

MICHIGAN STATE UNIVERSITY OAKLAND

ADMINISTRATIVE GROUP MEETING

April 9, 1962

PRESENT: Messrs. EKLUND, HOOPES, MATTHEWS, MCKAY, O'DOWD, POPE,
STOUTENBURG, SWANSON, VARNER and WILDER

ABSENT: Messrs. ROOSE and SELLS

GUEST: Mr. PRADY

Bob Considine Speech

Mr. Prady announced that Mr. Bob Considine will be on campus Thursday, April 12, as a guest speaker for the Oakland Observer's staff luncheon. At 1:00 p.m. Mr. Considine will address the students and faculty in the Oakland Center. Messrs. John Fitzgerald, "Pontiac Press"; Warren Booth, "Detroit News"; and Phil Miller, "Royal Oak Tribune", have been invited as luncheon guests.

Funeral

Chancellor Varner announced that Mr. Wilson's funeral is at 2:00 p.m. April 10 at the First Presbyterian Church of Detroit. Flowers have been sent from the student body and faculty. Mr. Varner said he felt that the faculty, staff and student body would want to do this so had the flowers ordered. Mr. Varner asked those present to handle the collection for the flowers within their own divisions. Mr. Varner said he would leave contributions on a voluntary basis.

It was suggested that the "Charter Class" might want to present a Bible to the Library in honor of Mr. Wilson. More discussion on this subject will follow.

Library Dedication

A speaker is still being sought for the dedication and several additional suggestions were given to Mr. Wilder. Mr. Hoopes will assist in contacting Messrs. Marshall and Foust.

A Friends of the Library Committee is being formed. The committee felt that a "book fund for MSUO" would be the appropriate way to honor Mr. Sebastian Kresge instead of the medallion as previously suggested.

Art Festival

The Art Festival proposal has been given to ACLS, and Messrs. Matthews and Hoopes think the chances are reasonably good for financial support. The theme of the Festival will be "Public and Private Support of the Arts".

Mr. Matthews outlined the program planned, and everyone was impressed with the breadth and scope of the proposed activities.

Tom Fitzsimmons

Mr. Fitzsimmons has been invited to Rome during the spring vacation to participate in an international literary conference.

A year's leave of absence will be granted to Mr. Fitzsimmons to take advantage of a Fulbright to Japan effective September 1, 1962.

Oakland Center Schedule

The Oakland Center cafeteria will be closed April 10.

Effective April 17 the Oakland Center cafeteria and resident cafeteria will be closed for the summer. The grill and the Oakland Room will continue to be open through the summer.

Electric Power Cut-Off

On April 21 the electric power will be cut off to enable the connection of additional electric service on campus. Mr. McKay pointed out that some service will be needed for the refrigeration in the Science Building. Mr. Swanson said a portable generator could be provided to meet this problem.

Income Tax

Mr. Swanson said that MSU's Business Office was looking into the possibility of using the Group Life Insurance premiums as a deduction on one's income tax. He said he would keep the group posted.

Genetics Program

Mr. McKay announced that Mr. Herman Lewis has accepted the Directorship of the Genetics Biology Program for the National Science Foundation in Washington, D. C. Mr. Lewis will be on leave of absence for one year.

Church Groups on Campus

Mr. Varner restated the University's policy regarding church groups meeting on campus. He stated that as long as the group's objectives were educational, permission would be granted, but religious services would not be allowed. Mr. Varner said he felt that each request should be reviewed at the time it is made rather than prejudge all programs now.

Biology Program

Mr. Stoutenburg asked for a clarification of the biology major and biology service courses in light of Mr. Lewis's leave of absence. Mr. McKay said he and Dean O'Dowd are working on this problem, but an immediate solution will be difficult to arrive at. Mr. Varner said that efforts will be made to furnish service courses for pre-med, etc., but a biology major would probably be delayed for some time to come.

Eastern Trip

Mr. Pope related that he felt his trip into the Washington, D. C. and New Jersey areas was successful.

Continuing Education

Mr. Eklund announced that the Continuing Education dinner has been postponed until May 13.

Preliminary plans are being made by the National Council of Christians and Jews to have a workshop on campus in August. Limited use of the student houses may be expected by Mr. Fritz.

Mr. Eklund asked that an Open House fund be worked into the budget so that certain minimum maintenance tasks could be handled on an institutional basis. Mr. Stoutenburg voiced his concern on the same matter.

Reclassification

Mr. O'Dowd announced that his office would consider salary adjustments and reclassification of clerical personnel only on July 1 each year.

Social Work Course

Plans are being worked out through the Dean of the University's office and the National Association of Social Work to offer a course and help in finding in-service training jobs for students interested in social work careers. Mr. O'Dowd said that the course may be ready for fall or winter semester.

Education Day

Mr. Varner pointed out that May 24 is Education Day during Michigan Week and suggested that MSUO join the community in recognizing this special occasion.

Meeting adjourned.