

MINUTES OF THE MEETING  
of the  
BOARD OF TRUSTEES  
June 17, 1965

The Oakland University proposed budget was presented by Chancellor Varner in summary as follows:

Proposed 1965-66 budget

Estimated Income

State Appropriation	\$2,624,004	
Student Fees	690,810	
Self-Liquidating Charges	78,400	
Miscellaneous Income	<u>39,117</u>	
Total		\$3,432,331

Estimated Expenditures

Salaries	\$2,109,349	
Retirement and Social Security	<u>185,000</u>	\$2,294,349
Labor		319,890
Supplies & Services		651,782
Equipment		<u>166,310</u>
Total		\$3,432,331

On motion by Mr. Harlan, seconded by Mr. Nisbet, it was voted to authorize Mr. May to prepare the detailed budget for Oakland University to be presented to the Trustees at the July meeting for final approval.

The following changes from the salary schedule approved at the May meeting to be effective July 1, 1965, are recommended:

Salary changes

		<u>Pr. Salary</u>	<u>Increase</u>	<u>Salary 1965-66</u>
Marshall Levinson	Business Administration and Economics	\$9,200	\$ 800	\$10,000
James McKay	Mathematics	15,500	1,000	16,500

Recommendation that the following staff members be paid an additional \$100 per month for serving as Acting Chairmen of their departments:

Additional pay for department chairmen (acting)

Robbin Hough, Business Administration and Economics, from May 1, 1965, to April 30, 1966  
Harvey Burdick, Psychology, from May 1, 1965 to August 30, 1965

On motion by Mr. Nisbet, seconded by Mr. Stevens, it was voted to approve the above Oakland University items.

Chancellor Varner suggested that consideration be given to the possibility of an annual voluntary physical examination for all faculty and administrative-professional people above grade AP-IV at Oakland University to be conducted at Ford Hospital at an estimated annual cost for present staff at Oakland of \$4,000.

Discussion of voluntary physical examinations annually

After discussion, it was moved by Mr. Stevens, seconded by Mr. Huff, and voted to instruct the officers of the University to develop a plan for possible annual health examinations for employees of Michigan State University and Oakland University on a voluntary basis with the cost to be shared by the University and the employee. This plan is to be presented to the Board for further consideration.

Resignation of Serge Shishkoff as Instructor of Modern Languages and Literature effective June 30, 1965.

Resignations

Resignation of Francis P. Tafoya as Professor and Chairman of Modern Languages and Literature effective August 14, 1965.

Resignation of Francis X. Russo as Assistant Professor of Teacher Education effective August 14, 1965.

Sabbatical leave for Paul Tomboulion, Associate Professor and Chairman of Chemistry, with full pay from January 3, 1966 to April 20, 1966 for Research at Oakland University.

Sabbatical leave for Tomboulion

## Appointments

Appointment of Sixten Ehrling as Professor and Director of the Meadow Brook School of Music at \$3,000 FTP from July 6, 1965 to August 14, 1965.

Appointment of Robert Shaw as Director of the Institute of Choral Studies of the Meadow Brook School of Music at \$5,500 from July 6, 1965 to July 30, 1965.

Appointment of Theodore O. Yntema as Visiting Professor of Economics and Business at \$100 per year from August 15, 1965 to August 14, 1967.

Appointment of Yuji Yonemore as Assistant Professor of Teacher Education at \$8200 from August 15, 1965 to August 14, 1966.

Appointment of J. Carroll Hill as Associate Professor of Engineering at \$10,700 effective August 1, 1965.

Appointment of Richard M. Brace as Professor and Chairman of History at \$17,000 effective August 15, 1965.

Appointment of Leonardas V. Gerulaitis as Assistant Professor of History at \$7,700 from September 1, 1965 to August 31, 1966.

Appointment of Dolores M. Burdick as Assistant Professor of Modern Languages and Literature at \$7,700 effective August 15, 1965.

Appointment of Arthur M. Daniels as Assistant Professor of Music at \$8000 effective August 15, 1965.

Appointment of Lee Braude as Assistant Professor of Sociology and Anthropology at \$9200 effective August 15, 1965.

Appointment of Roderic E. Righter as Assistant Professor of Teacher Education and Assistant to Dean of Education at \$10,500 effective August 15, 1965.

## Change of date for Gibson

Change the effective date of the appointment of John E. Gibson, Dean and Professor of Engineering, from July 1 to August 1, 1965.

## Change in status for McKay

Change James H. McKay from Professor and Acting Chairman of Mathematics on a 12-month basis at a salary of \$16,500 per year to Professor of Mathematics at a salary of \$13,200 per year on a 10-month basis, effective September 1, 1965.

## Change in status for R. Simmons

Designation of Robert Simmons, Associate Professor, as Chairman of Modern Foreign Languages and Literatures, with a salary change from \$10,200 per year on a 10-month basis to \$12,750 per year on a 12-month basis, effective September 1, 1965.

## Personnel action

Reclassify 2 Typist-Dictaphone Operator III positions to Departmental Secretary V positions in the office of the Dean of Arts and Sciences  
Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Education.  
For the Office of Psychological Services:  
Reclassify a Director AP-VII to a Director AP-VIII position  
Establish an Assistant Director AP-VIII position  
Establish a Clerk-Stenographer III position in the office of the Assistant Provost  
Reclassify the following positions in Admissions:  
Director of Admissions AP-VIII to Director of Admissions AP-IX  
Senior Departmental Secretary VII to Executive Secretary VIII  
Reclassify an Assistant, Mott Center, VIII to Assistant, Mott Center AP-I position  
For the Oakland Center:  
Reclassify a Clerk-Stenographer III to a Departmental Secretary V position  
Establish an Account Clerk III position  
Reclassify an Assistant Recorder VI to an Assistant Recorder VIII position in the Registrar's office  
For the Dean of Student Affairs:  
Reclassify a Clerk-Stenographer III to a Departmental Secretary V position  
Establish a Clerk-Typist II position  
Reclassify a Financial Aids Assistant V in the Assistant Provost's Office to a Financial Aids Assistant AP-I position  
Reclassify a Chief Accountant AP-V to a Chief Accountant AP-VI position in the Business office  
For Food Services:  
Reclassify a Clerk-Typist II to a Departmental Secretary V position  
Establish an Assistant Manager AP-I position  
Reclassify a Director of Physical Plant AP-VIII to a Director of Physical Plant AP-IX position

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Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation on April 24, 1965.

Approval for  
granting April  
degrees

Recommendation that board and room charges for students at Oakland University be increased from \$402 per semester to \$413 per semester beginning with the fall semester 1965.

Increase in  
board and  
room

Recommendation that the food service building at the Meadow Brook Festival be named Trumbull Terrace.

Naming of  
Trumbull Terr

Grant of \$150 from The Village Women's Club of Birmingham and Bloomfield Hills for a tuition scholarship for a student in the Choral Program of the Meadow Brook School of Music.

Gifts and  
grants

Grant of \$100 from the National Merit Scholarship Corporation of Evanston, Illinois, for support of National Merit scholars.

Grants as follows to be used under the direction of Chancellor Varner for support of the Meadow Brook Music Festival:

\$250 from the Eaton Manufacturing Company of Detroit  
\$10,000 from the Ford Motor Company of Dearborn  
\$100 from Marathon Oil Company of Detroit  
\$2,500 from the National Bank of Detroit  
\$200 from Reynolds Metals Company of Richmond, Virginia  
\$250 from Winkelman Brothers Apparel, Inc., of Detroit  
\$100 from The George and Lenore Romney Foundation of Bloomfield Hills

Grant of \$16,000 from the National Science Foundation to be used under the direction of C. V. Harding in Biology for undergraduate scientific instructional equipment.

Grant of \$2,200 from the National Science Foundation to be used under the direction of Paul Tombouliau in Chemistry for undergraduate scientific instructional equipment.

Grant of \$300 from H. A. Fitzgerald of Pontiac to be used under the direction of Chancellor Varner for a fireplace in Fitzgerald House lounge.

Grant of \$35 from Chrysler Corporation of Highland Park to be used under the direction of Dorothy Hope in the Alumni Office. This is a matching grant in support of the Alumni Fund Drive.

Additional payments to salaried employees as follows:

Payments to  
salaried  
employees

Commencement

Jane Cartmell \$13.00

Continuing Education

Leonard Chisholm 225.00

Laszlo Hetenyi 196.00

Information Services

Barbara Frasa 19.13

Claire Smith 5.63

On motion by Mr. Harlan, seconded by Mr. Hartman, it was voted to approve all Oakland University items.