

MICHIGAN STATE UNIVERSITY OAKLAND

ADMINISTRATIVE GROUP MEETING

January 22, 1962

PRESENT: MESSRS. EKLUND, HOOPES, MATTHEWS, McKAY, O'DOWD, POPE,
ROOSE, SELLS, SWANSON, VARNER, WILDER

ABSENT: MR. STOUTENBURG

Mr. O'Dowd opened the meeting and announced that Mr. Varner and Mr. Swanson would join the group a little later. He announced the assignment of responsibility for placement of our graduates, with Mr. Sells coordinating the activities in the academic area, Mr. Eklund handling the placement in business and industry, and Mr. Hetenyi supervising the placement of the elementary and secondary teachers. The placing of students into graduate schools will be taken care of primarily by the appropriate department, and special faculty members will be named to advise students planning on entering professional schools, such as medicine and law.

A sub-committee of the Steering Committee is studying the permanent committee structure and faculty assignments to committees. In the meanwhile, two temporary committees are being formed, one to consider the student government constitution and the other to recommend a winter semester final examination schedule.

Mr. Rhode has resigned effective this April to accept a position as program director at Syracuse University in the area of liberal arts courses for adults.

Mr. Matthews suggested that the university give some financial support to encourage skiing as an important student activity. Mr. Lepley has done a lot to prepare the ski hill. The problems of a ski tow, improved access and parking, and possible need of regrading the hill still remain. A question was raised regarding the advisability and cost of a snow machine. Mr. Sells will investigate what can be done to improve the hill for skiing.

The enrollment in Continuing Education is down about 30% from the high of 1,000 plus in the fall.

This year's substitute for the "directory problem" as receiving repeated attention by the group is the "parking problem." It was reported that the students are ignoring the signs.

A question was raised by Mr. Sells about the possible lack of supervision in the Oakland Center for long stretches of time, if the desk is being closed at 4:30. Mr. Swanson will check on this question.

Mr. Sells suggested that we may want to raise the 1.6 probation level to 1.8 since it is so difficult for a student to bring a 1.6 average up to the 2.0 level by his junior year. Some of our current problems, however, may only be temporary because of the new policy which was adopted late last spring.

Mr. Varner read excerpts from a letter dealing with the question of a 50¢ fee charged by the student government at the time of registration. The legality of the fee was discussed, but no conclusions reached.

Mr. Blair Stewart's visit, scheduled for January 22-23, has been postponed until the first of February.

The recent Board Meeting at East Lansing concerned itself with the relative merits and costs of the Burroughs 5000, CDC 1604, and IBM 7090. Each of the machines costs approximately \$1 million.

Mr. O'Dowd reported on the activity of Mr. Stubblefield in preparing a proposal to the NSF for support of our IBM 1620 installation, which is scheduled for delivery in June. The new proposal should be ready in a couple of weeks.

The attendance and effect of the first "Saturday Seminar" for high school students was reviewed by Mr. Varner.

Mr. Pope was asked to check on some questions raised by Mr. Wilder and Mr. Varner regarding the Oakland Observer. Also, the group was concerned about the status of the yearbook.

Mr. Pope reported that the university catalog is scheduled to come off the press in June. Mr. O'Dowd was asked to investigate the possibility of an earlier publication date.

There are three different groups concerned with plans to establish a community college in this area. The largest involves a committee to study needs in a six-county area. Mr. Emerson, Oakland County Superintendent of Schools, has had plans for three or four community colleges in Oakland County. His interest predates by one or two years the announcement of the Wilson's gift. There is also a concern on the part of the Pontiac School System for a Pontiac community college. They feel the need for such a school. Royal Oak is another likely location.

Mr. Roose reported on his recent visit to the Ford Foundation to discuss the proposal which he is preparing in request for funds to underwrite extra expenses in the business administration program for the next three years.

Mr. Hoopes announced that Mr. Gerald Holton (Physics) and Mr. Warren Weaver (Sloan Foundation) have accepted invitations to present major papers at the conference on education in science and mathematics for the liberal arts student.

Meeting adjourned.

(Submitted by Mr. McKay.)