MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
July 25, 1985

The meeting was called to order at 7:00 p.m. in Lounge II of the Oakland Center by Chairman Alex Mair.

Present: Trustees Donald Bemis, David Handleman, Patricia Hartmann, Alex Mair, Ken Morris and Wallace Riley

Absent: Trustees Phyllis Law Googasian and Howard Sims

Approval of minutes of June 17, 1985

Mr. Bemis, seconded by Mr. Riley, moved to approve the minutes of June 17, 1985. The motion passed by unanimous vote.

Approval of gifts and grants list of July 10, 1985

Mr. Robert Swanson, Vice President for Developmental Affairs, drew the Board's attention to the partial list of contributions supporting the 1985 Gehringer-Kaline Golf Classic. The event is expected to net \$50,000-\$60,000. He also noted the gifts from the President's Club members in support of the OU Foundation, totaling \$67,625.

Mr. Keith Kleckner, Provost and Senior Vice President, pointed out the grants from National Institutes of Health to Professor Nalin J. Unakar, Professor of Biological Sciences. This is the tenth year of support for Professor Unakar, and he is now approaching the million dollar funding level for all of his work in cataract research.

Mrs. Hartmann moved, seconded by Mr. Morris, to accept the gifts and grants list as presented. The motion was unanimously passed.

Correction of June 17, 1985, minutes

Mr. Ken Morris stated that he wished to make a correction to his remarks on page 74 of the minutes of June 17, 1985. In his statement in opposition to the tuition increase he noted the need to alert the educational community to assert itself in seeking financial support from the State. He proposed that a State fund should be established with scholarships for high schools with matching funds coming from the local community. He felt that the minutes did not accurately report his proposal and that they should be corrected.

Mr. John De Carlo, Secretary to the Board of Trustees, stated that he would amend the minutes by rewriting the paragraph, submit it to Mr. Morris for review, and then bring the amendment to the next Board meeting for review and approval.

President's report

President Joseph E. Champagne stated that he wished to discuss the matter of appropriations to the University and make a recommendation to the Board relative to Oakland's tuition for the Fall semester. The University 1985-86 budget was adopted by the Board in June, 1985, on the basis of projected revenue from the State of $26,839,800, which at that time was the amount recommended by the Governor. Based on this revenue level, the budget included a deficit of approximately $754,000, which was then covered by levying the tuition increase to be effective with the Fall semester. The tuition increase included a stipulation that in the event there was an increase in funding for tuition stabilization from the State, President Champagne had the authority to reduce the proposed tuition to a level commensurate with the increase for tuition stabilization. As the bill was passed by the Legislature, the tuition stabilization fund, as such, was not enacted, but the total appropriation for Oakland University was increased significantly. As a matter of fact, Oakland's appropriation under the new bill is $27,924,905 or $1,085,000 more than the figure on which Oakland's budget was based. Of that $1,085,000, $827,000 is restricted in the sense that Oakland is to receive a $500,000 appropriation under the Research Excellence Fund provisions. Other items such as Program Revision Requests are restricted in the sense that they are "tracked" by the Legislature and must be used for a specific purpose. The Research Excellence Fund and the Program Revision Requests amount to $827,000, leaving an unrestricted balance of $257,434 for the State's fiscal year. Adjusted to Oakland's fiscal year, approximately $193,075 in additional revenue will be received by Oakland that was not anticipated at the time the budget was adopted. This additional income could be construed as tuition stabilization funding since the Legislature was trying to provide money so that the colleges and universities could use restraint in tuition increases.

In analyzing the impact of this action on the June, 1985, Board resolution to raise tuition, the University Budget Office was asked for an update on where the University stood in closing the books for fiscal 1985, because the projected carryover funding for fiscal 1985 was in the area of $983,000. The Budget Office reported that on first closing, that figure could be increased by at least $200,000 which means that Oakland had approximately $400,000 of revenue, including the State funds, that was not anticipated at the time of the budget.

The President stated that the Governor this past week "has urged considerable restraint" by the institutions regarding any tuition increase because the "Legislature had been quite generous in its appropriation" and, indeed, had exceeded the Governor's targets by $18 or $19 million. Contact has been made this week with Mr. Robert Naftaly, Director of the State Department of Management and Budget, and members of his staff, and it has been concluded that since Oakland is very close to a balanced budget, within the $200,000 to $300,000 range, and since the Governor is asking for restraint and since the Legislature has been generous, the University should freeze tuition at last year's level for in-state students. This would leave a budget deficit of approximately $300,000. The same action was taken last year at the urging of the Governor, and Oakland started out the year with a $575,000 deficit. During the course of the year, cost saving measures were taken and the deficit was covered so that the budget was balanced.

President Champagne suggested that the same action be followed this year regarding tuition and commended Governor James J. Blanchard and the Legislature for their generosity in the higher education appropriations bill. President Champagne distributed the following recommendation to the Board members:

WHEREAS, Michigan Enrolled House Bill 4168 appropriates to Oakland University $27,924,905; and

WHEREAS, The 1985-86 Fiscal Year budget adopted on June 17, 1985, by the Board of Trustees for Oakland University was based on $26,839,800 as the expected appropriations level; and

WHEREAS, $827,668 of the actual increase provided in Enrolled House Bill 4168 has been designated by the Legislature for the Research Excellence and Economic Development Fund, Instructional Equipment, Program Revision Requests, and other special items; and

WHEREAS, Preliminary university account closings indicate that the year end balance for Fiscal Year 1985 due to cost saving efforts may be increased by at least $200,000; and

WHEREAS, Reducing the tuition increase to Fiscal Year 1985 levels for in-state students shall result in an approximate budget deficit of $300,000 based on reduced total revenue; now, therefore be it

RESOLVED, That if Enrolled House Bill 4168 is enacted into law, as passed by the Legislature, the President is authorized to rescind the tuition rate increases, adopted June 17, 1985, beginning with the Fall 1985 semester for undergraduate and graduate students who are Michigan residents, and to revert to the rates used in Fiscal Year 1985; and be it further

RESOLVED, That the President is authorized to modify the 1985-86 Fiscal Year budget appropriately in accordance with the changes in revenue resulting from this action and the passage of Enrolled House Bill 4168.

Mrs. Hartmann, seconded by Mr. Handleman, moved to approve the recommendation as presented.

Mr. Morris stated that he is pleased with the likelihood of freezing tuition; however, because of the inclusion of the word "if" in the resolution, his position opposing the tuition increase proposed at the last meeting is unchanged. He stated his belief that the same principle applies to both recommendations. He stated that his opposition is to the word "if" in this resolution. If the "if" were removed, he would be in favor of the resolution. He stated that to be consistent he would vote "no" and has made this explanation on his vote.

President Champagne stated that the reason the word "if" is in the recommendation, and this issue was discussed with Mr. Naftaly during the course of this week, results from the possibility that the Governor may veto the bill. If this occurred, Oakland may be back to the Governor's original recommendation, and the deficit situation could be quite large. In discussing this subject with Mr. Naftaly, he understands that this is not meant as a challenge in any way, but is a method to cover the contingency of a veto.

Mr. Riley asked, if in fact there is a rollback of tuition, why was it not labeled as such? The administration has chosen to say that of the $1,085,000, $827,000 is restricted, leaving $258,000. Why is additional funding not labeled for tuition stabilization?

President Champagne replied that Mr. Riley's question was difficult to answer because the final Conference Committee report was adopted by the Legislature about 1:00 a.m., and this issue, as well as others, was not labeled or specifically addressed. There were statements on the floor of the Legislature regarding tuition restraint due to the increase in the appropriations.

President Champagne added that the $827,668 is actually "tracked" in the appropriation as $500,000 for the Research Excellence Fund, $159,984 for instructional equipment, and $110,000 for skills development.

Mr. De Carlo stated that during the closing hours of the Legislative session the Committee was struggling with the allocation process. Since the hour was late, and each institution had the University had known about the availability of this money at the time the budget was developed, tuition could have been raised 2% instead of 5%.

President Champagne stated that tuition may not have been raised at all if we were aware of the final funding levels. It may have been decided that the University was close enough to a balanced budget and that an increase in tuition was not necessary. Had the funding been that close rather than at the $750,000 level, a tuition increase may not have been recommended.

Mr. Riley asked if the $300,000 can be found in the budget.

President Champagne stated that he is convinced that in a $45,000,000 budget there are actions that can be taken. He needs time, however, to discuss these matters with the various program managers as to where cuts are going to be in the budget. He would prefer not to act unilaterally. The amount is less than 1% of the budget. President Champagne again expressed his belief that those adjustments can be made with minimal programmatic impact. The University will begin the fiscal year with a deficit until the budget is adjusted, but will end the year with a balanced budget.

Mr. Bemis asked to have interim reports to the Board on the fiscal condition of the University.

President Champagne replied that this will be done in accordance with Mr. Bemis' earlier request, but that he is not prepared tonight to specifically state the items that will add up to the $300,000 deficit.

Mr. Handleman commended President Champagne and his staff on their position on this matter.

Chairman Mair called for a vote on the recommendation which was passed by five affirmative votes. Mr. Morris voted "no". The recommendation was approved.

Approval of degree candidate list of April 20, 1985

Mr. Kleckner stated that the April 20, 1985, graduate and undergraduate students indicated on the list submitted to the Board have met their degree requirements. The list is being presented at this time since it was completed one day after the deadline for the June Board meeting.

Mrs. Hartmann, seconded by Mr. Morris, moved to accept the list as presented. The motion was unanimously passed.

Approval of faculty personnel actions

Mr. Kleckner stated that the list of appointments to the faculty is large this month since we are about to begin a new academic year. The majority of the appointments are clinical or adjunct appointments--carrying no salary. These are individuals who are affiliated with the University and provide services without charge.

Mr. Kleckner noted that Dean Thomas Butler of the School of Engineering and Computer Science will be leaving the University shortly and by next month the Board will have a recommendation for an interim dean while an international search is conducted to replace Dean Butler.

Mr. Kleckner asked approval of the faculty personnel changes list as set forth below:

Appointment

Abiko, Bonnie F., Assistant Professor of Art History, effective August 15, 1985

Andersen, Wallis May, Assistant Professor of Rhetoric, effective August 15, 1985

Block, Duane L., Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Chu, Joseph P., Clinical Associate Professor of Industrial Health and Safety, effective January 1, 1985, through August 14, 1986

Cokelez, Sadik, Assistant Professor of Management, effective August 15, 1985

Dorando, A. Charles, Clinical Professor of Physical Therapy, effective January 1, 1985, through August 14, 1986

Gerber, George R., Clinical Associate Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Halpin, John F., Assistant Professor of Philosophy, effective August 15, 1985

Hansen-Smith, Feona M., Assistant Professor of Biological Sciences, effective August 15, 1985

Haque, Nasir Ul, Clinical Associate Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Jacknow, David, Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Karazim, John J., Clinical Assistant Professor of Exercise Science, effective August 15, 1984, through August 14, 1986

Kava, Kristie S., Clinical Assistant Professor of Physical Therapy, effective January 1, 1985, through August 14, 1986

Kulkarni, Devadatta M., Instructor in Mathematical Sciences, effective August 15, 1985

Kursman, Nancy S., Instructor in Political Science, effective August 15, 1985

Lau, David L., Assistant Professor of Communications, effective August 15, 1985

Mann, Bruce J., Assistant Professor of English, effective August 15, 1985

Miller, Susan Hawkins, Assistant Professor of English, effective August 15, 1985

Mitri, Moufid, Clinical Assistant Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Musci, Michael N., Jr., Clinical Assistant Professor of Health Behavioral Sciences, effective January 1, 1985, through August 14, 1986

Naylor, Michael L., Assistant Professor of Music, effective August 15, 1985

Orehovec, John P., Assistant Professor of Education, effective August 15, 1985

Pfeifer, John R., Clinical Associate Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Rinaldo, Joseph A., Jr., Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Schieber, Frank, Assistant Professor of Psychology, effective August 15, 1985

Schwartz, Michael, R., Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Severson, Mark W., Assistant Professor of Chemistry, effective August 15, 1985

Silver, Robert R., Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Smith, Michael Bruce, Clinical Assistant Professor of Medical Physics, effective August 15, 1985, through August 14, 1987

Sugano, David S., Clinical Assistant Professor of Industrial Health and Safety, effective January 1, 1985, through August 14, 1986

Ullmann, Alexander S., Clinical Associate Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Ylvisaker, John R., Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Zunker, Richard J., Consulting Professor of Health Sciences, effective January 1, 1985, through August 14, 1986

Change of Status

David, Indra M., from Associate Professor, University Library to Associate Professor, University Library and Associate Dean, University Library, effective August 15, 1985

Russell, Joel W., from Professor of Chemistry, Interim Director, Center for Health Sciences, and Interim Dean of Graduate Study, to Professor of Chemistry, Interim Dean, School of Health Sciences, and Interim Dean of Graduate Study effective July 1, 1985, through June 30, 1986

Sudol, Ronald A., from Associate Professor of Rhetoric to Associate Professor of Rhetoric and Acting Chair, Department of Rhetoric, Communications and Journalism, effective June 24, 1985, through August 16, 1985

Windeknecht, Thomas G., from Professor of Engineering and Associate Dean, School of Engineering and Computer Science, to Professor of Engineering, effective July 1, 1985

Leave of Absence

Barnes, Carl F., Professor of Art History and Archeology, and Director, Center for the Arts, sabbatical leave from August 27, 1985, through December 14, 1985 (with full pay)

Dovaras, John N., Associate Professor of Music, sabbatical leave from August 27, 1985, through December 14, 1985 (with full pay)

Fosu, Augustin K., Assistant Professor of Economics, sabbatical leave from January 6, 1986, through April 25, 1986 (with full pay)

Gaylor, Robert G., Associate Professor, University Library, sabbatical leave from January 6, 1986, through June 2, 1986 (with full pay)

Gorlin, Alice C., Associate Professor of Economics, leave of absence from January 6, 1986, through December 13, 1986 (with no pay)

Graham, James D., Associate Professor of History, sabbatical leave from January 6, 1986, through April 25, 1986 (with full pay)

Hahn, Harry T., Professor of Education, sabbatical leave from August 27, 1985, through December 14, 1985 (with full pay)

Schwab, William, Professor of Linguistics and English, and Chair, Department of Linguistics, sabbatical leave from January 6, 1986, through April 25, 1986 (with full pay)

Schwartz, Howard S., Associate Professor of Management, sabbatical leave from August 27, 1985, through April 25, 1986 (with half pay)

Weng, Tung H., Professor of Engineering, sabbatical leave from January 6, 1986, through April 25, 1986 (with full pay)

Mr. Morris, seconded by Mrs. Hartmann, moved to approve the faculty personnel changes as presented. The motion was unanimously passed.

Approval of reappointment of Department Chairs

Mr. Kleckner stated that Department Chairs are appointed for three-year renewable terms. In each reappointment instance the dean has consulted with every member of the faculty in the appropriate department, made his own review of the chair's performance, and submitted a recommendation which is unanimously endorsed by the members of the department.

The following persons are recommended for appointment to three-year terms, August 15, 1985, through August 14, 1988, as department chairs:

Department	Name	Term
English	Robert T. Eberwein	2nd
Linguistics	William Schwab	6th
Music and Theatre/ Dance	David W. Daniels	2nd
Philosophy	Richard J. Burke	6th
Political Science	Edward J. Heubel	6th

Mr. Riley moved, seconded by Mr. Bemis, to approve the recommendation as presented. The motion was unanimously approved.

Approval of faculty reemployment and promotion actions (tenure or job security)

Mr. Kleckner stated that it is required by the Faculty Agreement that specific categories of faculty reemployment and/or promotion decisions be made by the Board of Trustees so that each faculty member, the academic unit affected by such actions, and the Association can be notified of decisions by August 15 of this year. This recommendation is concerned with the status of faculty members: 1) who are eligible for tenure and who must be reviewed for reemployment as assistant or associate professors or for promotion to the rank of associate professor, with tenure (eight individuals); and 2) who are eligible for reemployment as special instructor with job security (one case this year).

These persons have been reviewed within the terms of the faculty agreement and are being recommended for reemployment or promotion with tenure. One recommendation not to reemploy is indicated.

RESOLVED, That the Board of Trustees approves the following personnel actions, formulated by the Provost with the assistance of the appropriate academic dean or center director, in accordance with the tenure review process.

1. Assistant Professor eligible for reemployment as an assistant professor with tenure, effective August 15, 1986:

Library	
William S. Cramer	Reemploy

Nursing		
Diane R. Wilson		Reemploy

2. Assistant Professors eligible for reemployment and promotion to the rank of associate professor with tenure, effective August 15, 1986:

Arts and Sciences		
Alice S. Horning	Rhetoric	Reemploy and Promote
Edward J. McCabe	Sociology	Do Not Reemploy*
Roberta C. Schwartz	Journalism	Reemploy and Promote
Robert B. Stewart	Psychology	Reemploy and Promote
Economics and Management		
Augustine K. Fosu	Economics	Reemploy and Promote
Ronald L. Tracy	Economics	Reemploy and Promote

*Termination effective August 14, 1986

3. Special Instructor eligible for reemployment as special instructor with job security, effective August 15, 1986:

Health Sciences		
Mary Lou Sherman	Medical Laboratory Sciences	Reemploy

Mr. Handleman moved, seconded by Mrs. Hartmann, to approve the recommendation as presented. The motion was unanimously carried.

<u>Approval of faculty reemployment and promotion actions (non-tenure or job security)</u>

Mr. Kleckner stated that this recommendation is concerned with the status of faculty members who have completed more than one year of service, but are not yet at the point where they must be considered for tenure or job security decisions. All of the individuals are recommended for reemployment to term contracts.

They will come up through the system for full review of their performance and for another reemployment action. Each of these actions is for a limited period and does not provide tenure.

RESOLVED, That the Board of Trustees approves the following personnel actions, formulated by the Provost with the assistance of the appropriate academic dean or center director, in accordance with the tenure review process.

1. Instructor eligible for reemployment and promotion to the rank of assistant professor, effective August 15, 1985:

<u>Nursing</u>		
Dolores J. Solosky		Reemploy and Promote

2. Instructor eligible for reemployment and promotion to the rank of assistant professor, effective August 15, 1986:

<u>Economics and Management</u>		
Elizabeth Ann Frederick	Management	Reemploy and promote upon the condition that she receive her doctorate on or before August 14, 1986

3. Assistant Professors eligible for reemployment to second, two-year probationary terms as assistant professor, effective August 15, 1986:

<u>Arts and Sciences</u>		
Keith A. Bervin	Biological Sciences	Reemploy
Sheldon R. Gordon	Biological Sciences	Reemploy
<u>Economics and Management</u>		
J. David Diltz	Economics	Reemploy
Floyd G. Willoughby	Management	Reemploy
<u>Engineering and Computer Science</u>		
Brian P. Sangeorzan	Engineering	Reemploy
Robert P. Van Til	Engineering	Reemploy

4. Assistant Professors eligible for reemployment to final, two-year probationary terms as assistant professor, effective August 15, 1986:

Arts and Sciences		
Virginia R. Blankenship	Psychology	Reemploy
Bandana Chatterjee	Chemistry	Reemploy
Lucinda Hart-Gonzalez	Linguistics, Sociology and Anthropology	Reemploy
Sharon L. Howell	Communications	Reemploy
Hai-Woong Lee	Physics	Reemploy
Melodie Monahan	English	Reemploy
Economics and Management		
Scott A. Monroe	Economics	Reemploy
Engineering and Computer Science		
Robert P. Judd	Engineering	Reemploy
Christian C. Wagner	Engineering	Reemploy
Hoda A. Zohdy	Engineering	Reemploy
Mohamed A. Zohdy	Engineering	Reemploy
Health Sciences		
Larry S. Carr	Exercise Science	Reemploy
Human and Educational Services		
Luellen Ramey		Reemploy
Nursing		
Gary Moore		Reemploy

Mrs. Hartmann moved, seconded by Mr. Handleman, to approve the recommendation as presented. The motion was unanimously passed.

Approval of F.O.P. (Public Safety Sergeants) contract changes

Mr. McGarry called upon Mr. Willard Kendall, Director of Employee Relations Department, who stated that the proposed Public Safety Sergeants contract is a three year-agreement which expires in June, 1987. After the first year there is a reopener on economic matters. The agreement was negotiated within guidelines set forth by the Board's Personnel Committee. The agreement terms were reviewed and endorsed by the Board's Personnel Committee. Attached to the recommendation is an explanation of the agreement and a copy of all language changes. Mr. Kendall read the following recommendation:

RESOLVED, That the Board of Trustees approves economic changes to the December 13, 1984, to June 30, 1987, Agreement Between Oakland University and Fraternal Order of Police, State Lodge of Michigan, Labor Council as described in the document entitled "Summary of Changes to the December 13, 1984, to June 30, 1987, Agreement Between Oakland University and Fraternal Order of Police, State Lodge of Michigan, Labor Council, and Costing Analysis."

Mr. Morris moved, seconded by Mrs. Hartmann, to approve the recommendation as presented. The motion was unanimously passed.

Approval of authorization to establish account with Merrill Lynch and Olde & Co.

Mr. McGarry stated that adoption of this recommendation would formally authorize the establishment of accounts with Merrill Lynch and with Olde & Co. Oakland has been conducting business with Merrill Lynch for years without a formal resolution, specifically designating Merrill Lynch as the broker for the sale of stock. It has been decided that, when selling large blocks of stock, Oakland would be more advantaged with the discount brokerage house, Olde & Co. Oakland has not yet had an opportunity to deal with large blocks, but in case that need arises, this resolution is presented in compliance with existing University contracting policy for the sale of securities. The resolution gives authority to President Champagne and the Vice President for Finance and Administration to contract with these companies for the sale of stock received as gifts.

Mr. Riley asked if securities are simply sold when received as gifts, and if Oakland ever buys securities.

Mr. McGarry replied that the brokerage houses are used strictly to sell securities.

Mr. Riley asked why the University would wish to use any broker but the lowest discount brokerage house.

Mr. McGarry stated that many of the gifts are ten or twenty shares which would have to be personally delivered to Olde in order for them to handle the account. They will not honor telephone orders. For the sake of $10 or so, Merrill Lynch has been used so the order could be placed by phone, and the stock sent by registered mail.

Mr. Riley asked why Oakland does not use its bank for this purpose. He stated that all banks have brckerage service and charge the lowest fees.

President Champagne stated that he would ask Mr. McGarry to withdraw the recommendation and investigate Mr. Riley's suggestion in conjunction with the banks with which Oakland does business.

Mr. De Carlo clarified the current practice regarding the sale of stock. The President and Vice President for Finance and Administration have authority by Board action to sell stock. What is currently done is to provide with each transaction a copy of the Board resolution indicating this authority. One of the purposes of this recommendation is to approve the sale to a specific broker through one resolution. This resolution would be on file with the broker and would obviate the need for a separate resolution for each sale. It would be much more efficient to give the brokerage firms a copy of a broad form resolution which could be kept in their files and cover any sell order. Mr. McGarry has the authority now to sell stock, and he can continue selling in an authorized, legal fashion until this matter is resolved.

President Champagne reiterated that he will withdraw this item. If the University can find a cheaper way to sell its stock, it will do so.

Approval of student group malpractice insurance program

Mr. Kleckner stated that the School of Nursing was established in 1975 by the Board of Trustees. Included in the authorization of this program was a requirement that each nursing student receiving instruction in clinical settings be required to purchase at his or her own expense malpractice liability insurance and to provide evidence satisfactory to Oakland that said insurance is in force prior to undertaking clinical instruction. The minimum required coverage was established at one million dollars in this same authorization. The choice of provider was left to each student's discretion. This process continues in effect in the School of Nursing. Students in the Physical Therapy Program of the School of Health Sciences are required to purchase similar malpractice liability insurance and provide evidence satisfactory to Oakland that said insurance is in force prior to undertaking clinical instruction. In addition, all clinical facilities with which the University has agency agreements for nursing and physical therapy instruction require evidence of personal liability insurance. Currently, it is the responsibility of Oakland University to verify each student's coverage prior to placement in a clinical agency.

Oakland's Risk Management Department has found some opportunities for the University to obtain a group policy in the name of the University at a cost per student that would be considerably less than what students are now paying by providing their own coverage. It would be an advantage to the institution to have a group policy because currently Oakland must ensure than every student has insurance in force before that student can be sent out into the clinical agency setting. With a group policy the administration would know in one action that all students were covered and would not be required to monitor coverage throughout the course of the year. This action would be a convenience to the institution and a monetary convenience to the students.

The recommendation authorizes the institution to establish a malpractice liability insurance fee which would be a prorated pass-through of the cost of obtaining this group policy. The students would, in turn, not need to pay a company to take out their own insurance policy. The resolution covers in several ways students who already have in effect a multi-year plan of their own against being required to pay this fee. Secondly, the resolution is conditioned upon the University's not increasing its own liability or risk exposure by undertaking such a group policy. If all those requirements can be satisfied, the administration would like the authorization to establish this fee and to move toward that policy. Mr. Kleckner stated that Dean Andrea Lindell of the School of Nursing is present to respond to questions. He read the following recommendation:

> RESOLVED, That, subject to the condition that the University is not increasing its liability or risk exposure, and subject to the review of this item by the University's General Counsel, the Board of Trustees authorizes the establishment of a malpractice liability insurance fee to be assessed all nursing students in the sophomore, junior or senior year and all physical therapy students in the junior or senior year, and
>
> RESOLVED, That the amount of this fee be the prorated individual share of the group premiums required to provide one million dollars of liability coverage for each nursing student and each physical therapy student, and
>
> RESOLVED, That said fee be phased in over a period of three years in order to accommodate current students who have individual multi-year coverage plans in force.

Mr. Riley asked if there currently exists any coverage for Oakland University.

Mr. Kleckner replied that Oakland carries its own coverage, and it is his understanding that the University would be able to obtain extensive additional coverage by adding its own name to such a policy.

Mr. Morris stated that he favored the recommendation because it is a process that can reduce costs for individual students; however, it raises a number of questions in his mind. "Do not these various agencies carry insurance to cover the students who are placed in their facilities? How many hours does an individual student put in? Do they get paid for that time in any way from the hospital? Are they replacing any employee? Should the hospital cover the students?"

Mr. Kleckner stated that no one wants to cover anyone with insurance. The hospital is trying to limit its liability and it wishes to cover only its own employees. The University wishes to limit its liability and cover its own people in the hospital setting. The result is that everyone must have insurance to cover every eventuality. The University does have insurance to cover its faculty who are in those clinical settings, and the students are required to have their own insurance in those settings. Students do not replace employees. The students are there as students and do not perform any services that replace professional nurses or therapists. The faculty are there to provide instruction, oftentimes in conjunction with adjunct faculty and persons who work full time in the clinical setting. The University and the hospital each provide coverage for its own people in those settings.

Mr. Morris asked why the students need malpractice insurance coverage if they are merely observing and learning.

Dean Lindell responded that nursing students are in a clinical setting approximately 1200 hours during their sophomore, junior and senior years. During this time they provide direct patient care under the supervision of faculty. There is a one to ten ratio and a number of health care facilities afford Oakland a variety of educational opportunities in which students can implement what they are learning in the classroom in an actual health care setting. They engage in many activities, including assisting in operating rooms and accompanying patients to the operating room. Students working in nursing homes are directly responsible for total patient care. Whether it is in the home, whether it is in medical-surgical, whether it is in maternity, labor and delivery, pediatrics, or psychiatric facilities, the institutions provide clinical opportunities for our students. Oakland places the students, teaches them and supervises them.

Mr. Morris stated that he is still not certain from the explanation about what the students do if they do not replace anyone.

Dean Lindell stated that in the past health care facilities would decrease their personnel whenever students were on the premises. With the changes in the health care system and the advent of the Diagnosis Related Groups, hospitals no longer decrease personnel when students are involved. Students do not replace health care personnel; they are there to learn and to assist.

President Champagne stated this arrangement is not unique to Oakland. Every School of Health Sciences and School of Nursing in the country has the clinical experience as part of its required curriculum. In some areas it is difficult to find enough slots in hospitals for students.

Mr. Morris stated that he remembers the time when hospitals had complete housing units for their students and had diploma programs. He asked if such programs were still in existence.

President Champagne stated that those were diploma schools where the hospitals themselves had their own schools of nursing. These programs provided a diploma in nursing whereas Oakland University provides a degree.

Mr. Handleman asked to what extent the University is covered against malpractice liability.

Mr. McGarry replied that Oakland is covered to $10 million as a group, but has $25 million "umbrella" coverage.

Mr. Bemis asked if the proposed policy would be a separate liability policy.

Mr. Kleckner replied in the affirmative.

Mr. De Carlo responded to Mr. Morris that the hospital could do exactly what Mr. Morris is suggesting and what is being proposed by Mr. Kleckner; however, they refuse to take this action. Even though the hospital and Oakland have insurance, the students could be sued individually and should have their own insurance. It has been traditional that students carry their own policy. They will continue this practice when they begin their professional careers. Mr. Kleckner is proposing that instead of individual student policies, the University provide the insurance. The hospital could also take this action.

Mr. Morris stated that Oakland is providing the "umbrella" or policy under which students can pay for the coverage.

Mr. De Carlo agreed, except that the policy would be in the name of Oakland University.

Mr. Riley, seconded by Mrs. Hartmann, moved the recommendation be approved as presented. The motion was unanimously passed.

Approval of acquisition of CAD/CAM equipment

Mr. Kleckner stated that he is seeking authorization to enter into contracts to purchase Computer-Aided Design (CAD) and Computer-Aided Manufacturing (CAM) computer systems for the School of Engineering and Computer Science. This project has been a top priority of the institution for the past two years. The acquisition of this equipment is critical to the engineering education program that must be offered if Oakland is to equip students to assume positions in the advanced design work required by Michigan industries in order to be competitive. The proposed equipment would be a basic start-up system for the School. The funding of these two pieces of equipment will come from investment income. The major portion would be interest earnings accumulated in the Dodge Chair Fund which is part of the Wilson Foundation bequest to the University. The individual items are in excess of $100,000 (The VAX 11/780 machine and the PRIME 9750) and therefore require Board contracting authority. The faculty in the School of Engineering and Computer Science, along with the dean, have studied this proposal for almost a year, conferring with the manufacturers and establishing equipment specifications. The Purchasing Department has been negotiating with the firms to obtain the best terms and price for these two instruments.

Mr. Kleckner asked approval of the recommendation set forth below:

RESOLVED, That the Board of Trustees authorizes the Vice President for Finance and Administration to contract for the purchase of the following CAD/CAM systems:

1. A VAX 11/780, including software and peripherals, with a quoted price of $146,890.74, from Digital Equipment Corp.

2. A Prime 9750, including software and peripherals, with a quoted price of $152,000, from Prime Computer, Inc.

(Note: Both quoted prices reflect a 40% discount from list price for the equipment.)

Mr. Bemis asked if the indicated companies are the only two which offer this kind of equipment.

Mr. Kleckner replied that there are four or five companies which make this equipment, but the items are highly specialized and not interchangeable. The systems offered by each company perform different functions. The proposed equipment is viewed as being the best system for the price.

Mr. Bemis asked if is it possible to write specifications on equipment such as this and ask companies to bid.

Mr. Kleckner replied that it is possible to write basic specifications. However, what typically happens is that companies will respond with systems which can provide capability beyond the basic specifications. It then becomes necessary to evaluate a total system capability which is expandable in the future rather than merely the applicability of the systems to one's own needs. Taking all of that into account, it becomes difficult to write specifications.

Mr. Bemis asked if specifications were written to get proposals from various firms.

Mr. Kleckner replied that the Computer Science faculty did write specifications and dealt with several firms. The two indicated companies offered the best combination of power, versatility and price. It becomes difficult to write specifications for complex computer equipment because it is very specialized and each manufacturer is building something which is unique. As a result, it is difficult to find two manufacturers which would deliver the same system, thereby making price comparison almost impossible. The choice, then, was based on what made the most sense for Oakland's setting and needs, rather than on several equivalent bids on exactly the same item.

Mr. Bemis stated that he understands the problem, but that Oakland should be able to obtain four different figures on basic specifications and, from that point, begin to discuss where service, expansibility, etc., meet University needs.

Mr. Kleckner stated that this action was taken. Proposals were obtained from several vendors for the basic system.

Mr. Mair noted that the third paragraph of the agenda item states that several bids were received, and read the sentence from the third paragraph as follows:

> Proposals were received from several vendors.

Mr. Bemis stated that he is inquiring about the procedure for spending the amount of money involved in this matter.

Mr. Handleman, seconded by Mrs. Hartmann, moved to approve the recommendation as presented.

Mrs. Hartmann stated that if the department has spent a year studying the proposed equipment and has decided that this is what they need, and if the price is reasonable compared to other bids, or even if it is a bit more expensive, this action should be taken.

Mr. Bemis stated that he does not wish to make a judgment on the CAD/CAM equipment. He said he merely wished to be sure that University procedures were followed and that every qualified company had a chance to bid this item so the University would get the best price. He added that he was satisfied with Mr. Kleckner's assurance that this action was taken in this case.

Mr. Kleckner stated that basic specifications were drawn up and sent out to all vendors who make equipment of this type requesting a response.

Mr. Bemis stated that Oakland's Board has given a great deal of latitude to the administration in that up to $100,000 can be expended without discussion with the Board.

Mr. Kleckner stated that there are several companies which manufacture the similar basic system, but the ones chosen are the only companies which can provide required unique capabilities.

Mr. Morris requested that a bid sheet be made available to the Board listing each company that responded, the prices quoted, and each company that did not respond. The compilation of such information would protect the Board and the community, which is the purpose of the bidding process. Those who are responsible for tax dollars like to know whether or not an agency is spending their money appropriately. He said he believes it advisable to take every precaution in preparation for questions that may arise in this regard.

Mr. Kleckner stated that such information could be provided.

Mr. Mair suggested that a determination should be made on the practicality of listing all of the bidding that occurred on each element of the equipment to be provided. In this case, it appears that proper procedures were followed; even though a list of all bidders and their quoted prices is not available to show that the administration selected the equipment that would give the highest value for the dollar.

Mr. Morris stated that he would like the foregoing discussion on this subject recorded in the minutes.

Mr. Riley stated that he wished to make a parenthetical note that the recommendation reads: "Both quoted prices reflect a 40% discount from list price for the equipment." He stated that the equipment is apparently not so special that a list price does not exist.

Mr. Kleckner stated that the configurations are all priced.

Mr. Mair called for a vote on the motion, which was unanimously passed.

Approval of revision of Satisfactory Academic Progress Policy for Purposes of Receiving Financial Aid

Mrs. Ray-Bledsoe stated that the federal government continues to modify and clarify regulations governing the administration of financial aid. In order to ensure compliance and therefore be eligible to continue to provide this assistance to Oakland's students, our policies must conform to those interpretations. This resolution will modify the University's current policy to require that a specific number of hours be completed each term rather than the previous constraint which limited the number of semesters for which students could be eligible. The administration believes that this modification will accommodate Oakland's students better because it takes cognizance of the fact that the norm in terms of graduation is five years, and the administration recommends its approval. Mrs. Ray-Bledsoe called to the Board's attention that the actual statement, "Standards of Academic Progress for Financial Aid Eligibility", is written in a voice the students will understand rather in the typical formal format which is presented in the actual resolution. Oakland is again coming into compliance with these requirements.

Mr. Bemis asked for clarification of what the Board is being asked to adopt.

Mrs. Ray-Bledsoe stated that she had reference to the four page document submitted to the Board titled, "Standards of Academic Progress for Financial Aid Eligibility". She then read the following recommendation:

> RESOLVED, That the Board of Trustees approves the revisions to the Policy on Standards of Academic Progress for Financial Aid Elgibility, thereby bringing Oakland University into compliance with recent interpretations of the United States Office of Education regulations for administering financial aid. This policy is to be administered in a manner which does not have a disparate effect upon minority enrollment and retention.

(A copy of the policy is on file in the Board of Trustees Office.)

Mr. Bemis, seconded by Mr Morris, moved to approve the recommendation as read. The motion was unanimously passed.

Mr. Morris referred to page two of the May 17, 1985, report, which was part of the agendum, from Ms. Rosalind Andreas, former Dean of Students. He asked if the negative aspects of the existing policy indicated under the Policy Modification heading are corrected in the new requirements.

Mrs. Ray-Bledsoe replied that there was concern when the Board adopted the current policy last year about two major issues. The first concern was that since a significant proportion of Oakland students took five years to graduate, the imposition requiring completion of course work in eight semesters as the normal period, or no more than ten, would have ruled out the eligibility of some students. The second concern that the Board had was that this policy should not have a disparate effect on minority students in terms of retention or matriculation. The process which we devised to permit students an opportunity to gain some exceptions to the policy has worked well, as reflected in Dean Andreas' memorandum. Mrs. Ray-Bledsoe stated that it was her conclusion that the system has worked fairly and equitably and has had no disparate effect on minority students.

Mr. Morris stated that the resolution actually goes beyond just minority students. It applies to anyone who gets financial support. He asked why the term "minority students" is used rather than merely "students".

Mrs. Ray-Bledsoe stated that modification was made at the express direction of the Board last year.

Referring to former Dean Andreas' May 17 memorandum, Mr. Morris asked what happened to the 25 students who were denied financial aid.

Mrs. Ray-Bledsoe replied that a small number did not continue. She asked Ms. Carla Bender, Financial Aid Advisor, if she could state the number of students that continued at their own expense after they were denied financial aid. Ms. Bender stated she did not have that information with her. Mrs. Ray-Bledsoe stated that she would obtain the figure for Mr. Morris.

Mr. Morris expressed his concern over the policy because it appeared to be a continuation of raising financial blocks for an individual to get an education.

Mrs. Ray-Bledsoe responded that Oakland is merely complying with requirements that the federal government is imposing. These are not self-imposed constraints.

Mr. Mair called for a vote and the recommendation was unanimously approved.

Acceptance of semi-annual report on special liquor licenses

President Champagne stated that when the Board approved Oakland's new liquor policy January 16, 1985, a semi-annual report was requested on the number of approved licensed functions. For the first half of this year, there have been three licensed functions for which alcoholic beverages were approved. The report indicates the dates and the purposes of the events. He asked for questions.

Mrs. Hartmann asked for clarification that this agenda item was merely one of information requiring no action. President Champagne replied that it was for informational purposes.

Approval of amendments to liquor policy and University ordinance

Mr. De Carlo stated that the Riding Ring is currently being renovated into an all-purpose facility. Several years ago the Board authorized the University administration to pursue the possibility of extending the liquor license covering Meadow Brook Hall to include the Riding Ring. A tentative approval was obtained from the Liquor Control Commission to have that license extended to this particular facility subject to the completion of renovation of the facility and an inspection by the Liquor Control Commission. Because the Glyndebourne Picnic is scheduled for September 7, 1985, and the facility may or may not be sufficiently completed by that time for inspection by the Liquor Control Commission for a permanent license, the Board is being asked to extend the University's policy to include the Riding Ring as a place in which alcoholic beverages can be consumed and to amend the ordinance to that effect. Even when the permanent license is obtained, the policy will need to be changed because the policy and ordinances authorize the use of alcohol only in certain places. If the facility is not completed in time, a special temporary (24 hour) liquor license will be requested for the Glyndebourne Picnic.

Approval was requested of the recommendation set forth below:

Recommendation 1

RESOLVED, That paragraph III. B. of the University policy entitled "Service and Sale of Alcoholic Beverages on Campus" be amended to include the Riding Ring in the list of locations at which service and sale of alcoholic beverages is authorized. As amended this paragraph would read:

B. The service and sale of alcoholic beverages may be held only in those locations authorized in Ordinance No. 2.02 of Chapter 2. The locations authorized are as follows: Meadow Brook Festival grounds; Sunset Terrace; Meadow Brook Club House; Meadow Brook Hall; the former Riding Ring; Oakland Center rooms as approved by the administration; Meadow Brook Art Gallery and Theatre in Wilson Hall; and the lower level of the Barn Theatre.

Recommendation 2

RESOLVED, That the Board of Trustees adopts ordinance No. 13 as set forth below:

OAKLAND UNIVERSITY ORDINANCE NO. 13

An ordinance to amend Section 2.02 of Chapter 2 of the Oakland University Ordinances by modifying the provision relating to the locations authorized for the consumption of alcoholic beverages.

The Board of Trustees of Oakland University ordains:

Oakland University Ordinance No. 1, as amended, is hereby amended by modifying Section 2.02 to read as follows:

Chapter 2 Campus Regulations

2.02 Alcoholic Beverages. No person shall use or possess any alcoholic beverage on the campus except in permitted areas as established in this section. The lawful possession and the lawful and moderate use of alcoholic beverages shall be permitted in the private areas of University housing facilities including rooms, suites, apartments, and private homes and during scheduled and official University activities or University approved events at the following locations: Meadow Brook Festival grounds; Sunset Terrace; Meadow Brook Club House; Meadow Brook Hall; the former Riding Ring; the Oakland Center in areas with prior approval of the President or a Presidential designee; Meadow Brook Art Gallery and Theatre in Wilson Hall; and the lower level of the Barn Theater. The use of alcoholic beverages shall not be deemed to be moderate if it causes material impairment of the senses, judgment, or physical abilities of the user, or if it is used in association with a disturbance of the peace or other disorderly conduct.

Ordained by the Board of Trustees of Oakland University this 25th day of July, 1985, to be effective upon publication.

Mrs. Hartmann took exception to the term "Riding Ring".

President Champagne stated that the administration is working on a name for the facility with an individual donor who will have some input on the new designation for the structure. He stated that he will present his recommendation on this matter at a future Board meeting.

Mrs. Hartmann, seconded by Mr. Bemis, moved to approve the recommendation as presented. The motion was unanimously passed.

Approval of Board meeting dates for 1985-86 fiscal year

Mr. De Carlo stated that the Michigan Open Meetings Act requires the publication of the Board meeting dates for each calendar or fiscal year. Set forth below is a recommendation on meeting dates for the 1985-86 University fiscal year (July 1985 through June 1986). Since there will be no August meeting the list starts with September 11, 1985.

RESOLVED, That the Board of Trustees approves the following dates for the regular Board meetings for the University fiscal year 1985-86 to be held at 7:00 p.m. in the Oakland Center, Oakland University, Rochester, Michigan:

Wednesday, September 11, 1985
Wednesday, October 9, 1985
Wednesday, November 13, 1985
Wednesday, December 11, 1985
Wednesday, January 8, 1986
Wednesday, February 12, 1986
Wednesday, March 12, 1986
Wednesday, April 9, 1986
Wednesday, May 14, 1986
Wednesday, June 11, 1986

Mr. De Carlo stated that the dates were recommended at the June 17, 1985, meeting for consideration by the individual Board members.

Mr. Riley asked Mr. McGarry and Mr. Kleckner if the recommended dates meet any deadlines they may have for contract or governmental actions.

Mr. McGarry replied that as long as the meetings are held on a monthly basis there is no problem. Mr. Kleckner stated that the schedule meets his needs.

Mr. Morris, seconded by Mr. Handleman, moved to approve the recommendation as presented.

President Champagne stated that the administration intends to discipline itself and not vary from the adopted schedule.

Mr. Mair asked if there were any additional items to be brought before the Board.

Mr. De Carlo stated that the Board bylaws require that at the September meeting the Board should select a Chair and Vice Chair for the coming year. In the past a committee has been appointed to make a recommendation to the full Board.

Mr. Morris moved, seconded by Mr. Handleman, that Chairman Mair establish a committee to make a recommendation on selecting a Chair and Vice Chair for the year starting September, 1985.

Mrs. Ray-Bledsoe then introduced the new Dean of Students, Mr. David Herman. Mr. Mair welcomed Mr. Herman to the University.

Mr. Riley asked Mr. McGarry to furnish the Board with a list of depositories currently used, the average balances and what amount is paid on credit balances. He suggested that when the University has large amounts of money to deposit, such as when tuition is paid, it would be wise to deposit those funds in the bank paying the greatest amount of interest. Mr. McGarry stated that he would provide this information.

Mr. Mike Carbone, President of the Student Congress, commended Mr. De Carlo on his work with the State Legislature during the budgeting process. The students are the ones to benefit and they wish to express their appreciation to Mr. De Carlo and to the Board for decreasing tuition.

The meeting was adjourned at 8:30 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Alex C. Mair, Chairman
Board of Trustees

September 11, 1985
Date