

ANNUAL REPORT

OAKLAND UNIVERSITY LIBRARY

1972 - 1973

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The Year in Brief Review

During the year the Library Faculty attempted an assessment of the library, its problems and directions for solutions, first through divisional talks and later through assembly discussions. Although highly critical, these exchanges were unusually constructive. The discussions were broadly concerned with planning, communications and organization. The development of a library planning program certainly deserves top priority among library activities during the forthcoming fiscal year. That it is needed was the unanimous agreement of the faculty. It is obvious that library planning will involve other faculties, students and the university administration. In regard to communications, questions were raised on the library's ability to communicate its funding needs to the administration and to compete with income-producing units of the university for funds; on the role of the Library Council in library affairs, especially in the transfer of information about and of concern to the library to and from other faculties and their members. Certainly, a rational approach must be found for allocating funds to the library, an approach that will bring stability to the library budget, an essential requirement of effective planning. Through regular, planned meetings the Library Council will become an effective channel of communications on library matters, most obviously on such matters as the library building program, briefly discussed below. The place of the library within the university organization and its interaction with other information-handling areas, the complexity of the library's organizational structure, including the assembly, the traditional hierarchy, and the union, and the effect of this structure on concerns of faculty status among librarians, were considered among other organizational issues. It is clear that the library must learn to interact with other information-handling areas on the campus, most notably the AV Department, just as it must learn to interact with local and regional information-handling groups including but by no means limited to the local public and community college libraries, the state-supported academic libraries, and possibly, such regional library agencies as the Center for Research Libraries and the Ohio College Library Center. The quality of faculty status among librarians is, of course, of deep concern to all who practice the profession in an academic environment. This concern is often misunderstood. While it seems reasonable to most that librarians engage in the development and organization of a distinguished collection of recorded information, many do not realize that they also work to develop a distinguished membership which will contribute to Oakland as a community of learning through the creation of substantial and unique library programs. Continued evidence of this concern is partially brought out in Appendix A. The Library Faculty's concern with these problems/solutions is in part a search for new commitments and directions. Some of the traditional commitments of librarianship no longer seem acceptable and viable. It will be interesting to observe, if, over the next few years, the library and its faculty will find those commitments which are both personally and institutionally rewarding.

The Kresge Library building was completed in 1961. This facility was intended to house some 200,000 volumes and 50,000 units of microform and to accommodate 1,200 seats for reading and study. At the present time, 240,000 volumes and 170,000 units of microform are housed in this facility; there are only 700 seats for study. In the immediate future, space required to house additional library materials will be obtained by replacing study areas with stack areas at the rate of loss of some 70 to 80 study seats a year. Since this loss cannot continue indefinitely, by 1976, when there are study stations sufficient to accommodate only about five percent of the student body, it will be necessary to relocate portions of the library's collections in a remote book storage center, a very exceedingly expensive expediency, unless a new library building has been erected. Towards this end, a preliminary building program statement has been prepared. It recommends the erection of a new facility sufficient to house an additional 400,000 volumes and 200,000 units of microform and to provide accommodations for an additional 1,800 readers.

Once more the work of the Friends of Kresge Library is one of the highlights of the annual report. Since 1962, the Friends' contributions to the library, in monetary terms, have approximated \$150,000; in terms of goodwill their contributions, although unmeasurable, certainly exceeds that sum. The principal fund-raising activity of the Friends, the annual Glyndebourne Picnic, has grown in elegance, attendance and profit each year, netting the library well over \$8,000 during the past year. Under the considerable leadership of their president, jointly Henry and Helen Wolfenden, and their Executive Secretary, Peg Pearce, their efforts have found recognition this year in the winning of a John Cotton Dana award for mounting an outstanding public relations program which has effectively stimulated community interest and involvement. This award, a bound citation in calligraphy, was presented on June 25th of this year in Las Vegas, Nevada during the annual conference of the American Library Association. It is most fitting that the Friends and another staunch supporter of the Oakland Library, the Oakland Alumni Association, should join forces this year in a new fund raising effort designed to mitigate the effects that inflation and decreasing federal funds are having on the ability of the library to continue its development as a distinguished public resource. The Alumni Association has agreed to make the library the focal point of its 1973/74 fund-raising campaign. The Friends' organization has agreed to match the alumni drive dollar for dollar.

The transfer of a gift of nearly 1,000 books on American history, originally awarded to the University in 1963 by the late C. Allen Harlan of Birmingham, founder of the Harlan Electric Company, was completed in 1973. This collection had been acquired by Mr. Harlan from the Reverend Edgar DeWitt Jones of Detroit. The collection not only includes books but journals, pamphlets, letters and other memorabilia as well. It deals primarily with American presidents and other celebrated statesmen from George Washington to Franklin Delano Roosevelt. Among the earlier publications are Cotton Mather's Magnolia Christi Americana, published in London in 1702, and works both by and about Thomas Jefferson, including a first edition of his Notes on the State of Virginia, London, 1787. Mr. Jones, a prolific writer and popular public speaker, was an admirer of Woodrow Wilson; he corresponded with many of the authors of books about Wilson. These letters are included in the gift. A serious student of the

American Presidency, Mr. Jones was a director of the Abraham Lincoln Association and the author of The Influence of Henry Clay upon Abraham Lincoln, published in 1952. The collection has been examined with interest by members of the History Department; its addition to the library's holdings will be of great benefit to the University.

Trends in Library Development

During the seven-year period 1966/67 through 1972/73 library expenditures for books and other materials averaged \$242,109 a year. This level of spending was made possible through substantial gift and grant support which amounted to nearly 30 percent of the total book expenditures for this period. See Appendix D, Fiscal Summaries, for other data on fiscal activities.

TABLE I
Book Expenditures: State Funds, Gifts and Grants
1966/67 - 1972/73

	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73	Total	Percent
State Funds	\$217,924	\$156,438	\$169,043	\$188,825	\$155,500	\$170,162	\$168,687	\$1,226,579	72
Gifts & Grants	26,806	76,510	115,943	45,838	76,360	90,389	36,341	468,187	28
Total	\$244,730	\$232,948	\$284,986	\$234,663	\$231,860	\$260,551	\$205,028	\$1,694,766	100

Although there was not a great deal of variability in state-fund expenditures for books and other materials after fiscal 1966/67 and before fiscal 1972/73, there was considerable variability in gift and grant expenditures throughout the period. This fluctuating book budget resulted in uncertain staff planning and staffing patterns and, almost certainly, ineffective manpower utilization.

A recent experience of some academic libraries is that the primary sources of library funding are decreasing their support: (a) funding by many parent institutions has begun and continues to decline (b) grant, private and public, as well as gift support is also declining. A general picture of the trend noted in (a) above may be shown by relating Library General Fund book and total expenditures to University General Fund expenditures during this period.

TABLE II
Library General Fund Book and Total Expenditures
In Relation To University General Fund Expenditures
1966/67 - 1972/73

Fiscal Year	University General Fund Expenditures	Library General Fund Book Expenditures	Total Library General Fund Expenditures ^a
1966/67	\$ 5,663,896	\$217,924 (3.8%)	\$475,651 (8.4%)
1967/68	6,426,196	156,438 (2.4%)	516,736 (8.0%)
1968/69	8,127,195	169,043 (2.1%)	604,703 (7.4%)
1969/70	10,515,443	188,825 (1.8%)	722,422 (6.9%)
1970/71	11,854,852	155,500 (1.3%)	710,260 (6.0%)
1971/72	13,155,580	170,162 (1.3%)	719,255 (5.5%)
1972/73	15,065,000	168,687 (1.1%)	703,043 (4.7%)

^a Excludes fringe benefits.

A general picture of the trend noted in (b) above may be shown by detailing Oakland Library gift and grant expenditures and Title II-A national grant awards from fiscal 1966/67.

TABLE III
Trends in Library Gift and Grant
Support for Library Materials
Oakland and National
1966/67 - 1972/73

Fiscal Year	Oakland		National
	Gift Expenditures	Grant Expenditures	Title II-A Grant Awards
1966/67	1,182	25,624	--
1967/68	38,354	38,156	24,506,687
1968/69	75,971	39,972	24,509,219
1969/70	17,422	28,416	22,721,576
1970/71	48,880	27,480	9,816,000
1971/72	73,013	17,376	9,893,400
1972/73	27,483	8,858	10,031,128

Although there were only slight deviations from the average annual expenditure during 1966/67 through 1971/72, book expenditures per FYES (Full Year Equivalent Student) were reduced by two-thirds while the Average Book Price was nearly doubled.

TABLE IV
Book Expenditures per FYES and Average Book Price
1966/67 - 1971/72

Book Expenditures	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72
Per FYES	74.65	57.01	58.70	39.74	34.90	37.80
ABP	7.99	8.47	9.37	9.50	11.66	13.25

During the seven-year period, 1966/67 through 1972/73, library expenditures for salaries ranged from a low of \$194,646, representing 39 percent of total library expenditures, at the beginning, to a high of \$460,075, representing 57 percent of total library expenditures, towards the end of this period.

TABLE V
Total Library Expenditures By Salaries and Wages, Books, and Other Categories
1966/67 - 1972/73

Fiscal Year	Salary and Wage Expenditures ^a	Book Expenditures	Other Expenditures	Total Expenditures
1966/67	\$194,646 (39.0%)	\$244,730 (49.0%)	\$ 63,081 (12.0%)	\$502,457 (100.0%)
1967/68	278,628 (47.0%)	232,980 (39.0%)	81,669 (14.0%)	593,245 (100.0%)
1968/69	331,996 (46.0%)	284,986 (40.0%)	103,664 (14.0%)	720,646 (100.0%)
1969/70	403,403 (52.5%)	234,663 (30.5%)	130,194 (17.0%)	768,260 (100.0%)
1970/71	459,990 (59.0%)	231,860 (29.0%)	94,770 (12.0%)	786,620 (100.0%)
1971/72	460,075 (57.0%)	261,001 (32.0%)	88,568 (11.0%)	809,644 (100.0%)
1972/73	453,921 (61.3%)	205,028 (27.7%)	80,435 (11.0%)	739,384 (100.0%)

^a Excludes fringe benefits.

It is obvious from Table V that the Oakland Library deviated considerably during the early part of the seven-year period from the generally accepted standard that 60 percent of the annual library budget should be expended for salaries and wages, 34 percent for books and 6 percent for miscellaneous goods and services. The reasons for these deviations are not difficult to explain. During this period the library was expending unusually large sums in the "Other" category for the purchase of equipment normally expended in capital outlay as part of the building costs. Also, the library was expending funds in the "Other" category normally allocated to salaries for semi-automated and fully-automated circulation control systems. During the first part of this period, the library was purchasing more books -- an average of 42 percent of total expenditures for books for the three-year period 1966/67 to 1968/69 -- than it could process on an annual basis. This problem was overcome by the end of fiscal 1971/72 by having increased the number of processing personnel; they were able to wipe out the arrearages -- stocks of unprocessed materials -- created in previous years.

Another continuing experience of academic libraries is the erosion of library salary dollars.

TABLE VI
Oakland University Library
Trends in the Costs of Salaries and Wages
1966/67 - 1972/73

Fiscal Year	Average Salaries Clerical and Faculty	% Increase/Decrease
1966/67	\$7,393	--
1967/68	7,198	-2.6
1968/69	7,332	+1.9
1969/70	7,822	+6.7
1970/71	8,398	+7.4
1971/72	8,842	+5.2
1972/73	9,647	+9.1

A recent publication of the Carnegie Commission on Higher Education¹ describes this trend and its implications for higher education in general. When productivity has risen in industry at an average rate of 2.5 percent per year, the costs for salaries and wages have risen at an average rate of 5 percent per year. Costs for salaries and wages in higher education and other service sectors have risen, during the same periods of time, at about the same rate, 5 percent per year, to keep pace with the general economy. In higher education and other personal service sectors, however, productivity remained unchanged. To use their example, "Human ingenuity has devised ways to reduce the labor necessary to produce an automobile, but no one has yet succeeded in decreasing the human effort expended at a live performance of a 45-minute Schubert quartet much below a total of three man hours." Or, we might add, to catalog a book, to prepare an article for publication, to answer a reference question.

¹ The More Effective Use of Resources, an imperative for higher education (New York: McGraw-Hill, 1972), pp. 5-7.

Ways of improving the fiscal situation -- decreasing general support, greater expenditures for fewer goods, higher salary costs for unchanging productivity levels -- are being sought in the Oakland Library and others. Approaches to these problems include: (1) requesting increased funding from the parent institution (2) making the management of the library more efficient (3) seeking gift and grant support (4) developing interlibrary cooperative activities of the sort which will reduce individual library costs and (5) initiating income-producing library programs.

The justification of a library budget effecting rapid growth in collections is based on student and faculty growth or course and program proliferation or program specialization, but necessarily an atmosphere in which these or similar factors -- student, faculty, course and program growth -- are creating substantial institutional funds sufficient to eliminate the need for a justification which is more than self-evident. When these factors are not operating in the accustomed manner, the need for increments in the library budget is no longer self-evident and the normal increments in the library budget are no longer likely or are possible only at the expense of other worthwhile institutional endeavors. The fact is that library funding has decreased as a result of a leveling off of institutional funding (state, tuition, gift and grant support), increased institutional costs and competition for dollars from other campus sources, including among others, computational facilities, student services, union contract agreements, etc.

Savings in management efficiency are not readily achieved unless costs are known and can be related to objectives. Libraries, among other groups, frequently fail to distinguish between cost efficiency and cost reallocation. A prime example is the library's circulation control system, designed to be cost efficient, where human labor has been converted into computer production with no reductions in cost. The technical services area of the library has begun a study of costs; preliminary indications suggest valuable results. In the near future the administrative and public service areas should follow this lead.

Library gift and grant support has decreased as part of the overall flattening of institutional support in higher education, effected by such determinants as inflation, changing state and federal priorities, greater competition for private gifts and grants. Regardless, the push by the library for outside funding in each of the instruction, resource, research, and community service areas must become even more vigorous. Library faculty members have begun indicating projects for funding through the use of project proposal statements, brief statements detailing objectives, scope and description, value to the university and cost of the project. It is possible that other members of the University's faculty may find this method helpful in specifying fruitful areas for collection development.

Interlibrary cooperation sufficient to make local library funds more effective, requires a sophisticated technology; at the present time, the cost of using such technology may drastically exceed the immediate anticipated value of the effort. Nevertheless, a policy of wait-and-see may prove more costly in the long run than one of current involvement. At this time it is

recommended that the Ohio College Library Center² be studied and a determination made on our involvement with this agency through either an individual membership or a group membership with other state-supported libraries of Michigan.

Substantial income production by the library is sufficiently novel and untested that programs which include income production as an objective will be difficult to initiate, among other reasons, because they will require shifts both in personnel and budget allocations. Although such programs may well be the only long-term means available for fully utilizing library resources, both human and material, and for creating new sources of library funding, they are more suggestive of future directions rather than for immediate action.

A quote from another Carnegie Commission report³ deserves our attention.

Libraries are usually looked upon as rather passive centers on the campus, places where books are kept and where students can study. They can, and in some places do, play a more active role. Librarians, in their subject-matter fields, can supervise independent study projects, teach seminars, give courses on research methods. They can be viewed as members of the instructional staff. The library can become the center for use of the new technology, such as computer-based instruction and video-cassettes, and for self-instruction. It can also serve as a center for obtaining credit through standard testing mechanisms. To take a more active role, the library will need more than the standard 3 to 4 percent of the budget for "general and instructional" expense -- perhaps as large as 6 to 8 percent. In many cases, librarians would also need a more aggressive orientation toward the distribution of information rather than the traditional great attention to the retention of books.

These observations certainly point to change and challenge, to fuller utilization of library personnel, to commitments of considerable personal and institutional promise.

² The Center is located in Columbus, Ohio on the campus of the Ohio State University. It proposes to increase library resources, first among Ohio's educational institutions and then among those in the surrounding states of the midwest and northeast, and, at the same time, to reduce the unitary costs of these resources through interlibrary automation. The Center has developed a shared cataloging system among its members; this system is also used as a union catalog. In the future it intends to develop (1) a serials control system and (2) an acquisitions management system.

³ Reform on Campus, changing students, changing academic programs (New York: McGraw-Hill, 1972), p. 50. See also their Fourth Revolution, instructional technology in higher education (New York: McGraw-Hill, 1972).

The State of the Library

The library budget and expenditures for fiscal 1972/73 reads:

TABLE VII

	<u>Budget</u>	<u>Expenditures</u>
Books	\$ 98,087	\$168,687
CDPC	20,000	15,113
Equipment	12,000	11,835
Labor	100,000	95,670
Salaries	412,054 ^a	358,251 ^a
Supplies	<u>57,000</u>	<u>53,487</u>
Subtotal	\$699,141	\$703,043
Bargaining		
Unit Travel	<u>\$ 2,000</u>	<u>\$ 2,000</u>
TOTAL	\$701,141	\$705,043

^a excludes fringe benefits.

This budget, received by the library six months into the fiscal year, resulted in the implementation of the following guidelines, directly or indirectly affecting book expenditures: (1) to expend all uncommitted gift funds (2) freeze all unfilled positions (3) credit the book account with accrued salary savings (4) hold all non-book expenditures as closely as possible to 1971/72 levels. This budget has also influenced expenditures for journals in fiscal 1973/74.

Both as a result of the loss in book funds and of the continuing inflation in journal costs, the percentage of library expenditures for journals in relation to that expended for books, has reached a critical state. For that reason the following decisions were made at the end of fiscal 1972/73: (1) 664 journal subscriptions, out of a total of 2,400 subscriptions, were cancelled (2) subscription allocations were reduced by just over \$16,000 (3) no new subscriptions, backruns, or replacements will be acquired in fiscal 1973/74 except under extraordinary circumstances.

In determining cancellations the opinions of all faculties were conscientiously consulted in order not to impede the University's programs of instruction and research. This was an exceptionally time-consuming, if not agonizing, process. It is not only important that the library and the university community periodically review serial subscriptions but, when retrenchment is necessary, that the task be effected as efficiently as possible. For that reason, it is of considerable importance that a system for serials subscription review be established within the new fiscal year.

In fiscal 1972/73 the collections grew by some 47,000 items, see Appendix E, Collection Summaries, including 16,773 cataloged books, 2,517 periodical volumes, 7,760 government documents and 20,723 units of microform.

Use of the library evidenced considerable fluctuation, see Appendix F, Usage Summaries. The overall circulation of books declined by 4 percent for the second consecutive year.

Of critical concern is the circulation control system presently used by the library. It is an expensive system. It has failed to provide not only the management data it was designed in part to produce but, all too frequently, the day-to-day operating data needed for circulation control. It is important then that this system be analyzed, especially its costs and outputs; re-designed, if necessary; and plans made for its re-programming.

In all categories, including the circulation of books, door count and reference questions answered, evidence of use of the Performing Arts Library substantially increased. To further enhance the use of this collection about 1,200 music monographs, 5,250 phonodiscs, equipment for playing these discs, all bound music journals and the Music Index have been permanently transferred to P.A.L.

Interlibrary lending has nearly tripled since fiscal 1968/69. Several trends in interlibrary lending are worth noting: (1) many libraries have been forced to curtail the loan of their materials or to invoke charges for these loans (2) the demand of many Oakland faculty and students for materials not available in the Oakland Library is rapidly accelerating. For these reasons, and the previously discussed cut in the serials budget, it is important that careful thought be given to an associate membership in the Center for Research Libraries.⁴

During the year, members of the Library Faculty participated in the Learning Skills program, lecturing to 68 classes and nearly 1,600 students. Not only should we review and evaluate the impact of the library's contribution to Learning Skills, but members of both the Learning Skills and the Library faculty should consider the development of a funding proposal for submission to the Council on Library Resources and, either jointly or alternatively, to the National Endowment for the Humanities on enhancing the interaction of librarians with students and faculty in undergraduate instruction with emphasis on independent study and evaluation.

⁴ The Center for Research Libraries is located in Chicago, Illinois on the periphery of the University of Chicago campus. It is intended to increase the availability of library materials for research by permitting member libraries to borrow needed publications which they do not own and which, because of anticipated infrequent use, they will not attempt to buy if they can borrow such materials from the Center. The Center houses over three million volumes in such special areas, to mention only a few, as rare African materials, foreign chemical and biological serials, foreign dissertations, official documents of India, Russian Academy of Science documents, the briefs and records of U.S. appeals courts, war crime trial documents.

In the previous fiscal year an attractive and useful student Library Guide was prepared and disseminated by members of the library faculty and staff. During the forthcoming year a more comprehensive library handbook should be prepared and readied for distribution in the following year. Also, the attempt was made to produce and distribute a periodic list of titles added to the collections. Although faculty reaction was favorable, it was not widespread. Since the expense of this project was greater than anticipated, it was abandoned. The periodic dissemination of current information on the development of the collections is not without merit. This project probably deserves to be restudied.

APPENDIX A

LIBRARY FACULTY ACTIVITIES
A Selected List

Community Service:

Avon Township Public Library Treasurer and Trustee - Robert Gaylor.
Board member, Friends of Kresge Library - Robert Gaylor.
Board member, Oakland County Public Library Trustee Association -
Robert Gaylor.
Citizens' Committee for the Avon Township Library - Richard Pettengill.
Friends of McGregor Library, member and Chairperson of 1973 Nominating
Committee - Rita Runchock.
Health Instructional Resources Association member - Elizabeth Titus.
Librarian, First Congregational United Church of Christ; Rochester,
Michigan - Lois Reilly.
Metropolitan Detroit Medical Librarians Group member - Elizabeth Titus.

Conferences and Meetings Attended (off-campus):

American Association of University Professors State Conference Annual
Meeting; Adrian, Michigan; November 1973 - Janet Krompart,
Sue Tipler.
American Library Association Annual Conference; Las Vegas, Nevada;
June, 1973 - George Gardiner, Robert Gaylor, Richard Pettengill,
Lois Reilly.
American Library Association Pre-Conference on Library Automation,
A State of the Art Review; Las Vegas, Nevada; June 1973 -
Richard Pettengill.
Asian Humanities: Explorations for the College Curriculum; Ann Arbor,
Michigan; May 1973 - Janet Krompart.
Association for Asian Studies Twenty-Fifth Annual Conference; Chicago,
Illinois; March/April 1973 - Janet Krompart.
Committee on Archives and Miscellaneous Collections (Michigan Archival
Association); Ann Arbor, Michigan; September 1972 - Jennie Cross.
Computerized Information Retrieval; Drexel University; Philadelphia,
Pennsylvania; April 1973 - Eileen Hitchingham.
Contemporary Management Issues in Academic Libraries; University of
California at Santa Cruz; Santa Cruz, California; August 1972 -
Philip Howard.
Cost Analysis of Library Operations; University of California at
Santa Cruz; Santa Cruz, California; August 1972 - Philip Howard.
Council of State University and College Library Directors meetings;
Michigan State University, East Lansing, Michigan (November 1972);
University of Michigan, Ann Arbor, Michigan (June 1973) -
George Gardiner.
Eastern Michigan University conference on Library Orientation;
Eastern Michigan University; Ypsilanti, Michigan; May 1973 -
George Gardiner.
Educom Conference on Networks; Ann Arbor, Michigan; October 1972 -
Nancy Covert.
Government Documents Workshop; Oakland University; Rochester, Michigan;
November 1972 - Jennie Cross.

- Greater Metropolitan Detroit Medical Library Group; St. Joseph Mercy Hospital; Pontiac, Michigan; May 1973 - Eileen Hitchingham, Elizabeth Titus.
- Health Instructional Resources Association; Wayne State University Medical School; Detroit, Michigan; May 1973 - Eileen Hitchingham, Elizabeth Titus.
- Joint Conference of Indiana Library Association College-University Round Table and American Association of University Professors State Conferences of Indiana and Illinois; Fort Wayne, Indiana; April 1973 - Ann Pogany, Sue Tipler.
- Joint Council of Women in Higher Education in Michigan; East Lansing, Michigan; October 1972 - Janet Krompart, Sue Tipler.
- Librarianship Today, Challenge for Change; Bloomfield Township Library; Bloomfield, Michigan; March 1973 - Robert Gaylor, Janet Krompart, Ann Pogany, Sue Tipler.
- Library Administration Development Program; University of Maryland; College Park, Maryland; July 1972 - George Gardiner.
- The Library Association of the City University of New York Institute on Media Integration in Academic Libraries; New York; April 1973 - Mel Jordan.
- Michigan Archival Association; Lansing, Michigan; May 1973 - Jennie Cross.
- Michigan Archival Association (Historical Society of Michigan); Marshall, Michigan; October 1972 - Jennie Cross.
- Michigan Association of Collegiate Faculties; East Lansing, Michigan; October 1972 - Janet Krompart, Sue Tipler. February/April 1973 - Janet Krompart.
- Michigan Library Association, Academic Division, Board of Directors meetings; Eastern Michigan University, Ypsilanti, Michigan (February/April 1973); Oakland University, Rochester, Michigan (March 1973) - George Gardiner.
- Michigan Library Association conferences (general and academic library); 1972/73 - Philip Howard.
- Michigan Library Association, Academic Division, Spring meeting; Ann Arbor, Michigan; April 1973 - George Gardiner, Robert Gaylor, Richard Pettengill.
- Michigan Library Association, Technical Services Section, Spring meeting; Lansing, Michigan; April 1973 - Louise Bugg, Ann Pogany, Rita Runchock.
- Midwest Academic Librarians conference on Library Instruction; Decorah, Iowa; May 1973 - Rita Sparks, Elizabeth Titus.
- Midwest Archives Conference; Chicago, Illinois; September 1972; May 1973 - Jennie Cross.
- Midwest Archives Steering Committee; Chicago, Illinois; July 1972 - Jennie Cross.
- National Microfilm Association; Detroit, Michigan; April 1973 - Robert Gaylor, Lois Reilly.
- New Research on Women; Ann Arbor, Michigan; March 1973 - Janet Krompart, Ann Pogany, Sue Tipler.
- Oakland County Library Trustee Workshop; Allen Park, Michigan; May 1973 - Robert Gaylor.
- Predicasts, Business Reference Seminar; Cleveland, Ohio; April 1973 - Rita Sparks.
- Seminar on the American Indian; Lansing, Michigan; November 1972 - Louise Bugg.

Seminar on Small Business; Baldwin Public Library; Birmingham, Michigan; October 1972 - Rita Runchock, Rita Sparks.
Seminar on Systems Analysis for Libraries and Information Centers; St. Petersburg Beach, Florida; February 1973 - Richard Pettengill.
Special Libraries Association Annual Conference; Pittsburgh, Pennsylvania; June 1973 - Richard Pettengill.
Special Libraries Association conference on Business Libraries and Reference Sources; Midland, Michigan; October 1972 - Rita Sparks.
Special Libraries Association conference on Inter-Library Cooperation; Southfield, Michigan; November 1972 - Rita Sparks.
Special Libraries Association conference on University Budget Formulas; Ann Arbor, Michigan; March 1973 - Robert Gaylor, Rita Sparks.
Special Libraries Association Pre-Conference on Personnel Management and Administration; Pittsburgh, Pennsylvania; June 1973 - Richard Pettengill.
Special Libraries Association Seminar on Continuing Education; University of Pittsburgh; Pittsburgh, Pennsylvania; June 1973 - Rita Runchock.
Special Libraries Association; Southfield, Michigan; October 1973 - Lois Reilly.
University of Chicago Graduate Library School Annual Conference on Management Education; Chicago, Illinois; April 1973 - Louise Bugg, Mel Jordan.
Washington University Seminar on Management Concepts for Librarians; St. Louis, Missouri; May 1973 - Louise Bugg.

Conferences and Meetings Attended (off-campus) - Program Participation:

Discussion leader for topic "The Position of the Orientation Office Within the Library"; Eastern Michigan University conference on Library Orientation; Eastern Michigan University; Ypsilanti, Michigan; May 1973 - George Gardiner.
Government Documents Workshop; Oakland University; Rochester, Michigan; November 1972 - Jennie Cross.
Joint Conference of Indiana Library Association College-University Round Table and American Association of University Professors State Conferences of Indiana and Illinois; Fort Wayne, Indiana; April 1973 - Sue Tipler, panel participant.
Michigan Library Association, Technical Services Section, Spring meeting; Lansing, Michigan; April 1973 - Rita Runchock, panel participant in discussing cataloging of unconventional library materials.
Midwest Archives Conference, Chicago, Illinois; September 1972 - Jennie Cross, welcome address.

Consultant To:

Gale Research Company; Detroit, Michigan (Review and advise on manuscripts on China and reference works in Chinese) - Janet Krompart.
Oakland University Department of Education; Early Childhood Development Library; 1973 - Elizabeth Titus.
Our Shepherd Lutheran School Library - Rita Sparks.

Library Activities:

Ad Hoc Committee on Professional Staffing

Louise Bugg
Nancy Covert
George Gardiner
Mel Jordan
Sue Tipler

Ad Hoc Committee to Consider Cuts in the Serials Budget

Nancy Covert
George Gardiner
Eileen Hitchingham
Philip Howard
Richard Pettengill
Lois Reilly

Ad Hoc Merit Committee to Review Procedures

Nancy Covert
Mel Jordan
Janet Krompart - Co-Chairperson
Richard Pettengill - Co-Chairperson
Elizabeth Titus

Ad Hoc Travel Committee

Jennie Cross
Robert Gaylor
Richard Pettengill
Ann Pogany

Committee on Instruction

Louise Bugg
Jennie Cross
George Gardiner
Eileen Hitchingham
Janet Krompart - Chairperson
Sue Tipler

1972/73 Committee to Distribute Merit

Nancy Covert
Mel Jordan
Janet Krompart
Richard Pettengill

Elections Committee

Nancy Covert - Chairperson
Andrea Mansour
Richard Pettengill

Executive Committee

Jennie Cross
George Gardiner (Ex-officio and voting)
Robert Gaylor
Eileen Hitchingham
Philip Howard
Janet Krompart (to October 1972)
Lois Reilly
Rita Runchock
Sue Tipler (July to October 1972)

Committee on Non-Professional Staffing

Louise Bugg
Nancy Covert - Chairperson
Jennie Cross (alternate)
Mel Jordan
Richard Pettengill (alternate)
Lois Reilly

Library Committee on Appointments and Promotions

George Gardiner (Ex-officio and voting)
Robert Gaylor (Ex-officio and voting)
Lois Reilly

Library Council

Nancy Covert
Jennie Cross
George Gardiner (Ex-officio and voting)
Mel Jordan
Richard Pettengill

Library Resources Committee

Nancy Covert
Eileen Hitchingham
Richard Pettengill
Ann Pogany
Lois Reilly
Rita Runchock

Library Services Committee

Jennie Cross
Eileen Hitchingham
Mel Jordan
Andrea Mansour
Rita Sparks - Chairperson
Sue Tipler

Professional Associations (including membership and committee assignments):

American Association of University Professors - Jennie Cross,
Robert Gaylor, Janet Krompart, Mel Jordan, Richard Pettengill,
Sue Tipler.
American Library Association - Jennie Cross, George Gardiner,
Robert Gaylor, Eileen Hitchingham, Philip Howard,
Richard Pettengill, Lois Reilly, Rita Sparks.
American Society for Information Science - George Gardiner,
Eileen Hitchingham, Richard Pettengill.
Association for Asian Studies - Janet Krompart.
Association of College and Research Libraries - Robert Gaylor.
Association of Michigan Collegiate Faculties, Oakland University
Representative and Executive Board member - Janet Krompart.
Library College Associates - Robert Gaylor.
Michigan Archival Association, Committee on Archives and Miscel-
laneous Collections - Jennie Cross.
Michigan Library Association - George Gardiner, Robert Gaylor,
Philip Howard, Janet Krompart, Richard Pettengill.
Michigan Library Association, Academic Division, Board of Directors -
George Gardiner.
Michigan Library Association, Committee to Consider Cooperative
Processing among Four-Year State Supported Colleges and
Universities in Michigan; Chairperson, Union List of Serials
Sub-Committee - Philip Howard.
Midwest Archives Conference, Steering Committee and Nominating
Committee member -- Jennie Cross.
Phi Gamma Nu Professional Business Sorority - Rita Sparks.
Seminar on the Acquisition of Latin American Materials (SALAIM) -
Lois Reilly.
Special Libraries Association - Eileen Hitchingham, Richard Pettengill,
Lois Reilly, Rita Sparks.

Publications:

Contributor; Michigan Librarian - Janet Krompart.

Research:

Completion of software for production of Index to Periodicals By and
About Negroes -- announced for June 1973 publication by G. K. Hall
Company - George Gardiner.
Indexing for Bell and Howell series for SRRT task force - Elizabeth Titus.
Reference Hotline Proposal for Oakland County funding - Robert Gaylor.
Sabbatical: Dissertation on Faculty Status for Librarians -
Robert Gaylor.
Union List of Serials Proposal for Oakland County funding -
Robert Gaylor.
Updating holdings of Alternative Press Collection and submitting
holdings for inclusion in Union List published by Wisconsin
Historical Society - Elizabeth Titus.

University Activities:

A.A.U.P.: Committee W., Sub-Committee on Informal Manifestations of
Discrimination - Janet Krompart, Chairperson.
Executive Secretary - Janet Krompart.
Nominating Committee - Rita Runchock.
Administrative Council - George Gardiner.
Academic Policy Committee - Janet Krompart.
Audio-Visual Committee - George Gardiner
Credit Union; Advisory Council Chairperson; Board of Directors,
Michigan State University Employees Credit Union - Jennie Cross.
College of Arts and Sciences Assembly - George Gardiner, Janet Krompart.
Evening Council - George Gardiner.
Freshman Advisor - Jennie Cross, Eileen Hitchingham, Janet Krompart.
Graduate Council - Philip Howard.
Learning Skills: Instruction Committee - Eileen Hitchingham, Rita Sparks,
Sue Tipler, Elizabeth Titus.
Library Coordinator - Lois Reilly.
Proficiency Committee - Elizabeth Titus.
Library and Learning Resources Task Force - George Gardiner,
Robert Gaylor.
Parking Appeals Board - Ann Pogany.
Parking Commission - Ann Pogany.
University Planning Commission - George Gardiner.
University Research Committee - Philip Howard.
University Senate - Nancy Covert, George Gardiner (Ex-officio and
voting), Richard Pettengill, Elizabeth Titus.
University Senate, Athletics Committee - Nancy Covert, Chairperson.
University Tenure and Appointment Policy Committee - George Gardiner
(Ex-officio and voting), Lois Reilly.

APPENDIX B

SIGNIFICANT TITLES PURCHASED DURING THE FISCAL YEAR 1972/73

Advanced Summer Study Institute on Superconductivity, 1st, McGill Univ., 1968.
Superconductivity, 2 v., New York, Gordon & Breach, 1969.

Advances in gerontological research. 4 v., New York, Academic Press, 1964.

Advances in marine biology. 7 v., New York, Academic Press, 1969.

American slave - a composite autobiography. 19 v., Westport, Conn., Greenwood, 1972.

Annales archeologiques. 28 v., Paris, Librairie archeologique de Didron, 1881.

Arrieta, Rafael Alberto.

Historia de la literatura Argentina. 6 v., Buenos Aires, Peuser, 1958-60.

Association for Asian Studies.

Cumulative bibliography of Asian studies, subject bibliography, 1966-70. 3 v.
Boston, G. K. Hall, 1972.

Barth, Heinrich, 1821-1865.

Travels and discoveries in North and Central Africa, 1849-1855. 3 v.
London, Cass, 1971.

Blake, William.

There is no natural religion. 2 v., London, Trianon Press, 1971.

Blaustein, Albert P.

Constitutions of the countries of the world. Dobbs Ferry, N. Y., Oceana, 1971.

Broadsides in the Library of Congress. 4 v., Boston, Hall, 1972.

Burchell, William John.

Travels in the interior of South Africa. 2 v., New York, Johnson, 1967.

Burger, Alfred.

Medicinal chemistry. 2 v., New York, Wiley Interscience, 1970.

Cargese lectures in physics. 4 v., New York, Gordon and Breach, 1966-67.

Chemical technology. 5 v., New York, Barnes and Noble, 1968.

Chigoku Tairiku Shobetsu Chizu.

Provincial atlas of continental China. Tokyo, JPTC, 1972.

Contributions to studies on military sociology. 2 v., Rotterdam, Rotterdam University Press, 1970.

Couderc, Camille.

Les Enluminures des manuscrits du moyen age de la Bibliotheque Nationale.
Paris, Editions de la Gazette des Beaux-arts, 1927.

Dortu, M. G.

Toulouse-Lautrec et son oeuvre. 6 v., New York, Collector Editions, 1971.

Eggli, Edmond.

Schiller et le romantisme francais. 2 v., Geneve, Slatkine Reprints, 1970.

English lute songs, 1597-1632. 9 v., Menston, England, Scolar Press, 1968.

Freeman, Edward Augustus.

Reign of William Rufus and the accession of Henry the First. 2 v., New York, AMS Press, 1970.

Friedman, Leon.

Justices of the United States Supreme Court. 4 v., New York, Bowker, 1969.

Greenberg, David Morris.

Metabolic pathways. 6 v., New York, Academic Press, 1967.

Great Britain. Colonial Office.

Reports of mandatory powers. Report by His Majesty's government on the administration of Tanganyika annual, 1920-1938. New York, Andronicus Publishers, 1971.

Grigorovich, Dmitri Vasilevich, 1822-1899.

Polnoe sobranie sochinenii. 6 v., St. Petersburg, Marska, 1896.

Guide to U. S. government serials and periodicals. McLean, Va., Documents Index, 1972.

Hallam, Henry.

Introduction to the literature of Europe in the 15th, 16th, and 17th Centuries. 3 v., New York, Ungar, 1970.

Hanna, Charles Augustus.

Wilderness trail, or the ventures and adventures of the Pennsylvania traders on the Allegheny path. 2 v., New York, Putnam, 1972.

Hekler, Antal.

Greek and Roman portraits. New York, Hacker Art Books, 1972.

Hertzen, Aleksandr Ivanovich, 1812-1870.

Sobranie sochinenii. 34 v., Moskva, Akademii nauk SSSR, 1954-64.

Hervey, John Baron.

Some materials towards memoirs of the Reign of George the Second. 3 v., New York, AMS Press, 1970.

Hindemith, Paul.

Craft of musical composition. 2 v., London, Schott, 1941.

History of the Supreme Court of the United States. 2 v., New York, Macmillan, 1971.

Hutchinson, George Evelyn.

Treatise on limnology. 2 v., New York, Wiley, 1967.

- Jacoby, Felix.
Fragmenta der Griechischen Historiker. 15 v., Leiden, Brill, 1923-58.
- Jeanneret-Gris, Charles Edouard, 1887-1965.
Le Corbusier, oeuvre complet. 7 v., Zurich, G. Wittenborn, 1970.
- Jones, Inigo, 1573-1652.
Most notable antiquity of Great Britain vulgarly called Stonehenge.
Westmead, England, Gregg International, 1971.
- King, Rufus.
Life and correspondence of Rufus King. 6 v., New York, Da Capo Press, 1971.
- Lasteyrie du Saillant, Robert Charles.
Bibliographie generale des travaux historiques et archeologiques. New York,
Lenon Hill, 1966.
- Lecky, William Edward Hartpole.
History of Ireland in the 18th century. 5 v., New York, AMS Press, 1970.
- Meusel, Heinrich.
Lexicon Caesarium. 3 v., Berolini, Apud Weidmannos, 1958.
- Nachod, Oskar.
Bibliographie von Japan, 1906-1937. 6 v., Stuttgart, Hiersemann, 1970.
- New York Public Library. Schomburg Collection of Negro Literature and History.
Schomberg collection of the New York Public Library. Second supplement.
New York, G. K. Hall, 1972.
- Oceanography and marine biology - an annual review. 7 v., London, Allen, & Unwin,
1963.
- Oxford Classical Texts. Latin Authors. 56 v., Oxford, Clarendon Press, 1971.
- Parnasse Contemporain. 3 v., Geneve, Slatkine Reprints, 1971.
- Petitot, Claude B.
Collection des memoires relatifs a l'histoire de France. 55 v., Paris,
Foucault, 1820.
- Picard, Charles.
Manuel d'archeologie Grecque. 8v., Paris, St. Louis, 1966.
- Post, Chandler.
A History of Spanish painting. 2 v., New York, Kraus.
- Progress in biochemical pharmacology. 2 v., White Plains, N. Y., Phiebig, 1971.
- Pugin, Augustus Welby Northmore.
Vrais principes de l'architecture Ogivale ou Chretienne avec des remarques
sur leur renaissance au temps actuel. Bruxelles, Mayer et Flatau, 1850.

Repertoire des livre de langue francaise dispoibles. 2 v., Paris, France-Expansion, 1972.

Rice, Howard C. Jr.

American campaigns of Rochambeau's army. 2 v., Princeton, Princeton University Press, 1972.

Right wing individualist tradition in America. 27 v., New York, Arno Press, 1972.

Rivoira, Giovanni Teresio.

Lombardic architecture, it's origin and development derivatives. 2 v., Oxford Clarendon Press, 1933.

Sea: Ideas and observation on progress in the study of the seas. 3 v., New York Interscience Publishers. 1963.

Sohn, Louis.

Basic documents of African regional organizations. 4 v., Dobbs Ferry, N. Y. Oceana, 1971.

Ssu-ma, Chien, ca. 145-ca. 86 B. C.

Memoires historiques de Se-Ma Tsien. 6 v., Paris, Maison-neuve, 1967.

Talbot, Pervy Amaury.

Peoples of Southern Nigeria. 4 v., London, Cass Reprints, 1972.

Tale of the Genji scroll. Tokyo, Kodansha International, 1971.

United States in World Affairs. 6 v., New York, Kraus, 1972.

Viehe, Heinz Günter.

Chemistry of actylenes. New York, Dekker, 1970.

Weckstern, Friedrich von.

Bibliography of the Japanese empire, 1859-1906. 2 v., Leiden, Brill, 1970.

What They said in 1969-1971. Beverly Hills, California, Monitor, 1970.

Wilberg, Egoz.

Hydride of the main groups I-IV. Amsterdam, Elsevier, 1971.

Wylie, James Hamilton.

History of England under Henry the Fourth. 4 v., New York, AMS Press, 1969.

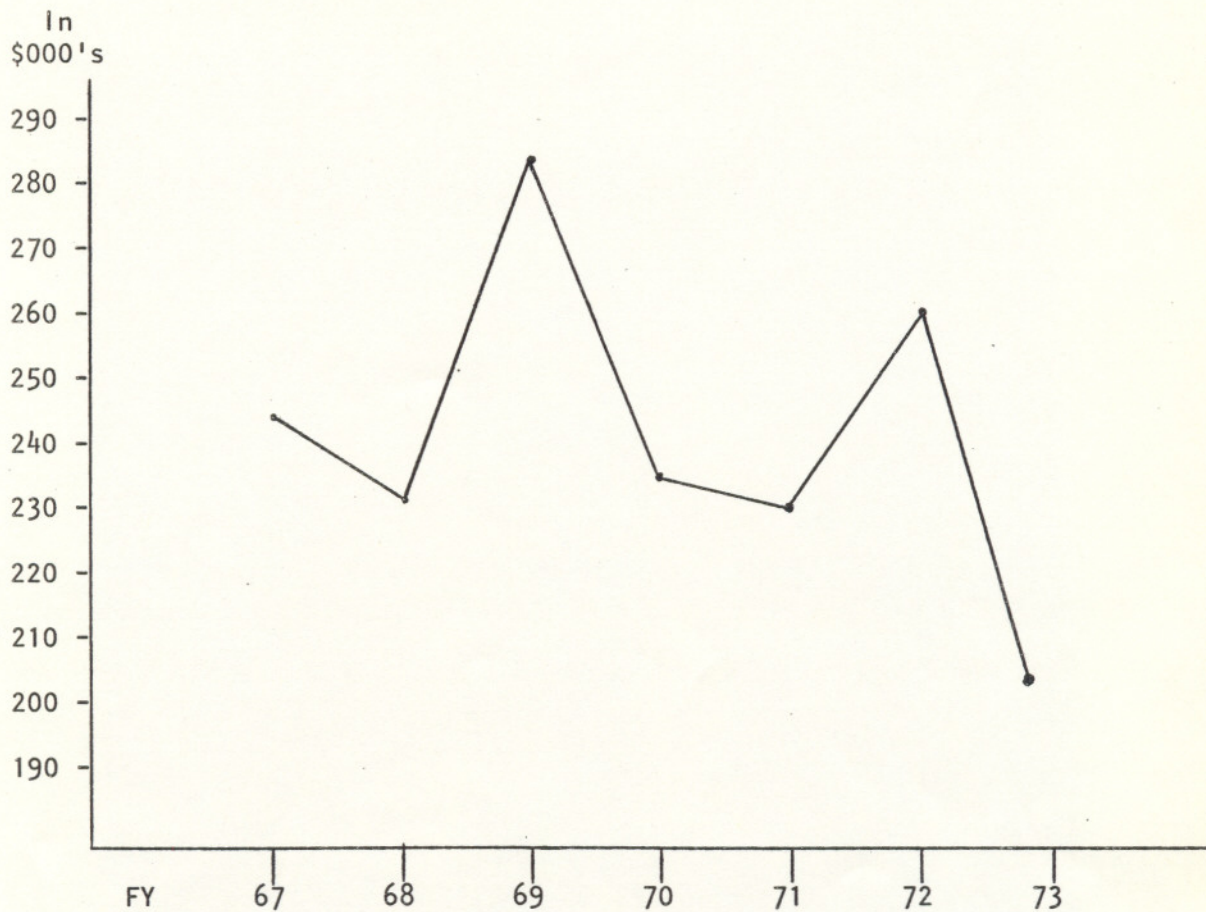
APPENDIX C

Selected Periodical Backruns Ordered, 1972-73

1.) AMERICAN ORIENTAL SOCIETY. JOURNAL.	Mfilm:V.1-80 Bd.: V.81-86	(1842-1960) (1961-1966)
2.) CHEMICAL SOCIETY OF JAPAN. BULLETIN.	V.28-39	(1955-1966)
3.) CH'UAN KUO HSIN SHU MU.		(1950-1966)
4.) GERONTOLOGIST.	V.7-11	(1967-1971)
5.) HARPER'S WEEKLY.		(1901-1916)
6.) HSIN-HUA YUEH-PAO.		(1949-1966)
7.) INDUSTRIAL WORKER.	V.1-5	(1909-1913)
8.) JOURNAL ASIATIQUE.	S.:1-11	(1822-1918)
9.) JOURNAL OF GERONTOLOGY.	V.22-26	(1967-1971)
10.) MONUMENTA NIPPONICA.	V.1-24	(1938-1969)
11.) PHILOSOPHY EAST AND WEST.	V.1-10	(1951-1960/61)
12.) UNION RESEARCH SERVICE.	V.1-56	(1955-1969)
13.) ZEITSCHRIFT DER DEUTSCHEN MORGENLANDISCHEN GESELL- SCHAFT.	V.1-71	(1847-1917)

APPENDIX D - FISCAL SUMMARIES

EXPENDITURES FOR BOOKS AND RELATED LIBRARY MATERIALS
State, Gift, and Grant Funds



BOOK BUDGET EXPENDITURES^a

	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73
State funds	\$217,924	\$156,438	\$169,043	\$188,825	\$155,500	\$170,612	\$168,687
Grant funds	25,624	38,156	39,972	28,416	27,480	17,376	8,858
Gift funds	1,182	38,354	75,971	17,422	48,880	73,013	27,483
Total	\$244,730	\$232,948	\$284,986	\$234,663	\$231,860	\$261,001	\$205,028

PERCENTAGE TABLE: BOOK BUDGET EXPENDITURES

	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73
State funds	89.0%	67.2%	59.3%	80.5%	67.1%	65.4%	82.3%
Grant funds	10.5%	16.4%	14.0%	12.1%	11.9%	6.6%	4.3%
Gift funds	.5%	16.4%	26.7%	7.4%	21.0%	28.0%	13.4%
Total	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

^a Includes matching funds.

KRESGE LIBRARY
General Fund Expenditures^a

	Salaries	Increase or Decrease	Labor	Increase or Decrease	Supplies & Services ^c	Increase or Decrease	Equipment	Increase or Decrease	Books	Increase or Decrease	Total	Increase or Decrease	FYES	% Change
1966/67	\$152,166		\$ 42,480		\$46,941		\$16,140		\$217,924		\$475,651		3,283	
1967/68	\$205,748	35.2%	\$ 72,880	71.6%	\$62,505	33.2%	\$19,164	18.7%	\$156,439	28.2%	\$516,736	8.6%	4,086	24.5%
1968/69	\$253,003	23.0%	\$ 78,993	8.4%	\$72,332	15.7%	\$31,332	63.5%	\$169,043	8.1%	\$604,703	17.0%	4,852	18.7%
1969/70	\$309,513	22.3%	\$ 93,890	18.9%	\$86,603	19.7%	\$43,591	39.1%	\$188,825	11.7%	\$722,422	19.5%	5,905	21.7%
1970/71	\$352,806	14.0%	\$107,184	14.2%	\$82,410	- 4.8%	\$12,360	-71.6%	\$155,500	-17.6%	\$710,260	- 1.7%	6,643	12.5%
1971/72	\$360,697	2.2%	\$ 99,378	- 7.3%	\$76,568	- 7.1%	\$12,000	- 2.9%	\$170,612	9.7%	\$719,255	1.3%	6,905	3.9%
1972/73	\$358,251	- 0.7%	\$ 95,670	- 3.7%	\$68,600	-10.4%	\$11,835	- 1.4%	\$168,687 ^c	- 1.1%	\$703,043	- 2.3%	7,403	7.2%

^a Includes matching funds -- excludes fringe benefits.

^b includes CDPC charges.

^c The original \$98,087 allocated for books was increased through the following fund transfer: \$31,800 from the Library's Salaries account; \$5,800 from Labor; \$3,000 from Supplies and Services. In addition, a supplemental appropriation of \$30,000 was received in June of 1973.

L I B R A R Y E X P E N D I T U R E S P E R F Y E S

Expenditures for all Library purposes (State funds only - excludes fringe benefits)							
	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73
FYES	3,283	4,086	4,852	5,905	6,643	6,905	7,403
Total Library Expenditures	\$475,651	\$516,736	\$604,703	\$722,422	\$710,260	\$719,255	\$703,043
Expenditures per FYES	\$ 144.88	\$ 126.47	\$ 124.63	\$ 122.34	\$ 106.92	\$ 104.16	\$ 94.97

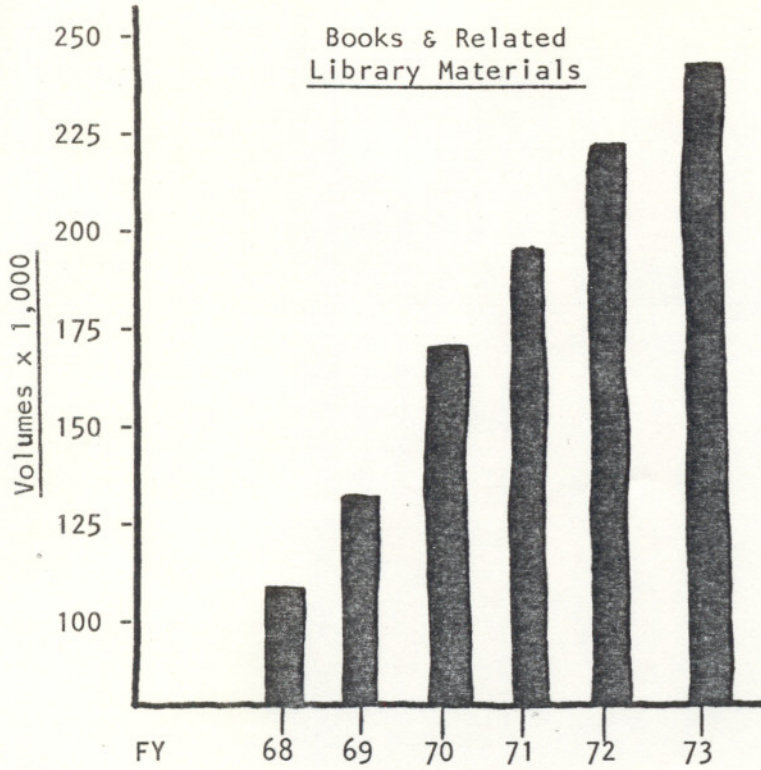
Expenditures for Books (State funds only - includes matching funds)							
	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73
FYES	3,283	4,086	4,852	5,905	6,643	6,905	7,403
Book Expenditures	\$217,924	\$156,438	\$169,043	\$188,825	\$155,500	\$170,612	\$168,687
Book Expenditures per FYES	\$ 66.38	\$ 38.29	\$ 34.84	\$ 31.98	\$ 23.41	\$ 24.71	\$ 22.79

Expenditures for Books (Gift and Grant Funds only)							
	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73
FYES	3,283	4,086	4,852	5,905	6,643	6,905	7,403
Book Expenditures	\$ 26,806	\$ 76,510	\$115,943	\$ 45,837	\$ 76,360	\$ 90,389	\$ 36,341
Book Expenditures per FYES	\$ 8.17	\$ 18.72	\$ 23.90	\$ 7.76	\$ 11.49	\$ 13.09	\$ 4.91

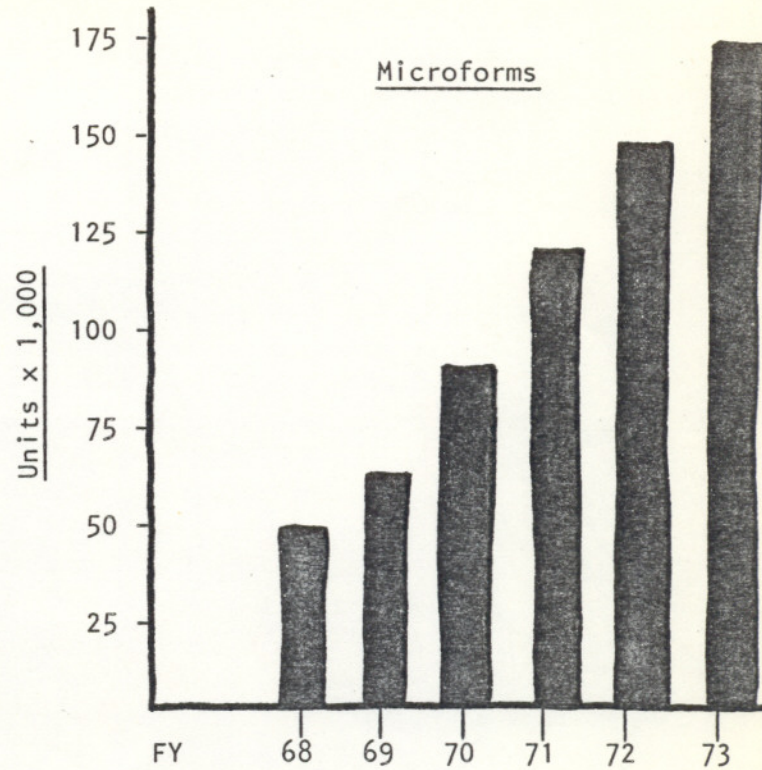
Total Expenditures for Books (State, Gift, and Grant Funds)							
	1966/67	1967/68	1968/69	1969/70	1970/71	1971/72	1972/73
FYES	3,283	4,086	4,852	5,905	6,643	6,905	7,403
Book Expenditures	\$244,730	\$232,948	\$284,986	\$234,662	\$231,860	\$261,001	\$205,028
Book Expenditures per FYES	\$ 74.55	\$ 57.01	\$ 58.74	\$ 39.74	\$ 34.90	\$ 37.80	\$ 27.70

APPENDIX E - COLLECTION SUMMARIES
COLLECTION GROWTH

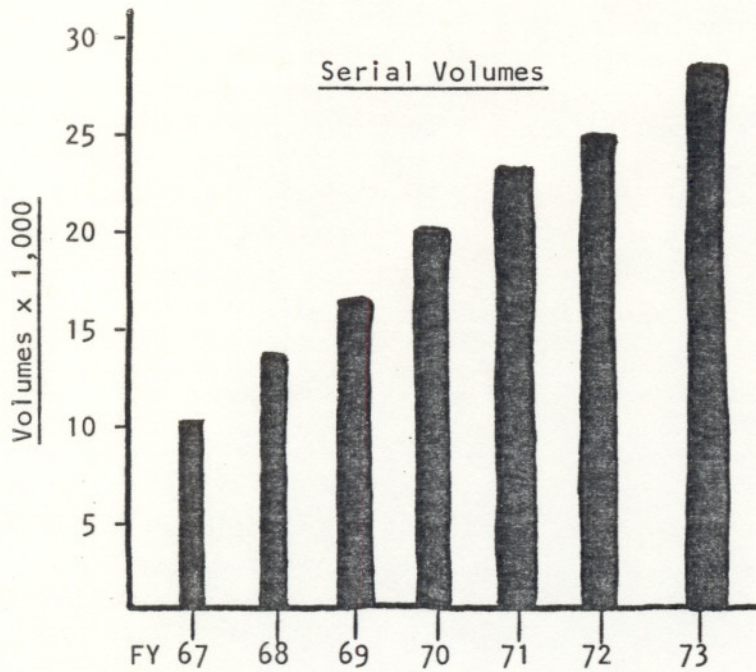
Books & Related
Library Materials



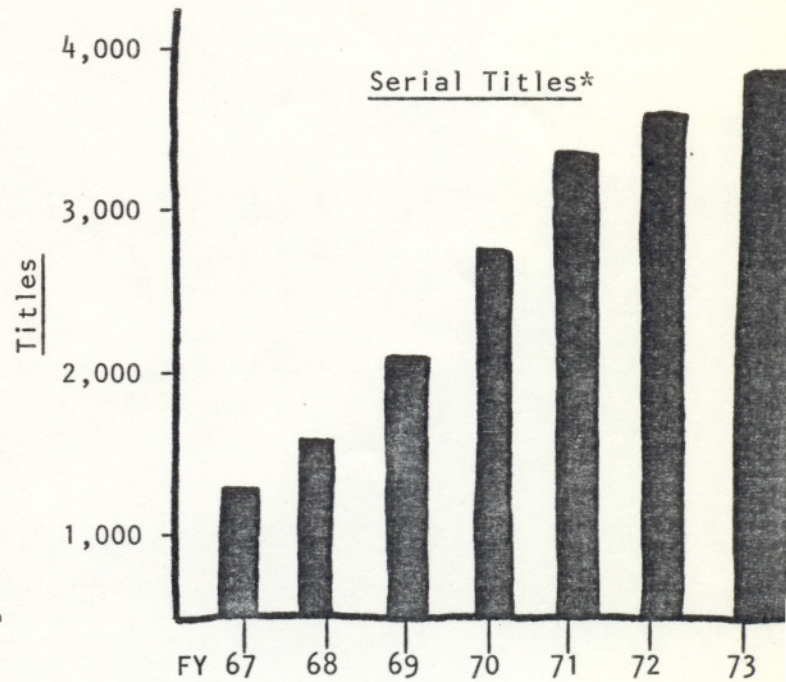
Microforms



Serial Volumes



Serial Titles*



* Including periodicals and newspapers.

COLLECTION STATISTICS

	Volumes Added July 1, 1971 - June 30, 1972	Inventory June 30, 1972	Volumes Added July 1, 1972 - June 30, 1973	Inventory June 30, 1973
BOOKS AND RELATED LIBRARY MATERIALS (other than microforms)				
Cataloged Books	24,964	173,175	16,773	189,948
Periodicals	2,106	25,285	2,517	27,802
Documents	2,400	23,430	7,760 ^a	31,190
Music Parts	- 3,375 ^b	-0-	-0-	-0-
TOTAL, Books and Related Library Materials	26,095	221,890	27,050	248,940
Withdrawn Library Material	- 1,499 ^c	- 6,575	- 775 ^d	- 7,350
ADJUSTED TOTAL, Books and Related Library Materials	24,596	215,315	26,275	241,590
MICROFORM MATERIALS				
Cataloged Reels	73	5,882	219 ^e	6,101
Cataloged Cards	2,887 ^f	29,887	713 ^g	30,600
Cataloged Fiche	8,413 ^f	17,166	1,297 ^h	18,463
TOTAL, Cataloged Microforms	11,373	52,935	2,229	55,164
Organized-for-Use Reels	241	16,326	225	16,551
Organized-for-Use Cards	2,685 ^g	23,343	977	24,320
Organized-for-Use Fiche	13,970 ⁱ	56,610	17,292 ^j	73,902
TOTAL, Organized-for-Use Microforms	16,896	96,279	18,494	114,773
TOTAL, Microform Materials	28,269	149,214	20,723	169,937
TOTAL, Books and Microforms	52,865	364,529	46,998	411,527

^a based on Documents inventory of June 1, 1973.

^b music parts dropped from collection statistics as not properly an inventory category (see Howard to Butler memo of 8/6/71)

^c cataloged volumes, 385; periodical volumes, 264; documents, 850

^d cataloged volumes, 369; periodical volumes, 26; documents, 380

^e 160 are Early English Books

^f several British document series

^g Early American Imprints

^h 950 are Slavery Source Materials

ⁱ Educational Resources Information Center microfiche (ERIC)

^j 17,036 are ERIC microfiche

The Library's collections at 6/30/73 also include 5,242 phonodiscs, 69 of which were added during 1972-73, and 849 phonotapes, 188 of which were added during 1972-73.

TITLES CURRENTLY RECEIVED BY THE SERIALS DEPARTMENT

Titles Held June 30, 1971	Net Activity 1971/72	Titles Held June 30, 1972		Additions 1972/73	Deletions 1972/73	Net Activity 1972/73	Titles Held June 30, 1973	Percentage Change, Yearly Activity	Percentage Change, Titles Held
1,882	84	1,966	Subscriptions and Memberships	143	40	103	2,069	22.6%	5.2%
67	- 3	64	PL 480 Publications	1	17	- 16	48	433.3%	-25.0%
226	19	245	Gifts and Free Publications	14	20	- 6	239	-131.6%	- 2.4%
96	- 7	89	Newspapers (including Underground Press titles)	0	3	- 3	86	57.1%	- 3.4%
2,271	93	2,364	TOTAL of Currently Received Titles	158	80	78	2,442	- 16.1%	3.3%
455	85	540	Microform Titles	30	5	25	565	- 70.6%	4.6%
198	6	204	Cataloged Titles	13	12	1	205	- 83.3%	0.5%
44	60	104	On-Order Titles	95	147	- 52	52	-186.7%	-50.0%
445	- 6	439	Non-Current Titles	52	12	40	479	766.7%	9.1%
3,413	238	3,651	TOTAL of Titles Represented in the CSR	348	256	92	3,743	- 61.3%	2.5%

APPENDIX F
USAGE SUMMARIES

SUMMARY OF PUBLIC SERVICES STATISTICS

1972 - 1973

A. Reference Questions (Reference Desk Only)

<u>Year</u>	<u>No. of Questions</u>	<u>% Increase or Decrease</u>
1968/69	13,214	
1969/70	21,991	+66.4%
1970/71	24,025	+ 9.2%
1971/72	18,966	-21.0%
1972/73	22,662	+19.5%

B. Documents Department Ref.

1968/69	4,105	
1969/70	3,957	- 3.6%
1970/71	5,455	+37.8%
1971/72	5,134	- 5.8%
1972/73	7,428	+44.7%

C. Performing Arts Library

Reference Questions

1970/71	790	
1971/72	3,041	
1972/73	6,196	+103.7%

Audio Activity

1970/71	431	
1971/72	5,264	
1972/73	7,283	+38.4%

Door Count

1972/73	34,671
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In-House Use

1972/73	2,238
---------	-------

D. Serials Department Ref.

1970/71	3,175	
1971/72	5,734	+80.0%
1972/73	4,861	-15.2%

E. Total Reference Questions all Departments

	<u>1968/69</u>	<u>1969/70</u>	<u>1970/71</u>	<u>1971/72</u>	<u>1972/73</u>
Reference Desk	13,214	21,991	24,025	18,966	22,662
Documents	4,105	3,957	5,455	5,134	7,428
Kresge Audio	23,015	16,181	16,608	2,009	216
Serials	***	***	3,175	5,734	4,861
Performing Arts	***	***	1,221	8,305	13,479
	<u>40,334</u>	<u>42,129</u>	<u>50,484</u>	<u>40,148</u>	<u>48,646</u>

Total Reference Questions
Percentage of Increase or
Decrease

<u>Year</u>	<u>Total Questions</u>	<u>%Increase or Decrease</u>
1968/69	40,334	
1969/70	42,129	+ 4.5%
1970/71	50,484	+19.8%
1971/72	40,148	-20.0%
1972/73	48,646	+21.2%

F. Interlibrary Loan Transactions

1968/69	818	
1969/70	1,581	+93.3%
1970/71	1,970	+24.6%
1971/72	1,785	- 9.3%
1972/73	2,238	+25.4%

G. Reference Holdings
New Titles

1969/70	919
1970/71	1,572
1971/72	915
1972/73	760

No. of Volumes Added:

1969/70	2,663
1970/71	3,406
1971/72	1,951
1972/73	1,489

H. Door Count Kresge Library

1968/69	318,471
1969/70	325,291
1970/71	316,236
1971/72	325,637
1972/73	297,822

Total Door Count - Kresge and Perf. Arts. Libraries

Kresge -	297,822
P A L -	<u>34,671</u>
	<u>332,493</u>

I. Photo Copies Produced

1968/69	112,391	
1969/70	118,521	+ 5.5%
1970/71	110,652	- 6.6%
1971/72	169,738	+53.3%
1972/73	171,241	+ 8.9%

J. Circulation

<u>Year</u>	<u>FYES</u>	<u>Circulation</u>	<u>Books per student Circulated.</u>
1968/69	4,928	111,063	
1969/70	5,905	116,650	19.8 books
1970/71	6,643	125,869	18.9 books
1971/72	7,000	119,579	17.6 books
1972/73	7,325	112,987	15.4 books

K. In-Library Book Use

1969/70	140,182	
1970/71	164,140	+17.0%
1971/72	145,182	-11.6%
1972/73	141,684	- 2.4%

*** Statistics not kept at this time
or Department not in operation.

j.v.
7/17/73