Minutes of the Meeting
of the
Oakland University
Board of Trustees
March 24, 1976

The meeting was called to order by Mr. O'Dowd at 8:00 p.m. in Lounge II of the Oakland Center.

Present: Chairman Saltzman and Trustees Adams, Headlee, Katke and Lewis.

Approval of Minutes of February 25, 1976

Mr. O'Dowd requested approval of the minutes for the meeting of February 25, 1976. Mr. Katke offered a motion for approval of the minutes which was seconded by Mr. Lewis. The minutes were approved as distributed.

Approval of Personnel Actions

Mr. O'Dowd recommended approval of the following personnel actions:

Appointment

Erickson, Martin A., part-time 10-month Adjunct Professor of Engineering, effective August 15, 1976 through August 14, 1978

Change of status

Goudsmit, Esther M., from Assistant Professor of Biological Sciences to Associate Professor of Biological Sciences, with tenure, effective August 15, 1976

Leaves of absence

Harmon, Kenneth M., Professor of Chemistry, sabbatical leave from August 30, 1976 through December 17, 1976

Simmons, Robert E., Professor of German and Associate Dean for Instruction, sabbatical leave from June 1, 1976 through August 31, 1976

Solomon, I. Michael, Assistant Professor of History, sabbatical leave from August 30, 1976 through December 17, 1976

Titus, Elizabeth A., Reference Librarian (Assistant Professor), Librarian Professional Development Leave from May 3, 1976 through August 20, 1976

Recommendations from Employment Relations Office

Academic Affairs

Registrar's Office

Reclassify budget position #302, Senior Records Assistant, salary grade C-6, to Senior Records Clerk, salary grade C-7.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Reclassify budget position #304, from Records Clerk, salary grade C-4, to Graduation Records Clerk, salary grade C-5.

Source of Funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Reclassify budget position #307, Senior Registration Clerk, salary grade C-4, to Senior Registration Clerk, salary grade C-7.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Reclassify budget position #306, from Records Clerk, salary grade C-3, to Records Clerk, salary grade C-4.

Source of additional funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Reclassify budget position #303, Secretary - Registrar, from salary grade C-5 to salary grade C-7.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Establish budget position #3, Registration Clerk, salary grade C-4. Eliminate budget position #3, Registration Clerk, salary grade C-3.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Business Affairs

Office of Computer Services

Establish budget position #13, Programmer/Analyst, AP-IV. Eliminate budget position #13, Manager of Operations, AP-III.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Reclassify budget position #301, Senior Production Control Clerk, from salary grade C-7, to salary grade C-8.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Mr. Katke inquired if the change of status action from Assistant Professor to Associate Professor was simply a title change or had some other implication.

Mr. Obear stated that this recommendation was in dispute as a result of last spring's faculty promotion review, and in accordance with the faculty agreement, this issue was referred to the Tenure Review Commission which recommended by a vote of 2 to 1 that the promotion to the rank of Associate Professor be granted with tenure. The Board's action ratifies the procedure in accordance with the contract.

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Mr. Katke inquired if there would be a change in pay. Mr. Obear responded that in accordance with the terms of the current faculty agreement there must be at least a three percent adjustment for promotions.

Mrs. Adams inquired about the University's sabbatical policy. Mr. Obear responded that under the current faculty agreement a faculty member may apply for sabbatical leave after six years of service.

Mrs. Adams moved to approve the personnel actions. Mr. Katke offered the second and the motion was adopted.

Acceptance of Gifts and Grants

Mr. O'Dowd recommended acceptance of the following gifts and grants and the Report on Stock Transaction:

I. Grant in support of the Carolyn Mazzara Memorial Award - Study in Mexico under the direction of Kathryn McArdle:

Mazzara, Mr. Richard A., Rochester	$ 3,000.00

II. Grants in support of the Carolyn Mazzara Memorial Scholarship Fund:

Burdick, Ms. Dolores M., Pontiac	25.00
Helms, Mr. & Mrs. Oren, Overland Park, Kansas	10.00
Jaymes, David, Christine, & Justin, Pontiac	100.00
Johnson & Anderson, Inc., Pontiac	100.00
Light, Mr. & Mrs. Richard, Rochester	10.00
Mazzara, Mr. Richard A., Rochester	5,000.00
Miscellaneous Donors	20.00
Moeller, Mr. & Mrs. Jack, Rochester	20.00
Morse, Ms. Elaine P., Birmingham	10.00
Schuldenberg, Mr. V. M., Pontiac	5.00
Tharp, Mr. & Mrs. Roy, Kansas City, Mo.	15.00
Thomas, Mr. & Mrs. Bernard, Troy	15.00

III. Grant in support of the Student Life Scholarship Fund:

Ford Motor Company Fund, Dearborn, (Matching gift of Mr. J. Carver Wood, Jr.)	325.00

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IV. Grants in support of the 1975 Alumni Association Annual Fund:

Miscellaneous Donors	$ 17,102.50

V. Grants in support of the Department of Art & Art History:

Barnes, Mr. Carl F., Jr., Bloomfield Hills	75.00
Beardman, Mr. John, Pontiac	15.00
Cameron, Mr. John, Rochester	132.45
Klein, Mr. & Mrs. Henry, Auburn Heights	250.00

VI. Grant in support of the Biology Department:

Hunter, Mr. R. Douglas, Lake Orion	61.26

VII. Grant in support of the School of Economics and Management:

Ford Motor Company Fund, Dearborn, (Matching gift of Mr. Theodore Yntema)	2,275.00

VIII. Grants in support of the Kresge Library:

Miscellaneous Donors	250.00

IX. Grant in support of the Meadow Brook Art Gallery:

Barron, Mr. S. Brooks, Southfield	1,000.00

X. Grants in support of the Meadow Brook Music Festival:

Cprek, Mr. & Mrs. Erwin R., Rochester	10.00
Drazick, Mr. John, Detroit	200.00
Prepolec, Mr. & Mrs. John, Bloomfield Hills	400.00

XI. Grants in support of the Meadow Brook Music Festival/Meadow Brook Theatre:

Manufacturers Hanover Trust Co., New York, N. Y. (Matching gift of Mr. & Mrs. Lynn A. Townsend)	250.00
Miscellaneous Donors	85.00
Van Dusen, Mr. & Mrs. C. Theron, Bloomfield Hills	500.00

XII. Grant in support of the Department of Music:

Manville, Ms. Joan D., Berkley	$ 3,000.00

XIII. Grants in support of the Oakland University Foundation/President's Club:

Foster, Mr. & Mrs. Jack, Pontiac	1,000.00
Lewis, Mr. & Mrs. Leonard T., Bloomfield Hills	47.62

XIV. Grants in support of Departments, Staff, Schools, and Colleges:

National Endowment for the Arts, Washington, D. C., under the direction of Dr. Kiichi Usui of the Meadow Brook Art Gallery, to be used in support of the program entitled "Special Exhibition-Through the Eye of the East: Time of American Independence." Period of Performance: January 1, 1976 to December 31, 1976.	17,500.00
National Science Foundation, Washington, D. C., under the direction of Dr. August Durelli of the School of Engineering, to be used in support of the program entitled, "Development of Optical Methods in Experimental Mechanics."	27,000.00
Oakland County CETA Title I, Pontiac, Michigan under the direction of Dr. Harvey Hohauser of the Urban Affairs Center, to be used in support of the project entitled, "Oakland County Student Intern Program." Period of Performance: November 1, 1975 to June 30, 1976	100,000.00
United States Energy Research and Development Administration, Argonne, Illinois, under the direction of Dr. V. E. Kinsey of the Institute of Biological Sciences, to be used in support of the program entitled, "Biochemical Studies of the Ocular Lens in Relation to Cataractogenesis."	9,000.00

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XV. A gift of miscellaneous equipment to the Department of Physical Education and Athletics from Mr. & Mrs. Dirk Dieters, Rochester. Estimated value — $ 1,415.80

A gift of three Sorenson Nobatron 50 AMP Power Supplies and one Honeywell Recorder to the School of Engineering from General Motors Corporation, Detroit. Estimated value — 5,300.00

A gift of miscellaneous paintings to the Meadow Brook Art Gallery from Mr. & Mrs. Melvin Kolbert, Huntington Woods. Estimated value — 3,250.00

A gift of one pair of ski poles in support of the operation of the Ski Club and Ski Hill from the Summit Ski Shop, Utica. Estimated value — 26.00

Total Gifts — $198,800.63

REPORT ON STOCK TRANSACTION

From February 25, 1976 Board of Trustees Meeting

	Date Received	Date of Sale	Proceeds	Net Proceeds	Comm. & Taxes
Mr. John B. Poole	12/17/75	2/11/76	$8,200.00	$8,022.72	$177.28

400 shares of Storer Broadcasting Co. to the OU Foundation on December 17, 1975; value of stock at date of gift was 15 3/8 ($6,148). Net proceeds at date of sale February 11, 1976 were $8,200.00.

Mr. O'Dowd commented on two significant gifts--the Carolyn Mazzara Memorial Award and the Carolyn Mazzara Memorial Scholarship Fund. Mr. O'Dowd stated that Mrs. Mazzara died very unexpectedly about two months ago and her husband, Mr. Richard Mazzara, a faculty member, has established memorials in her honor.

Mr. O'Dowd also called attention to the 1975 Alumni Association Annual Fund in the amount of $17,102.50 which represents a major increase in alumni giving. He asked Mr. Connellan to comment on the alumni program. Mr. Connellan stated that the growth of gifts has tripled over the past two years and about 16-1/2 percent of the alumni were represented in the total gift amount. It was Mr. Connellan's opinion that Oakland University is third in the State behind Michigan and Wayne in the percentage of alumni participating in the gift program.

Mr. O'Dowd commented that he was very pleased with the development of the alumni program by Mr. William Connellan and Ms. Elaine Petz.

Mr. Lewis moved that the gifts and grants be accepted with gratitude. Mrs. Adams seconded the motion. The motion carried.

Approval of Candidates for Bachelor's and Master's Degrees as of December 19, 1975

Mr. O'Dowd recommended approval of the candidates for bachelor's and master's degrees as submitted to the Board and on file in the Office of the Secretary to the Board of Trustees. Mr. Headlee moved the candidates be approved and Mr. Lewis seconded the motion.

Mr. Katke inquired about the reasons for receiving the list of candidates which is dated December 19, 1975.

Mr. Obear explained that it was a matter of processing the lists through the Registrar's Office, the Graduate Council and the Steering Committee for the Senate.

Mr. O'Dowd commented that the students were in no jeopardy because of this delayed action since employers are advised of their status as graduates.

The motion to approve the candidates for bachelor's and master's degrees as submitted was voted upon and approved.

Approval of 1976-77 Board and Room Rates

Mr. O'Dowd requested approval of the following board and room rates for 1976-77:

	Total Rate for 1976-77 Academic Year
Board and room rate	$1,498
Cooperate housing rate	754
Room only	938

	Total Rate for 1976 Spring Term
Board and room rate	$ 419
Room only	260

Mr. Headlee moved that the board and room rates be adopted. Mrs. Adams seconded the motion.

Mr. Saltzman expressed the Board's concern for controlling costs and raised the question as to whether or not it would be appropriate to reduce services, such as telephones, in an effort to assist the students.

Mr. O'Dowd called on Mr. Parker Moore to comment. Mr. Moore stated that it had been his experience that while cutting telephone service appeared to be a good area for reducing costs, most students did not wish to forego the service.

Mr. Jack Wilson informed the Board that costs have been reduced. The dormitories no longer provide pillows or linen service and 19 meals are now served instead of 21.

The motion was voted upon and carried.

Recommendation to Raise the Minimum Capitalization Level for Inventory Items

Mr. O'Dowd requested Board approval to raise the current level of capitalization for equipment items from $25 to $100. Currently, all equipment purchased for $25 or more is recorded in the University property records. Arthur Andersen & Co., the University auditors, recommended that the capitalization be raised to $100 due to inflation and the burden of maintaining records on so many items.

Mr. Headlee inquired about the proposed procedure for a $95 item.

Mr. Swanson stated that it would be the responsibility of the supervisor of each department to be accountable for such items.

Mr. Headlee asked how many items would be removed from the rolls by the current recommendation. Mr. Swanson replied that he did not have the information at hand, but that a considerable number would be eliminated.

Mr. Katke inquired about the method the University employed in keeping track of items without an inventory record. Mr. Coffman replied that accounting was maintained on a department level but not in central inventory.

Mr. Headlee expressed concern regarding the size of the increase from $25 to $100 and questioned whether or not $50 might be a more appropriate inventory base.

Mr. Lewis inquired about the rationale of Andersen & Co. in recommending this change. Mr. Swanson replied that administrative costs were a primary consideration.

Mr. Headlee commented that he was not prepared to vote on this issue without further information on the number of items involved by raising the capitalization level. He indicated sympathy with the administrative record keeping problem, but he was hesitant to make the change in view of the Board's responsibility to the taxpayers to preserve and protect the University's assets. He stated that he would like further discussion on this matter at the next meeting regarding the number of items covered by a change to $50 rather than $100.

Mr. O'Dowd stated that the information would be provided at the next meeting.

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Establishment of a University Center for Health Sciences

Mr. O'Dowd requested Board approval to establish a University Center for Health Sciences for the institution's health-related science programs. Approval at this meeting was required in order to include information on the Center in the new catalog. He called upon Mr. Obear to explain the proposal to the Board.

Mr. Obear summarized by stating that the planning for the health science curricula started in the spring of 1973 in three areas: medical technology, environmental health and medical physics. The programs were endorsed by the University Senate and acted upon by the Board of Trustees later that year. At that time the programs were included in the College of Arts and Sciences. Because of the specialized nature of these programs, it was later determined that a separate academic administrative organization would be needed. In the fall of 1973 a University Health Sciences Committee was appointed to review the programs. Subsequently a report was issued supporting the concept of a University Center for Health Sciences. In the spring of 1974 the possiblity of implementing a nursing program came to the attention of the University and the University Health Sciences Committee also endorsed this proposal. The nursing program, however, was not housed within the College of Arts and Sciences, but was established as a separate school. In addition, Mr. Obear stated that this past summer, the Board approved the appointment of Professor Moon J. Pak as Associate Provost for Health Sciences.

The University Health Sciences Committee continued to review all of the health science programs to determine whether the nursing program should be a part of the proposed Center. The special needs of nursing to develop in a form necessary to meet State and National requirements, precluded the school from the Center; coordination of nursing offerings within the newly proposed organization would be maintained, however.

A review of this structure will be made in three years to evaluate effectiveness.

Mr. Katke inquired as to the cost implications of the Center. Mr. Obear responded that there were no additional costs. Mr. O'Dowd commented that it was a structural change rather than a new program.

Mr. Saltzman commented that he felt "uncomfortable" in making a decision at this time since he was not certain of all of the implications of the new administrative structure. He stated that he was not ready to vote and requested additional time to review the issue in order to obtain a better understanding.

Mr. Headlee stated that he would like to see an organization chart on the relationship of all of the programs. He further commented that he was concerned that the nursing program was not included in the Health Sciences Center. He inquired if the proposed structure was related to a "political problem." He felt that potential problems should be resolved at this time.

Mr. Obear stated that if nursing had not been established as a separate body in 1974, it would be a part of the Center. To make this change now would, in his opinion, be in violation of some of the original agreements made at the time the nursing program was established.

Mr. Katke remarked that he felt the University should be very cautious about making any organizational changes because of potential fiscal problems in the upcoming budget. He indicated that this was an inappropriate time to change the structure and suggested holding up on all action for thirty days.

Mr. Saltzman moved to table this request until the next meeting. The motion was seconded by Mr. Headlee and adopted.

Approval of the Establishment of an Educational Development Fund

Mr. O'Dowd read the following resolution:

> RESOLVED that the Board of Trustees approves in principle the establishment of an Educational Development Fund to support selected instructional experiments and pilot programs. The Educational Development Fund shall be established at such time and in such amount as determined by the University President. It is further
>
> RESOLVED that funding for this account shall be within the total University budget approved by the Board of Trustees and shall come from existing University financial resources.

Mr. Katke moved that the resolution establishing an Educational Development Fund be approved. Mr. Headlee seconded the motion. The motion carried.

Board of Trustee's Report

Mr. Saltzman stated that at the last Board meeting he would: (1) arrange for a meeting with the Steering Committee of the Senate on the University Senate Constitution and (2) announce the appointment of a Committee for the Review of the President.

Mr. Saltzman stated that there was a comprehensive discussion of the issues relating to the legal status of the Senate Constitution. No agreement was reached, but there will be further discussions by the Steering Committee with members of the University Senate and the Board of Trustees' Committee. There will probably be no action until fall since the academic year is almost over.

Mr. Saltzman stated that the Committee for the Review of the President would be chaired by Trustee Katke and that Trustees Headlee and Morris were members of the committee. He announced that the University community would be notified of the review procedure.

Committee to Preserve the Classics

Mr. O'Dowd inquired if there were any comments from the audience. Mr. Mark Schapler introduced Ms. Evelyn Rozelle, President of the Committee to Preserve the Classics at Oakland University, who read a letter addressed to Mr. O'Dowd presenting petitions from individuals "who object to the elimination of the Classics Department and the curtailment of the Humanities at Oakland University." (A copy of the letter and the petitions are on file in the Office of the Secretary to the Board of Trustees.)

Mr. Katke inquired if there was any information on the number of students signing the petitions who would be enrolled in the Classics program.

Ms. Rozelle responded that this question related to another project the committee was undertaking. The committee is considering the possibility of mailing a questionnaire to all students on this subject since many are unfamiliar with the Classics.

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There being no further discussion, Mr. Saltzman moved to adjourn the meeting. Mr. Lewis seconded the motion. The motion passed. The meeting adjourned at 9:10 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Arthur W. Saltzman, Chairman
Board of Trustees

JDeC/mp