

Minutes of the Meeting  
of the  
Oakland University  
Board of Trustees  
June 27, 1973

The meeting was called to order by President O'Dowd at 8:25 p.m. in the Gold Room of the Oakland Center.

Present: Chairman Smith and Trustees - Adams, Katke, Morris, and Saltzman

Approval of Minutes of May 23, 1973

On a motion by Mr. Katke, seconded by Mr. Saltzman, the minutes of the meeting of May 23, 1973, were approved as distributed.

Approval of Personnel Actions

President O'Dowd recommended approval of the following personnel actions:

Appointments

Beitner, Elliot I., Part-time Adjunct Professor of Behavioral Sciences (Law and Social Behavior) from August 15, 1973, through August 14, 1975  
Harding, Clifford V., Jr., Part-time Adjunct Professor of Biological Sciences, from August 15, 1973, through August 14, 1975  
Loria, Donald W., Part-time Adjunct Professor of Behavioral Sciences (Law and Social Behavior), from August 15, 1973, through August 14, 1975  
Smith, David George, 10-month Assistant Professor of Education, effective August 15, 1973  
Wargo, Robert J. J., 10-month Assistant Professor of Philosophy, effective August 15, 1973

Changes of Status

Allvin, Raynold, from Associate Professor of Music to Associate Professor of Music and Acting Chairman, effective April 30, 1973, through August 14, 1974  
Barnes, Carl F., Adjustment in personal factor, effective July 1, 1972  
Beardman, John L., Adjustment in personal factor, effective July 1, 1972  
Brakke, Perry M., Adjustment in personal factor, effective July 1, 1972  
Brooks, Richard W., from Associate Professor of Philosophy to Associate Professor of Philosophy and Acting Chairman, effective April 30, 1973, through December 19, 1973

Brownell, Charles E., from Assistant Professor of Art to Assistant Professor of Art History, effective July 8, 1972

Cameron, John B., from Professor of Art to Professor of Art History, effective July 8, 1972

Evarts, Peter G., from Professor of English and Learning Skills and Acting Chairman to Professor of English and Learning Skills and Chairman, effective August 15, 1973

Freeman, Jerry M., from Instructor in Russian to Assistant Professor of Russian, effective August 15, 1973, through August 14, 1975

Glenn, Ralph F., from Assistant Professor of Art to Assistant Professor of Art History effective July 8, 1972, and an adjustment in personal factor effective July 1, 1972

Hough, Robbin R., from Professor of Economics & Management to Professor of Economics & Management and Acting Chairman of the Department of Economics, effective May 1, 1973, through June 22, 1973

Klein, Cecilia F., from Assistant Professor of Art to Assistant Professor of Art History, effective August 15, 1972

Witt, Howard R., from Professor of Engineering and Assistant Dean of Engineering to Professor of Engineering, Assistant Dean of Engineering, and Acting Dean, effective June 18, 1973, through August 17, 1973

#### Leaves of Absence - Sabbatical

Orton, Lawrence Dwayne, Assistant Professor of History, effective January 3, 1974, through April 23, 1974, with half pay

Reddan, John R., Associate Professor of Biological Sciences, effective January 3, 1974, through April 23, 1974, with full pay

Schwartz, Helen J., Assistant Professor of English, effective January 3, 1974, through April 23, 1974, with half pay

White, Gertrude M., Professor of English, effective January 3, 1974, through April 23, 1974, with full pay

#### Leaves of Absence - Other

Jordan, Melbourne, Assistant Professor of the Library, effective August 1, 1973, through August 31, 1973, with no pay

Roy, Arun K., Assistant Professor of Biological Sciences, effective January 3, 1974, through April 23, 1974, with full pay

Rue, John E., Professor of Political Science, effective January 3, 1974, through April 23, 1974, with full pay

### Resignations

Gibson, John E., Dean of the School of Engineering and John F. Dodge Professor of Engineering, effective June 30, 1973  
Harding, Clifford V., Jr., Professor of Biological Sciences and Assistant to Provost for Allied Health Professions, effective July 31, 1973  
Immerwahr, John R., Assistant Professor of Philosophy, effective August 14, 1973  
Lee, Paul Alfred Dorey, Special Instructor in Acting and Chairman of the Academy of Dramatic Art, effective August 14, 1973

### Department Chairmen Reappointments

Burke, Richard J., Department of Philosophy, from August 15, 1973 through August 14, 1976  
Heubel, Edward J., Department of Political Science, from August 15, 1973 through August 14, 1976  
Medalia, Nahum E., Department of Sociology and Anthropology, from August 15, 1973 through August 14, 1976  
Schwab, William, Department of Linguistics, from August 15, 1973 through August 14, 1976  
Vann, Carl R., Allport College, from August 15, 1973 through August 14, 1976

### Faculty Promotions

Bricker, David C., from Assistant Professor of Education to Associate Professor of Education, effective August 15, 1973  
Clatworthy, F. James, from Assistant Professor of Education to Associate Professor of Education, effective August 15, 1973  
Dykes, DeWitt S., Jr., from Assistant Professor of History to Associate Professor of History, effective August 15, 1973  
Graber, Sidney W., from Associate Professor of Education to Professor of Education, effective August 15, 1973  
Jackson, Glenn A., from Assistant Professor of Engineering to Associate Professor of Engineering, effective August 15, 1973  
Murphy, Brian F., from Instructor in English to Assistant Professor of English, effective August 15, 1973  
Ozinga, James R., from Assistant Professor of Political Science to Associate Professor of Political Science, effective August 15, 1973  
Pogany, Ann M., from Instructor in the Library to Assistant Professor of the Library, effective August 15, 1973  
Runchock, Rita M., from Instructor in the Library to Assistant Professor of the Library, effective August 15, 1973  
Shantz, David W., from Assistant Professor of Psychology to Associate Professor of Psychology, effective August 15, 1973

## Employment Relations Recommendations

### Business Office

Reclassify position #302, Principal Clerk, S-14, to Voucher Audit Clerk, S-15. A review of this position indicates that the proper level for the final clerical audit should be S-15.

Reclassify position #310, Payroll Clerk, S-14, to Senior Payroll Clerk, S-15.

Reclassify position #316, Payroll Clerk, S-13, to Payroll Clerk, S-14.

The above two positions have been examined and additional technical clerical complications have justified the reclassifications.

Reclassify position #317, Senior Account Clerk, S-13, to Principal Clerk, Accounting, S-14. The review of this position shows a distinction from other accounting clerk functions and therefore the reclassification is warranted.

### Campus Development

Establish position #3, Director of Inventory and Property Control, AP5.

Reclassify position #301, Executive Secretary, S-16 to Administrative Assistant, S-18.

Establish position #302, Grounds and Landscaping Technician, S-21.

Reclassify position #301, Architectural Draftsman, S-20 to position #8, Coordinator of Architectural Services, AP3.

A major reorganization of the Campus Development Division has resulted in a redistribution of functions. Continuity is provided by having many of the same individuals in both the old and the new but not necessarily in the same combination of activities.

### Financial Aid

Reclassify position #302, Departmental Secretary, S-13, to Senior Departmental Secretary, S-15.

Reclassify position #301, Office Assistant, S-15, to the Student Employment Coordinator, S-16.



Establish position #304, Office Assistant, S-16.

An evaluation of the Financial Aid Office has shown a need for upgrading two positions and establishing a third.

#### Graduate Study

Reclassify position #301, Executive Secretary, S-16, to Administrative Assistant, S-19. The administrative work in the Office of Graduate Study has been delegated to the Executive Secretary and a review of the duties of that position now supports a full Administrative Assistant position for that office.

#### Meadow Brook Music Festival/Meadow Brook Theatre

Reclassify position #2, Director, Group Sales & Community Relations, AP3 to AP5.

An evaluation of the duties and responsibilities for group sales and promotion for the Festival and Theatre warrants the reclassification of this position.

#### Physical Education, Recreation, and Intramural Sports

The academic qualifications, intramural program activities, plus responsibility for the security of the building and equipment are the justification submitted for the establishment of this position at the AP3 level.

Mr. Obear explained that the requests for leaves of absence for Messrs. Roy and Rue are faculty research leaves and are an implementation of part of the faculty agreement. The University Research Committee is responsible for the selection of these two faculty members.

Mr. Obear stated that the title changes in the Department of Art and Art History are a result of the change in the name of the department last year. These changes will more accurately show which faculty members are teaching art history rather than studio art.

Mr. Smith moved for approval of all of the personnel actions. Seconded by Mr. Saltzman, the motion carried.

#### Acceptance of Gifts and Grants to the University

President O'Dowd recommended acceptance of the following gifts and grants:

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I.	Grants in support of the Oakland University Scholarship Fund: National Foundation of Rochester, Michigan	\$ 1,776.00
	Van Arsdel, Mr. Billy, Madison Heights	50.00
II.	Grant in support of the Matilda R. Wilson Honor Scholarship Fund: Jacobson, Mr. Jay E., Pontiac	50.00
III.	Grant in support of the Alumni Fund Drive: Consumers Power Company, Jackson	10.00
IV.	Grant in support of the Discretionary Gift Fund: O'Dowd, Mr. Donald D., Rochester	25.00
V.	Grant in support of the William G. Shaw Charitable Trust: The William G. Shaw Charitable Trust, Southfield	140.00
VI.	Grants in support of Departments, Staff, Schools, and Colleges: Atomic Energy Commission, Argonne, Illinois, under the direction of Dr. V. E. Kinsey, Institute of Biological Sciences, to be used for the Biochemical Studies of the Ocular Lens in Relation to Cataractogenesis	7,990.00
	National Institutes of Health, Bethesda, Maryland, under the direction of Mr. Frederick W. Obear, Provost, to be used for additional support of the Biomedical Sciences Grant	13,982.00
	National Institutes of Health, Bethesda, Maryland, under the direction of Dr. M. V. Riley, Institute of Biological Sciences, for the period July 1, 1973 to June 30, 1974, to be used for support of the "Metabolism of Corneal in Relation to Control of Hydration"	24,776.00
	National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Michael V. Riley, Institute of Biological Sciences, for the period May 1, 1973 to April 30, 1974, to be used for support of the project "Control of Corneal Hydration and Transparency"	26,717.00
	National Institutes of Health, Bethesda, Maryland, under the direction of Dr. V. Everett Kinsey, of the Institute of Biological Sciences Department, to be used for support of the project entitled "Intraocular Fluid Dynamics"	50,409.00

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National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Venkat N. Reddy, Institute of Biological Sciences, for the period May 1, 1973 to April 30, 1974, to be used for support of the project entitled "Intraocular Transport"	\$54,938.00
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Office of Education, Washington, D.C., under the direction of Dr. Jacqueline Loughheed, School of Education, to be used for the Teacher Corps Intervening Summer Training Program-Seventh Cycle	76,314.00
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Rockefeller Foundation, New York, New York, under the direction of Professor Don Stevens, Continuing Education, to be used toward the cost of developing a Program of Labor Education at Oakland University	10,000.00
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United States Air Force, Arlington, Virginia, under the direction of Professor Leonard Ireland, Psychology Department, for the period June 11, 1973 to June 10, 1974, to be used in support of the project entitled "Reduction of the Bat Hazard to Randolph AFB Aircraft"	28,162.00
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United States Army Tank Automotive Command, Warren, Michigan, under the direction of Professor Donald C. Young of the Chemistry Department, to be used for research on "Electrochemical Battery Modeling"	6,000.00
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VII. Grants in support of the Meadow Brook Music Festival:

Adler, Mr. and Mrs. William, Southfield	25.00
Allied Chemical Corporation, Mt. Clemens	850.00
Approved Mfg. Company, Inc., Farmington	75.00
Arnfeld, Mr. and Mrs. E. J., Southfield	25.00
Arrowsmith Tool & Die, Inc., Southfield	100.00
Barsteel Div. U.S. Industries, Inc., Detroit	25.00
Barton-Malow Company, Detroit	250.00
BASF Wyandotte Corporation, Wyandotte	250.00
Batten, Barton, Durstine & Osborn Inc., Detroit	100.00
Beech Pattern & Tool Company, Detroit	25.00
Bright, Mr. and Mrs. Rinehart S., Bloomfield Hills	500.00
Burton Share, Inc., Huntington Woods	40.00
Central Iron Foundry Company, Detroit	50.00
Cook Paint & Varnish Company, Detroit	50.00
Cooper, Mrs. Abraham, Southfield	50.00
Dana Corporation, Toledo	150.00

Daniels, Mr. and Mrs. Lewis, Southfield	50.00
Helen L. De Roy Foundation, Detroit	25.00
The Detroit Bank & Trust Company, Detroit	1,400.00
The Evening News Assoc., Detroit	250.00
Federal Engineering Company, Detroit	50.00
Federal Screw Works, Detroit	25.00
Fife Electric Supply Company, Detroit	50.00
Ford, Mr. and Mrs. John B., Jr., Detroit	1,000.00
Ford Motor Company Fund, Dearborn	100.00
O. H. Frisbie Moving & Storage Company, Detroit	75.00
G. P. Plastics Inc., Pontiac	50.00
Gathen Industries, Inc., Roseville	25.00
General Motors Corporation, Detroit	10,000.00
Grimm, Mr. and Mrs. Wayne E., Royal Oak	5.00
Hartman, Mr. Manuel M., Southfield	10.00
Hickman, Williams & Co., Detroit	50.00
Hofley Manufacturing Co., Warren	100.00
Howell Industries, Inc., Southfield	100.00
IBM Corporation, Detroit	100.00
Karbel, Mr. and Mrs. Sidney J., Detroit	20.00
Kelsey Hayes Foundation, Romulus	500.00
Lear Siegler, Inc. - Fabricated Products Group, Birmingham	250.00
Little Gallery, Birmingham	50.00
Maconochie, Mr. Thomas A., Detroit	25.00
Manufacturers National Bank of Detroit, Detroit	1,000.00
McLouth Steel Corp., Detroit	1,000.00
Mellen, Dr. and Mrs. Hyman S., Southfield	50.00
Midwest Forge, Birmingham	50.00
Miller, Mr. and Mrs. Milton J., Detroit	100.00
National Bank of Detroit, Detroit	2,000.00
Wallace J. Newton Studios, Detroit	50.00
Osnos, Mr. and Mrs. Max, Detroit	50.00
Peracchio Assoc., Inc., St. Clair Shores	50.00
Radar Industries, Inc., Roseville	35.00
Ring Screw Works, Madison Heights	150.00
Rockwell International Corp., Detroit	1,000.00
Saltzman, Mr. and Mrs. Arthur W., Franklin	150.00
Schwartz, Mr. and Mrs. Michael, Huntington Woods	20.00
Sims, Mr. and Mrs. Milton H., Birmingham	30.00
Sloan, Mr. and Mrs. Richard, Southfield	50.00
SOS Consolidated, Inc., Birmingham	100.00
Stahl Manufacturing Company, Detroit	25.00
Standard Machine & Tool Company, Detroit	25.00
Tabor, Mr. and Mrs. Amson C., Farmington	10.00
Trim Trends, Inc., Clawson	150.00
Uniroyal Foundation, New York, New York	400.00

USM Corporation, Mount Clemens	200.00
Hiram Walker & Sons, Inc., Detroit	312.00
Warner, Mr. and Mrs. Harold G., Bloomfield Hills	200.00
Weston, Mr. and Mrs. Norman B., Birmingham	250.00
Winkelman, Mrs. Leon, Detroit	100.00
Minoru Yamasaki & Associates, Inc., Troy	150.00
Youngstown Sheet & Tube Company, Detroit	100.00

VIII. Grants in support of the Meadow Brook Theatre:

Bennett, Mr. and Mrs. James, Utica	\$ 25.00
Braun Engineering Company, Detroit	100.00
Center Line Tool & Die Company, Center Line	100.00
G. B. Dupont Company, Inc., Troy	25.00
Femco Mfg. Company, Inc., Warren	25.00
Ford, Mr. H. R., Southfield	50.00
Fuller Machine Company, Detroit	100.00
King, Mr. and Mrs. Herbert H., Birmingham	25.00
North American Steel Corporation, Melvindale	100.00
Palmer Moving & Storage Company, Troy	100.00
Rossetti Associates, Inc., Detroit	100.00
Trans-Tube Inc., Pontiac	50.00

IX. Grants in support of the Meadow Brook Music Festival or the Meadow Brook Theatre:

Adams, Mr. and Mrs. Thomas B., Bloomfield Hills	\$ 50.00
Adistra Corporation, Plymouth	200.00
Alfran Incorporated, Roseville	25.00
Allied Maintenance Service Corp., Detroit	100.00
Anchor Motor Freight, Inc., Warren	300.00
Apex Foundry, Inc., Detroit	50.00
Atlas Tool, Inc., Roseville	50.00
Automotive Moulding Co., Warren	100.00
Automotive Spring Corp., Detroit	100.00
B & M Industries, Inc., Detroit	100.00
Bird, Mr. and Mrs. Franklin L., Birmingham	25.00
Blackburn, Mr. and Mrs. J. E., Grosse Pointe Woods	50.00
Blyth, Mr. and Mrs. Kenneth K., Livonia	35.00
Borg & Beck Division, Borg-Warner Corp., Sterling Heights	100.00
Bowers, Mr. and Mrs. Robert F., Grosse Pointe Shores	50.00
Bra-Con Industries, Inc., Livonia	100.00
Bruinsma, Mr. Arend, Hudsonville	50.00
The Budd Company, Troy	1,000.00

Burgeson, Mr. and Mrs. L. B., Oak Park	\$ 25.00
Cafiero, Mr. and Mrs. E. A., Bloomfield Hills	500.00
Cape Industries, Inc., Warren	25.00
Capri Manufacturing Company, Detroit	50.00
Carey, Mr. and Mrs. Walter F., Bloomfield Hills	500.00
Carter, Mr. and Mrs. S. M., Birmingham	100.00
Central Transport, Inc., Sterling Heights	100.00
Chain Conveyor, Division of Acco, Warren	100.00
Chain & Power Trans. Company, Highland Park	25.00
Citation Tool, Roseville	25.00
Colonial Broach & Machine Company, Warren	125.00
Combine Tool and Die Company, East Detroit	100.00
Complete Auto Transit, Inc., Southfield	150.00
Cross-Fraser, Division of The Cross Company, Fraser	50.00
Crowley, Milner and Co., Detroit	50.00
D'Arcy, Mr. and Mrs. Richard E., Grosse Pointe Woods	25.00
Davis Tool & Engineering Co., Detroit	100.00
Day, Mr. and Mrs. Harry E., Bloomfield Hills	50.00
De Hamer, Mr. and Mrs. Peter D., Dearborn	35.00
Detroit Ball Bearing Company, Detroit	100.00
The Detroit Edison Company, Detroit	1,000.00
The Detroit Free Press, Detroit	100.00
Dollar Electric Company, Madison Heights	50.00
Donnelly Mirrors, Inc., Holland	200.00
Dow Chemical U. S. A., Southfield	100.00
Drake Printing Company, Ferndale	100.00
Driscoll, Mr. and Mrs. Daniel P., Birmingham	50.00
Dura Corporation, Southfield	500.00
The David and Edith Emerman Foundation, Inc., Southfield	50.00
Estes, Mr. and Mrs. E. M., Bloomfield Hills	500.00
Everlock Division, Microdot, Inc., Troy	25.00
Expert Automation, Inc., Detroit	25.00
Feblo, Inc., Livonia	50.00
The Firestone Tire & Rubber Co., Allen Park	700.00
Fischbach & Moore Mechanical Company, Oak Park	100.00
Fisher, Mr. and Mrs. Frank C., Birmingham	25.00
FitzSimons Manufacturing Company, Detroit	250.00
Flaig, Mr. and Mrs. John V., Warren	50.00
Ford & Earl Design Assoc., Inc., Warren	150.00
The General Tire Foundation, Inc., Akron, Ohio	300.00
Giffels Associates, Inc., Detroit	100.00
The Goodyear Tire & Rubber Company, Detroit	500.00
C. L. Gransden & Company, Dearborn	200.00
Great Lakes Steel, Ecorse	250.00
Grow Chemical Company, Detroit	50.00
Hafke, Mr. and Mrs. A. Dan, Birmingham	50.00

Hardware Spring Corporation, Detroit	\$ 200.00
Hayes, Mr. and Mrs. Vaughn E., Bloomfield Hills	20.00
The Thos. P. Henry Company, Detroit	50.00
Hughes & Hatcher, Inc., Detroit	250.00
Hydon-Brand Electric Company, Detroit	100.00
Inter-Lakes Steel Products Company, Pontiac	50.00
Interstate Manufacturing Corp., Romeo	50.00
Interstate System, Grand Rapids	200.00
Kaul Glove & Mfg. Company, Detroit	150.00
Klein, Mr. Victor W , Detroit	100.00
Koltanbar Engineering Company, Troy	200.00
Kunze, Mr. Denton, Royal Oak	200.00
Lafayette Steel Company, Dearborn	100.00
F. Jos. Lamb Company, Warren	150.00
LaSalle Machine Tool, Inc., Warren	20.00
Latimer, Mr. and Mrs. R. A., Bloomfield Hills	50.00
Leirvik, Mr. and Mrs. Ronald K., Birmingham	25.00
Lewis, Mr. and Mrs. Leonard T., Bloomfield Hills	500.00
Lorenzen, Mr. and Mrs. William E., Farmington	100.00
M & G Convoy, Inc., Buffalo, New York	150.00
Mallette, Mr. and Mrs. Eugene E., Birmingham	50.00
Marathon Linen Service, Inc., Detroit	50.00
McCracken, Mr. and Mrs. V. J., Birmingham	25.00
McIntosh, A Div. of Spectra, Detroit	100.00
The McLaughlin Company, Birmingham	100.00
McPhail, Mr. James H., Birmingham	50.00
Metropolitan Metal Company, Detroit	60.00
Michigan Mutual Liability Company, Detroit	100.00
MSP Industries Corporation, Center Line	500.00
Multifastener Corporation, Detroit	25.00
The National Transit Corp., Dearborn	50.00
Northern Steel Company, Inc., Detroit	100.00
Northwest Orient Airlines, Detroit	20.00
C. S. Ohm Mfg. Company, Warren	75.00
Parks, Mr. and Mrs. R. A., Rochester	25.00
The Paslin Company, Roseville	50.00
Peirce, Mr. and Mrs. A. Dean, Grosse Pointe Farms	50.00
Peterson, Mr. and Mrs. L. E., Dearborn	50.00
Pippin, Mr. and Mrs. Richard F., Birmingham	25.00
Pittsburgh Plate Glass Ind. Foundation, Southfield	450.00
Prepolec, Mr. and Mrs. John, Bloomfield Hills	1,000.00
Production Steel, Detroit	100.00
Quality Tool & Engineering, Inc., Detroit	25.00
R. W. Service System, Inc., Taylor	50.00
Rayl Industrial Supply, Detroit	100.00
Richardson, Mr. and Mrs. Fred G., Sr., Bloomfield Hills	50.00

Rose, Mr. and Mrs. James V., Birmingham	\$ 25.00
S & H Travel Awards, Inc., Southfield	500.00
St. Regis Paper Company, Ypsilanti	25.00
Schallom, Mr. and Mrs. R. C., Jr., Southfield	50.00
Schreiber Manufacturing Company, Inc., Clawson	50.00
Scott, Mr. and Mrs. Donald J., Birmingham	100.00
Scott, Mr. and Mrs. Kenneth H., Grosse Pointe	200.00
Sheron, Mr. and Mrs. R. T., Livonia	25.00
Simmonds, Mr. H. R., Detroit	100.00
Smith, Hinchman & Grylls Associates, Inc., Detroit	250.00
Snyder Corporation, Detroit	200.00
Sperry Remington, Southfield	100.00
Sullivan, Mr. and Mrs. Edward E., Grosse Pointe	20.00
Sullivan, Mr. Peter J., Birmingham	50.00
J. Walter Thompson Company, Detroit	750.00
Touche Ross & Company, Detroit	250.00
Turland, Mr. and Mrs. William C., Troy	25.00
United Trucking Service, Inc., Detroit	100.00
Vedouras, Mr. and Mrs. Bill J., Warren	20.00
Walbridge, Aldinger Company, Detroit	300.00
Weiner, Mr. and Mrs. Leonard H., Huntington Woods	10.00
Wilson-Pippin, Inc., Oak Park	50.00
Ralph C. Wilson Foundation, Detroit	250.00
Woj'ski Incorporated, Mt. Clemens	100.00
Woodall Industries Inc., Detroit	100.00
Woodstock Die Casting, Woodstock	100.00
Workman, Mr. and Mrs. D. C., Troy	25.00
F. B. Wright Company, Dearborn	100.00
Yellow Freight System, Inc., Troy	50.00

- X. A gift of 90 color slides to the Department of Art & Art History  
by Professor John Cameron, value of gift 45.00

Mr. Morris moved to accept the gifts and grants with appreciation. Mrs. Adams offered a second and the motion carried.

#### Approval of Honorary Degree Recipients from June 2, 1973, Commencement

President O'Dowd recommended approval of the following resolution for the six honorary degrees that were awarded at Commencement on June 2. The Board had given confidential, informal approval at the May meeting in order that President O'Dowd could determine the availability of the recipients.



"RESOLVED,

That the following honorary degrees granted at the June 2 Commencement be formally approved:

Sixten Ehrling - Doctor of Musical Arts  
 Nelson L. Meredith - Doctor of Laws  
 Gifford G. Scott, Ph.D. - Doctor of Science  
 Leonard O. Spearman, Ph.D. - Doctor of Laws  
 Leonard Woodcock - Doctor of Laws  
 Theodore O. Yntema, Ph.D., LL.D. - Doctor of Humanities"

It was moved by Mr. Smith and seconded by Mr. Katke that the resolution be approved. The motion carried.

Approval of Candidates for B.A., B.S., M.A., M.A.T. and M.S. Degrees and Diplomas in Dramatic Art as of April 27, 1973

President O'Dowd requested Board approval of the candidates for the degrees of B.A., B.S., M.A., M.A.T., M.S. and Diplomas in Dramatic Art as of April 27, 1973. The list of candidates is on file in the Office of the Secretary.

It was moved by Mr. Katke, seconded by Mr. Morris that the degrees be awarded to these candidates as of April 27, 1973. Motion carried.

Amendment to By-Laws of the OU Board of Trustees Regarding the Administrative Professional Assembly

President O'Dowd requested approval of the following resolution amending the By-Laws of the Board of Trustees to recognize the Administrative-Professional Assembly in the same manner as the University Senate and University Congress:

"RESOLVED,

That the Board of Trustees hereby amends the By-Laws of the Board of Trustees of Oakland University by adding thereto a new Article XIV to read as follows:

Article XIV  
 Administrative-Professional Assembly

The Board of Trustees recognizes the Administrative-Professional Assembly as an organization to advise the President in regard to policies and programs relating to administrative employees other than matters pertaining to wages, hours, and working conditions.

"The Administrative-Professional Assembly shall be organized and shall function in accordance with such constitution of the Assembly as may be approved or amended by resolution of the Board of Trustees."

Mr. Saltzman asked if there is a coordinating committee for these organizations for interaction. President O'Dowd stated that there is no committee now but that there may be such a need in the near future.

Mr. Obear stated that there is some overlap in that some AP members and students are members of the University Senate.

Mr. Saltzman moved to adopt the resolution. Seconded by Mr. Morris, the motion carried.

### Approval of Constitution of the Administrative-Professional Assembly

Upon adoption of the previous resolution, President O'Dowd requested approval of the Constitution of the Administrative-Professional Assembly. This document was presented to the Board of Trustees in May, 1972 and was returned to the Assembly for some changes in wording. These recommended changes have been made and the document is resubmitted by the Assembly.

Mr. Katke moved to approve the Constitution and recommended recording the entire document in the minutes of this meeting. Seconded by Mr. Morris, the motion carried.

The following is the Constitution of the Administrative-Professional Assembly:

### Constitution of the Administrative-Professional Assembly Oakland University

#### Article I - Name

- A. This organization shall be known as the Administrative-Professional Assembly of Oakland University.
- B. The term Administrative-Professional shall refer to all staff members classified as Administrative-Professional by the University.

## Article II - Purpose

The Assembly shall seek an active role for the Administrative-Professional staff in the governance of the University and in all matters concerning the personal, professional, and economic welfare of its members. The Assembly shall not represent its members with regard to wages, hours or working conditions and shall not act as the collective bargaining representative of its members.

## Article III - Functions

The Administrative-Professional Assembly shall:

- A. Advise the President of the University in all matters he wishes to bring before it;
- B. Adopt resolutions on matters of concern to Administrative-Professionals or to the University;
- C. Carry on such functions as the University through its governance may authorize;
- D. Initiate proposals on all matters relevant to the general welfare of Administrative-Professionals;
- E. Consult with the University President or his designee on all matters of importance to Administrative-Professionals;
- F. Take such actions as are necessary to fulfill responsibilities stated elsewhere in this constitution; and
- G. Exercise such other powers as may be delegated to it by the President or the Board of Trustees.

## Article IV - Membership and Organization

- A. Membership of the Administrative-Professional Assembly shall consist of all Administrative-Professional staff. All members shall have full voting rights.
- B. The administrative structure of the Assembly shall consist of: (1) Assembly President; (2) Assembly Vice-President; (3) Assembly Secretary; and (4) all standing committees.

## Article V - Officers

- A. The officers elected from the membership of the Assembly shall be:
1. Assembly President
  2. Assembly Vice-President
  3. Assembly Secretary

B. Duties of the Officers:

1. The Assembly President shall convene and preside at meetings of the Executive Committee and the Assembly. He shall also assume other duties as designated by the Executive Committee, appoint all committee chairmen and members subject to ratification of the Executive Committee, and be responsible for the coordination of the Committee activity.

The Assembly President shall, in consultation with the Executive Committee, designate individuals to represent the Assembly in dealings with other University bodies.

The Assembly President shall have as primary duty the responsibility for maintaining communication between the Assembly and the Offices of the President, Provost, and Vice-Presidents of Oakland University.

2. The Assembly Vice-President shall have all the powers and prerogatives of the Assembly President in the absence of the Assembly President. The Assembly Vice-President shall be responsible for preparing the agenda for the Executive Committee meetings.
3. The Assembly Secretary shall keep an accurate record of the proceedings of the Assembly, Executive Committee meetings, and other meetings as designated.

The Assembly Secretary shall issue all notices of the meetings.

C. Terms of Office:

The terms of office shall be for two years from the date of the first general election of this Assembly and for each two years thereafter.

Vacancies shall be filled according to the procedures described in Article VI - B.

## Article VI - Standing Committees

### A. Executive Committee

1. The Executive Committee shall be composed of the Assembly President, Assembly Vice-President, Assembly Secretary, and six Assembly members chosen to represent all Administrative-Professionals.
2. Assembly representatives shall serve for two years with three of the six elected in alternating years.
3. Procedures for election and vacancies are described in Article VI - B.
4. Special meetings of the Executive Committee shall be held at the request of the Assembly President, or a majority of the Executive Committee.
5. A quorum shall consist of a simple majority; a motion may be carried by a majority of the members present at a meeting for which there is a quorum.
6. The Executive Committee shall:
  - a. Prepare the agenda for the Assembly;
  - b. Present the Assembly a slate of nominees for the membership of all standing committees except the Executive Committee and Nominations and Elections Committee;
  - c. Create ad hoc committees;
  - d. Transmit matters to appropriate University bodies;
  - e. Have the authority to originate motions for consideration of the Assembly;
  - f. Receive reports and recommendations from the committees to be placed on the agenda of the Assembly;
  - g. Advise the President of the University on all matters he wishes to bring before it;
  - h. Place before the President of the University such matters as it deems necessary;

- i. Transact the business of the Assembly;
- j. Keep Administrative-Professional representatives to other University bodies informed of Assembly activities and interests.

#### B. Nominations and Elections Committee

1. The Nominations and Elections Committee shall consist of five members, representatives of all Administrative-Professionals, appointed by the Executive Committee. No Executive Committee member may serve on the Nominations and Elections Committee.
2. The Nominations and Elections Committee shall be responsible for the nominations and the conducting of elections for all offices, Executive Committee members, and, whenever appropriate, elected Administrative-Professional representatives to other University bodies.
3. Election of officers and Executive Committee members shall be held in an open meeting of the Assembly in May. The Nominations and Elections Committee shall:
  - a. Determine the date of election in May;
  - b. Present to the membership a slate of candidates two weeks in advance of the elections;
  - c. Provide for absentee votes;
  - d. Receive nominations from the floor;
  - e. Notify the members in writing of the election results within seven days after the election.
4. Candidates shall be elected by plurality of votes cast.
5. Special elections and vacancies
  - a. Should an office become vacant during the first year of a term of office, the Committee shall conduct a special election.
  - b. Should an office become vacant during the second year of a term of office, the Executive Committee shall select a replacement to fill the vacancy.

- C. The Assembly shall have the power to establish additional standing committees and to ratify their membership.
- D. The term of appointment to all standing committees shall be two years. Vacancies shall be filled by the Executive Committee.

#### Article VII - Assembly Meetings

- A. The Assembly shall meet at least three times in each calendar year. Notice of these meetings shall be sent to members at least one week prior to the meeting and shall state the order of business. The Assembly President shall appoint a parliamentarian.
- B. One third of those members of the Assembly officially on active status in a given semester or term shall constitute a quorum. A motion may be carried by a majority of the members present at a meeting for which there is a quorum.
- C. Robert's Rules of Order, latest edition, shall be the authority governing the conduct of business of the Assembly, insofar as such rules are not in conflict with the provisions hereof and special rules of order of the Assembly hereafter adopted.
- D. The Executive Committee shall prepare the agenda for Assembly meetings. Any member of the Assembly shall have the right to have a motion placed on the agenda with or without the endorsement of the Executive Committee and to offer motions on the floor of the Assembly.
- E. Special meetings of the Assembly may be called by the Executive Committee and must be called within fifteen days upon written petition of twenty percent of the general membership.
- F. Notice of these special meetings shall be sent to members at least one week prior to the meeting and shall specifically state the purpose, the place, the date, and the hour.

#### Article VIII - Student Representation

- A. The Assembly shall consult with representatives of the recognized student government on all matters considered by the Assembly that have an effect on or interest to students of the University.

- B. Students shall be included, as voting members of any standing committee whose charge is to deal with matters that have an effect on or are of interest to students of the University. Student representation on these committees shall be the number necessary to fulfill the intent of their representation. This intent will be defined by the Executive Committee in creating committee structures.

#### Article IX - Amendment

Amendment to this Constitution may be presented for consideration at any regular or special Assembly meeting, providing the proposed amendment shall have been included in the written notice of the meeting. Amendment may be presented by petition signed by twenty percent of the general membership, or by resolution of the Executive Committee. Passage of any amendment shall be by three-fourths vote of the members present at an Assembly meeting or by two-thirds of the membership.

#### Article X - Recall

Resolution to recall any elected or appointed office holder may be presented to the membership if twenty percent of the general membership has signed said resolution. Passage of the resolution shall be by three-fourths of the members present at an Assembly meeting or by two-thirds of the general membership.

#### Article XI - Ratification

Ratification of this Constitution shall take place at the organizational meeting of this Assembly by a simple majority of all Administrative-Professional staff.

#### Approval of Contract with Alana Construction Company

President O'Dowd requested approval of a contract in the amount of \$23,385 with the Alana Construction Company for the installation of a sanitary sewer at Meadow Brook Hall. The septic system at the Hall has been overtaxed because of expanded use for conference activities. The installation of an 8-inch pipe from the Hall to the public sewer system line located on campus will alleviate this problem. Completion of the project is expected in approximately one month. President O'Dowd explained that the need for this work had been discussed with the Board at its May 2 meeting and formal approval of the contract agreement



was now required. He recommended adoption of the following resolution:

"RESOLVED,

That the Board of Trustees, having reviewed all bids, hereby approves the awarding of a contract in the amount of \$23,385 to the Alana Construction Company for the installation of a sanitary sewer at Meadow Brook Hall; and be it

"RESOLVED further,

That the Board authorizes the Vice President for Business Affairs and Treasurer and/or the Vice President for Public Affairs and Secretary to sign the contract with Alana Construction Company for the work to be performed."

It was moved by Mr. Smith, seconded by Mr. Morris that the resolution be adopted awarding the contract to the Alana Construction Company. Motion carried.

#### Approval of B.S. Degree Program in the Computer and Information Sciences

President O'Dowd requested approval of the initiation of a Bachelor of Science degree program in Computer and Information Sciences, to be offered by the School of Engineering. The program would be announced for the fall of 1973 as an expansion of the established concentration in Computer and Information Sciences.

Mr. Saltzman asked how many students were expected to enroll in this program.

Mr. Obear explained that the faculty members offering the courses will teach other general education classes as well but the students with majors in this program will number approximately 40 or 50.

It was moved by Mr. Morris, seconded by Mr. Katke, that the B.S. degree program in Computer and Information Sciences be established. Motion carried.

#### Approval to Change Method of Assessing Late Registration Fee

President O'Dowd requested approval to change the method of assessing the Oakland University late registration fee. The present late registration fee of \$1 per credit hour is difficult to implement with the new advanced registration procedure and payment is being avoided by students. He recommended adoption of the following resolution for implementation in the fall of 1973:

"RESOLVED,

That the late registration fee be established at the rate of \$15 in place of the current per credit hour schedule."

It was moved by Mr. Morris and seconded by Mrs. Adams that the resolution be adopted. Motion carried.

#### Approval of New Health Service Fees

President O'Dowd requested approval of a new schedule of health service fees to be effective July 1, 1973. The recommended schedule is set forth below:

1. Regularly enrolled and special summer student groups will be charged \$3 per doctor's visit.
2. Faculty, staff, conference, workshop and institute participants will be charged \$7 per doctor's visit.
3. There will be no fee assessed when it is only necessary to see a nurse for a minor problem, e.g., sunburn, minor cuts, headache, etc.
4. Allergy shots:
  - \$1 for students; 25 cents per syringe after first shot.
  - \$3 for faculty and staff; 50 cents per syringe after first shot.

President O'Dowd explained that this schedule is intended to provide additional revenue in order to continue the program.

Mr. Smith stated that the record should show that the General Fund will continue to pay for health service and that such funds are not being reduced. The proposed increase is required to cover rising costs. This action is not meant to establish a precedent regarding the operation of the health center.

President O'Dowd added that the vast majority of the health service program continues to be a General Fund cost.

Mrs. Adams inquired as to why the faculty members are charged more for the services. Mr. Coffman explained that the charges are based on the ability to pay.

It was moved by Mr. Smith and seconded by Mrs. Adams that the new health service fee schedule be approved. Motion carried.

### Discussion of Proposed Increase in Tuition

President O'Dowd stated that it was his intention to discuss the proposed level of tuition for the 1973-74 fiscal year at this meeting. He recommended, however, that this item be deferred for the time being because the University does not have enough information to determine appropriate levels for the coming year. Until the various bargaining units have reached agreement and the State appropriation is determined no decision can be made. The unfolding of Phase 4 is also a determining factor. Given all these unknowns, President O'Dowd recommended that no action be taken at this time relative to a change in tuition rate.

### Authorization for Barn Theatre Renovation Project

President O'Dowd requested approval for the expenditure of up to \$15,000 from the Alterations and Improvements account for the Student Enterprise Theatre barn. The implementation of the academic credit program in theatre arts this fall will require the use of the Barn Theatre facilities. The structure does not currently satisfy fire marshal requirements and the funds requested will provide appropriate structural modifications, permanent seating and a major improvement in the electrical system.

Mr. Katke inquired if \$15,000 would complete the project. Mr. Karas, who was sitting in the audience, stated that the amount requested was adequate to meet the fire marshal's requirements.

It was moved by Mr. Morris, seconded by Mr. Katke, that the improvements and expenditure of up to \$15,000 be approved. Motion carried.

### Approval to Apply for Membership in the Great Lakes Intercollegiate Athletic Conference

President O'Dowd requested approval for the University to become a member of the Great Lakes Intercollegiate Athletic Conference. The Conference has been in existence for one year and the Physical Education Department believes that our program would be strengthened by this affiliation. The membership is composed of State schools that are similar to Oakland.

It was moved by Mr. Smith and seconded by Mr. Saltzman that approval be granted to join the Conference. The motion carried.

Resolution in Support of the Oakland Prep School Program

President O'Dowd stated that the University is seeking continued Federal funding for the Oakland Prep School project. He requested approval by the Board of the following resolution in support of the program:

"RESOLVED,

That the continued support of the Oakland University Board of Trustees for the demonstration project--the Oakland Prep School--be conveyed to the Wayne County Board of Commissioners, the Detroit-Wayne County Criminal Justice System, the Michigan Office of Criminal Justice Programs, the Wayne County Juvenile Facility Network and other appropriate parties; and be it

"RESOLVED further,

That staff be directed to continue efforts to insure the continuation of the program. "

It was moved by Mr. Morris and seconded by Mrs. Adams that the resolution be adopted. Motion carried.

The meeting was adjourned at 9:05 p. m.

John De Carlo, Secretary  
Board of Trustees

Approved,

Otis M. Smith, Chairman  
Board of Trustees

Date \_\_\_\_\_

JDeC/ag