

Minutes of the Meeting  
of the Board of Trustees  
Oakland University  
January 10, 1990

OAKLAND UNIVERSITY  
KREBS LIBRARY  
ROCHESTER, MICHIGAN 48063

**Present:** Vice Chairman Howard Sims, and Trustees Larry Chunovich, Phyllis Law Googasian and Stephan Sharf

**Absent:** Chairman Patricia Hartmann, and Trustees David Handleman, Ken Morris and James A. Sharp, Jr.

Vice Chairman Sims called the meeting to order at 4:32 p.m. in the Gold Rooms of the Oakland Center. He announced that a quorum would not be present at the meeting. Therefore, the Trustees who were present would constitute a committee of the Board and vote on the agenda items in a non-binding manner in order to provide some guidance on the issues to the University administration. Each item will be subject to ratification by a quorum of the Board at the next scheduled Board meeting.

Approval of the Minutes of the Meeting of November 8, 1989

Trustee Googasian, seconded by Trustee Chunovich, moved approval of the proposed minutes. The motion was voted on and unanimously carried.

Science and Technology Building - Approval of Schematic Plans

Vice Chairman Sims departed from the published agenda at this time and called on Mr. Dennis King, Senior Vice President of Harley, Ellington, Pierce, Yee Associates, Inc., the architect selected to design the Science and Technology Building. He asked that Mr. King make a brief presentation regarding the proposed design of the facility.

Mr. King introduced his associate, Mr. Gary Skog, Vice President and Head of Design, to make the presentation. Mr. Skog stated that the proposed Science Building will provide an addition of approximately 165,000 gross square feet to Dodge and Hannah Halls. The project budget is approximately \$38 million based on a \$150 per square foot cost. Approximately \$2 million is available for minimal renovation to existing labs in Dodge and Hannah Halls.

(Mr. Skog brought a model of the structure to the meeting.)

Mr. Skog then reviewed the floor plan and the design concept. He stated that the new Science and Technology Building will house the departments of physics, biology, engineering, math and chemistry and includes space for classrooms, demonstration/lecture halls, offices and conference rooms. The design incorporates the concept of connecting both Dodge and Hannah Hall on the south side so that the new building acts "in concert" with the existing two science

buildings and creates a courtyard between the buildings. Mr. Skog stated that the main building consists of four stories which contain all of the teaching and research laboratories. A five-story tower will rise from the center of the new building providing a focus for the building complex. He stated that the purpose of the tower is to pull the complex together visually from the north side of campus and to open a "gateway image to the south." The tower's height will equal the height of O'Dowd Hall because of the lower ground level on the south side of campus for this structure.

Mr. Skog stated that the Science Building can be accessed from the main campus through an entrance to the courtyard between Dodge and Hannah Halls. He also stated that an animal holding area will be placed in the basement of the facility for the animals used by the Eye Research Institute and other departments.

Trustee Googasian, seconded by Trustee Chunovich, moved the following resolution:

RESOLVED, that the Board of Trustees accepts the general schematic design for the Science and Technology Complex presented by Harley, Ellington, Pierce, Yee Associates at the Board meeting of January 10, 1990; and, be it further

RESOLVED, that design modifications which essentially change this general schematic plan must be approved by the University Affairs Committee of the Board; and, be it further

RESOLVED, that the schematic plan is to be presented to the Department of Management and Budget of the State of Michigan and the Joint Capital Outlay Committee of the Legislature as soon as possible.

The motion was voted on and unanimously approved.

Vice Chairman Sims thanked Messrs. King and Skog for their presentation.

Recommendation to accept Gifts and Grants to Oakland University for the periods of September 1, 1989, through September 30, 1989; October 1, 1989, through October 31, 1989; and November 1, 1989, through November 30, 1989; and Information Report on Gifts and Grants to the Oakland University Foundation for the same periods

Mr. David Rodwell, Vice President for Development and Alumni Affairs, stated that the gifts and grants to Oakland University for the three-month period of September 1, 1989, through November 30, 1989, totaled \$2,178,743.60.

Trustee Chunovich, seconded by Trustee Sharf, moved acceptance of the gifts and grants to Oakland University with gratitude. The motion was voted on and unanimously carried.

Mr. Rodwell stated that the total gifts and grants to the Oakland University Foundation for the three-month period of September 1, 1989, through November 30, 1989, totaled \$98,203.36.

Vice Chairman Sims expressed the Board's appreciation for the gifts and grants to the Oakland University Foundation.

#### Faculty Personnel Actions

Mr. Keith Kleckner, Senior Vice President of Academic Affairs and Provost, made the following recommendation:

##### Appointment

Hoekstra, Dale, Adjunct Assistant Professor of Physical Therapy, effective January 1, 1990, through August 14, 1992 (new appointment to an honorary position)

Jones, Jim J., Adjunct Professor of Mathematical Sciences, effective August 15, 1989, through August 14, 1991 (new appointment to an honorary position)

Kilburn, Terence E., Adjunct Professor of Theatre, effective August 15, 1989, through August 14, 1992 (renewal)

Ordidge, Roger J., Professor of Physics, effective October 1, 1989 (new position)

Salancy, Joyce A., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1989, through August 14, 1992 (renewal)

Stein, Paul D., Adjunct Professor of Medical Physics, effective August 15, 1989, through August 14, 1992 (renewal)

Weatherell, Victoria F., Clinical Instructor in Physical Therapy, effective January 1, 1990, through August 14, 1992 (new appointment to an honorary position)

Change of Status

Gordon, Sheldon R., from Associate Professor of Biological Sciences to Associate Professor of Biological Sciences and Adjunct Associate Professor of Biomedical Sciences, effective August 15, 1989, through August 14, 1990

Horwitz, Ronald M., from Professor of Management and Dean, School of Business Administration, to Professor of Finance and Dean, School of Business Administration, effective November 6, 1989

Mittra, Sid, from Professor of Economics and Management, to Professor of Finance, effective November 6, 1989

Parameswaran, Ravi, from Professor of Management, to Professor of Marketing and Management Information Systems, effective November 6, 1989

Tower, John E., from Associate Professor of Economics and Management and Associate Dean, School of Business Administration, to Associate Professor of Management Information Systems and Associate Dean, School of Business Administration, effective November 6, 1989

Leave of Absence

Allvin, Raynold, Associate Professor of Music, part-time (50%) leave from August 29, 1989, through December 20, 1989 (with prorated pay)

Doane, David P., Professor of Economics and Management and Chair, Department of Decision and Information Sciences, sabbatical leave from August 28, 1990, through December 19, 1990 (with full pay)

Johnson, G. Philip, Professor of Mathematical Sciences, sick leave from January 3, 1990 through April 26, 1990 (with full pay)

Russol, Barbara A., Assistant Professor of Nursing, sick leave from October 23, 1989 through December 20, 1989 (with full pay)

Susskind, Norman, Professor of French, leave from December 21, 1989, through June 20, 1990 (with full pay)



Retirement (Information Items)

Barthel, John W., Associate Professor of German, effective August 14, 1990

DeMent, Joseph W., Professor of English, effective August 14, 1990

Trustee Googasian, seconded by Trustee Sharf, moved approval of the recommendations. The motion was voted on and unanimously carried.

Faculty Reemployment Action

Mr. Kleckner stated that it is required by the Faculty Agreement that certain reviews for possible reemployment of non-tenured faculty members be conducted during the fall semester and the early part of the winter semester. Mr. Kleckner made the following recommendation:

RESOLVED, that the Board of Trustees approves the following personnel action, which has been formulated by the Provost with the advice of the dean and faculty colleague review body in accordance with the specified tenure review process.

Business Administration

Robert T. Kleiman	Accounting and Finance	Reemploy
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Trustee Chunovich, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.

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Approval of Changes to the Agreement between Oakland University and Local 1418 of Council No. 25 of AFSCME, AFL-CIO November 1, 1987-October 31, 1990

Mr. Robert McGarry, Vice President for Finance and Administration and Treasurer to the Board of Trustees, stated that on November 1, 1989, a tentative agreement on salary and benefit adjustments for the third year of an existing three-year agreement was reached with AFSCME Local 1418. This agreement was ratified by the union on November 13, 1989.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves the salary and benefit changes to the November 1, 1987-October 31, 1990 Agreement between Oakland University and Local No. 1418 of Council 25 of AFSCME, AFL-CIO as described in the attached document dated November 16, 1989 and entitled "Costing Analysis and Summary of Changes to the November 1, 1987-October 31, 1990 Agreement between Oakland University and Local No. 1418 of Council 25 of AFSCME, AFL-CIO."

(A copy of the "Costing Analysis and Summary of Changes to the November 1, 1987-October 31, 1990 Agreement between Oakland University and Local No. 1418 of Council 25 of AFSCME, AFL-CIO" is on file in the Office of the Board of Trustees.)

Trustee Chunovich, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.

Approval of Salary and Benefit Revisions for Public Safety Officers and Approval of Provisions Applicable to Newly Accreted Police Dispatchers in Agreement between Oakland University and Police Officers Association of Michigan, October 1, 1987-October 1, 1990

Mr. McGarry stated that on November 9, 1989, a tentative agreement was reached with the Police Officers Association of Michigan and the Oakland University Police Officers Association. He added that the agreement was ratified by union members on November 17, 1989. Mr. McGarry stated that the changes to the agreement are basically changes to the terms and conditions due to the addition of dispatchers to this union group.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves the changes to the October 1, 1987-October 1, 1990 Agreement between Oakland University and Police Officers Association of Michigan, as described in the attached document dated November 16, 1989, and entitled "Costing Analysis and Summary of Changes to the October 1, 1987-October 31, 1990 Agreement between Oakland University and Police Officers Association of Michigan."

(A copy of the "Costing Analysis and Summary of Changes to the October 1, 1987-October 31, 1990 Agreement between Oakland University and Police Officers Association of Michigan" is on file in the Office of the Board of Trustees.)

Trustee Sharf, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

#### 1990/91 Budget Request Modification

Mr. McGarry stated that at the October 11, 1989, meeting of the Board of Trustees, the 1990-91 Operating Budget Request was approved. Subsequent to that meeting, the State informed the University that it required data regarding facility openings. Therefore, an additional \$452,600 is being requested for this purpose. Mr. McGarry stated that the library addition has been funded at only \$310,000 which is one-half of the amount needed. Therefore, an additional \$310,000 is being requested along with \$128,500 to support the portion of the Oakland Center dedicated for General Fund purposes. Also, the Meadow Brook Health Enhancement Institute offers educational activities directly related to General Fund supported programs, and the University is requesting \$14,100 toward operating support for this facility.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves the revised 1990-91 Operating Budget Request to the State of Michigan in the amount of \$63,198,000 as described in the detailed material accompanying this action.

(A copy of the 1990-91 Operating Budget Request and related material is on file in the Office of the Board of Trustees and the Office of Finance and Administration.)

President Champagne stated that this funding request is in addition to the original request approved in October, therefore, no items have been deleted.

Trustee Chunovich, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.

Approval of Administrative Service Contract for Administration of  
Oakland's Self-Insured Basic Medical, Major Medical and Dental  
Plans

Mr. McGarry stated that the University's basic medical, dental and prescription drug plans are all self-insured requiring a third-party administrator to execute these plans. In January, 1989, the University contracted with Medview, Inc., to assume this responsibility, however, the experience in the program indicates a need to change administrators. He stated that the University retained Alexander & Alexander Consulting Group to assist in the selection of a new administrator. Of the six proposals that were submitted, the Consultant recommended Connecticut General Life Insurance Company as administrator of the self-insured basic medical, dental and prescription drug plans. The new program includes a major medical plan, and the total projected value of the administrative services is \$114,968.

Mr. McGarry stated that because of critical time constraints, the administration presented this insurance proposal to Chairman Hartmann and Vice Chairman Sims, in accordance with Board policy, prior to the end of the calendar year in order that insurance coverage would commence on January 1, 1990. Chairman Hartmann and Vice Chairman Sims approved the recommendation. Mr. McGarry stated that at this time, it is necessary that the Trustees consider the ratification of the action taken by the administration with the approval of the Chairman and Vice Chairman.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves  
Connecticut General Life Insurance Company as administrator of the university's self-insured basic medical, major medical, and dental plans effective January 1, 1990.

Trustee Chunovich asked if the University has compared the cost of Oakland's self-insurance program and administrator's cost with an insurance company program. Mr. McGarry stated that the administration is experienced with self-insurance, and, in comparing the costs, self-insurance is less expensive for comparable coverage.

Trustee Sharf, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.



Approval of Contract for Specific and Aggregate Stop Loss Coverage  
for Oakland's Self-Insured Basic Medical and Major Medical Plans

Mr. McGarry stated that it is necessary to contract for stop loss coverage for Oakland's self-insured basic medical and major medical plans in order to protect the University from "catastrophic claims." He stated that Alexander & Alexander Consulting Group recommended that both specific stop loss coverage (for claim expenses for an individual in excess of \$75,000) and aggregate stop loss coverage (for total claims in excess of 1.25 times projected claims) be obtained. It was determined that Connecticut General Life Insurance Company best meets the University's needs considering the nature of the coverage, premium costs, and attachment point for aggregate stop loss coverage.

Mr. McGarry stated that this issue was also brought to Chairman Hartmann and Vice Chairman Sims who approved it for implementation commencing January 1, 1990. Mr. McGarry then requested that the Trustees ratify the following recommendation:

RESOLVED, that the Board of Trustees approves Connecticut General Life Insurance Company as provider of both specific and aggregate stop loss insurance for the university's self-insured basic medical and major medical plans effective January 1, 1990.

Trustee Sharf, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.

Establishment of a Medical Claims Processing Program Account with Citibank, N.A.

Mr. McGarry stated that the arrangement with Connecticut General requires that an imprest account be established with Citibank, N.A. for the purpose of processing claims. Connecticut General will process its checks in payment of Oakland University claims and the system will charge the University's account when the checks are cleared and verified. The account balance based on the highest average weekly claims paid will be initially \$30,000. As Connecticut General "draws down" from the Citibank account, Citibank would have the authority to wire transfer funds from Oakland's account into the imprest account in order to maintain the \$30,000 balance.

Mr. McGarry made the following recommendation:

RESOLVED, that the Treasurer to the Board of Trustees of the University is authorized to establish an imprest account with Citibank, N.A. in connection with the processing of claims for the University's self-funded medical, dental and prescription drug plans administered by Connecticut General Life Insurance Company; and, be it further

RESOLVED, that the Treasurer to the Board of Trustees or the President of the University will be authorized signers on the account; and, be it further

RESOLVED, that the Treasurer to the Board of Trustees or the President of the University may authorize Citibank, N.A. to permit Connecticut General Life Insurance Company to make draws upon the account in the amount of claim checks tendered by University employee claimants against an account of Connecticut General; and, be it further

RESOLVED, that the enclosed Citibank, N.A. form titled "Corporation-General Resolution" is adopted with amendments as set forth therein.

(The referenced Citibank, N.A. form titled "Corporation-General Resolution" is on file in the Office of the Board of Trustees.)

Trustee Chunovich, seconded by Trustee Sharf, moved approval of the recommendation. The motion was voted on and unanimously carried.

#### Oakland University Ordinances

Mr. John De Carlo, Vice President for Governmental Affairs, General Counsel and Secretary to the Board of Trustees, stated that the Oakland University Public Safety Ordinances were originally introduced in 1971 and have been amended several times. He added that various departments in the University have experienced situations where certain activities are not covered by the ordinances. Due to certain changes in the law, the administration determined that it would be more appropriate and expeditious to rewrite the ordinances. Mr. De Carlo also noted that the ordinances are resequenced with some additional provisions.



He stated that at the University Affairs Committee meeting an amendment was made to ordinance 4.08. The ordinance was "broadened" resulting in a title change from Computers to Computers and Other Equipment. Also, the phrase, ". . . and other University equipment, . . ." was added to the second sentence which reads, "No person is authorized to utilize in any manner University computer equipment and software and other University equipment, whether owned or leased by the University, when such use would be for a non-University related function for personal financial gain."

Mr. De Carlo stated that in order to give the University community the opportunity to review the ordinances, they are being introduced for public review at this meeting and are scheduled for review and adoption at the February meeting of the Board of Trustees.

Mr. De Carlo made the following recommendation:

WHEREAS, the Board of Trustees has reviewed the proposed revision of the ordinances governing certain activities at the University; now, therefore, be it

RESOLVED, that in order to provide the University community with an opportunity to review and comment on the ordinances, the ordinances will not be voted on by the Board of Trustees until the February 14, 1990, meeting.

Vice Chairman Sims stated that since the Trustees present are serving as a committee as a whole, and its actions are subject to ratification in February, he felt that there was no need for formal action on this recommendation. Mr. De Carlo stated that a formal vote was not necessary as long as the Trustees who are present agree to place this item "on the table" for public review.

There were no questions or comments, and the Trustees agreed with the recommendation.

#### Recommendation for Installation of a Campus Computing Network

Mr. Kleckner stated that the Board of Trustees has approved a number of resolutions relating to expanding the University's capability for both administrative and academic computing in the past year. In particular, an extensive report was issued to the Board in July, 1989, regarding the acquisition of academic hardware and the installation of a backbone computing network to connect the

main academic buildings with external networks. All of the materials, cost estimates, and other related items were built into that report, however, a final recommendation had not been issued concerning the vendor. Mr. Kleckner stated that a recommendation has been developed to contract with Ameritech Information Systems for a fiber optic campus backbone network.

Mr. Kleckner then made the following recommendation:

RESOLVED, that Oakland University contract with Ameritech Information Systems to install a fiber optic campus backbone network and electronics to connect most buildings on the main campus, the existing local area networks and minicomputers in those buildings, the core equipment to support future local area networks; and, be it further

RESOLVED, that the University obtain this campus backbone and related electronic equipment at a purchase cost not to exceed \$594,000; and, be it further

RESOLVED, that Robert J. McGarry, Vice President for Finance and Administration, be authorized to execute such agreements, after approval by the University legal counsel.

Trustee Googasian, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

#### Settlement of Lawsuit

Mr. De Carlo stated that the University administration seeks Board authority to settle a claim filed against the University by Ms. Brigitte Gruener, a student who alleges injury in a fall from a step while exiting a University building. She subsequently filed a lawsuit in the Michigan Court of Claims asserting University negligence in the maintenance of a building. Mr. De Carlo stated that in reviewing the law and facts applicable to this case, the administration and retained counsel believe that a nuisance settlement of this claim, not admitting liability, would be in the best interest of the University in order to save litigation costs.

Mr. De Carlo made the following recommendation:

RESOLVED, that the University's General Counsel is authorized to settle the claim filed by Ms. Brigitte Gruener in accordance with the written recommendation from retained counsel dated March 22, 1989, and with no admission of liability.

Trustee Googasian, seconded by Trustee Sharf, moved approval of the recommendation. The motion was voted on and unanimously carried.

Lease Agreement Between Oakland University and Ms. Dianna Jaroslowski d.b.a. Hair Unlimited

Ms. Wilma Ray-Bledsoe, Vice President for Student Affairs, stated that the administration wished to renew a lease with the current lessee, Ms. Dianna Jaroslowski d.b.a. Hair Unlimited, for the hair care shop located in the Oakland Center. Ms. Ray-Bledsoe stated that the lease of space for this purpose has been financially beneficial to the University and provides a valuable service to the University community. She stated that the rent is used to pay for operating expenses of the Oakland Center.

Ms. Ray-Bledsoe made the following recommendation:

RESOLVED, that the Board of Trustees authorizes the Vice President of Finance and Administration to enter into a three (3) year lease agreement commencing September 1, 1989, with Dianna Jaroslowski d.b.a. Hair Unlimited for a hair care shop to be located on the lower level of the Oakland Center in existing space, pursuant to a contract to be approved by the Office of the General Counsel.

Trustee Sharf asked if other interested parties could bid for the space during the lease period. Ms. Ray-Bledsoe stated that the University has not sought bids or received any requests for the use of that space since Ms. Jaroslowski came to the University.

Trustee Chunovich asked if there was a clause allowing for cancellation of the lease due to unsatisfactory service. Ms. Ray-Bledsoe stated that there was such a clause. Trustee Chunovich then asked if the University restricted the rates for hair care. Ms. Ray-Bledsoe stated that it does not.

Trustee Googasian, seconded by Trustee Sharf, moved approval of the recommendation. The motion was voted on and unanimously carried.

Special Liquor Licenses Report

Mr. De Carlo stated that on January 16, 1985, the Board of Trustees approved a policy on the service and sale of alcoholic beverages. This policy provided for the use of special (24 hour) liquor licenses and also called for periodic reports concerning their use. He stated that this report covered the period of July 1, 1989, through December 31, 1989. Mr. De Carlo stated that Oakland University obtained a license for a College of Arts and Sciences Reception on September 11, 1989, the Meadow Brook Performing Arts Company obtained a license for the Picnic on the Grass in Silk on July 21, 1989, and no licenses were obtained on behalf of the Oakland University Foundation during this period.

Mr. De Carlo noted that he understood from Ms. Ray-Bledsoe that the students had an end of the semester party without requesting a liquor license as they have in the past, and it was a successful event.

Other Items that May Come Before the Board

President Champagne stated that he wished to publicly acknowledge the generous grant from the Matilda R. Wilson fund of \$1,850,000 for the restoration of Meadow Brook Hall. The work was originally scheduled to be completed over a period of five years, however, the Wilson Fund suggested that the University endeavor to have the work completed within two years in order to avoid the effects of inflation. He stated that the grant is the largest single gift ever received in the history of the University since the original gift of the grounds for the University and \$2 million from Matilda R. Wilson.

President Champagne stated that he wished to express the University's gratitude to the Fund, its Trustees and its President, Mr. Frederick C. Nash, for their "vote of confidence" in Oakland University for protecting and maintaining the Hall.

Mr. Kleckner then expressed his appreciation to the Oakland Board of Trustees for its support for the past twelve months of Oakland's efforts toward purchasing computer hardware. He stated that the past year has been "especially heavy" with major advances in computing systems, and he appreciates that the University was given the opportunity to upgrade its system. He thanked the Trustees for their support in "making the new computing system come to fruition." There was a round of applause from the audience.

Trustee Googasian stated that the Board appreciated the obvious cooperation among the faculty and staff involved in the computing issues. She is certain that the University will benefit greatly from the equipment advances in this area.

There being no further items for discussion, Trustee Chunovich, seconded by Trustee Sharf, moved adjournment of the meeting. The motion was voted on and unanimously carried. The meeting was adjourned at 5:19 p.m.

Submitted,



John De Carlo, Secretary  
Board of Trustees

Approved,

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Patricia Hartmann, Chairman  
Board of Trustees