Academic Computing Committee Annual Report
Academic Year 2025–2026
Submitted to the Senate Steering Committee and Office of the Provost
Oakland University

Prepared by
Qunfeng Liao and Yaman Roumani, Co-Chairs
May 12, 2026

Dear Vice Provost Banes-Berceli and Members of the Senate Steering Committee,

On behalf of the Academic Computing Committee (ACC), we submit this annual report for AY 2025–2026. The committee met six times during the academic year: September 19, October 24, December 5, January 23, February 27, and April 10. We have included the meeting agendas and minutes in the appendix after this cover summary.

The committee's work this year focused on the Senate charge related to academic computing needs for instruction and research, technology needs intake and tracking, digital accessibility, classroom technology planning, and coordination with e-LIS, UTS/CSITS, and related Senate and university committees.

Summary of Major Activities

1. **Committee charge and membership update:** The ACC reviewed its Senate charge and approved a proposed membership revision allowing the Chief Information Officer to appoint a designee. The revision provides flexibility while maintaining UTS representation on the committee. The proposed change was approved at the University Senate meeting on December 11, 2025.

2. **Committee leadership:** Because the committee did not have a chair at the beginning of the academic year, Yaman Roumani and Qunfeng Liao volunteered to serve as co-chairs for AY 2025–2026. At the April 10 meeting, both co-chairs indicated their willingness to continue serving in AY 2026–2027, subject to the normal Senate committee appointment process.

3. **Technology Needs and Recommendations process:** The committee developed and approved a Technology Needs and Recommendations Google Form to collect faculty and staff input on computing, instructional technology, software, and related academic technology needs. The form was launched in the February 17 *Forward Together Weekly Newsletter*.

4. **Review of submitted technology needs:** During the winter semester, the committee received six submissions through the Technology Needs and Recommendations Form and discussed them during its February and April meetings. The submissions involved campus-wide polling software, HH Rooms 190 and 195 classroom technology, orientation technology resources, SPSS access, a university-supported AI platform, and Canva access for instructional use. The committee reviewed the submitted needs, identified follow-up information where appropriate, confirmed that some items would require coordination with relevant campus units, referred the AI platform request to the Senate AI Committee, and deferred the Canva request for further discussion in Fall 2026.

5. **Response-status spreadsheet for technology needs submissions:** The committee also developed a separate Excel response-status spreadsheet to track submissions received through the Technology Needs and Recommendations Form, facilitating communication with submitters. This tracking file is intended to document each submitted need, the committee's review status, follow-up actions, and feedback. On April 21, 2026, the spreadsheet was shared by email with the six technology needs submitters, so they could view the status of their submissions and any related feedback.

6. **Shared Google Drive folder for committee records:** The committee established and updated a shared Google Drive folder titled "Academic Computing Committee" for internal committee use. Members were instructed to access the folder using their Oakland email accounts by logging in to Google Drive, selecting **"**Shared drives", and opening the **"**Academic Computing Committee" folder. The shared drive provides a central location for committee materials, including agendas, minutes, the Technology Needs and Recommendations Form, and the response-status tracking file.

7. **Digital accessibility and ADA Title II readiness:** The committee received regular updates from e-LIS regarding ADA Title II digital accessibility requirements, faculty support resources, workshops, and the implementation of Panorama in Moodle and eSpace.

8. **Instructional technology and classroom planning:** The committee received updates from UTS/CSITS on classroom upgrade initiatives, general-purpose classroom availability, the Classroom of the Future concept, the FY26 General Purpose Classroom Refresh Roadmap, and FY27 classroom upgrade requests.

9. **Emergency instructional support:** During the campus/building closure caused by hot-water repair issues, e-LIS and UTS/CSITS supported faculty and students through online, HyFlex, Moodle, Zoom, Verity, classroom-relocation, and Oakland West Center instructional support.

10. **Continuing items for AY 2026–2027:** The committee will continue following up on the 2024–2025 technology needs survey once UTS cost and site-wide licensing information is available. It will also continue reviewing existing and new technology needs submissions and updating the response-status spreadsheet to document committee discussions, to track follow-up actions, and to communicate updates to submitters.

Meeting agendas and minutes for all six AY 2025–2026 meetings are included in the appendix in chronological order.

We appreciate the Senate Steering Committee's review and the support of the Office of the Provost. We would be happy to discuss any of the information provided in this report upon request.

Respectfully submitted,
Qunfeng Liao and Yaman Roumani
Co-Chairs, Academic Computing Committee

Appendix: Meeting Agendas and Minutes

The following materials compile the ACC meeting agendas and minutes for AY 2025-2026 in chronological order.

Academic Computing Committee Meeting
Agenda and Minutes
September 19, 2025

1. Committee Charge
    a. Shaun had them review the charge:
        i. To advise the University Senate on all matters pertaining to the use of computers for instruction and research. It is expected to define and be responsive to the needs of students and faculty using the University computer facilities.
        ii. It is given primary responsibility for devising and directing the implementation of plans to develop appropriate levels of computer literacy.
        iii. It is required to prepare annually a recommendation to the Executive Vice President for Academic Affairs and Provost and President on requirements for improvements and additions in computer facilities (both hardware and software) to meet the anticipated computing needs for the subsequent five-year period.
        iv. To advise the Chief Information Officer as necessary and assist in developing services, schedules, and priorities for academic computing usage in relation to total University computer usage. It should, periodically, examine patterns of use and charge systems, and make recommendations for such modifications as may be necessary.
    b. Currently, the CIO is an Ex-officio and Voting member. Amy Banes-Berceli was there to see if the committee would consider a modification to the charge to allow the CIO to appoint a designee. Amy said that CIO thinks Doug can represent UTS.
        i. Yaman, Shaibal were good with it.
        ii. Shaun asked if there were any concerns and no one had any.
        iii. Yaman made a motion to vote, Qunfeng seconded.
        iv. They were all in favor of modifying it so CIO or designee could be in place. Doug will let Bhavani know, and Shaun will work with Amy to get that member information updated.
2. Introductions
    a. Shaun introduced himself, then asked those present to quickly introduce themselves and say where they're from. We went around and did introductions.
3. Committee Chair
    a. No faculty chair was assigned at the end of last year or over the summer, so it fell to Shaun as the Academic Affairs representative to establish a faculty chair (or two as co-chair) during this first meeting.
        i. Yaman Roumani and Qunfeng Liao volunteered to be co-chairs for the year.
4. Old Business
    a. Tech Needs Survey

        i. Last year, we reviewed the Tech Needs Survey, as well as the Responses sheet. We couldn't make final recommendations without some data from UTS about sitewide licensing numbers.
            1. Doug said the Adobe piece has already been acted on and funded.
            2. Shaun reminded Doug we still need that vendor info from UTS. Doug will bring it up with his UTS colleagues.

5. UTS/CSITS Updates (Doug McCartney)
    a. Crestron XiO (POC) - SFH - quick review. Doug shared his screen and showed the XiO Cloud monitoring system, which allows remote monitoring to happen in a classroom's environment. This would allow CSITS to see classroom problems before it impacts faculty in the classroom. CSITS is currently working on a proof of concept for this system with Crestron. Other universities are using this system very successfully to proactively monitor classrooms.
    b. General Purpose Classrooms reduction (NFH 156 will no longer be a classroom after Fall 2025). We'll be losing 8 general purpose classrooms out of Dodge Hall. CSITS is working with the Registrar's Office on tactics for moving forward with fewer classrooms.
        i. Angel asked who is responsible for repurposing the tech in those classrooms that are going away.
        ii. Doug said that CSITS handles it.
6. e-LIS Updates (Shaun Moore)
    a. Fall Workshops - e-LIS has 22 remaining workshops this fall,online content creation, ADA and Title II Compliance, Moodle tools, and using the H5P tool. Faculty can also join the winter 26 (3/2/26-4/5/26) Quality Online Teaching Certification Course (QOTCC) cohort.
    b. Mid-Semester Extravaganza - Per a recent Provost email, submitting midterm grades is highly encouraged, and the deadline to submit is before the withdrawal date. Come to the 4th floor of the library to work on your mid-semester gradebook. Both e-LIS and CETL will be present to assist. The session will take place Monday, October 20, from 1:00 pm - 3:00 pm. Register here!
    c. The ADA Title II Regulations will be taking effect on April 24, 2026. The Department of Justice updated regulations underlines the requirement for web content and mobile applications provided at public higher education institutions be accessible to groups with disabilities, impacting all OU faculty and staff. This includes anything on Moodle or eSpace. Here is the paragraph about e-LIS support so you can send it along as a reminder to your colleagues:
        i. New ADA Title II Regulations will be taking effect on April 24, 2026. A 2024 update clarifies the scope and timeline for digital accessibility compliance at public universities. This update requires that faculty and staff ensure accurate and fully accessible materials in Moodle and eSpace.
        ii. e-LIS provides support for faculty and staff compliance of Moodle and eSpace with resources on their Digital Accessibility page, including an ADA Title II Compliance QuickStart on-demand eSpace, and various workshops. They also

provide direct support by contacting the Instructional Design Team at idteam@oakland.edu. Along with 1-on-1 meetings and course reviews, they can bring the digital accessibility discussion to your department or school in a flexible in-person or online format, from 15-90 minutes.

7. Member Roundtable
    a. Shaun explained that the member roundtable was a place each meeting for the committee members to bring back to the committee things they've heard from colleagues in their school/college that relate to this committee charge, such as tech needs. Ideally each member would talk to their colleagues between ACC meetings to gather tech needs, questions, concerns, etc, and report those back to the committee.
        i. Angel said many CSE classes use HyFlex. Sometimes he finds difficulties teaching in that modality. He likes to teach from his own laptop as opposed to the classroom station as he can put his own tech on it. Can faculty install items on classroom workstation?
            1. Doug asked Angel to email Doug at dmccartney@oakland.edu to find out what classrooms he's using so he can access them.
            2. Shaun said that they can reach out to idteam@oakland.edu to get ideas and best practices on teaching HyFlex courses.
        ii. Betty said she has the same frustrations with SPSS, that it is hard for faculty to navigate and students alike. It is easier to put on her computer than to access via the cloud version that OU has. She has questions on accessing it and using it.
            1. Shaun mentioned that OU Tech Center can help with access. For support using it, there isn't really an area that supports it. This may be something the committee puts forth as a recommendation, that all software funded has some area to support it and train faculty.
        iii. Angel said he can't find the link to access Office 365 and download it.
            1. Shaun said they'd try to find if it is some place on UTS website and we'd share that.
            2. Yaman said it is http://office.oakland.edu to access that.
8. New Business
    a. Shaun will work with the new co-chairs to set the future committee meetings. Typically the senate committees meet once a month in the fall and winter semesters.
9. Next Meeting
    a. We'll hear from the new co-chairs about future meetings.

Minutes prepared by Shaun Moore

Agenda
Academic Computing Committee Meeting
Oct. 24, 2025, 2:30 — 3:30pm
Online via Zoom platform

1. Approval of the minutes from the September 19, 2025 meeting
2. Charge change proposal for ACC: presentation and discussion
3. Old Business

    • Tech Needs Survey summary (if available)
        Status update
        Next steps/timeline

4. Update from e-LIS (Shaun Moore)
    - Moodle AI Integration - The e-LIS Support and Innovation team and Instructional Design team have been testing and evaluating a beginning AI integration in Moodle. Our Moodle upgrade this summer introduced a brand new Moodle AI integration, but the functionality is still very rudimentary. We were also limited by a free LLM. After thorough testing, our staff determined that the current integration is not ready for pilot testing. We need a more powerful AI model, and deeper Moodle integration, which will come out in Moodle 5.0 released next year. Our plan is to revisit the integration once we upgrade to Moodle 5.0, and then move on to a pilot after that.
    - LMS Accessibility Software RFP - Brickfield, our compliance checking software built into Moodle, does not have great reporting and cannot scan files to verify if they are compliant. We're looking into starting an RFP for a system that has better reporting and the ability to check files.

5. Update from UTS / CSITS (Doug McCartney)

6. Member Roundtable
    • Reports from committee members on technology needs
    • Follow-ups on previously raised needs

7. New Business
    • Open floor for new initiatives or concerns

8. Next Meeting
    • Scheduled for December 5, 2025, at 2:30 pm

Minutes
Academic Computing Committee Meeting
Oct. 24, 2025, 2:30 — 3:30pm
Online via Zoom platform

Attendees: Malli Barremkala, Angel Bravo, Qunfeng Liao, Sarah Martin, Nia Matthews, Doug McCartney, Shaun Moore, Yaman Roumani, Matthew Toeniskoetter.

Meeting recording: [Link]

1. Approval of the minutes from the September 19, 2025, meeting
    - Minutes were approved by the committee

2. Charge change proposal for ACC: presentation and discussion
    - The committee approved a charge change proposal which will now be taken to the Senate for further voting. Doug confirmed he is comfortable serving in both the CIO designee and Classroom Support roles, as this provides flexibility for future appointments. The committee passed the proposal with a majority vote and one abstention.

3. Old Business

    - Tech Needs Survey summary (if available)
        - Status update
            - Doug discussed the limitations of a recent survey on classroom technology, noting it lacked specific details about room issues and needs. He plans to create a more focused survey with CETL and e-LIS support after the new year, targeting classroom tools and environments rather than software.
        - Next steps/timeline
            - Shaun highlighted the need for UTS to provide site-wide usage numbers to compare with faculty survey results, which are necessary for making recommendations on site-wide software licenses. Doug acknowledged the importance of these details and agreed to review the survey data for further insights. The committee discussed access issues with a survey containing software requests, with Shaun explaining that while the survey was 2 years old, they could add committee members as editors to view responses.

4. Update from e-LIS (Shaun Moore)
    - Moodle AI Integration - The e-LIS Support and Innovation team and Instructional Design team have been testing and evaluating a beginning AI integration in Moodle. Our Moodle upgrade this summer introduced a brand new Moodle AI integration, but the functionality is still very rudimentary. We were also limited by a free LLM. After thorough testing, our staff determined that the current integration is not ready for pilot testing. We need a more powerful AI model, and deeper Moodle integration, which will come out in Moodle 5.0 released next year. Our plan is to revisit the integration once we upgrade to Moodle 5.0, and then move on to a pilot after that.
    - LMS Accessibility Software RFP - Brickfield, our compliance checking software built into Moodle, does not have great reporting and cannot scan files to verify if they are compliant. We're looking into starting an RFP for a system that has better reporting and the ability to check files.

5. Update from UTS / CSITS (Doug McCartney)
  - Doug announced a coffee with the CIO event on November 11th, inviting all committee members to attend.
  - Doug shared his feedback after attending the ETC conference about AI usage in the classroom environment/research/staffing support.
  - Classroom upgrades in the School of Engineering
  - Updates on Dodge Hall

6. Member Roundtable
  - Reports from committee members on technology needs
    - The committee discussed creating a Google Form for faculty to report technology issues and requests. Shaun suggested using a shared Google Drive to store the form and other committee documents, ensuring long-term access for future chairs. The group agreed to create a form that would collect information on software and hardware needs from faculty and committee members.
  - Follow-ups on previously raised needs

7. New Business
  - Open floor for new initiatives or concerns

8. Next Meeting
  - Scheduled for December 5, 2025, at 2:30 pm

Minutes prepared by Yaman Roumani

Agenda
Academic Computing Committee Meeting
Dec. 5, 2025, 2:30 — 3:30pm
Online via Zoom platform

1. Approval of the minutes from the Oct 24, 2025 meeting

3. Co-chairs update (Qunfeng Liao; Yaman Roumani)

- Membership change update
- Coffee With The CIO
  - Next scheduled: **Coffee With The CIO, Tuesday, 1/27/2026 @ 9:30-12 noon**
- [Google Form](https://docs.google.com/forms/d/e/1FAIpQLSeXdF9V_LInbbB8wnZlj4r1APvP-ehwV23X0g65soZ3ov0o_Q/viewform) (https://docs.google.com/forms/d/e/1FAIpQLSeXdF9V_LInbbB8wnZlj4r1APvP-ehwV23X0g65soZ3ov0o_Q/viewform)

4. Update from e-LIS (Shaun Moore)
   - Support During Emergency Campus/Building Closure
     - The e-LIS support and ID teams have been busy helping faculty and students transition the end of the semester online. Our team is available to help with Moodle and eSpace, which is currently being used more than normal as classes move online, use Zoom integration more, go HyFlex, and look at using Verity for online proctoring.
   - New e-LIS Positions
     - There are a few new positions open in the e-LIS department, and one that will be above me. The IDs are currently hiring a full-time instructional designer that will head up the ADA Digital Accessibility efforts. They are also hiring four student employees to help make things compliant. The institution is hiring a VP/AVP of Global and Digital Learning Hiring Committee, which will report to the Provost Amy Thompson. The position will oversee Academic Compliance, Global Engagement, and e-LIS to advance enrollment, innovation, and student success.

5. Update from UTS / CSITS (Doug McCartney)
   Support During Hot Water Repair Campus/Building Closure
      Oakland West Center
         OWC 160-161 walk-in computer labs
         More classrooms for in-person instruction
         Finals Week locations will be determined by end of today
   New AP - Matt Shull, Classroom Technician

6. Member Roundtable
   - Reports from committee members on technology needs
   - Follow-ups on previously raised needs

7. New Business
   - Open floor for new initiatives or concerns

8. Next Meeting
   - Scheduled for January 23, 2026, at 2:30 pm

Minutes
Academic Computing Committee Meeting
Dec. 5, 2025, 2:30 — 3:15 pm
Online via Zoom platform

Attendees: Malli Barremkala, Angel Bravo, Setareh Ghoreishi, Qunfeng Liao, Doug McCartney, Shaun Moore, Yaman Roumani, Matthew Toeniskoetter, Betty Tonui.

Meeting recording: [Link]

1. Call to Order
- The meeting was called to order by Yaman at 2:30 p.m.

2. Approval of the minutes from October 24, 2025 meeting
- Minutes were reviewed and approved by the committee. Qunfeng moved to approve the minutes, and Angel seconded the motion.

Discussion Items

3. Co-chairs Updates
- Membership Charge Updates
  Yaman presented the charge update to the Senate Steering Committee on November 18, which was accepted without issues. Qunfeng attended the University Senate meeting on November 20 but did not have the opportunity to present due to time constraints. Yaman will present the item again at the December 11 Senate meeting.

- Coffee with the CIO
  Qunfeng attended the event on November 11 and shared the proposed charge changes with CIO Bhavani, who expressed support and appreciated the added flexibility. UTS also plans to conduct a university-wide software/hardware survey in Winter 2026.

- Google Form
  The committee reviewed a draft Google Form to gather faculty and staff computing needs. The group clarified that the form is different from a UTS help-desk request and intends to collect input for committee discussions and recommendations. Shaun and Doug suggested adding clear language about the form's purpose and the committee's role. Yaman and Qunfeng will revise the wording and present the updated version at the January meeting.

4. Update from e-LIS (Shaun Moore)
- Support During Emergency Campus/Building Closure
  e-LIS continues to support faculty during the building closure, including help with Zoom–Moodle integration, HyFlex and online instruction, and Verity online proctoring, with reminders distributed through newsletters. Staff remain active in assisting instructors affected by class relocations.

- New e-LIS Positions
  The ADA Task Force approved one full-time e-LIS position and four student employee roles to strengthen digital accessibility support, with hiring underway and the full-time position expected

to be filled in early 2026. e-LIS and Global Engagement will also transition under a new VP for Global & Digital Learning, with the appointment expected in winter 2026.

5. Update from UTS / CSITS (Doug McCartney)

- UTS/CSITS has taken the lead in relocating academic activities during the building closure. The team restored and furnished several classrooms at the Oakland West Center to support instruction, and they also set up two walk-in computer labs at that location.

- Doug stated that final exam locations should be confirmed by the end of the day, and he introduced a new AP.

- Doug announced a "Coffee with the CIO" event on January 27 and invited all committee members to attend. He also noted interest in having Bhavani and Maria Wing join the committee's January meeting.

6. Member Roundtable

- The committee members discussed the impact of the closure on exams and teaching.
- Doug and Shaun highlighted the increased demand for IT support and the need for backup plans.

7. Next Meeting

- Scheduled for January 23, 2026, at 2:30 pm

8. Adjournment

- The meeting adjourned at 3:15 p.m.

Minutes prepared by Qunfeng Liao

Agenda
Academic Computing Committee Meeting
Jan. 23, 2026, 2:30 — 3:30pm
Online via Zoom platform

1. Approval of the minutes from the Dec. 5, 2025 meeting

2. Co-chairs update (Qunfeng Liao; Yaman Roumani)

   • Membership change update
   • Revised Google Form (https://docs.google.com/forms/d/e/1FAIpQLSeXdF9V_LInbbB8wnZlj4r1APvP-ehwV23X0g65soZ3ov0o_Q/viewform)

3. Tech Needs Survey

4. Update from e-LIS (Shaun Moore)

   Moodle to Banner Midterm Grades

   John and his dev team finished testing the midterm grade exchange and deployed it on 12/17. This new version has not only the midterm grading functionality, but also several bug fixes and functional improvements. John will be emailing all users of the previous final grade export to let them know about the new functionality and how it works. We'll also be including that information for all faculty in our newsletter next year too.

   Panorama

   We were officially approved to move forward with Panorama for a trial contract. Panorama is a Moodle accessibility checker, like a better version of Brickfield that we have now. e-LIS is working with UTS and Purchasing. The team is getting more testing in and making a plan for documents and workshops to be ready before implementation. We'll get a Panorama announcement out soon to let folks know it is coming in a month or so.

   New ID Positions

   The Instructional Design (ID) team hired 4 student employees that started this month. They have a full-time position that they'll be selecting a candidate for this week.

   Professional Development

   Our winter workshops are live through April 2026. The next Quality Online Teaching Certification Course (QOTCC) runs 3/2/26 - 4/5/26. Please share with faculty in your area.

5. Update from UTS / CSITS (Doug McCartney)
   - Coffee w/the CIO, Tuesday, January 27, 2026 @ Oakland Center- Gold Room A, 930am-12 noon, https://forms.gle/7kMAiU6KjLYMAM9n7
   - Classroom of the Future - developing a concept of the future
   - Projects in UTS (CSITS) - formalized process being established, Business Case

6. Member Roundtable
   • Reports from committee members on technology needs
   • Follow-ups on previously raised needs

7. New Business
   • Open floor for new initiatives or concerns

8. Next Meeting
  - Scheduled for February 27, 2026, at 2:30 pm

Minutes
Academic Computing Committee Meeting
Jan. 23, 2026, 2:30 — 3:30pm
Online via Zoom platform

Attendees: Malli Barremkala, Angel Bravo, Qunfeng Liao, Doug McCartney, Shaun Moore, Yaman Roumani, Matthew Toeniskoetter, Youngsoon Yoon.

Meeting recording: [Link]

1. Call to Order

- The meeting was called to order by Qunfeng at 2:30 p.m.

2. Approval of the minutes from December 5, 2025 meeting

- Minutes were reviewed and approved by the committee.

Discussion Items

3. Co-chairs update

- Membership change update
    - Yaman reported on his attendance at a university Senate meeting, where the membership charge changes were approved.
    - Follow up with Kathy (or appropriate web contact) to ensure the senate website is updated to reflect approved membership charge changes.
- Revised Google Form
    - The committee discussed refining the technology needs assessment form, focusing on improving its structure and content. Malli suggested adding a section to categorize requests by time frame. The committee decided to change the form title to "Technology Needs and Recommendations" for a broader scope.
    - Doug suggested removing the word "request" and replacing it with "suggestion/idea" to avoid implying a formal request process. They agreed that once the form is opened, submissions will be reviewed at monthly committee meetings, with representatives bringing feedback back to their respective units.
    - The committee voted and approved the Technology Needs and Recommendations form.
    - The committee agreed to include the form in the upcoming newsletter.

4. Tech Needs Survey

- Doug mentioned a pending meeting with the CIO to discuss technology requests and potential involvement of Maria and Bhavani, along with a new hire to assist with technology-related tasks.

5. Update from e-LIS (Shaun Moore)

Moode to Banner Midterm Grades

John and his dev team finished testing the midterm grade exchange and deployed it on 12/17. This new version has not only the midterm grading functionality, but also several bug fixes and functional improvements. John will be emailing all users of the previous final grade export to let them know about the new functionality and how it works. We'll also be including that information for all faculty in our newsletter next year too.

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New ID Positions

The Instructional Design (ID) team hired 4 student employees that started this month. They have a full-time position that they'll be selecting a candidate for this week.

Professional Development

Our winter workshops are live through April 2026. The next Quality Online Teaching Certification Course (QOTCC) runs 3/2/26 - 4/5/26. Please share with faculty in your area.

6. Update from UTS / CSITS (Doug McCartney)

- Coffee w/the CIO, Tuesday, January 27, 2026 @ Oakland Center- Gold Room A, 930am-12 noon, https://forms.gle/7kMAiU6KjLYMAM9n7
- Classroom of the Future - developing a concept of the future
    - Doug presented updates on the "Classroom of the Future" initiative, outlining plans for DVLED displays, digital whiteboards, auto-tracking cameras, and BYOD-supported rooms, while highlighting challenges with funding and vendor costs. The group discussed potential DIY solutions for auto-tracking cameras and the need for backup systems for faculty laptops in BYOD classrooms.
- Projects in UTS (CSITS) - formalized process being established, Business Case
    - Discussion of the utilization of video production resources, with Shaun noting low usage despite available facilities for faculty and staff. Doug highlighted the need for increased utilization and mentioned a podcast studio project. Doug shared updates on the transformation of UTS project management processes, emphasizing the importance of business cases and accountability.

7. Next Meeting

- Scheduled for February 27, 2026, at 2:30 pm

8. Adjournment

- The meeting adjourned at 3:30 p.m.

Minutes prepared by Yaman Roumani

Agenda
Academic Computing Committee Meeting
Feb. 27, 2026, 2:30 — 3:30pm
Online via Zoom platform

1. Approval of the minutes from the Jan. 23, 2026 meeting

2. Reports

A. Co-chairs Update (Qunfeng Liao; Yaman Roumani)
- Launch of Technology Needs & Recommendations Google Form in "Forward Together Weekly Newsletter" (February 17)
- Overview of submissions received

B. Update from e-LIS (Shaun Moore)
- Panorama - Final Panorama testing is nearly complete. The ID team has been working closely with faculty to test and finalize key support materials, including a new Panorama User Guide designed to help instructors hit the ground running. We're preparing to launch the system campus-wide in early March, along with a lineup of Panorama workshops to support its successful implementation into Moodle and eSpace.

C. Update from UTS / CSITS (Doug McCartney)
- ACC view - Roadmap of CSITS GPC Classroom Refresh (FY26 start)

3. Old Business
- Follow-up in 2024–2025 Tech Needs Survey

4. New Business (Technology Needs & Recommendations)
- Campus-wide Polling Software (CETL) – Request for a university-wide instructional polling platform; Mentimeter identified as a recommended option for consideration.
- HH Rooms 190 & 195 Classroom Technology (Physics) – Upgrade classroom presentation/teaching technology (target: Fall 2026).
- Orientation Technology Resources (ONSP) – Expand and modernize technology support for incoming students (~2,500 annually).
- SPSS & AMOS Licenses (Counseling) – Provide research software access for faculty and students; urgent request.
- University-Supported AI Platform (Political Science) – Institutional AI service with access to current large language models for research and teaching; immediate need.

5. Member Roundtable
- Reports from committee members on technology needs
- Follow-ups on previously raised needs

6. Next Meeting
- Scheduled for April 10, 2026, at 2:30 pm

Minutes
Academic Computing Committee Meeting
Feb. 27, 2026, 2:30 — 3:30 pm
Online via the Zoom platform

Attendees: Malli Barremkala, Angel Bravo, Qunfeng Liao, Sarah Martin, Doug McCartney, Shaun Moore, Yaman Roumani, Shaibal Saha, Matthew Toeniskoetter, Yongsoon Yoon.

Meeting recording: [Link]

1. Call to Order

- The meeting was called to order by Yaman at 2:30 p.m.

2. Approval of the minutes from the January 23, 2025 meeting

- The minutes were reviewed and approved without revision.

Discussion Items

3. Co-chairs Updates

- Launch of Technology Needs & Recommendations Google Form
  Yaman reported that the Technology Needs & Recommendations Google Form was launched in the February 17 issue of the *Forward Together Weekly Newsletter*.

- Overview of Submissions Received
  Five formal requests were submitted and distributed to members for review and discussion.

4. Update from e-LIS (Shaun Moore)

- Final testing of Panorama is nearly complete. The Instructional Design team has been working with faculty to test functionality and finalize support materials, including a Panorama User Guide. Campus-wide implementation is planned for early March, accompanied by workshops to support integration with Moodle and eSpace.

5. Update from UTS / CSITS (Doug McCartney)

- Doug presented the CSITS General Purpose Classroom (GPC) Refresh Roadmap beginning in FY26, outlining the multi-year schedule for upgrading instructional and presentation technologies in general-purpose classrooms. Refresh priorities are determined by equipment lifecycle, infrastructure condition, instructional demand, and available funding.

- He noted that requests outside the established refresh cycle must be evaluated within broader institutional priorities and budget constraints. Members were encouraged to consider alignment with the roadmap when reviewing submitted technology requests.

6. Old Business

- Follow-up in 2024–2025 Tech Needs Survey. Due to time constraints and the volume of new submissions, the committee agreed to defer detailed follow-up discussion until the April meeting.

7. New Business (Technology Needs & Recommendations)

The committee reviewed five new technology requests submitted through the Google Form. The discussion centered on scope, feasibility, alignment with existing infrastructure, and next steps for information gathering.

• Campus-Wide Polling Software (CETL)
The request proposed the adoption of a university-wide instructional polling platform. Members noted that polling tools are currently used in a decentralized manner. The committee agreed that additional information is needed regarding current usage, existing licenses, costs, and potential overlap with available tools before making a recommendation.

• HH Rooms 190 & 195 Classroom Technology (Physics)
A faculty member requested upgrades to instructional technology in HH Rooms 190 and 195, targeting Fall 2026. Doug referenced the GPC refresh roadmap and noted funding and scheduling constraints. He will follow up to clarify instructional needs, review room usage data, and provide information regarding possible interim solutions.

• Orientation Technology Resources (ONSP)
The request sought expanded and updated technology support for orientation programming serving approximately 2,500 incoming students annually. Members discussed the scale of programming and agreed that further clarification is needed regarding specific technology gaps and whether existing campus resources can address the need.

• SPSS & AMOS Licenses (Counseling)
The request identified concerns regarding access to SPSS and AMOS for research and instruction. The committee discussed whether the issue reflects a licensing limitation or challenges accessing the software through Apporto (virtual lab/server environment). Members noted that improving server stability or configuration may address part of the concern. Additional information is needed regarding the number of affected users and whether this represents a broader campus-wide issue.

• University-Supported AI Platform (Political Science)
The request proposed establishing an institutional AI platform providing access to current large language models for research and teaching. Members acknowledged the increasing demand for AI tools across disciplines. It was agreed that the request should be shared with the newly formed Senate AI Committee for coordination and further consideration.

8. Member Roundtable

Members emphasized the need to establish criteria and a formal process for prioritizing and tracking technology requests as submissions increase. The co-chairs will draft a proposed procedure for review at the April meeting.

9. Next Meeting

• Scheduled for April 10, 2026, at 2:30 pm

10. Adjournment

• The meeting adjourned at 3:40 p.m.

Minutes prepared by Qunfeng Liao

Agenda
Academic Computing Committee Meeting
April 10, 2026, 2:30 — 3:30pm
Online via Zoom platform

1. Approval of the minutes from the Feb. 27, 2026 meeting

2. Reports

A. Co-chairs Update (Qunfeng Liao; Yaman Roumani)

• ACC Response Status Tracking
A shared tracking spreadsheet has been developed to document the status of submitted Technology Needs & Recommendations. The link will be shared with submitters to provide transparency and keep them informed of progress and updates.

https://docs.google.com/spreadsheets/d/1mIV6nAe19J40ZIDIGVrOQ-0teoIjPlGV/edit?gid=1538524441#gid=1538524441

• Shared Google Drive Folder ("Academic Computing Committee")
A centralized folder has been created for committee materials. To access the folder, go to http://drive.google.com, then click on Shared drives (on the left panel), and choose Academic Computing Committee

B. Update from e-LIS (Shaun Moore)
• Academic Compliance
a. Shaun reminded the committee of the ADA Title II Regulations that would take effect on April 24, 2026. Emails that go out to online students and faculty have been updated, adding digital accessibility information.
b. He asked them to share this paragraph about Panorama:
i. Panorama was officially launched on Friday, March 20 in Moodle and eSpace, as well as through a separate Panorama DocHub space. A Panorama User Guide, Panorama Quick Start Guide, Panorama Student Guide, and Brickfield to Panorama Transition Guide were also made available on the same date. In addition, the ADA Compliance Quickstart eSpace course has been fully updated to integrate Panorama, and Panorama Workshops facilitated by our instructional designers are underway with 4 workshops and 67 attendees to date. We have also launched request forms for full or partial Moodle remediations and eSpace remediations through our e-LIS Helpdesk Management System and have received 17 requests to date, with 3 of those remediations completed to date and another 11 in process.

C. Update from UTS / CSITS (Doug McCartney)
• Doug is out today 4/10, but he has submitted his **FY27** request to UTS (Bhavani) for GPC classroom upgrades: (2) EC classrooms & (7) HHB classrooms.
• EC 281 will no longer be a GPC starting May 4, 2026, it was given to SECS to serve as a 2nd Cybersecurity Classroom/Lab.

3. Old Business
   • Follow-up on 2024–2025 Tech Needs Survey

4. New Business (Technology Needs & Recommendations)
   • Updates on previously discussed submissions, as applicable
      Doug met with Mae Dennis on 3/27 to discuss her submission.
         Computer Lab Needs for Student Orientation & Registration
      Doug met with Amy Banes Berceli in the rooms to discuss HH 190 & 195
         Per Amy any classroom technology upgrades to those rooms will be addressed in the Hannah Hall Capital Project TBD.

   • Canva Access for Instructional Use (Organizational Leadership)
   A new need has arisen to seek access to Canva for instructional purposes, including teaching, presentations, and visual content creation, to support student learning and collaboration.

   See submissions here:
   https://docs.google.com/spreadsheets/d/14gXMyajg5hmE5fxWKA1_6PfeVC26ThHTpjHlAFRZhDg/edit?gid=1587476662#gid=1587476662

5. Member Roundtable
   • Reports from committee members on emerging technology needs
   • Follow-ups on previously raised needs

Minutes
Academic Computing Committee Meeting
Apr. 10, 2026, 2:30 — 3:30 pm
Online via the Zoom platform

Attendees: Malli Barremkala, Angel Bravo, Qunfeng Liao, Sarah Martin, Shaun Moore, Yaman Roumani

Meeting recording: [Link]

The meeting was called to order by Qunfeng at 2:30 p.m.

1. Approval of the minutes from the February 27, 2026 meeting

- The minutes were reviewed and approved without revision.

2. Reports

A. Co-chairs Updates

- ACC Response Status Tracking
  The meeting covered a new Excel spreadsheet created for tracking response status of the Technology Needs & Recommendations submissions, with plans to share this tracking system with submitters to show status and feedback.

- Shared Google Drive Folder ("Academic Computing Committee")
  Qunfeng introduced updates about the shared committee drive, explaining that members should use their Oakland email accounts to access it properly. The shared drive is accessible by logging in to https://drive.google.com and clicking on the Shared drive (on left panel), then clicking on the Academic Computing Committee folder.

B. Update from e-LIS (Shaun Moore)

- Academic Compliance
  a. Shaun reminded the committee of the ADA Title II Regulations that would take effect on April 24, 2026. Emails that go out to online students and faculty have been updated, adding digital accessibility information.
  b. He asked them to share this paragraph about Panorama:
     i. Panorama was officially launched on Friday, March 20 in Moodle and eSpace, as well as through a separate Panorama DocHub space. A Panorama User Guide, Panorama Quick Start Guide, Panorama Student Guide, and Brickfield to Panorama Transition Guide were also made available on the same date. In addition, the ADA Compliance Quickstart eSpace course has been fully updated to integrate Panorama, and Panorama Workshops facilitated by our instructional designers are underway with 4 workshops and 67 attendees to date. We have also launched request forms for full or partial Moodle remediations and eSpace remediations through our e-LIS Helpdesk Management System and have received 17 requests to date, with 3 of those remediations completed to date and another 11 in process.

The meeting focused on accessibility compliance issues, particularly regarding PDFs and digital documents. Shaun explained that faculty can use Acrobat Pro to make documents accessible, with full-time faculty and special lecturers having access through OU's license. The group discussed converting fillable forms to Google Forms as an alternative solution.

The committee discussed handling accessibility compliance for software requests, with Shaun explaining that UTS would manage the requirements and similar processes.

C. Update from UTS / CSITS (Doug McCartney)

- Doug is out today 4/10, but he has submitted his **FY27** request to UTS (Bhavani) for GPC classroom upgrades: (2) EC classrooms & (7) HHB classrooms.
- EC 281 will no longer be a GPC starting May 4, 2026, it was given to SECS to serve as a 2nd Cybersecurity Classroom/Lab.

3. Old Business

- Follow-up in 2024–2025 Tech Needs Survey

  The team discussed the status of the 2024–2025 Tech Needs Survey, waiting for updates from UTS on costs and site-wide license numbers to make recommendations.

4. New Business (Technology Needs & Recommendations)

- Updates on previously discussed submissions, as applicable

  Doug met with Mae Dennis on 3/27 to discuss her submission.

  Computer Lab Needs for Student Orientation & Registration

  Doug met with Amy Banes Berceli in the rooms to discuss HH 190 & 195

  Per Amy any classroom technology upgrades to those rooms will be addressed in the Hannah Hall Capital Project TBD.

- The committee discussed each of the previous items on the Technology Needs & Recommendations form and updated the status accordingly.
- Yaman and Qunfeng will share the final document with the members so that they can update/modify the status of each item prior to sharing it with the original submitters.
- New Submitted Need: Canva Access for Instructional Use (Organizational Leadership)

A new need has arisen to seek access to Canva for instructional purposes, including teaching, presentations, and visual content creation, to support student learning and collaboration. The committee decided to defer discussion of the Canva submission to the fall semester due to lack of sufficient information.

5. Member Roundtable

Qunfeng and Yaman announced they are willing to continue leading the committee for the upcoming academic year, with their term not expiring yet. Further details about potential meeting dates will be shared towards the beginning of the next academic year.

Minutes prepared by Yaman Roumani