APPROVED

Minutes of the Meeting of the Oakland University Board of Trustees March 17, 1977

The meeting was called to order by President Donald O'Dowd at 8 p.m. in Lounge II of the Oakland Center.

Present: Chairman Schwartz, Trustees Adams, Lewis, Mair and Saltzman

Approval of the Minutes of January 26, 1977

Mr. O'Dowd requested approval of the minutes for the meeting of January 26, 1977. Mrs. Adams offered a motion for approval of the minutes. Mr. Mair seconded the motion, and the minutes were approved as distributed.

Approval of Personnel Actions

Mr. O'Dowd recommended approval of the following personnel actions:

Appointments

Goldstein, Robert J., full-time 10-month Assistant Professor of Political Science, effective August 15, 1977

Mohan, Jean A., part-time 10-month Adjunct Instructor in Nursing, effective January 3, 1977 through January 2, 1979

Paape, Joyce, full-time 10-month Instructor in Nursing, effective August 15, 1977

Stanovich, Keith E., full-time 10-month Instructor in Psychology, effective August 15, 1977

Changes of Status

Cherno, Melvin, change in salary to reflect administrative responsibilities in the College of Arts and Sciences, effective January 1, 1977

Johnson, Patrick, from Associate Professor of Education to Associate Professor of Education and Acting Chairperson of the Department of Teacher Education, effective February 1, 1977

Rice, F. Edward, from Assistant Professor of Psychology and Director, University Community Counseling Center to Adjunct Associate Professor of Psychology and Director, University Community Counseling Center, effective August 15, 1977 through August 14, 1979

Schillace, Ralph J., Associate Professor of Psychology, change in salary, effective August 15, 1976

White, William, from Professor of Speech Communication to Professor of Communication Arts and Journalism, effective March 1, 1977

Leaves of Absence

Harrison, Algea, Assistant Professor of Psychology, sabbatical leave, fall, 1977 and winter, 1978*

Hetenyi, Laszlo J., Professor of Education, and Dean of the School of Education, sick leave, effective December 16, 1976

Kahana, Boaz, Professor of Psychology, sabbatical leave, fall, 1977*

Marney, John, Assistant Professor of Chinese, sabbatical leave, fall, 1977*

*Dates for fall, 1977 and winter, 1978 have not been established.

Unakar, Nalin J., Professor of Biological Sciences and Chairman, Department of Biological Sciences, leave from November 29, 1976 through December 3, 1976

Wozny, Michael, J., Associate Professor of Engineering, leave from August 15, 1977 through August 14, 1978

<u>Recommendations from Employment Relations Office</u>

<u>Academic Affairs</u>

<u>Biological Sciences</u>
Establish budget position #306, Research Associate, salary grade C-8.

Source of funds: An externally funded grant which will not commit general fund resources.

<u>Economics & Management</u>
Reclassify budget position #303 from Academic Secretary G, salary grade C-6, to Academic Secretary C, salary grade C-8.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

<u>Library</u>
Reclassify budget position #307, Assistant to Associate Dean of the Library, from salary grade C-8, to Secretary, Public Service Division, salary grade C-7.

Source of funds: The reclassification of this position will result in a reduction in cost per annum.

<u>Office of the Provost</u>
Reclassify budget position #7 from Statistical Analyst, AP-I to Management Data Analyst, AP-III.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Establish budget position #10, Administrative Assistant, AP-I.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Establish budget position #304, Secretary/Assistant Vice President for Academic Affairs, salary grade C-4, in lieu of position #304, salary grade C-8.

Source of funds: The reclassification of this position will result in a reduction in cost per annum.

Business Affairs

Controller's Office
Establish budget position #311, Payroll Assistant, salary grade C-8.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Campus & Student Affairs

Mechanical Maintenance
Establish budget position #2, Foreman, Mechanical and Electrical Maintenance, AP-III.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Sports & Recreation Building & Intramural Activities
Establish budget position #7, Golf Professional, AP-IV.

Source of funds: Revenue generated by a self-supporting operation which will not commit general fund resources.

Continuing Education

Continuum Center

Reclassify budget position #1, Director, Continuum Center, from AP-V to AP-VIII.

Source of funds: The reclassification of this position will result in no additional cost per annum.

Reclassify budget position #4, Assistant Director, Continuum Center, from AP-IV to AP-VI.

Source of funds: The reclassification of this position will result in no additional cost per annum.

Meadow Brook Music Festival/Theatre

Establish budget position #5, Box Office Manager, AP-III.

Source of funds: Revenue generated by a self-supporting operation which will not commit general fund resources.

Office of Public Relations

Establish budget position #5, Photographic and Graphic Artist, AP-I.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Establish budget position #6, Staff Writer, AP-I.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Mr. Lewis moved that the personnel actions be approved. Mrs Adams seconded the motion.

Mr. O'Dowd observed that John E. Rue, Professor of Political Science, had died of natural causes in February. He said that Mr. Rue had been a faculty member for about ten years and was an outstanding scholar on Maoist China. A memorial service was held and a fund is being established in his honor.

The motion to approve the personnel actions was voted on and passed.

Mrs. Adams inquired if a golf pro had been hired.

Mr. Coffman replied that candidates were being interviewed and a decision will be reached by April 15.

Acceptance of Gifts and Grants

Mr. O'Dowd recommended acceptance of the following gifts and grants:

I. Gift in support of the Edith Harris Memorial Scholarship:

Mercier Corporation, Birmingham	$ 1,000.00

II. Gift in support of the Oakland University Baseball Scholarship Program:

Dieters, Mr. and Mrs. Dirk I., Rochester	400.00

III. Gift in support of the Oakland University Scholarship Fund:

Knox, Mr. and Mrs. John T., Livonia	100.00

IV. Gift in support of the Student Loan Fund:

Oakland County Engineering Society, Royal Oak	75.00

V. Gift in support of the Warren Tope Memorial Fund:

Iwamuro, Mr. Martin, Columbus, Indiana	25.00

VI. Gifts in support of the Jewel Wibby Women's Athletic Scholarship Fund:

Calek, Mr. and Mrs. James M., Oxford	35.00
Williams, Bell, Drayton Plains	35.00

VII. Gifts in support of the Alumni Fund:

American Motors Corporation, Southfield (Matching gift for Lewis T. Bucy, Jr.)	25.00
Bendix Corporation (The), Southfield (Matching gift for Alan J. Hutchenreuther)	25.00
Bristol-Myers Company, Syracuse, N. Y. (Matching gift for W. M. Johnson)	20.00
Clow Corporation, Oak Brook, Illinois (Matching gift for Thomas A. McAllister)	100.00
Fluor Foundation (The), Los Angeles, California (Matching gift for Howard Fishman)	50.00
Ford Motor Company Fund, Dearborn (Matching gifts for D. Ditkoff, W. Kath, L. Riddell and D. Wozniak)	115.00
Gates Rubber Co. (The), Denver, Colorado (Matching gift for Harrell P. Sundberg)	50.00
International Business Machines Corp., Armonk, N. Y. (Matching gift for J. Bachelder and R. C. Zeeb)	75.00
Miscellaneous Donors	23,142.50
Occidental Petroleum Charitable Foundations, Inc., Los Angeles, California (Matching gift for Ms. Joan Coatta)	20.00
Occidential Petroleum Corporation, Los Angeles, California (Matching gift for Karl Arrington)	50.00

VIII. Gifts in support of the OU Annual Fund Drive:

Cameron, Mr. John, Ann Arbor	25.00
Ford Motor Co. Fund, Dearborn (Matching gift for Walter C. Hitchingham)	50.00

IX. Gift to the Mildred S. Gates Trust Account:

Gates, Mildred S., Trust, Detroit Bank & Trust, Birmingham	47,288.80

X. Gifts in support of the Friends of the Kresge Library-Glyndebourne Picnic:

Ford Motor Co. Fund, Dearborn (Matching gifts for William L. Bailey, C. W. Platter and Murray R. Smith)	150.00

XI. Contribution in support of the Horticultural Society, OU Greenhouse:

Kuhn, Grant L., Frankenmuth	75.00

XII. Gift in support of the Meadow Brook Art Gallery:

Barron, S. Brooks, Southfield	1,000.00

XIII. Gifts in support of Meadow Brook Hall:

Bialk, Mr. Daniel W., Walled Lake	25.00
Markey, John C., Charitable Fund, Bryan, Ohio	100.00
Matthias, Mr. H. A., West Bloomfield	100.00

XIV. Gifts in support of Meadow Brook Hall - Gilders' Development Fund:

Bates, Mr. and Mrs. John C., Jr., Birmingham	100.00
Bordine, Mr. and Mrs. Bruce, Rochester	100.00
Boutell, Mr. and Mrs. Wilbur H., Bloomfield Hills	100.00
Brady, Mr. and Mrs. Charles, Milford	25.00
Brown, Mr. and Mrs. Walter F., Birmingham	100.00
Church, Mr. and Mrs. Roy B., Rochester	100.00
Cody, Mr. Joseph Burns, Grosse Pointe Woods	25.00
Cummings, Mr. and Mrs. Richard H., Bloomfield Hills	100.00
DeLorenzo, Mr. A. G., Birmingham	100.00
Douglas, Mr. and Mrs. William E., Birmingham	25.00
Emmett, Mr. and Mrs. Robert, Birmingham	25.00
Emmons, Mrs. Harold H., Jr., Grosse Pointe Farms	50.00
Emmons, Mr. Harold H., Jr., Grosse Pointe Farms	50.00
Griffith, Mr. and Mrs. George W., Ann Arbor	100.00
Hilder, Mr. F. F., Birmingham	100.00
Humbert, Mr. and Mrs. Jack N., Birmingham	100.00
Loud, Mr. and Mrs. Francis T., Birmingham	10.00
Mair, Mr. and Mrs. Alex, Bloomfield Hills	100.00

Merritt, Mr. and Mrs. James, Jr., Utica	100.00
Miscellaneous Donors	351.00
Moon, Mr. Philip G., Birmingham	25.00
Naas, Mr. and Mrs. Walter R., Bloomfield Hills	1,000.00
Panyard, Dr. Christine, Detroit	50.00
Pettibone, Mr. and Mrs. Michael L., Troy	200.00
Roy, Mr. Ross, Grosse Pointe Shores	200.00
Schatten, Dr. Ivan C., Detroit	100.00
Shaler, Arlene, Bloomfield Hills	25.00
Smith, Mr. Lyle W., Bloomfield Hills	25.00
Squiers, Dr. Bruce W., Detroit	200.00
Truesdell, Mr. Robert E., Rochester	500.00
Varner, Mr. and Mrs. D. B., Lincoln, Nebraska	100.00
Varner, Mr. and Mrs. Thomas A., Rochester	100.00
Warner, Mr. and Mrs. Harold G., Bloomfield Hills	100.00

XV. Gifts in support of Meadow Brook Hall - Paul Engstrom Tribute Fund:

Dixon, Frederick W., M.D., Dearborn	100.00
Handley, Mr. Charles, Detroit	20.00
Miscellaneous Donors	25.00
Moos, Alice, Elmhurst, Illinois	25.00

XVI. Gifts in support of the Meadow Brook Music Festival:

Ford Motor Company Fund, Dearborn (Matching gift for John T. Eby)	50.00
Ford Motor Company Fund, Dearborn (Matching gift for James F. Howe, Jr.)	25.00
Ford Motor Company Fund, Dearborn (Matching gifts for miscellaneous donors)	230.00
Northeastern Tool & Die Corp., Detroit	1,000.00

XVII. Gifts in support of the Meadow Brook Theatre:

Ford Motor Company Fund, Dearborn (Matching gift for Daniel M. Bell)	25.00
Ford Motor Company Fund, Dearborn (Matching gift for E. Wray Haack)	25.00

XVIII. Gifts in support of the Meadow Brook Theater/Festival:

Ford Motor Company Fund, Dearborn (Matching gift for Grant C. Chave)	25.00
Ford Motor Company Fund, Dearborn (Matching gifts for W. R. Greene, William A. Howard, Jack D. Kindree, John A. Manoogian and Edward S. Walicke)	150.00
Ford Motor Company Fund, Dearborn (Matching gifts for Jacques R. Maroni and Michael R. Wood)	50.00
Ford Motor Company Fund, Dearborn (Matching gifts for miscellaneous donors)	2,560.00
Secrest, Mr. and Mrs. John C., Birmingham	1,000.00
Warren, Charles W., Stores, Minneapolis, Minnesota	500.00

XIX. Gift in support of the Department of Music:

Rose, Mr. Irving, Southfield	5,000.00

XX. Gift in support of the OU Foundation:

Fill, Leon, Foundation (The Dr.), Detroit	1,000.00

XXI. Contributions in support of the OU Foundation President's Club:

Foster-Kilby Supply Co., Inc., Pontiac	1,000.00
Green Family Foundation (The), Detroit	1,000.00
Kast Heating & Cooling, Pontiac	1,000.00
Rose, Mr. and Mrs. Irving, Bloomfield Hills	2,000.00

XXII. Gift in support of the Provost's Discretionary Gift Account:

Ford Motor Company Fund, Dearborn (Matching gift for Theodore O. Yntema)	1,111.11

XXIII. Gift in support of the School of Economics and Management:

Ford Motor Company Fund, Dearborn (Matching gift for Theodore O. Yntema)	1,111.11

XXIV. Gift in support of the T. O. Yntema Gift Account (School of Economics and Management):

Gregory, Dr. Karl D., Detroit	400.00

XXV. Grants in support of Departments, Staff, Schools and Colleges:

Michigan Council for the Arts, Detroit, Michigan, under the direction of Dr. Kiichi Usui of the Meadow Brook Art Gallery, to be used in support of the program entitled, "Art in Architecture." Period of Performance: January 1, 1977 to June 30, 1977.	8,280.00
Michigan Council for the Arts, Detroit, Michigan, under the direction of Dr. Leon C. Petrus of the Meadow Brook Music Festival, to be used in support of the Krzysztof Penderecki Residency Program. Period of Performance: July 1, 1977 to July 30, 1977.	5,070.00
Michigan Council for the Arts, Detroit, Michigan, under the direction of Dr. Leon C. Petrus of the Meadow Brook Music Festival, to be used in support of the program entitled, "Mahler Eighth Symphony." Period of Performance: June 1, 1977 to June 30, 1977.	6,340.00
Michigan Council for the Arts, Detroit, Michigan, under the direction of Dr. Carol Halstead of the Physical Education Department, to be used in support of the program entitled, "Dance Residency." Period of Performance: January 1, 1977 to April 30, 1977.	800.00
National Science Foundation, Washington, D. C., under the direction of Dr. Donald Malm of the Mathematics Department, to be used in support of the program entitled, "Student Science Training Program." Period of Performance: February 15, 1977 to October 31, 1977.	13,610.00
Oakland County, Pontiac, Michigan, under the direction of Dr. Robert Gaylor of the Kresge Library, to be used in support of the program entitled, "Reference Hotline - 1977." Period of Performance: January 3, 1977 to December 31, 1977.	32,000.00
United States Department of the Navy, Arlington, Virginia, under the direction of Dr. August Durelli of the School of Engineering, to be used in support of the program entitled, "Development and Application of Methods of Experimental Mechanics." Period of Performance: December 1, 1976 to November 30, 1977.	20,000.00

United States Energy Research and Development Administration, Argonne, Illinois, under the direction of Dr. Michael D. Sevilla of the Chemistry Department, to be used in support of the program entitled, "Mechanisms for Radiation Damage in DNA." Period of Performance: August 1, 1976 to October 31, 1977. 16,974.00

Wilson, Matilda R., Fund, Detroit. A grant to permit the purchase of a nuclear magnetic resonance spectrometer for the Chemistry Department. 95,000.00

XXVI. A gift of a 1971 Volkswagen Superbeetle for use in the Sports and Recreation Department and Golf Course Area from Mr. Christopher Alteman, Rochester. Estimated value: 775.00

XXVII. A gift of food and labor for the Simone Beck Fund Raising Event, "Fine Art of French Cooking" from Mr. John I. Bloom, Detroit. 113.50

XXVIII. A gift of a 6-1/4" Mexican figurine donated to the Meadow Brook Art Gallery by Professor Harry Bober, New York, New York. Estimated value: 250.00

XXIX. A gift of 200 slides of American Indian and Eskimo artifacts to the Department of Art and Art History from Marion and Floyd Bunt, West Bloomfield. Estimated value: $4.00 each: 800.00

XXX. Gifts of miscellaneous baseball items and baseball team costs from Mr. and Mrs. Dirk Dieters, Rochester. Estimated value: 1,315.98

XXXI. A gift of clothing and miscellaneous household items donated to the Student Enterprise Theater through the Alumni Association by Mr. and Mrs. Ingo Dutzmann, St. Louis, Missouri. Estimated value: 1,929.60

XXXII. A gift of three wigs donated to the Barn Theater by Patricia Houtz, Rochester. Estimated value: 50.00

XXXIII.	A gift of plants and miscellaneous items donated to the OU Greenhouse by Dr. and Mrs. Karl Latteier, Rochester. Estimated value:	1,689.50
XXXIV.	A gift of carpeting to be used each year by the Friends of Kresge Library at their Glyndebourne Picnic donated by Mr. and Mrs. Leonard T. Lewis, Bloomfield Hills. Estimated value:	275.00
XXXV.	A gift of an Oriental Ispahan Rug to Meadow Brook Hall from Mr. and Mrs. Theodore Yntema, Bloomfield Hills. Estimated value:	2,800.00
	Total Gifts and Grants	$306,047.10

REPORT ON STOCK TRANSACTIONS

	Date Received	Date of Sale	Sale Price	Comm. & Taxes	Net Proceeds
Mr. and Mrs. Henry C. Johnson	12/27/76	1/17/77	$722.00	---	$722.00

50 shares of The One William Street Fund Inc. in support of the OU Foundation on December 27, 1976. Value of stock at date of gift was $14.80 ($740.00). Net proceeds at date of sale were $14.44 per share or $722.00

Mr. Lewis moved to accept the gifts and grants with appreciation. Mr. Mair seconded the motion.

Mr. O'Dowd called attention to the substantial grant from the Matilda R. Wilson Fund for $95,000 to purchase a nuclear magnetic resonance spectrometer for the Chemistry Department. He noted that the purchase of this major piece of equipment would be made late in the summer.

The motion was voted upon and passed.

Open Meetings Act Compliance Policy

Mr. O'Dowd recommended the adoption of the following policy in connection with the recently enacted Open Meetings Act which becomes effective on April 1, 1977:

The Board of Trustees of Oakland University hereby declares the following policy to be effective as of April 1, 1977, and directs the President to take such action as may be necessary to implement this policy on and after that date:

1. Oakland University shall comply with the applicable requirements of Act 267 of the Public Acts of 1976, known as the Open Meetings Act.

2. The Board of Trustees hereby reserves exclusively unto itself all powers of deliberating toward and deciding all matters of public policy which are subject to regulation under the Open Meetings Act and hereby rescinds all delegations of such power, express or implied, which now exist, subject only to exceptions or delegations of authority provided in this declaration of policy.

3. This policy shall not be deemed or interpreted to abrogate the provisions of any existing contract during the term thereof, or to limit the authority heretofore delegated to any committee or other public body pursuant to any existing contract.

4. Any member of the public may address any meeting of the Board of Trustees or any meeting of any subordinate body which is regulated by the Open Meetings Act, subject to the following rules:

A. No person may address the meeting until recognized by the chairperson and identified by name and address.

B. The chairperson may adopt reasonable time limits for statements by members of the public based upon the number of persons wishing to speak and the anticipated duration of the meeting.

C. The chairperson may require that persons wishing to address the meeting submit a written request indicating the subject or subjects on which they wish to speak, if it appears that such a requirement would be necessary to assure the orderly conduct of business at the meeting.

D. The chairperson may require that statements relating to a subject not on the established agenda for a meeting be reserved until the following meeting if it appears that the orderly disposition of the subject would require that it be scheduled for discussion at a future meeting.

E. The chairperson shall permit members of the public to make statements regarding any subject prior to a vote on that subject.

5. The Secretary of the Board of Trustees or his designee shall be responsible for the posting of notices, the taking of minutes, and the making of such notices and minutes available to newspapers, radio and television stations, and the general public in accordance with the requirements of the Open Meetings Act. The Secretary is authorized to establish reasonable charges to the public for copies of notices and minutes based upon the anticipated cost of producing and distributing them.

Mr. Lewis moved that the policy be approved. Mr. Schwartz seconded the motion which carried.

Mr. Schwartz stated that the Board was advised by University legal counsel that the policy complies with the Act.

Mr. James Howlett, University counsel, was in the audience and confirmed that the policy complied with the law.

Meeting Dates for the Board of Trustees

Mr. O'Dowd requested adoption of the following resolution:

RESOLVED, That the regular meetings of the Board of Trustees of Oakland University for the months of April, May, June and July of 1977 shall be held at 7:30 p.m. on the fourth Wednesday of each of those months at the Oakland Center, Oakland University, Rochester, Michigan. Minutes of those meetings shall be available at the Office of the Secretary to the Board of Trustees in North Foundation Hall, Oakland University, Rochester, Michigan. Notice of those meetings shall be posted as required by law by the Secretary of the Board of Trustees.

Mr. Lewis moved to adopt the resolution. Mr. Mair seconded the motion which was passed.

Amendments of Bylaws of the Board of Trustees

Mr. O'Dowd stated that in order to comply with the provisions of the Open Meetings Act, the Bylaws of the Board of Trustees should be amended to read as follows:

Article II
Meetings of the Board

The Board of Trustees shall hold regular public meetings in accordance with the laws of the State of Michigan. The Board of Trustees may hold special public meetings at any time upon the call of the President of the University or the Chairman of the Board of Trustees. Any four members of the Board may call a special public meeting of the Board of Trustees at any time upon ten days written notice. Reasonable notice of the call of all meetings shall be given to the Board of Trustees, provided, however, that such notice may be waived by attendance at the meeting or in writing. A majority of the members shall constitute a quorum to do business. The Board may take any action within its power at any regular or special meeting unless the call of a meeting states a limited purpose. Meetings shall be conducted under parliamentary procedure and the chairman of the meeting shall be the parliamentarian. The Board shall take action by resolution or ordinance adopted at any regular or special meeting by vote of a majority of the members of the Board. Public notice of all meetings of the Board of Trustees shall be published in accordance with the requirements of Public Act No. 267 of 1976.

Article III
Voting Procedures

Votes on all matters coming before the Board shall be taken by voice unless a roll call vote is called for by the chairman of the meeting or by any member of the Board or is required by law.

Mr. Lewis moved that the amendments be accepted and resubmitted to the Board in accordance with Article XIII of the Bylaws which requires a thirty day waiting period for formal adoption of amendments to the Bylaws. Mrs. Adams seconded Mr. Lewis' motion which was voted on and carried.

Approval of 1977-78 Board and Room Rates

Mr. O'Dowd informed the Board that it was necessary to establish board and room rates for 1977-78 at the March meeting in order to advise the students of the new rates prior to the close of classes. Mr. O'Dowd recommended the adoption of the following rates:

1. Regular academic year current board and room rate is $1,498. Recommended increase $50. Total rate for 1977-78 academic year is $1,548.

2. Regular academic year current cooperative housing rate is $754. Recommended increase $26. Total rate for 1977-78 academic year is $780.

3. Regular academic year current room only rate

5. Current spring or summer session single room premium is $65. Recommended increase $12. Total rate for summer 1977 or spring 1978 session is $77.

6. Current area hall fee for cooperative housing is zero. Recommend $6 per academic year. This will provide for programming funds similar to the fee now assessed all other residential programs.

Mr. Lewis moved that the recommendations on board and room rates for 1977-78 be approved. Mr. Mair seconded the motion.

Mr. O'Dowd noted that the increase was approximately 3.3 percent which is the smallest recommended increase for several years. He commended the Student Affairs staff for establishing an excellent budget recommendation.

The motion was voted on by the Board and passed.

Correction of Tuition and Fee Schedule for 1976-77

Mr. O'Dowd informed the Board that it was necessary to amend a Board fee action taken in June, 1976. He noted that the application fee for post-baccalaureate students was approved in error. In order to clarify the University's fee policy, the following resolution was proposed for adoption:

> The Board of Trustees amends its action of June 23, 1976 regarding the University's tuition and fee schedule by deleting post-baccalaureate students from the requirement to pay an application fee of $15.00. Be it further
>
> RESOLVED, That this action shall be retroactive to June 23, 1976.

Mr. Lewis moved that the resolution be adopted. Mr. Saltzman seconded the motion which passed.

Approval of Candidates Recommended to Receive Bachelor's and Master's Degrees as of December 17, 1976

Mr. O'Dowd recommended approval of the candidates for bachelor's and master's degrees as of December 17, 1976. The list of candidates is on file in the Office of the Secretary to the Board of Trustees.

Mr. Lewis moved that the recommended graduates be approved with congratulations. Mrs. Adams seconded the motion which carried.

Approval of Application for Liquor License for Meadow Brook Hall

Mr. O'Dowd recommended adoption of the following resolution:

> RESOLVED, That the Board of Trustees of Oakland University is deeply grateful to the Legislature and the Governor for the enactment of Public Act 417, 1976, which Act will assist in raising revenue to maintain Meadow Brook Hall at no cost to the State. It is further
>
> RESOLVED, That the President is authorized to apply for a liquor license under Public Act 417, 1976, on behalf of the Board of Trustees.

Mr. Lewis moved that the resolution be adopted. Mr. Mair seconded the motion which passed.

Acceptance of the Audit Report for the Year Ending June 30, 1976

Mr. O'Dowd noted that Mr. Richard Light, Assistant Vice President for Business Affairs for Administration, and Mr. Robert McGarry, Assistant Vice President for Business Affairs and Controller, of Oakland University were present, along with Messrs. Stan Gilbertson and Mike O'Donnell of Arthur Andersen & Co. Mr. O'Dowd commented that the Audit Committee of the Board of Trustees reports annually on the University audit and then called upon Trustee Alex Mair, a member of the Audit Committee. Mr. Mair asked Mr. McGarry and Mr. Gilbertson for comments on the audit.

Mr. Gilbertson stated that Arthur Andersen & Co. had conducted the audit and issued a report on September 9. In addition, the auditors have met with the Audit Committee and reviewed the report. He added that the audit was conducted in accordance with general auditing principles and there are no special matters to be noted.

Mr. O'Dowd asked if there were any questions. There were none.

Mr. Lewis moved to accept the financial statements and management letter from Arthur Andersen & Co. Mrs. Adams seconded the motion.

Mr. Schwartz stated that because of a potential conflict of interest, he would refrain from voting.

Mr. De Carlo stated that in the absence of a quorum the Board could act on the recommendations under a resolution approved by the Board on April 23, 1975. The Board action must be ratified at the next regularly scheduled meeting at which a quorum is present.

Mr. O'Dowd called for a vote. Mrs. Adams, Messrs. Lewis, Mair and Saltzman voted to accept the audit report and management letter for the year ending June 30, 1976. Mr. Schwartz abstained from voting. The motion was approved and will be presented for ratification at the next regularly scheduled meeting at which a quorum is present.

Approval of Appointment of Arthur Andersen & Co. to Conduct the University Audit for the Year Ending June 30, 1977

Mr. O'Dowd called upon Mr. McGarry to comment on the proposed appointment of Arthur Andersen & Co. to conduct the audit for the year ending June 30, 1977. Mr. McGarry stated that he recommended that the firm of Arthur Andersen & Co. be retained for the year ending June 30, 1977. This recommendation was made in the absence of the consideration of other firms due to the press of collective bargaining activities which interfered with the review process. This annual appointment would be the seventh for Arthur Andersen & Co.

Mr. Lewis moved to approve the recommendation. Mr. Mair seconded the motion.

Mr. Schwartz explained that again because of a potential conflict of interest, he would abstain from voting.

Mrs. Adams, Messrs. Lewis, Mair and Saltzman voted to approve the recommendation. Mr. Schwartz abstained. The motion passed and will be presented for ratification at the next regularly scheduled meeting at which a quorum is present.

Acceptance of the Report from the Auditor General for the Period July 1, 1973 Through June 30, 1975

Mr. O'Dowd stated that he wished to recommend acceptance of the report from the Auditor General for the Period July 1, 1973 through June 30, 1975.

Mr. Mair moved to accept this report. Mr. Lewis seconded the motion which was voted on by all Trustees and approved.

Mr. O'Dowd expressed appreciation to Messrs. Gilbertson, Light, McGarry and O'Donnell for their assistance in the audit process.

Approval of Student Nurses Training Contract with Holy Cross Hospital

Mr. O'Dowd requested approval of the following recommendation:

> RESOLVED, That the Board of Trustees authorizes the administration to enter into a contract with Holy Cross Hospital for a cooperative program for the clinical education of the University's nursing students. Be it further
>
> RESOLVED, That this approval is subject to the acceptance of the terms and conditions of the contract by the University's attorney and insurance carrier.

Mr. Lewis moved to approve this contract. Mr. Saltzman seconded the motion which carried.

Approval of Student Fee in Course NCC 101

Mr. O'Dowd requested that the Board approve the following recommendation:

> That a special fee of $5.00 be assessed on each registrant in the course NCC 101 - Moral Choices in Contemporary Society for spring and summer 1977, and further, should the University continue to offer this or other courses in the Courses by Newspaper Program, that the special fee may continue to be assessed on students in such courses.

Mr. Lewis moved to approve the recommendation. Mr. Mair seconded the motion which carried.

Adoption of the Freedom of Information Act Compliance Policy

Mr. O'Dowd recommended adoption of the following Freedom of Information Act Compliance Policy:

> The Board of Trustees of Oakland University hereby declares the following policy to be effective as of April 13, 1977, and directs the President to take such action as may be necessary to implement this policy on and after that date:
>
> 1. Oakland University shall comply with the applicable requirements of Act 442 of the Public Acts of 1976, known as the Freedom of Information Act.
>
> 2. The President is authorized and directed to issue a written appointment of an employee of the University to serve as the individual authorized to deny requests for public records under the provisions of Section 6 of the Freedom of Information Act, and that individual shall be known as the Freedom of Information Officer of the University. The President may also appoint one or more deputies who shall exercise such authority in the absence of the Freedom of Information Officer.

3. Requests for information and documents which can be provided by each of the record keeping offices of the University under previously established policies and practices shall continue to be handled by those offices in the previously established manner and without reference to the Freedom of Information Act.

4. Persons who request information or documents which cannot be provided under previously established policies and practices shall be informed at the record keeping offices of their right to submit a request for public records to the Freedom of Information Officer. Information as to the time, place, and manner of submitting requests pursuant to the Freedom of Information Act shall be made available to the public at each record keeping office of the University.

5. The Freedom of Information Officer shall promulgate and make available at the Freedom of Information Office appropriate written forms for receiving and processing requests for public records in accordance with the requirements of the Freedom of Information Act, and shall represent the University in acting upon all such requests. The Freedom of Information Officer may request such legal advice as the Freedom of Information Officer may deem necessary in interpreting and applying the provisions of the Freedom of Information Act.

6. The Freedom of Information Officer shall establish from time to time a schedule of charges for public records provided as a result of requests submitted to the Freedom of Information Office. Such charges shall be in accordance with the standards set forth in Section 4 of the Freedom of Information Act.

7. The Freedom of Information Officer is authorized and directed to establish and enforce reasonable and appropriate written rules and procedures to protect the public records and to prevent excessive and unreasonable interference with the regular functions of the record keeping offices of the University.

Mr. O'Dowd commented that it was the intention of the University to comply with the law. He observed that these policies will probably change from time time as the University implements the Act.

Mrs. Adams moved to approve the recommended compliance policy. Mr. Schwartz seconded the motion. The motion passed.

The meeting was adjourned at 8:20 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Alan E. Schwartz, Chairman
Board of Trustees

Date ______________________

JDeC/mp