

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
June 18, 1964

The detailed salary budgets for Michigan State University and Oakland University had been distributed by mail to the Trustees. The President distributed a list of corrections.

Approval of
salary
schedule

After much discussion, on motion by Mr. Nisbet, seconded by Mr. Harlan, it was unanimously voted to approve the salaries to be effective July 1, 1964, as recommended by the President with the following modifications:

- b. The salary of Durward B. Varner, Chancellor of Oakland University, is to be increased from \$26,000 to \$28,000 per year. The retirement policy with the Lincoln Life Insurance Company is to be kept in effect as heretofore and effective July 1, 1964, he is to be included in the TIAA retirement program with the University making the usual contributions to TIAA for additional retirement benefits.

Authorization is requested to sell the 120 shares of Union Oil of California stock given to Oakland University.

Approval to
sell stock

On motion by Mr. Huff seconded by Mr. Harlan, it was voted to approve this item.

Mr. May reviewed the budget summaries for Michigan State University and Oakland University that had previously been distributed to the Trustees.

Approval of
1964-65 budget

After considerable discussion, on motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the following summary budget which, when taken in conjunction with the detailed salary budget approved in Item 1 of the Executive Session, completes action on the budget for 1964-65:

For the 1964-65 fiscal year the Board of Trustees will have available for the four separately budgeted programs the following amounts:

Oakland University \$2,754,031

After months of consideration, there is submitted a proposed revision of the Travel Regulations for Faculty and Employees. The complete document is on file with the supporting material for these minutes. In accordance with past practice, these regulations should be approved by the Trustees to become effective July 1, 1964.

Revised travel
regulations

On motion by Dr. Smith, seconded by Mr. Pingel, it was voted to approve the above new travel regulations.

Resignation of Kenneth D. Roose as Professor of Economics and Associate Dean for the Social Sciences and Chairman of the Business Administration and Economics Department effective July 15, 1964.

Resignations

Resignation of William W. Wolfe as Instructor of History effective August 14, 1964.

Resignation of Walter R. Boland as Instructor of Sociology and Anthropology effective August 14, 1964.

Resignation of Peter M. Doiron as Assistant Librarian effective July 31, 1964.

Leave of absence for Serge Shishkoff as Instructor of Modern Foreign Languages from September 1, 1964 to August 31, 1965 for study for Ph.D. at the University of Michigan

Leaves of
absence

Leave of absence for June E. Gabler as Assistant Professor of Teacher Education from September 1, 1964 to December 31, 1964. Maternity.

Appointment of Walter L. Wilson as Professor of Biology at \$12,000 effective August 15, 1964.

Appointments

Appointment of V. John Barnard as Assistant Professor of History at \$7500 effective August 15, 1964.

Appointment of James O. Bailey, Jr. as Assistant Professor of Modern Foreign Languages at \$8500 effective August 15, 1964.

Appointment of William C. Bryant as Instructor of Modern Foreign Languages at \$6800 effective August 15, 1964.

Appointments
(cont.)

Appointment of Carmen M. Urla as Instructor of Modern Foreign Languages at \$6000 effective September 1, 1964 on a temporary basis.

Appointment of Phyllis Jeanne Van Orden as Assistant Librarian at \$7800 effective July 1, 1964.

Correction in
Obear salary

Correction in summer school pay for Frederick Obear from \$1,800 to \$2,600.

Personnel
action

Reclassify an Executive Secretary VIII to an Administrative Secretary AP-I position in the office of the Dean of the University.

For the Division of Humanities:

Establish a Typist-Dictaphone Operator III position

Reclassify an Office Supervisor VI to an Editorial Secretary VII position

Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position

For the Division of Science and Engineering:

Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position

Establish a Typist-Dictaphone Operator III position

For the Division of Social Sciences:

Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position

Establish a Departmental Secretary V position

For Admissions and Registrar:

Establish an Admissions Counselor AP-I position

Reclassify a Clerk I to a Senior Clerk IV position

Reclassify a Clerk-Typist II to a Clerk-Stenographer III position in the Dean of Students' Office

Reclassify a Clerk-Stenographer III to a Departmental Secretary V position in the Business Office

Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position in the Development Office.

For the Computer-Data Processing Center:

Transfer 2 positions from labor payroll to Data-Processing Operator V positions

Establish a Senior Data-Processing Operator VII position

Transfer from labor payroll to an Office Assistant IX position

Establish an Assistant Director AP-V position

For the Library:

Reclassify a Library Clerk I to a Senior Library Clerk IV position

Transfer a position to a Circulation Desk Supervisor VIII position

Transfer 7 Board appointment positions to classified positions: 2 are to be

AP-I, 4 are to be AP-III, and 1 is to be AP-IX

For the Meadow Brook Music Festival:

Establish a Director AP-IX position

Establish a Departmental Secretary V position

For the Physical Plant:

Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position

Reclassify a Mechanical Engineer AP-IV to a Mechanical Engineer AP-V position

For Student Center and Residence Halls:

Establish a Clerk-Stenographer III position

Establish a Senior Accounting Clerk V position

For University Services:

Reclassify a Supervisor-Office VI to an Office Assistant VI position

Reclassify a Supervisor-Office VI to a Supervisor-Office VIII position

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June 18, 1964 (cont.)

\$100 from the National Merit Scholarship Corporation of Evanston, Illinois to support the National Merit Scholarship
\$1,000 from the Village Women's Club of Birmingham and Bloomfield Hills
\$1,000 from the Junior Chamber of Commerce of the Pontiac Area
\$324 from the Republican Committee of Oakland County
\$5,000 from Macomb Town Hall, Inc., of St. Clair Shores
\$500 Pontiac-Oakland Town Hall, Inc.
\$100 from J. M. Roche of Detroit
\$50 from Mr. and Mrs. Lynn A. Townsend of Birmingham
\$500 from William D. Van Dusen of Metamora
\$1,020 from the Wayne Oakland Bank of Royal Oak
\$162 from Lambda Chi Omega National Sorority of Pontiac
\$72 from The Rotary Club of Southfield
\$165 from the Women's National Farm & Garden Association of Holly

Gifts for the scholarship fund

Grants as follows from the National Science Foundation of Washington to be used in support of the undergraduate instructional scientific equipment program:

Grants from National Science Foundation

\$5,780 under the direction of Paul Tombouliau in Chemistry
\$6,530 under the direction of W. G. Hammerle in Engineering Science
\$1,890 under the direction of J. H. McKay in Mathematics
\$13,340 under the direction of Ralph Mobley in Physics
\$2,500 under the direction of K. D. Roose in Social Sciences

Grants as follows to be used under the direction of Chancellor Varner to support the Meadow Brook Music Festival:

Grants for Meadow Brook Music Festival

\$1,000 from The Budd Company of Detroit
\$5,000 from the Chrysler Corporation Fund of Detroit
\$20,000 from the General Motors Plant City Committee of Pontiac
\$2,500 from the Michigan Bell Telephone Company of Pontiac
\$10,000 from Mr. and Mrs. Roger Kyes of Bloomfield Hills

Gift of 120 shares of Union Oil of California stock valued at \$10,200 from Mrs. Graham J. Graham of Bloomfield Hills to be used under the direction of Chancellor Varner for the renovation of the lower level of the Intramural Building for the establishment of a temporary theater.

Gift of stock from Mrs. Graham

Designation of David C. Beardslee as Acting Dean of Social Science, effective July 1, 1964.

Beardslee as Acting Dean

Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation in April, 1964.

Approval for granting degrees

On motion by Mr. Bagwell, seconded by Mr. Nisbet, it was voted to approve all Oakland University items.