Minutes of the Meeting of the Oakland University Board of Trustees March 14, 1990

Present: Chairman Patricia Hartmann, Trustee Larry Chunovich, Trustee Phyllis Law Googasian, Trustee Ken Morris, Trustee Howard F. Sims

Absent: Trustee David Handleman, Trustee Stephan Sharf and Trustee James A. Sharp, Jr.

Chairman Hartmann called the meeting to order at 5:15 p.m. in the Gold Rooms of the Oakland Center.

Approval of the Minutes of the Meeting of February 14, 1990

Trustee Googasian, seconded by Trustee Chunovich, moved approval of the proposed minutes. The motion was voted on and unanimously carried.

The Common Fund

Mr. Robert McGarry, Vice President for Finance and Administration and Treasurer to the Board of Trustees, introduced Ms. Elizabeth Hilpman, Assistant Vice President of The Common Fund, a nonprofit, investment organization that invests endowments for colleges and universities throughout the country.

Ms. Hilpman reported on Oakland University's endowment fund performance for the past year. She stated that Oakland has selected two investment funds, the South Africa Free Equity Allocation Pool (consisting of company stocks which do not do business in South Africa) and a bond allocation pool. The Equity Allocation Pool carries 60 percent of Oakland's endowment and the remaining 40 percent is placed in the bond allocation pool. She reviewed the performance returns for the period of February 1, 1989, through December 31, 1989, for Oakland in the materials which were submitted to the Trustees. Ms. Hilpman stated that the South Africa Free Equity Allocation Pool on a total return basis experienced a significant loss relative to the market. She added that the bond allocation pool is fairly much in line with the market. She added that the total weight of the portfolio performance for the ten month period is a return of 10.5 percent versus a weighted index of 18.6 percent.

Ms. Hilpman stated that although The Common Fund is not surprised by this performance, it is concerned. She added that the systematic process of the model was intended to protect the endowment, particularly in periods of market decline, because it was developed to measure today's values as compared to the historical relationship of stocks, bonds and cash and identify whether stocks and bonds are "attractive or unattractive" at the time. Ms. Hilpman stated that The Fund's administration continues to believe that the model is fundamentally sound on a long term basis and that over time it will add value to the endowment. She noted that this situation is being reviewed very carefully, and if any policy changes are made, the Board would be notified immediately. At this point, however, Ms. Hilpman recommended that in order to make up for the "lag in performance" Oakland's endowment should remain in the Strategic Asset Allocation Fund.

Chairman Hartmann stated that the Board would also be watching the funds very carefully. Trustee Sims requested that Mr. McGarry prepare a comparison report of The Common Fund with other portfolio managers over the same time period for the Board's review.

Mr. McGarry stated that the problem with Oakland's investment portfolio is the low-risk asset allocation overlay which was selected to protect the endowment in a "down market." He added that if Oakland had invested in The Common Fund's Equity Fund, the performance would have been considerably higher.

Ms. Hilpman stated that The Common Fund is conducting an in-depth analysis of its asset allocation strategy because of the lagging performance. The idea behind the Strategic Asset Allocation Plan was to take away the ad hoc process of making decisions about when to be in stocks and bonds.

Chairman Hartmann thanked Ms. Hilpman for the report, and she suggested that the endowment funds be reviewed more frequently than once a year.

Recommendation to accept the Gifts and Grants to Oakland University for the period of January 1, 1990 to January 31, 1990; and Information Report on Gifts and Grants to the Oakland University Foundation for the same period

Mr. David Rodwell, Vice President for Development and Alumni Affairs, stated the gifts and grants to Oakland University for the period of January 1, 1990, to January 31, 1990, totaled $237,157.70. Mr. Rodwell also stated that the gifts and grants to the Oakland University Foundation for the same period totaled $26,367.07.

Trustee Morris, seconded by Trustee Chunovich, moved acceptance of the gifts and grants. The motion was voted on and unanimously carried.

Faculty Personnel Actions

Mr. Keith Kleckner, Senior Vice President for Academic Affairs and Provost, made the following recommendations:

Appointment

Juni, Jack E., Adjunct Assistant Professor of Medical Physics, effective August 15, 1989, through August 14, 1992 (new appointment to an honorary position)

Welch, Kenneth M. A., Adjunct Professor of Medical Physics, effective August 15, 1989, through August 14, 1994 (new appointment to an honorary position)

Leaves of Absence

Barnard, V. John, Professor of History and Chairperson, Department of History, sabbatical leave from August 28, 1990, through April 25, 1991 (with half pay)

Goudsmit, Esther M., Professor of Biological Sciences, sabbatical leave from August 28, 1990, through December 19, 1990 (with half pay)

Hollingsworth, Stanley W., Professor of Music, sabbatical leave from August 28, 1990, through December 19, 1990 (with half pay)

Lindemann, Charles B., Associate Professor of Biological Sciences, sabbatical leave from August 28, 1990, through December 19, 1990 (with full pay)

Schmidt, Parbury P., Professor of Chemistry, leave from January 3, 1990, through April 26, 1990 (with no pay)

Stanovich, Keith E., Professor of Psychology and Education, sabbatical leave from January 2, 1991, through April 25, 1991 (with full pay)

Wilson, Diane, Assistant Professor of Nursing, sick leave from January 1, 1990, through February 1, 1990 (with full pay)

Resignation

Cummings, Dorothy, Clinical Instructor in Medical Laboratory Sciences, effective January 31, 1990

Retirement (Information Item)

McArdle-Pigott, Kathryn M., Associate Professor of Spanish, effective January 1, 1991

Strauss, W. Patrick, Professor of History, effective August 14, 1990

Trustee Morris, seconded by Trustee Sims, moved approval of the recommendations. The motion was voted on and unanimously carried.

Chairman Hartmann stated that in the future, she would enjoy a performance at Oakland of the concerto for violin and orchestra which is being composed by Professor Stanley Hollingsworth during his leave of absence from the University. Mr. Kleckner stated that he would review the possibility for a performance.

Faculty Promotions

Mr. Kleckner stated that reviews for possible promotion of tenured faculty members are conducted during the fall term and early part of the winter term, in accordance with the provisions of the Faculty Agreement.

Mr. Kleckner then made the following recommendation:

> RESOLVED, that the Board of Trustees approves the following personnel actions, which have been formulated by the Provost with the advice of the dean and faculty colleague review bodies in accordance with the specified tenure review process:
>
> Associate Professors with tenure considered for promotion to the rank of professor, effective August 15, 1990.

Arts and Sciences

Beverly K. Berger	Physics	Promote
Jane L. Briggs-Bunting	Journalism	Promote
James E. Dawson	Music	Retain in Rank
Charles B. Lindemann	Biological Sciences	Promote
Munibur Rahman	Hindi-Urdu	Promote
Darrell Schmidt	Mathematical Sciences	Promote

Engineering and Computer Science

Andrezj Rusek	Engineering	Promote

Trustee Chunovich, seconded by Trustee Morris, moved approval of the recommendation. The motion was voted on and unanimously carried.

Proposal for the Establishment of the 1990-91 Residence Halls Rates

Mr. David Herman, Dean of Student Life, stated that the administration requests Board approval of a 6.5 percent rate increase for the residence halls and Matthews Court Apartments. He stated that the recommended increase has been reviewed by the Finance and Personnel Committee and the rates are comparable to other institutions across the State. Dean Herman noted that the proposed increase and budget would allow the University to meet the costs of general inflation, salary increases, maintenance and refurbishing of the residence halls. In addition, a small computer lab will be set up in Hamlin Hall, a "wellness" program resulting in a substance-free environment is scheduled to be developed at Anibal House, and plans have been made for the renovation of the study lounges on each floor of all of the residence halls. He noted that the proposed renovations are outlined in the report submitted to the Board.

Dean Herman made the following recommendation:

RESOLVED, that the Board of Trustees approves the following new residence halls rates:

1. REGULAR ACADEMIC YEAR CURRENT ROOM AND BOARD, NINETEEN (19)-MEAL PLAN IS $3,059.

   RECOMMENDED INCREASE IS $198 (6.5%)

   TOTAL RATE FOR THE 1990-91 ACADEMIC YEAR WOULD BE $3,257.

2. REGULAR ACADEMIC YEAR CURRENT ROOM AND BOARD, FOURTEEN (14)-MEAL PLAN IS $2,932

   RECOMMENDED INCREASE IS $190 (6.5%)

   TOTAL RATE FOR THE 1990-91 ACADEMIC YEAR WOULD BE $3,122.

3. REGULAR ACADEMIC YEAR CURRENT ROOM AND BOARD, NINE (9)-MEAL PLAN IS $2,843

   RECOMMENDED INCREASE IS $184 (6.5%)

   TOTAL RATE FOR THE 1990-91 ACADEMIC YEAR WOULD BE $3,027.

4. REGULAR ACADEMIC YEAR CURRENT ROOM ONLY IS $1,939

   RECOMMENDED INCREASE IS $125 (6.5%)

   TOTAL RATE FOR THE 1990-91 ACADEMIC YEAR WOULD BE $2,064.

5. CURRENT SUMMER SESSION ROOM AND BOARD, NINETEEN (19)-MEAL PLAN IS $777

   RECOMMENDED INCREASE IS $49 (6.5%)

   TOTAL RATE FOR SUMMER 1990 WOULD BE $826.

6. CURRENT SPRING SESSION ROOM AND BOARD, FOURTEEN (14)-MEAL PLAN IS $694

   RECOMMENDED INCREASE IS $46 (6.5%)

TOTAL RATE FOR SPRING 1991 WOULD BE $740

7. CURRENT SUMMER SESSION ROOM ONLY RATE IS $469

RECOMMENDED INCREASE IS $30 (6.5%)

TOTAL RATE FOR SUMMER 1990 WOULD BE $499.

8. CURRENT SPRING SESSION ROOM ONLY RATE IS $486

RECOMMENDED INCREASE IS $32 (6.5%)

TOTAL RATE FOR SPRING 1991 WOULD BE $518.

9. CURRENT MATTHEWS COURT APARTMENT MONTHLY RENT IS $350.

RECOMMENDED INCREASE IS $25 (6.5%)

TOTAL MONTHLY APARTMENT RENT WOULD BE $375

Trustee Chunovich stated that it appears that the proposed 1990-91 budget and the 1989-90 operating costs for Matthews Court Apartments are basically the same. He stated that a 6.5 percent increase "across the board" is reconciled in the aggregate, but it does not seem to be justifiable on the Matthews Court Apartments. He stated that he is concerned that the apartments are to some extent subsidizing the residence halls.

Dean Herman stated that the Matthews Court Apartments are a small part of the University's residence operation, and the rates for the apartments have basically kept pace with those in the surrounding area. He added that the University tends to cost share all of the units within the program. No major cost increases in the apartments have been incurred.

Dean Herman stated that there are many needs for the residence halls which were not brought before the Board at this time because the administration preferred not to request a large increase in rates. For example, there is a need for renovation in the Vandenberg dining hall and major electrical transformer repairs in the halls. Both projects are too expensive to undertake at this time. Dean Herman stated that the residence halls are in a very serious financial situation due to a decline in occupancy and some major expenditures.

Chairman Hartmann stated that the apartments are much newer than the residence halls, and though they do not need the level of repair as compared to the residence halls, the repair costs would have to be spread "across the board" in order to avoid pricing each residence hall "out of the market" by charging rates based on the maintenance and repair costs of each hall.

Trustee Chunovich stated that he understood that the repair and maintenance costs for the residence halls were to come from the repair reserve. Dean Herman stated that the reserves have decreased over the last few years. He added that if a major repair was necessary in an apartment, such as a new roof, the residence halls portion of the system would help subsidize that repair. He added that at this time it is necessary to make some significant renovations to the traditional residence halls in order to market them more effectively.

Chairman Hartmann asked what the effect would be on the overall rate for residence halls if the increase in rent for Matthews Court Apartments were reduced. President Champagne stated that the proposed increase would yield approximately $14,000.

Trustee Chunovich asked if the $30,000 for the replacement of transformers would come from the June 30, 1991, estimated balance of $193,491 as indicated in the budget materials. President Champagne stated that the transformer replacement costs would have to come from the estimated balance as there is no other source for residence halls funds. Mr. Jack Wilson, Associate Vice President for Student Affairs, stated that there are approximately five additional transformers that must be removed. Mr. Nainan Desai, Director of Plant Engineering and Facilities Planning, stated that the transformers must be removed by the end of September, 1990. Dean Herman stated that the replacement of all of the transformers would cost approximately $115,000, however, other options are being studied.

Trustee Chunovich asked about the status of the major repair reserve. Mr. Wilson stated that the repair reserve is a fund to handle anticipated repairs due to the aging of buildings. He stated that the administration tries not to use money from the fund unless absolutely necessary. There is also an annual operating reserve which is similar to a contingency budget in case of a need for funds during the fiscal year.

Trustee Chunovich asked what the impact would be if the residence halls rate increase were postponed for a later meeting of the Board. Dean Herman stated that the administration would have to "hold off" on residence hall contracts which would be somewhat detrimental to the University and the students in terms of selection of rooms and meal plans for 1990-91.

President Champagne stated that the same rationale does not hold true on the apartments. He recommended that the Board act on all the residence hall rates and defer the Matthews Court Apartments increase for a subsequent Board meeting.

Trustee Chunovich, seconded by Trustee Morris, moved approval of items 1 through 8 of the recommendation deferring action on the Matthews Court Apartments. The motion was voted on and unanimously carried.

Trustee Chunovich recommended that in the future, residence halls rate increases should be brought before the Board at a meeting at least one month prior to any deadlines in order to provide the Board with the opportunity to fully review the rates and raise any questions without jeopardizing the contract process.

Installation of Air Conditioning in Hill House

Mr. Jack Wilson stated that since 1974, the Detroit Lions have used the Oakland University campus as a training facility for four to eight weeks each summer. The Lions have indicated that in order for them to return to Oakland this summer, air conditioned sleeping quarters must be provided for their use. After review of a variety of options, the University administration recommends that approximately 100 window air conditioning units be installed in Hill House for the Lions' use . They could also be used for summer conferences when the Lions are not in residence. In exchange, the Lions have indicated that if the University installs an air conditioning system in Hill House, they will pay all of the "up front" costs of approximately $150,000, and each year, for five years, they would request a rebate in the amount of 1/15 of those costs not to exceed $10,000 a year. Mr. Wilson stated that if the University wishes to continue affiliation with the Lions, it is necessary to install the air conditioning units.

Mr. Wilson made the following recommendation:

WHEREAS, the Detroit Lions have indicated a willingness to provide as required during construction the full cost of a window air conditioning system for residential rooms in Hill House, with the understanding that, if the Lions continue to use University facilities for a training camp, the University will reduce its charges for such use by 1/15 of the construction cost, but not to exceed $10,000, for each year up to five years that the Lions use the facilities; now, therefore, be it

RESOLVED, that Oakland University may negotiate a contract with the Detroit Lions according to the provisions set forth above and in the documentation provided to the Board; and, be it further

RESOLVED, that the University may enter into appropriate bid and purchase agreements with vendors to provide the air conditioning system at a cost not to exceed $150,000; and, be it further

RESOLVED, that the Vice President for Finance and Administration be authorized to execute agreements with the Detroit Lions and appropriate vendors after approval by University legal counsel.

Trustee Sims asked which of the parties would be responsible for maintenance and replacement. Mr. Wilson responded that the maintenance responsibility would belong to the University. Trustee Sims asked for the anticipated "life" of the units. Mr. Wilson responded that the units should last for eight to twelve years.

Trustee Morris, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

Reappointment of CPA Audit Firm

Mr. Robert McGarry stated that Board policy determines that each year the University's financial statements must be examined by an independent public accounting firm. Arthur Andersen & Company has served as auditor for the past five audits.

Mr. McGarry made the following recommendation:

> RESOLVED, that the Board of Trustees authorizes Arthur Andersen & Company to conduct the audit of the University's financial statements for the year ending June 30, 1990, at a fee of $41,000

Trustee Chunovich, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Rotation of Public Accounting Firm

Mr. Robert McGarry stated that Board policy requires that the accounting firm appointed by the Board for auditing the University's financial statements must be rotated after its sixth year of service. Arthur Andersen & Company has been the University's auditor for five years, and the 1989-90 audit will be its sixth and final year. Mr. McGarry stated that in the next two years, a new administrative software system will be installed for financial accounting and reporting, human resources, and student records. He added that the administration recommends that Arthur Andersen remain the auditor during this transition period. He believes that the University would be best served with a continuity of audit service from a firm that is familiar with the old system and which has been affiliated with the University during the transition period. Mr. McGarry stated that a recommendation would be brought before the Board regarding Arthur Anderson & Company's reappointment for 1990-91 assuming its performance is satisfactory for 1989-90.

Mr. McGarry made the following recommendation:

> RESOLVED, that the Board of Trustees makes an exception to its policy regarding rotation of auditors and permits the reenactment of Arthur Andersen & Company for the 1990-91 audit, which is one year beyond the six-year engagement policy; and, be it further

RESOLVED, that such extended engagement is subject to the satisfactory completion of the 1989-90 audit and is subject to final Board approval at a later date commensurate with the start of the 1990-91 audit.

Trustee Chunovich asked if exceptions to the rotation policy had been made in the past. Mr. McGarry responded that no exceptions had been requested prior to this one.

Trustee Morris, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Approval of Revision to Section III, A.2(b) of the "Contracting and Employment Appointment Authority" Resolution Approved by the Board of Trustees on September 9, 1981

Mr. Robert McGarry stated that in 1981, a Board policy was approved which indicated that the Board must be informed of Administrative/ Professional appointments and reclassifications at a salary level of $30,000 which, at that time, represented the level of AP-18. Inflation has taken its toll, and the $30,000 minimum salary level is now representative of AP-10 positions. In February, the Finance and Personnel Committee recommended that the Board policy be changed by making the reporting basis contingent upon an AP level rather than a salary level.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves revising Section III. A.2(b) of the "Contracting and Employment Authority" policy to state: "All Administrative-Professional and non-academic positions and reclassifications at or equivalent to Administrative-Professional classification level 18 or above are subject to the recommendation of the President and must be approved by the Board of Trustees. Appointment of personnel to these positions shall be reported to the Board of Trustees."

Trustee Chunovich asked if any reclassification studies regarding the AP levels had been performed since the policy was first adopted. Mr. Willard Kendall, Assistant Vice President for Employee Relations, stated that the AP level system has not been revised since 1981.

Trustee Morris, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

Golf Car Lease Agreement

Mr. Robert McGarry stated that the University leases a fleet of 58 golf cars for the Katke-Cousins Golf Course. The current lease has expired and a new lease must be established for the 1990 golf season. A cost study comparing leasing and purchasing of golf cars was performed, and the administration determined to enter into a new four-year lease due to lower cost and the University's successful history in leasing cars. Mr. McGarry stated that the administration reviewed the types of cars and leases that were available. He added that it is important that the lessor is located in the immediate area for maintenance and storage purposes. He recommended leasing cars produced by Yamaha because of the low maintenance costs along with the availability of indoor storage facilities over the winter.

Mr. McGarry made the following recommendation:

> RESOLVED, that the Vice President for Finance and Administration be authorized to enter into a four-year contract for the lease of golf cars from Burington Golf Car Distributors, Inc., at a rental cost of $875 per car. Such lease to commence April 1, 1990.

Trustee Chunovich asked why anticipated labor or maintenance costs were not built into the lease. Mr. McGarry stated that the only maintenance costs incurred in the lease are for unusual damage or repair based on incidents which are the responsibility of the golf course and its participants.

Trustee Chunovich asked where the Yamaha cars were manufactured. Mr. McGarry stated that the company's headquarters are in California and the manufacturing plant is in Georgia. The Club cars, the other product considered, are also manufactured in Georgia.

Trustee Morris, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Settlement of Lawsuit

Mr. John De Carlo, Secretary to the Board of Trustees, Vice President for Governmental Affairs and General Counsel, stated that the University administration seeks the Board's authority to settle a claim filed against the University in February, 1988, by Ms. Symantha Myrick, an AP employee. Upon reviewing the law and the facts applicable in this case, the administration and in-house counsel believe that the settlement of this claim to avoid protracted litigation costs would be in the best interests of both parties. The parties have agreed that there is no admission of liability.

Mr. De Carlo made the following recommendation:

RESOLVED, that the University's General Counsel is authorized to settle the claim filed by Ms. Symantha Myrick in accordance with the written recommendation from retained counsel dated March 7, 1990, and with no admission of liability.

Trustee Chunovich, seconded by Trustee Morris, moved approval of the recommendation. The motion was voted on and unanimously carried.

Report on Oakland University/Henry Ford Hospital Neuromagnetism Laboratory

Chairman Patricia Hartmann introduced Professor Norman Tepley of the Department of Physics to present a report on the Oakland University/Henry Ford Hospital Neuromagnetism Laboratory.

Professor Tepley stated that he and his colleagues, Professors Michael Chopp and Fred Hetzel will present an overview of the research activities at the Neuromagnetism Laboratory. He stated that the Oakland predoctoral Physics students receive stipends and grants in support of their research resulting in little or no cost to the University. In addition, the research activities at this facility have attracted many millions of dollars of federal research funds which otherwise might have gone elsewhere. He also noted that the quality of the Medical Physics research program at Oakland has achieved an international reputation partially due to the neuromagnetism laboratory. The University has received its first graduate application from a student in Moscow, USSR.

Professor Tepley introduced Professor Chopp, who also conducts research and supervises doctoral students at Henry Ford Hospital. Professor Chopp stated that the faculty, student and staff laboratory researchers have made a very unique and major contribution to medicine because of their approach to medical research as physicists. He described areas of research in which the facility has achieved major international recognition. He explained that the researchers have investigated by means of nuclear magnetic resonance exactly what happens to brain energy metabolism after someone experiences a stroke or a heart attack. He stated that it has been discovered that intervention, such as a delicate reduction of the patient's body temperature, can protect the brain. Another discovery is that the outcome of a stroke very much depends upon what foods are eaten by the individual. The researchers have also noted that hyperglycemia, high blood glucose levels, have a very severe detrimental effect on stroke victims. The brain can be protected if the patient is made mildly hypoglycemic by the reduction of bodily blood sugars. Professor Chopp stated that these studies encompass a large research effort by Oakland students and faculty.

Another major research area is that of cancer. Professor Chopp discussed the process of phototherapy, a focal chemotherapeutic treatment of a tumor where the body experiences no detrimental effects as opposed to chemotherapy. He added that this treatment becomes extremely effective when combined with hyperthermia. In conjunction with the cancer therapies, nuclear magnetic resonance is used to detect whether therapies will be effective immediately after the treatment.

Professor Chopp introduced Professor Hetzel who stated that the Oakland University/Henry Ford Hospital program has been very fortunate to have such top quality students involved. He reviewed the research done by two of these students who have won the honor of travel awards to present their findings at the annual meeting of the Radiation Research Society. He noted that this collaborative research program is unique in that students and faculty have access to specific instrumentation and a neuromagnetism lab which would not be available to them otherwise. Professor Hetzel stated that the animal research program is very positive. Dr. Elsa Beck, a licensed veterinarian who is an adjunct faculty member and a staff member at Henry Ford Hospital, heads the program on Oakland's campus which treats pet animals for malignant tumors. Professor Hetzel stated that the success rate is remarkable, and this program is one of the few in North America where an animal is being used to learn about medical treatment and also benefits by recovering and going home to its owner.

Professor Tepley then showed slides of the laboratory facilities and discussed the safety of the neuromagnetometer. He noted that the Oakland researchers in collaboration with the Henry Ford research staff are also pioneering experiments to determine the cause of migraine headaches along with the evaluation of various therapies. He added that he would be pleased to arrange a tour of the laboratory for the Trustees, and he expressed his appreciation for the support Oakland has provided for the facility.

Trustee Morris stated that he is "fascinated with the outcome" of the program and wishes the collaboration between Oakland and Henry Ford Hospital much success in the future.

Chairman Hartmann thanked Professors Tepley, Chopp and Hetzel for their thorough and interesting presentation. There was a round of applause from the audience and the Trustees.

Other Items

President Champagne congratulated the Oakland University coaches and athletes for an outstanding year. He noted that the Women's Swim Team won the National Championship in Buffalo, New York, and the Women's Basketball Team won the regional championships at Oakland and are moving on to play in the quarter finals. He also congratulated Mr. Tracy Huth, Women's Swim Team Coach; Mr. Peter Hovland, Men's Swim Team Coach; and Mr. Donald Mason, Diving

Coach; who were each named NCAA Coach of the Year in their respective areas.

President Champagne noted that Oakland had ten individual national champions on its teams setting six national records this academic year. Ms. Nikki Kelsey of the Women's Swim Team, who was named Diver of the Year, was one of the national champions.

Chairman Hartmann asked about a student who she understood was training for the Olympics. President Champagne stated that Mr. Hilton Woods, a national record setter in the 100-meter freestyle, is training for the 1992 Olympic games.

Trustee Morris extended the Board's congratulations to the athletes and the coaches.

President Champagne stated that when the seasons are complete, he will ask the teams to attend a Board meeting in order to receive recognition from the Trustees.

There being no further items for discussion, Trustee Morris, seconded by Trustee Googasian, moved adjournment of the meeting. The motion was voted on and unanimously carried. The meeting was adjourned at 6:40 p.m.

Submitted,

John De Carlo, Secretary
Board of Trustees

Approved,

Patricia Hartmann, Chairman
Board of Trustees

Written and prepared by
Catherine Gianakura-Rogg