. Runchock	Library

7. Second probationary appointment as Instructor for two years, effective August 15, 1973:

Andrea L. Mansour	Library
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8. Special Instructors who have served their probationary terms and acquire job security with this reappointment, effective August 15, 1973, unless otherwise noted:

Margaret L. Kurzman	Learning Skills
Anna R. Massacesi	Modern Languages and Literatures - Spanish
Norbert W. Noeldechen (September 1, 1973)	Modern Languages and Literatures - German

The unusual appointment date for Mr. Noeldechen is necessitated by virtue of his original appointment term as assistant instructor in 1965 and his appointment as special instructor approved in 1967 by the MSU Board of Trustees.

9. Second probationary appointment as Special Instructor for two years, effective August 15, 1973:

Ethel M. McCullough	Education
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10. The following deviations from the tenure rules were recommended:

One year extensions from August 15, 1973, to August 15, 1974, for Instructors who will have completed two two-year appointments as of August 15, 1973:

Jerry M. Freeman	Modern Languages and Literatures - Russian
David Saint-Amour	Modern Languages and Literatures - French
Julian Weitzenfeld	Philosophy

e. Employment Relations Recommendations

Academy of Dramatic Art

Transfer position #304, Department Secretary, S-13, from Performing Arts to the Academy of Dramatic Art and reclassify to Sr. Department Secretary, S-15. This classification is consistent with the classifications held by the Senior Secretaries in departments of similar size and having similar responsibilities.

Arts and Sciences

Reclassify position #301, Executive Secretary, S-16, to AP-2. A comparison study of this position clearly indicates its administrative nature.

Reclassify position #304, Sr. Department Secretary, S-15, to Executive Secretary, S-16. This action reestablishes the Executive Secretary position in this department. Incumbent is well qualified to assume this position.

Business Office

Reclassify position #307, Teller, S-14, to Office Assistant, S-15. This reclassification is justified based on the scope of responsibility of this position.

Division of Continuing Education

Establish position #11, Director of Labor Education AP-10. The responsibilities of this position will be to coordinate and develop non-credit labor relations courses in the Division of Continuing Education.

Student Services

Reclassify position #7, Counselor, AP-5, to Counselor, AP-6.

Reclassify position #13, Assistant Director, Upward Bound, AP-5, to AP-6.

Both positions are underclassified as compared to other academic counselors in this division. This reclassification is necessary to conform to our Affirmative Action Program.

Mr. Smith recommended that a Personnel Committee of the Board be established to assist in the selection of future major administrative appointments. He stated that the University should attempt to avoid major administrative employment breaks in mid-year.

President O'Dowd indicated that he would welcome a Personnel Committee of the Board.

It was moved by Mr. Katke and seconded by Mr. Morris that all of the personnel actions be approved. Motion carried.

Acceptance of Gifts and Grants to the University

Mr. Schwartz made a motion extending appreciation to all the contributors and recommended acceptance of the following gifts and grants. The motion was seconded by Mr. Saltzman and adopted.

I.	Grants in support of the General Scholarship Fund:	
	The National Foundation of Rochester, Michigan	\$ 1,776.00
	Rapoport, Gladys B., Birmingham	26.50
II.	Grants in support of the Oakland County Engineering Society Loan Fund:	
	The Oakland County Engineering Society, Pontiac	5.00
	Past Presidents of the Oakland County Engineering Society, Ferndale	26.00
III.	Grant in support of the Matilda R. Wilson Honor Scholarship Fund:	
	Jacobson, Jay E., Pontiac	25.00
IV.	Grants in support of the Kellogg Continuum Center for Women:	
	Miscellaneous Donors	484.00
V.	Grants in support of Meadow Brook Hall:	
	Chrysler Motors Corporation, Highland Park	3,121.00
	Detroit Alumnae Chapter of Alpha Omicron Pi, Troy	10.00
	Gaynes, Boris, Birmingham	150.00
	The Matilda R. Wilson Fund, Detroit	1,046.79
VI.	Grant in support of the Meadow Brook Music Festival:	
	Johnson, Mr. and Mrs. Henry C., Bloomfield Hills	1,000.50
VII.	Grants in support of the Meadow Brook Music Festival Miscellaneous Gift Account:	
	American Motors Corp., Detroit	2,000.00
	Benton, William P., Birmingham (Matching Gift)	250.00
	Frost, Mrs. Grace B., Birmingham	1,000.00
	S.S. Kresge Company, Troy	3,000.00
	Ford Motor Company Fund, Dearborn (Matching Gift)	250.00
VIII.	Grant in support of the Meadow Brook Music Festival or the Meadow Brook Theatre:	
	Cross, Mr. and Mrs. Thomas W., Troy	25.00
IX.	Grants in support of the Meadow Brook Theatre Five-Year Fund:	
	The Dr. Leon Fill Foundation, Detroit	2,000.00
	Hiram Walker & Sons, Inc., Detroit	2,000.00

X. Grants in support of Departments, Staff, Schools, and Colleges:

Michigan Employment Security Commission, Detroit, under the direction of James C. Schmidt, School of Education, to conduct Institutes in Human Resources Development \$125,080.00

National Institutes of Health, Bethesda, Maryland, under the direction of John Reddan, Biological Sciences, to be used in the study of Control of Cell Division in the Ocular Lens 39,013.00

National Institutes of Health, Bethesda, Maryland, under the direction of John R. Reddan, Biological Sciences, Indirect Cost Related to the Control of Cell Division in the Ocular Lens 18,928.00

National Institutes of Health, Bethesda, Maryland, under the direction of Arun K. Roy, Biological Sciences, Indirect Cost Related to Hormonal Control of 2U Globulin Synthesis in Liver 10,881.00

National Science Foundation, Washington, D. C., under the direction of Joseph D. Hovanesian, School of Engineering, Engineering Applications for College Teachers 49,705.00

Oakland County Commission on Economic Opportunity, Pontiac, under the direction of Doris Sponseller, School of Education, to be used for support of a training course for Headstart Paraprofessionals 3,500.00

Pontiac Public Schools, under the direction of James Bullock, and Bernadette Dickerson, Provost Office, to be used for the Career Opportunity Program Grant 102,811.00

School District of the City of Pontiac, under the direction of R. E. Righter, School of Education, to be used for support of a year long study of teacher competence for licensing purposes 20,116.00

Thomas F. Staley Foundation, New York, N. Y., under the direction of Patricia Houtz, Student Affairs, to encourage serious theological reflection on the campus of Oakland University 1,050.00

A gift of 1,000 shares of General Motors Corporation, common stock, in support of the Memorial Scholarship Fund in Memory of Mary Fogarty Anibal and Eleanor Anibal Burgum given by a donor who desires that no public announcement or publicity be given in connection with this gift. Pending registration of the stock certificates in the name of Oakland University, no value has been determined.

Authorization to Sell Securities

President O'Dowd stated that the list of gifts and grants included 50 shares of "The One William Street Fund, Inc." from Henry C. and Dorothy M. Johnson. The stock was valued at \$940.50 on November 4, 1972, the date of gift. It was recommended that the Board of Trustees authorize, by the following resolution, the sale of the stock certificates:

"RESOLVED,

That Mr. Robert W. Swanson, Vice President for Business Affairs, and Treasurer of the Board, has the authority to sell 50 shares of "The One William Street Fund, Inc." stock. The shares are a gift from Henry C. and Dorothy M. Johnson and the proceeds are to be used for the Meadow Brook Music Festival."

It was moved by Mr. Smith, seconded by Mr. Carr that the resolution be adopted. Motion carried.

Approval of Candidates Receiving B.A., B.S., M.A., M.A.T. and M.S. Degrees Effective August 15, 1972

President O'Dowd requested Board approval of the candidates for the degree of B.A., B.S., M.A., M.A.T. and M.S. The list of candidates is on file in the Office of the Secretary.

Moved by Mr. Lewis, seconded by Mr. Katke, that the degrees be awarded to these candidates effective August 15, 1972. Motion carried.

Approval of 1973-74 Budget Request

President O'Dowd asked for approval of the 1973-74 budget request. He stated that this budget has been in the planning stages for several months and is now ready for the Governor's review. The total request is for \$17,894,400, an increase of \$2,642,000 over the 1972-73 "allocation," and is based on a 5% enrollment increase from 7,500 fiscal year equated students to 7,875 fiscal

year equated students. The major elements of the request are summarized as follows:

Economic Factors

Salary and Wage Adjustment - 7.5%	\$840,000	
Inflation Allowance - 3.5%	<u>155,300</u>	\$ 995,300

Instructional Programs

18.6 Faculty Positions @ \$23,250
(Equivalent to 24.8 positions as traditionally counted - the 1970-71 student/faculty ratio of 21.4 would yield 17.5 positions for 375 FYES under the traditional allocation method)

432,400

6.0 Service Positions for Instruction 54,000

Instructional Equipment 96,500

Library - Program Revision Request \$101,900

Non-Program Revision Request 147,400 249,300

Other Academic Support 64,800

Community Services 72,800

Financial Aid 103,100

Institutional Support 469,800

All Other - Net 104,000

Total General Fund Request \$2,642,000

It was moved by Mr. Smith, seconded by Mr. Carr that the 1973-74 budget request be approved. Motion carried.

Approval to Purchase a Centralized Time-Sharing Computer System

President O'Dowd requested approval by the Board to purchase a centralized

time-sharing computer system. The cost of the system is not to exceed \$100,000.

Moved by Mr. Morris, seconded by Mr. Carr, the motion carried. Mr. Schwartz abstained from voting.

Request to Modify Board Action of May 13, 1972 Regarding the Purchase of IBM Disk System for Computer Services

President O'Dowd requested modification of action taken by the Board on May 13, 1972 authorizing a contract with the IBM Corporation to purchase a direct access storage facility for Computer Services. He stated that further review by Computer Services has revealed that equipment from other manufacturers may be less expensive and be more appropriate to meet the needs of the University. President O'Dowd recommended that the Board amend its action of May 13, 1972, by deleting the reference to IBM, thereby permitting the University to contract with other vendors who can meet the University's requirements.

It was moved by Mr. Katke, seconded by Mr. Morris that the Board action of May 13, 1972 be modified. Motion carried. Mr. Schwartz abstained from voting.

Mr. Saltzman recommended that the President establish a specific committee to set up a charge system to determine the cost effectiveness and charges for the use of computer systems. He stated that the rationale for this position was based on the fact that there were substantially increased costs related to the use of computers. As further use is developed, student-teacher ratios may also be affected. Such support to faculty for research purposes is substantial and it is important for the University to know the cost involved in order to maintain adequate controls. Mr. Katke seconded the motion. Motion carried.

Approval of Lease of Space from Royal Oak Shrine High School for Evening Program Classes

President O'Dowd requested approval of a lease arrangement with Royal Oak Shrine High School for the Evening School Program. Oakland Community College conducts an evening program there and Oakland University's evening program would be correlated with that of OCC.

Mr. Carr moved for approval of the lease arrangement, subject to approval by the University attorney. It was seconded by Mr. Morris.

Mr. Saltzman stated that he was concerned about maintaining standards and requested that a report be prepared for a future Board meeting indicating grade

standards for this program in comparison to on-campus programs.

President O'Dowd stated that approximately one-half of Oakland University's new students each year are transfer students and they do as well or better than Oakland's own four-year students.

Motion carried.

Approval to Designate State Department of Administration as Agent for Remodeling of North Foundation Hall

President O'Dowd requested Board approval for the appointment of the State Department of Administration to serve as the University's agent for the remodeling of North Foundation Hall. The Department of Administration would approve and award all professional service contracts, prepare preliminary plans, and award the contract, subject to approval by the University.

Moved by Mr. Smith, seconded by Mr. Saltzman, the motion carried.

Report on Inter-Hall Council Constitution Issue Raised at Previous Board Meeting

President O'Dowd reported that Mr. Peter Dudley, a student, had raised a question at the last Board meeting regarding the distribution of student activity funds. After an explanation that the money was distributed by University staff in the absence of a University congress, Mr. Dudley was satisfied with the manner in which the student activities funds had been dispersed.

Recognition for the Oakland Prep School

Mr. Lewis stated that he had attended the open house recently held at the Oakland Prep School and was tremendously impressed with the program. He requested that the Board Secretary send a letter to the Oakland Prep School staff and students on behalf of the Board congratulating them on the opening of the School and wishing them the best of luck for the next academic year.

Chairman Otis M. Smith then made the following statement:

"It is my opinion that the Board should take official notice and comment about the unfortunate events of the past few days. We cannot have a disruption of the campus and the trashing of the President's office without taking appropriate action. As a personal matter, I recognize the concerns regarding the actions in Louisiana which allegedly started the activities on this campus. There are more appropriate

actions to be taken to respond to the incidents at Southern University, particularly in view of the fact that these tragic events occurred over a thousand miles away from this institution. There are many better ways of addressing ourselves to social problems than by disrupting the University. I personally decry any action such as that taken at Oakland in the name of sympathy for the events in Louisiana. I was born in the South and am familiar with the system. I must repeat that there are much better ways of registering protest and distress by what occurred than by what took place on this campus. The actions here were quite improper."

There being no further business, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

John De Carlo, Secretary
Board of Trustees

JDeC/ag