

Adams

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Dec 1, 1973

Minutes of the Meeting
of the
Oakland University
Board of Trustees
December 1, 1973

The meeting was called to order by President O'Dowd at 4:30 p.m. in Room 128 of the Oakland Center.

Present: Chairman Smith and Trustees - Adams, Carr, Katke, Lewis, Saltzman and Schwartz

Approval of Minutes of October 24, 1973

On a motion by Mrs. Adams, seconded by Mr. Carr, the minutes of the meeting of October 24, 1973, were approved.

Approval of Personnel Actions

President O'Dowd recommended approval of the following personnel actions:

Appointment

Kok, John, Full-time 12-month Visiting Assistant Professor in the Kresge Library, effective November 1, 1973, through August 14, 1974

Changes of Status

Bozardt, D. Anita, from Instructor in Education to Assistant Professor of Education, effective December 1, 1973

Covert, Kenneth B., Director - Meadow Brook Hall Security, Director - Meadow Brook Estate Security, change in salary, effective January 1, 1974

DeMont, Billie, from Dean of the Evening Program and Acting Dean of Spring and Summer Sessions (AP-10) to Assistant Provost (AP-10), effective December 1, 1973

McDowell, Paul A., Assistant Manager for Meadow Brook Hall, change in salary, effective January 1, 1974

Pitts, Jesse R., from Professor of Sociology to Professor of Sociology and Acting Chairman, Department of Sociology and Anthropology, effective January 3, 1974, through April 23, 1974

Wagner, Cherryll, Assistant Professor of Classics, from 100 percent time to 66 2/3 percent time, effective January 3, 1974, through April 23, 1974, with an adjustment in salary

Leaves of Absence - Sabbatical

Coon, George E., Professor of Education, from January 6, 1975, through April 19, 1975, with full pay

Cramer, Ronald L., Professor of Education, from January 6, 1975, through April 19, 1975, with full pay

Leave of Absence - Other

Lawrence, Harold G., Associate Professor of History, from January 1, 1974, through December 31, 1974, with no pay

Resignation

Brownell, Charles E., Assistant Professor of Art History, effective December 31, 1973

Employment Relations Recommendations

Admissions

Reclassify position #9, Admissions Advisor, APIV to APV.

Continuing Education

Establish position #13, Conference Consultant, APIV. This position carries responsibility for the design of conference courses, and for their coordination into the adult education program of the University

Education

Establish position #307, Department Secretary, S-13. This new position was funded in the 1973-74 operating budget as an approved item.

Financial Aid

Establish position #305, Principle Clerk, S-14. This new position was funded in the 1973-74 operating budget as an approved item.

Oakland Prep School

Establish position #13, Head Teacher, APV. This position will direct the teaching activities of the Prep School, and supervise the teaching staff.

Establish position #14, Field Service Coordinator, APIII.

Establish position #15, Streetworker, AP1. This is an addition of another individual to the staff of Streetworkers who contact dropouts and other individuals in need of the resources of the Prep School.

Speech Communication

Establish position #301, Senior Department Secretary, S-15.

It was moved by Mr. Katke, seconded by Mr. Schwartz, that the personnel actions be approved. Motion carried.

Approval of Faculty Reappointment and Tenure Recommendations

President O'Dowd requested approval of the appointment and tenure recommendations submitted to the Board. The recommendations cover individuals whose contracts normally terminate at the end of this academic year. There are two sets of recommendations: Reappointments and Nonrenewal of contracts

Traditionally, nonaction by the Board to renew a contract terminates employment at the end of the academic year.

Mr. Smith moved for adoption of the recommendations and stated that the Board had reviewed the procedures used in making these recommendations with great care. Mr. Saltzman seconded the motion.

As a point of information, Mr. Saltzman inquired whether a faculty member might be tenured in two departments if two were listed.

Mr. Obear explained that a faculty member may have a joint appointment, but the tenure recommendation comes from the primary department, which is underlined in the report to the Board.

Mr. Katke inquired if the rank of special instructor designated a short-term position. Mr. Obear stated that this rank is defined in the appointment procedure.

and faculty agreement and is not used as a part-time or temporary designation. A faculty member appointed for three two-year terms acquires job security with the fourth appointment.

Mr. Smith inquired as to the difference between the terms "job security" and "tenure." Mr. Obear stated that both provide some of the same provisions, except for sabbatical, and that as long as a departmental position existed, the incumbent special instructor has a right to job security.

Professor Carl Vann asked for recognition and stated that it was his understanding that a faculty member acquired tenure with the University and not with a specific department.

Mr. Obear stated that he did not intend to indicate that faculty members receive tenure in a department. A recommendation comes from a department, but tenure is acquired with the University.

Professor Robert Williamson asked for the names of those faculty members who were promoted to associate professor with tenure. Mr. Obear explained that there were no promotions to be considered now; the recommendations under consideration were all reappointments, some of which result in tenure.

Mr. Williams then requested that the names be read of those faculty members recommended for reappointment, involving tenure. Mr. Obear read the following names:

1. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective August 15, 1974:

Eugene H. Boldon	Education
Daniel N. Braunstein	Management and Psychology
Robert G. Payne	Education

2. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective August 15, 1974:

John D. Cowlshaw	Biological Sciences
Irwin Schochetman	Mathematics
John E. Tower	Economics and Management
Cherryl A. Wagner	Classics
W. Donald Wallace	Physics

3. Special Instructors who have served their probationary terms and acquire job security with this reappointment, effective August 15, 1974:

Lee M. Corrigan	Modern Languages & Literatures - Russian
John N. Dovaras	Music
Alice Engram	Music
Shih-Chen Peng	Modern Languages & Literatures - Chinese

Professor James McKay asked if Mr. Obear would read the names of those who are not being reappointed.

Mr. Obear stated that it would be inappropriate for any officer of the University to identify these individuals publicly. President O'Dowd stated that Mr. Obear was following Board policy.

Mr. McKay asked that the record indicate that the Board received a petition from the faculty.

Mr. Smith acknowledged that the Board has received and considered the petition from the faculty.

Professor Harvey Burdick inquired if formal action on nonreappointments had been made at a nonpublic meeting.

President O'Dowd responded that it was not and that the Board acts only on reappointments. No action is required if an individual is not to be reappointed. He stated that the Board had been informed thoroughly that there is a list of people involving nonaction on reappointment.

Mr. Schwartz explained that the Board is fully aware of the existence of a nonreappointment list and the Board realizes that if they do not take action, the consequence is nonreappointment. The reason for the procedure in not making the names a matter of public record is in the interest of these people.

Mr. Burdick objected to the Board not taking action on nonreappointments.

Professor Liboff inquired whether the Board had considered all the procedural matters and the appeals mechanisms.

Mr. Smith stated that he thought it fair to say that the Board had considered these matters in some detail.

Professor Liboff asked if the Board was satisfied with the appeals procedure. Mr. Smith stated that it was his understanding that all of the Board members were satisfied.

President O'Dowd explained that the appeals procedures followed those agreed to by the faculty by contract.

Mr. James Howlett, University Attorney, confirmed that all procedural aspects have been carefully reviewed. He has counseled with the Board and is fully satisfied that the rules have been followed.

Professor Liboff stated that he has received a letter from the Provost that there is no means to appeal the procedure.

Professor Carl Vann asked whether the Board considered "what was done or how it was done." He wondered if the Board had made both considerations.

Mr. Saltzman answered that the Board reviewed "extensively what was done, both procedurally, and to the best of our ability, substantively." The Board felt the procedures were adequate.

Mr. Smith stated that he is confident that the procedures established by the University have been followed religiously as to each person.

Professor George Feeman inquired as to whether the Board reviews the records of the people being recommended for reappointment, or merely checks procedures and relies on someone else's recommendations.

Mr. Smith stated that the Board has been advised that its responsibility is to review procedures.

Mr. Feeman explained that the Board might be agreeing to an inaction for a person whose record might be quite good, but the Board would have no knowledge of whether the record is good or not.

Mr. Smith stated that the review process is very thorough. The Board has sought to examine each particular case to determine whether or not these rules were followed. He stated that the Board is interested primarily in procedures.

Professor David Mascitelli asked how the Board makes its recommendation when it receives a set of conflicting recommendations.

Mr. Saltzman stated that the Board received no conflicting recommendations. The recommendations came from the President. The Board has been informed that certain groups in the University did not concur.

Professor McKay asked that the record show that the Board does not receive recommendations from anyone but the President. He said it should be shown that this is the basis upon which the Board is acting.

Mr. Schwartz stated that this would not be a correct statement for the record. He stated that the Board received recommendations from the President and the Provost. They have also fully advised the Board of the recommendations of other groups in the University. He stated that the Board has been advised of the fact that, in some instances, these recommendations are not in agreement.

In response to an inquiry, Mr. Obear stated that all recommendations from the University Tenure and Appointment Policy Committee are reported to the Board by him as chairman of that committee. These recommendations are not separate, but are formulated in the context of the entire list of recommendations. Mr. Obear stated that he has also forwarded his own set of recommendations because he has an appropriate review responsibility to carry out.

Mr. Williamson asked to again discuss the appeal procedures. He stated that several years ago a Board subcommittee reviewed procedures and there are now very complete regulations about department level review. Colleagues may appeal such decisions and ask for reasons for the recommendations. Up until now, there has not been a serious conflict between departmental recommendations and those of the Provost and the President. Now there is no way to find reasons for judgments made by these administrators.

Mr. Schwartz inquired as to whether Mr. Obear had been sought out and had informal meetings with those individuals not recommended for reappointment.

Mr. Obear answered, "yes."

Mr. Schwartz continued and asked Mr. Obear if these individuals then questioned what recommendations he would be making to the Board. He also asked if they had the opportunity to learn the basis of the Provost's recommendations.

Professor Jean Braun stated that the faculty was specifically told that they would not be informed.

Mr. Obear objected to this statement saying that these were two separate issues.

Mr. Obear stated that he made himself available to all of the faculty members who were informed that they were not recommended to the Board for either promotion last June or reappointment this November to discuss informally this action. He stated that he had told them that he could not place reasons in writing, but could discuss the recommendations.

Professor Feeman stated that he was involved in one meeting with a faculty member and only the criteria used was discussed and not the actual reasons for the decision.

Professor Sheldon Appleton asked if the Board was in agreement with the AAUP statement included in the faculty petition.

Mr. Smith stated that he was quite aware of what this question inferred. Because there is a grievance pending, he stated that he would not comment further on this subject.

Mr. Smith stated that obviously there is disagreement on some recommendations. He stated further that the rules state that action must be taken at this time. He indicated that the Board has shown great flexibility to consider new rules, but he was moving now for a vote because action had to be taken on the recommendations. He understood that there had been mutual agreement in the procedures, and if there is a desire for the Board to consider more elaborate and different procedures, he had an open mind to that possibility. He stated that he is willing to discuss change, if change is warranted. However, the Board is called upon to make a decision based upon existing rules. Furthermore, there does not appear to have been any injustice on the application of existing rules to the present cases.

Professor Liboff asked that the record show that the Department of Physics was not permitted to give additional information after the distribution of letters informing individuals of what recommendation would be brought to the Board.

Professor Leo Gerulaitis stated that the people not being reappointed now should be given the benefit of any new procedures developed in the future.

Professor Feeman stated that Mr. Obear sent a letter indicating that if he could supply new information on a faculty member, he might agree to reconsider the case. Mr. Feeman spent several weeks getting information and sent it to the Provost and it was then considered to be inadmissible because of pending legal action. Mr. Feeman then inquired if the Personnel Subcommittee of the Board would agree to meet with department chairmen regarding the consequences of the actions to be taken with respect to maintaining and recruiting faculty. He thought it would be very enlightening if the chairmen could share with the Board some of their viewpoints.

Mr. Smith asked Mr. Howlett about any legal problems involved in complying with this request in view of the pending grievance.

Mr. Howlett recommended that until such time as the grievance procedure is exhausted, the Board should decline and then the constraints of collective bargaining should be considered.

Mr. Smith stated that the Board is very approachable directly and indicated that they wish to know everyone better. He stated that the Board appreciates what the faculty members are doing and what they have done. The Board would wish to consult with the chief administrators; however, they could be contacted after resolution of the grievance.

President O'Dowd asked for approval of the following recommendations:

1. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective August 15, 1974:

Eugene H. Boldon	Education
Daniel N. Braunstein	Management and Psychology
Robert G. Payne	Education

2. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective August 15, 1974:

John D. Cowlshaw	Biological Sciences
Irwin Schochetman	Mathematics
John E. Tower	Economics and Management
Cherryl A. Wagner	Classics
W. Donald Wallace	Physics

3. Third probationary appointment as Assistant Professor for two years, effective August 15, 1974:

Peter J. Bertocci	Sociology and <u>Anthropology</u>
William E. Bezdek	<u>Sociology</u> and Anthropology
Peter J. Binkert	Linguistics and Classics
Perry M. Brakke	<u>Art</u> and Art History
Frederick D. Chandler	Education
Robert J. Christina	Education
Carlo Coppola	Hindi-Urdu and Linguistics
Robert Donald	English
Donald R. Falkenburg	Engineering
William C. Fish	Education
Algea O. Harrison	Psychology
Eileen E. Hitchingham	Library
William F. Horwath	English
William D. Jaymes	Modern Languages & Literatures - French
Beverly F. Jones	English
Paul A. Ketchum	Biological Sciences
Gary A. Klein	Psychology
John Marney	Modern Languages & Literatures - Chinese
Virginia E. O'Leary	Psychology
Lawrence D. Orton	History
Carl R. Osthaus	History
Colin A. Palmer	History
Raquel L. Perez	Psychology
Lon Polk	<u>Economics</u> and Management
F. Edward Rice	Psychology
Lawrence S. Rittenberg	<u>Art</u> and Art History
Parbury P. Schmidt	Chemistry
Virginia M. Schuldenberg	Education
Michael D. Sevilla	Chemistry

4. Second probationary appointment as Assistant Professor for two years, effective August 15, 1974:

Richard E. Barron	Education
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James H. Bullock	Learning Skills
Robert J. Casady	Mathematics
Thomas W. Church	Political Science
James W. Dow	Sociology and <u>Anthropology</u>
Jean E. Easterly	Education
Lawrence T. Farley	Political Science
Joel S. Fink	Education
Robert A. Fontenot	Mathematics
Barbara A. Gallow	Learning Skills
Alice C. Gorlin	<u>Economics</u> and Management
Esther M. Goudsmit	Biological Sciences
Susan Hadden	Political Science
Allen E. Hess	Psychology
Marvin D. Holladay	Music
Robert D. Hunter	Biological Sciences
Leonard C. Ireland	Psychology
Melbourne Jordan	Library
Mary C. Karasch	History
Cecelia F. Klein	Art and <u>Art History</u>
Edward M. Liddle	Education
Alvern A. Lostetter, Jr.	<u>Art</u> and Art History
Clifford I. Pfeil	Music
Richard M. Reese	Economics and <u>Management</u>
James C. Schmidt	Education
Robert C. Sharpley, III	Mathematics
Kent E. Westerbeck	Mathematics
Donald C. Young	Chemistry
Harold Zepelin	Psychology

5. Instructors eligible for promotion to the first two-year probationary term as Assistant Professors and for reappointment, effective August 15, 1974:

Jack A. Cumbee	Philosophy
Elizabeth A. Titus	Library and Behavioral Sciences (Allport College)

6. Second probationary appointment as Instructor for two years, effective August 15, 1974:

Delphine A. Bozardt	Education
N. Z. Bryant, Jr.	Learning Skills
Barbara Hamilton	Learning Skills
John S. Marks	Political Science
Mariano Pallares	Modern Languages & Literatures - Spanish
Edward J. Slawski, Jr.	<u>Sociology & Anthropology</u>
S. Rita Sparks	Library
Mary A. Vosgerchian	Learning Skills
David R. Weinberg	Learning Skills

7. Special Instructors who have served their probationary terms and acquire job security with this reappointment, effective August 15, 1974:

Lee M. Corrigan	Modern Languages & Literatures - Russian
John N. Dovaras	Music
Alice Engram	Music
Shih-Chen Peng	Modern Languages & Literatures - Chinese

8. Third probationary appointment as Special Instructor for two years, effective August 15, 1974:

Harvey P. Shapiro	Economics and <u>Management</u>
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9. Second probationary appointment as Special Instructor for two years, effective August 15, 1974:

Bernadette Dickerson	Learning Skills
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Motion carried.

Acceptance of Gifts and Grants to the University

President O'Dowd recommended acceptance of the following gifts and grants:

I.	Grant in support of the General Scholarship Fund:	
	Grekin, Dr. Thomas D., Royal Oak	\$ 500.00
II.	Grants in support of Emily Moses Scholarship Fund:	
	Clatworthy, Mr. F. James, Pontiac	100.00
	The Ferry Hall School, Lake Forest, Illinois	25.00
III.	Grant in support of the Discretionary Gift Fund:	
	Kresge, Mr. and Mrs. Stanley S., Pontiac	100.00
IV.	Grant of \$190 representing premium payment on \$10,000 life insurance policy payable to and owned by Oakland University:	
	Norvell, Mr. Ralph T., Birmingham	190.00
V.	Grant in support of Meadow Brook Hall Maintenance and Operating Fund:	
	Wartinbee, Mrs. Joyce, Rochester	5.00
VI.	Grants in support of Meadow Brook Hall - Special Events:	
	Frost, Mr. and Mrs. O. F., Flint	35.00
	Girard, Mr. A. C., Bloomfield Hills	35.00
	Gossett, Mrs. Elizabeth H., Bloomfield Hills	35.00
	Richards, Mr. Gilbert F., Troy	35.00
VII.	Grants in support of the Meadow Brook Music Festival or the Meadow Brook Theatre:	
	Chrysler Corporation Fund, Detroit (Matching gift of Mr. Richard A. Vining)	50.00
	Endicott, Mr. and Mrs. George M., (Endicott-Bohn Foundation) Grosse Pointe Farms	1,000.00
VIII.	Grant in support of the Meadow Brook Theatre Five-Year Fund:	
	Hiram Walker & Sons, Inc., Detroit	2,000.00

IX. Grants in support of the President's Club, Oakland University Foundation:

Ahrens, Mr. Don E., Bloomfield Hills	\$ 1,000.00
Critchfield, Mr. Robert M., Birmingham	1,209.50
Davis, Mr. and Mrs. John R., Bloomfield Hills	3,000.00
George, Mr. and Mrs. Edwin O., Birmingham	1,000.00

X. Grants in support of Departments, Staff, Schools, and Colleges:

Atomic Energy Commission, Argonne, Illinois, under the direction of Dr. V. E. Kinsey, Institute of Biological Sciences, to be used as an additional award in support of the Biochemical Studies of the Ocular Lens in Relation to Cataractogenesis

18,500.00

The Department of Health, Education and Welfare, Office of Education, Washington, D.C., funds to be used for the Supplemental Educational Opportunity Grants Program to make awards to initial year recipients (A Financial Aid Program). Grant period is July 1, 1973, through June 30, 1974.

148,950.00

The Department of Health, Education and Welfare, Office of Education, Washington, D.C., funds to be used for the College Work-Study Program (A Financial Aid Program). Grant period is July 1, 1973, through June 30, 1974.

103,406.00

The Department of Health, Education and Welfare, Office of Education, Washington, D.C., funds to be used for the purpose of granting National Direct Student Loans to students (A Financial Aid Program). Grant period is July 1, 1973, through June 30, 1974.

171,055.00

Michigan Council for the Arts, Detroit, under the direction of Mr. Kiichi Usui of the Meadow Brook Art Gallery, to be used in support of the "Found Industrial Objects Unintended Art Program," Period of Performance is September 1, 1973, to June 30, 1974.

1,000.00

Wayne County Juvenile Facility Network Program, Detroit, under the direction of Irene Robinson of the Department of

Urban Affairs, to be used in support of the "Oakland Prep School," Period of Performance is November 1, 1973, to June 30, 1974. \$ 223,442.00

XI. A gift from Mrs. Hubert Evans, Pontiac, of a High Temperature Furnace, 2500^o F, Oxygen Tank with regulator, Oxygen Bomb for Calorimeter, and as-sorted glassware, total value of gifts 1,587.00

XII. Report on Stock Transaction - See item IX above

Mr. Robert M. Critchfield - 59 shares of Howmet Stock to the President's Club on November 1, 1973. Value of stock at date of gift was \$20.50 (\$1,209.50). Net proceeds at date of sale, November 1, 1973, was \$1,179.46.

<u>Date</u> <u>Received</u>	<u>Date of</u> <u>Sale</u>	<u>Net</u> <u>Proceeds</u>	<u>Comm.</u> <u>Taxes</u>
11-1-73	11-1-73	\$1,209.50	\$1,179.46 30.04

It was moved by Mr. Smith, seconded by Mr. Katke, that the gifts and grants be accepted with appreciation. Motion carried.

Approval of Resolution Regarding Interfund Borrowing

President O'Dowd requested approval of a resolution regarding interfund borrowing. At the October 24, 1973, meeting of the Board the Audit Committee was asked to recommend a resolution for adoption by the full Board. Mr. Katke asked Mr. De Carlo, as Secretary to the Board, to read the following resolution:

"Whereas, it had been the long-standing fiscal practice of Michigan State University-Oakland, to pool the cash resources of the several university monetary funds and to account for the use of such cash resources as interfund borrowings and debts; and

"Whereas, Oakland University, since the date of its becoming a separate university, has continued this practice since there was no other financially practical alternative available, and

"Whereas, it is deemed to be in the best interest of the university for the present only to continue such practice and to use interfund borrowings, including borrowing from the Retirement and Insurance Fund, as a means of interim financing of fund deficits including the continued funding of the Meadow Brook Theatre deficit and a portion of the construction cost of Hamlin Hall, both incurred prior to the legal separation of Oakland University from Michigan State University, and

"Whereas, the legal counsel to the university has advised that the borrowing of funds and practice of interfund borrowing are within the legal authority of the Board of Trustees to manage and control the financial operation of the university, and

"Whereas, the present Board of Oakland University acknowledges the practice of pooling cash resources and interfund borrowing, as originated under the governance of Michigan State University,

"It is, therefore, resolved that the Trustees of Oakland University will pursue a course of action with the University administration that will be calculated to substantially reduce or eliminate the need for funding any accounts, including certain large accounts, namely Meadow Brook Theatre and possibly Hamlin Hall, so that current and future interfund borrowing can be controlled within fiscal practices more acceptable to the Board of Trustees."

It was moved by Mr. Katke, seconded by Mr. Schwartz, that the resolution be adopted. Motion carried.

Approval to Assess Special Fee for the Course Art History 315

President O'Dowd requested approval to assess a special \$10 fee for students enrolled in the course Art History 315. The request is based upon the costs of special materials which will be provided for the course.

It was moved by Mr. Schwartz, seconded by Mrs. Adams, that the assessment of \$10 be approved. Motion carried.

Approval of Copyright Policy for Oakland University

President O'Dowd requested approval of the following copyright policy for use by Oakland University:

Oakland University Copyright Policy and Procedures

Members of the Oakland University faculty, staff, and student body are free to publish and, where appropriate, to copyright results of their work, except in those cases where materials are produced as a result of ongoing job assignments or under special arrangements for commissioned work, as indicated below. Thus, textbooks produced by Oakland University faculty members have routinely been copyrighted by the author or authors, while works produced in connection with normal assignments in various administrative offices generally have not been copyrighted. Special commissioned assignments have occasionally produced materials which have been copyrighted in the name of the University (e.g., "Science and the College Curriculum," Hoopes, 1962 - produced with support from the University and the National Science Foundation).

The University reserves the right to enter into agreements to commission creative works in those cases where the University (with or without the help of an external agency) and one or more members of the University community have a common interest in combining talents and resources in order to undertake a specific short term effort (e.g., production of instructional films or tapes, text books, musical compositions, specialized computer software). Each such agreement shall be carefully drawn in writing to specify the nature of the assignment, the expected contributions on the part of various individuals and units of the University, estimated costs and a schedule for distribution of income from royalties, licenses, and so on. Once endorsed by all involved parties and signed by the President of the University, an agreement shall become binding. Since the nature of the work, the total costs, and the distribution of these costs among various units of the University must be taken into account in determining equity in income, no typical pattern can be postulated.

The responsibility for developing and monitoring commissioned agreements for the production of materials to be copyrighted in the name of the University will reside with the Director of Research and Instructional Services for such advice and assistance (e.g., the University Counsel) as may be needed.

It was moved by Mr. Schwartz, seconded by Mr. Katke, that the copyright policy and procedures be adopted. Motion carried.

Authorization to Enter into an Agreement with Denyes and Freeman for Architectural Services for the Public Safety and Services Building

President O'Dowd requested approval for the University to enter into an agreement with the architectural firm of Denyes and Freeman for the Public Safety and Services Building. The agreement is for a fixed fee arrangement, which is in accord with the new contract forms approved by the Joint Capital Outlay Committee of the Legislature.

It was moved by Mr. Smith, seconded by Mr. Carr, that authorization be granted.

Mr. Saltzman asked if, in view of the energy crisis, this building was still critical to our needs and appropriately designed.

Mr. Brown stated that we do not anticipate a change in design of the Public Safety and Services Building. However, a consultant has been retained to review the design. He stated that as soon as the report is received, it will be shared with the Board.

Motion carried.

Approval for Change in Purchasing Policy

President O'Dowd requested approval for the University to change its purchasing policy for purchases requiring a bid procedure from a \$200 limit to a \$500 limit. This recommendation would assist the Purchasing Department because many firms are located in the Detroit area and will not spend time and money to travel to Rochester to bid. This figure is more in line with other universities around the State.

It was moved by Mr. Smith, seconded by both Mr. Carr and Mr. Lewis, that the \$500 limit be approved. Motion carried.

Approval for Extension of Time for PIRGIM Program

President O'Dowd requested Board approval to extend the length of time allowed PIRGIM to gain contributions from one-third of the student body. He explained that because of pre-registration this fall, it was felt that PIRGIM did not have adequate advertising time. President O'Dowd therefore recommended that

PIRGIM be allowed to use the winter term and the fall of 1974 to reach the mandatory requirement of one-third student participation to continue to collect funds.

It was moved by Mr. Katke, seconded by Mr. Lewis, that this recommendation be approved. Motion carried.

President O'Dowd stated that this ended the list of items on the agenda and asked for comments from the audience.

Professor George Feeman requested information regarding the copyright policy. He inquired how issues would be resolved if there was a conflict between a faculty member and the University or if a faculty member refused to sign the agreement.

Mr. O'Dowd explained that the Board has approved the establishment of a procedure, whereby a contractual agreement can be effected and more detailed provisions can be developed in the future. He also stated that any legal questions would be handled by counsel.

Mr. Howlett stated that problems would be resolved by Mr. Pino since he will develop procedures implementing the policy.

President O'Dowd added that he has received information on the establishment of a legal aid information service on campus. He asked for reactions from the members of the Board.

Mr. Smith stated that he thought the plan for the program was very well done. He thought the University community had a demand for this pilot project which has been carefully reviewed by the Oakland County Bar Association.

Mr. Carr moved to adjourn. The meeting was adjourned at 5:40 p.m.

John De Carlo, Secretary
Board of Trustees

Approved,

Otis M. Smith, Chairman
Board of Trustees

Date _____