



Meeting Agenda
Thursday, Sept. 8th, 2022

1. Call to Order: 9:01 a.m.
2. [Land Acknowledgement](#)
3. Approval of Aug Minutes
 - a. Approved by Beth Feiten
 - b. Seconded by Nancy Osmialowski
4. President's Report (Nic Bongers)
 - a. Recommendations for meeting speakers 10 -30 mins during AP Assembly meeting
 - Please email me to submit your recommendation bongers@oakland.edu
 - b. AP Assembly was offered a table at the OU Benefits and Wellness Fair
 - Oct. 19th from 9am-1pm
 - 8:30 setup (1 table and 1 chair)
 - Event organizers ask that tables have something people can walk away with. Ideas?
 1. Proud AP pins. Other AP items?
 2. candy w messages? whatchamacallits?
 3. QR code to our monthly meetings
 - Help occupy the table? Any volunteers to signup for 30 minute slot. [Add your name to the preferred slot via this google doc.](#)
 - c. AP Assembly Vacancies & Special Election
 - President elect
 - Secretary
 - Member at Large
 - d. Welcome to the new APs who joined Oakland University in August:
 - Andrea Fernandez Balboa
 - Stephen Cramer
 - Ashley Finkley
 - Catherine Hitt
 - Daniel Hohn
 - Hailey Kirby
 - Tracie Leitner
 - Haleigh Lewis
 - Carly Miller
 - Benjamin Peacock
 - Karissa Ritthaler
 - George Varghese



- Shanine Williams
7. Past President's Report (Zach Zuchowicz)
- a. Please email me (zuchowicz@oakland.edu) if you are interested in serving on the recognition committee!
 - b. CONGRATS to our Aug 2022 AP Shout-Out Recipients:
 - Jennifer Bellini
 - Jade Dang
 - Destin Eddington
 - Emily Hall
 - Keith Harvey
 - Annie Hegedus
 - Marlin Hunter
 - Jackie Keith
 - Jenny Lee
 - Debbie Lengyel
 - Esther McCoy
 - David Pitts
 - Nick Ronzi
 - Cathy Starnes
 - Katy Torma
 - Jamie Vassel
 - Hnou Vue
 - NingNing Zheng
8. Treasurer's Report (Ann Voorheis-Sargent)
- a. General Fund Reserve balance: \$4582.80
 - b. Award Fund: \$146.38
 - c. No additional funds provided yet for this year.
9. Secretary's Report (vacant)
- a. Submit info for the Newsletter (we prefer info a month in advance)
 - [Submit an update](#) on other committee or organization news that may be relevant to APs
 - Interested in joining a committee? [Fill out this form](#) and a board member will contact you with more details.
 - Did you or a fellow AP win an award? We want to know! Fill out this [AP Award Spotlight form](#) to be featured in our newsletter.
 - b. If you have any comments or questions, please email us at apassembly@oakland.edu
10. AP Association Report (Nic Bongers)



- a. Kelly, Marie and I have been invited to meet with HR and the other employee group reps regarding the current budget situation. No date yet but it's possibly going to be as early as next week.
- b. We are scheduled to have our first quarterly manager training with HR (hosted by AP Association) on October 6 at 1 p.m. Details, topics and invitations for that will be coming out soon.

11. AP Assembly Committee Reports

- a. Community Engagement (Charles Guzowski)
 - No updates to share at this time
 - Email Charles if interested in joining the committee (cguzowski@oakland.edu)
- b. Professional Development (Cortney Heileman & Beth Feiten)
 - Past Events:
 - *June 21, 2022 from 11:30am-1pm: [OU AP Summer Picnic](#)* (11 attended)
 - *July 20, 2022 from 12-1pm - "Goal Setting & Navigating Cornerstone with UHR"* (55 attended)
 - Upcoming Events:
 - a. *No August session*
 - b. *September 20, 2022 from 12-1pm / OC Habitat: "Student Support that AP's Should Know About"* - panel discussion with Jessie Hurse, Wayne Thibedeau, Jean Ann Miller, Deb Cash
 - c. *Late October: "Developing Coping Skills"* with Todd Libert
 - d. *Mid November: "How to Financially Prepare for the Holidays"* with the OU Credit Union
 - e. *Early-Mid December: "Manage Your Time Like A Pro"* with Christina Moore
 - Continuing:
 - a. Anti-Racism Discussion Group
 - *9/27 - Creating More Equitable Performance Evaluations & Goal Setting Practices (12 to 1 p.m.)*
 - Sign up here:
<https://oakland-edu.zoom.us/meeting/register/tj0ucO2hpbzIvEtwRYIDk1-RGugnMQZqY4LVO#/registration>
- c. Voice of the AP (Jackie Keith & Kelli Dowd)
 - ERG's had a retreat in June and will continue to work more closely together
 - [Employee Resource Group](#) (ERG) Updates -

1. AAPI ERG



- a. Tomoko Wakabayashi (President/Communication)
twakabayashi@oakland.edu
- 2. BERG**
 - a. Jesse Hurse (President) - jhurse@oakland.edu
- 3. IERG**
 - a. Tamas Horvath (President) - thorvath@oakland.edu
- 4. Latinx ERG**
 - a. Rebecca Mercado Jones (Chair) rebeccajones@oakland.edu
- 5. LGBTQIA ERG**
 - a. Kelli Dowd (Chair) - lgbtqia_erg@oakland.edu
 - i. Be on the lookout for the BBQueer this fall
- 6. WERG**
 - a. Andreea Bordeianu (President) - bordeian@oakland.edu
- d. AP Recognition (Zach Zuchowicz) Shared above as well:
 - Show your colleagues some recognition, [here](#) (through our AP Shout-Out Form)
 - Please email me if you are interested in joining the recognition committee!
(zuchowicz@oakland.edu)
 1. We will be reconvening this month, so expect an email next week!
12. Senate Report (Mari and Dan)
 - a. No updates - Senate is on recess until September (meeting next)
13. [Senate Committee](#) Reports (Mari and Dan)
 - a. AP Assembly positions available on particular committees:
<https://oakland.edu/senate/committee-charges/>
14. Good & Welfare:
 - a. GSE event - serving up knowledge on the 21st (looking for staff and faculty to meet students) - signup
 - b. Yay! For treats and cards :)
 - c. Employee outdoor yoga 12:10-1pm near rec (walkin's welcome)
 - Every friday through sept and oct7/14
 - d. Sept - women in medicine month, ouwb has sessions open to anyone
 - Registration in AP newsletter
 - Topics: Glass ceiling, toxic: a black woman's story, etc.
15. Next Meeting is **Oct. 13th**
16. Adjourn: 9:21 a.m.

THANK YOU FOR YOUR TIME AND DEDICATION!



Meeting Minutes
Thursday, Aug 11th, 2022

1. Call to Order: 9:02 a.m.
2. [Land Acknowledgement](#)
3. Approval of June Minutes
 - a. Approved by Mari Tilashalski
 - b. Seconded by Ashley Cerku
4. President's Report (Nic Bongers)
 - a. Recommendations for meeting speakers 10 -30 mins during AP Assembly meeting
 - Please email me to submit your recommendation bongers@oakland.edu
 - b. AP Assembly was offered a table at the OU Benefits and Wellness Fair
 - Oct. 19th from 9am-1pm
 - 8:30 setup (1 table and 1 chair)
 - Event organizers ask that tables have something people can walk away with. Ideas?
 1. Proud AP pins. Other AP items?
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 3. QR code to our monthly meetings
 - Help occupy the table? Any volunteers to signup for 30 minute slot. [Add your name to the preferred slot via this google doc.](#)
 - c. I encourage APs to donate to the [Golden Grizzlies Pantry](#)
 - Check out a list of the most [in demand items here](#)
 - d. AP Assembly Vacancies
 - President elect
 - Secretary
 - Member at Large
 - e. Welcome to the new APs who joined Oakland University in July:
 - Christian Bernardo Vales



- Andrew Frame
 - Jamie Franklin
 - Jessie Gutierrez - Arredondo
 - Emily Hall
 - Kiam Jones
 - Robert Lupfer
 - Virginia McMunn
 - Olivia Patricia Nash
 - Lia Raffa
7. Past President's Report (Zach Zuchowicz)
- a. CONGRATS to our July 2022 AP Shout-Out Recipients:
 - Gregory Ashe
 - Chad Bousley
 - Lauren Chopski
 - Dawn Gorris
 - Kyle Reece
 - Mario Scibilia
8. Treasurer's Report (Ann Voorheis-Sargent)
- a. General Fund Current balance: \$4582.80, carry over from past years
 - b. Award Fund: \$146.38
 - c. No additional funds provided yet for this year.
9. Secretary's Report (vacant)
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 - Interested in joining a committee? [Fill out this form](#) and a board member will contact you with more details.
 - Did you or a fellow AP win an award? We want to know! Fill out this [AP Award Spotlight form](#) to be featured in our newsletter.
 - b. If you have any comments or questions, please email us at apassembly@oakland.edu
10. AP Association Report (Nic Bongers)
- a. AP Assoc. isn't present to update:
 - b. AP Association Presidents met with Joi on Monday (8/8) for a monthly meeting. They will continue meeting with her on the first Friday of the month.
 - c. Reminder that the AP Association is in place to handle or entertain any questions or concerns pertaining to HR issues (benefits, work conditions, compensation, etc.). Issues or questions can be brought forward to Nic to pass along to Becky and the AP Association will address them/seek the answers and get back the respective person(s) or the Assembly as a whole.



- d. Quarterly meetings are being scheduled for AP Supervisors to meet with Joi and/or George Lever to discuss topics of concern or interest. The AP Presidents will help facilitate these meetings. Dates are being set in the next few days and will share those out with times and virtual links. Target date for the first meeting is early October. More info to follow on the formats, submitting requests for content, etc.
 - e. Next AP Association meeting is Wednesday, August 17 from 11:30 a.m.-1 p.m. in the OC Lake Erie Room. There is a Zoom link available for the meeting
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 - e. *Early-Mid December:* "Manage Your Time Like A Pro" with Christina Moore
 - Continuing:
 - a. Anti-Racism Discussion Group
 - *No meetings scheduled until September*
 - PD Empowers yOU:
 - a. [The Secret to Effective Goal Setting](#)
 - c. Voice of the AP (Jackie Keith & Kelli Dowd)
 - ERG's had a retreat in June and will continue to work more closely together
 - [Employee Resource Group](#) (ERG) Updates -
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<https://oakland.edu/senate/committee-charges/>

14. Good & Welfare:

- a. Women in Medicine Month (OUWB CEME, open to all!)
 - Tuesday, September 13: The Glass Ceiling, Broken, Shattered or Merely Dented?
 - Thursday, September 15: Toxic: A Black Woman's Story - Facilitating Conversations Surrounding Bias, Microaggressions, and Health Disparities
 - Wednesday, September 28: Authority, Voice, and Influence for Women
 - Register here: https://oakland.az1.qualtrics.com/jfe/form/SV_5hB7o7YhrQHUhvy

b.

15. Next Meeting is **Sept. 8th**

16. Adjourn: 9:31 a.m.

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