

Minutes of the Meeting
of the
Oakland University Board of Trustees
February 8, 1989

Present: Chairman Patricia Hartmann, and Trustees Phyllis Law Googasian, David Handleman, Stephan Sharf, James A. Sharp, Jr., and Howard Sims

Absent: Trustees Larry Chunovich and Ken Morris

Chairman Hartmann called the meeting to order at 5:06 p.m. in the Gold Rooms of the Oakland Center.

Approval of the Minutes of the Meeting of January 11, 1989

Trustee Sims, seconded by Trustee Sharf, moved approval of the proposed minutes. The motion was voted on and unanimously carried.

Recommendation to Accept Gifts and Grants to Oakland University for the period of December 1, 1988, through December 31, 1988

Mr. David Rodwell, Vice President for External Affairs, stated that December is traditionally the highest giving month for the University, and this was true for December, 1988. The gifts for the period of December 1, 1988, through December 31, 1988, totaled \$784,552.34.

Trustee Handleman moved approval of the recommendation with gratitude. Trustee Sims seconded the motion and requested that a misspelled name in the list be corrected. The motion was voted on and unanimously carried.

Trustee Sims acknowledged Trustee Handleman's "very generous gift" of \$50,000 to the Oakland University Capital Campaign. The entire Board expressed its appreciation to Trustee Handleman.

Information Report on Gifts and Grants to the Oakland University Foundation for the period of December 1, 1988, through December 31, 1988

Mr. Robert Swanson, Vice President for Developmental Affairs, stated that the total of gifts and grants to the Oakland University Foundation for the period of December 1, 1988, through December 31, 1988, totaled \$393,238.14.

Trustee Handleman, seconded by Trustee Sharp, moved acceptance of the report. The motion was voted on and unanimously carried.

Ratification of January 11, 1989, action on the Transition of the
Administrative Computing Environment (Hardware Plan)

Mr. Keith Kleckner, Senior Vice President for University Affairs and Provost, stated that the transition of the administrative computing environment issue had been presented to the Board on January 11, 1989. When the vote was called, Trustee Sims abstained from voting due to a potential conflict of interest since he serves on the Board of Directors of Michigan Consolidated Gas Company which owns MCN. In the absence of five affirmative votes, the recommendation was not officially approved. Therefore, the recommendation is being resubmitted for approval at this meeting.

Mr. Kleckner made the following recommendation:

RESOLVED, that Oakland University contract with MCN Computer Services, Inc., for administrative computing support for three years at a cost not to exceed \$1,091,200 for basic computing power, plus printing and telecommunications costs, as outlined in the January 6, 1989, proposal from MCN, and be it further

RESOLVED, that Mr. Robert J. McGarry, Vice President for Finance and Administration, is authorized to execute the agreement with MCN, subject to the approval of legal counsel.

Trustee Googasian, seconded by Trustee Handleman, moved approval of the recommendation. Trustees Googasian, Handleman, Hartmann, Sharf and Sharp voted to approve the recommendation. Trustee Sims abstained for the reasons mentioned above. The motion was passed by five affirmative votes.

Restructuring of Current Program in Physical Therapy from
Baccalaureate to Master's Degree Level

Mr. Kleckner stated that the University Affairs Committee reviewed the restructuring of the current program in Physical Therapy at its January meeting. The Committee had questions concerning the proposal which were responded to at the Committee meeting conducted prior to this meeting. The Committee has authorized the administration to present this item to the Board at the March 8, 1989, meeting, because of the Committee's procedure of reviewing items one month prior to the submission of an issue to the Board.

Trustee Sharp stated that in the second paragraph of the recommendation, the year should be changed from 1991 to 1990. Mr. Kleckner stated that the correction will be made for the March Board meeting.

Faculty Personnel Actions

Mr. Kleckner made the following recommendations:

Appointment

Armin, Alireza, Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (new appointment to an honorary position)

Baumann, Billy B., Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Bordoloi, Bijoy, Assistant Professor of Management Information Systems, effective January 1, 1989 (formerly a visitor)

Brown, Gregory Gil, Adjunct Associate Professor of Linguistics, effective August 15, 1988, through August 14, 1993 (new appointment to an honorary position)

Carlson, Ray, Clinical Instructor in Medical Physics, effective August 15, 1988, through August 14, 1993 (renewal)

Cronin, Harriett L., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Dingler, Susan, Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Kingstrom, Paul O., Adjunct Professor of Management, effective August 15, 1989, through August 14, 1994 (new appointment to an honorary position)

Kluka, Margaret M., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Kurnetz, Ruben S., Clinical Associate Professor of Health Behavioral Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

LaBan, Myron M., Clinical Professor of Health Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Lubetsky, Michael R., Clinical Assistant Professor of Physical Therapy, effective August 15, 1988, through August 14, 1990 (renewal)

Pickard, Dawn M., Assistant Professor of Education, effective January 1, 1989 (replacing a permanent faculty member)

Reddy, Chandra S., Clinical Assistant Professor of Exercise Science, effective August 15, 1988, through August 14, 1990 (renewal)

Silberberg, Boris K., Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Thompson, Deborah D., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Ullmann, Alexander S., Clinical Associate Professor of Health Sciences, effective August 15, 1988, through August 14, 1990 (renewal)

Change of Status

Marks, Charles R.C., from Instructor in Exercise Science, to Assistant Professor of Exercise Science, effective January 1, 1989

Leave of Absence

Beardman, John L., Professor of Art and Art History, sabbatical leave from August 29, 1989, through April 26, 1990 (with half pay)

Krompart, Janet A., Professor, University Library, sabbatical leave from February 1, 1990, through June 30, 1990 (with full pay)

Kursman, Nancy, Assistant Professor of Political Science, leave from August 29, 1989, through April 26, 1990 (with no pay)

Pigott, Margaret B., Associate Professor of Rhetoric, sabbatical leave from January 2, 1990, through April 26, 1990 (with full pay)

Strauss, W. Patrick, Professor of History, sabbatical leave from August 29, 1988, through October 31, 1988, (with half pay), and sick leave from November 1, 1988, through April 27, 1989 (with full pay) [Supersedes Board action of April 13, 1988]

Death (Information Item)

Heberle, Gerald C., Associate Professor of History,
January 25, 1989

Trustee Handleman, seconded by Trustee Sims, moved approval of the recommendations. The motion was voted on and unanimously carried.

Reappointment of CPA Audit Firm

Mr. Robert McGarry, Vice President for Finance and Administration and Treasurer to the Board of Trustees, stated that for the last four years Arthur Andersen & Company has been appointed to perform the audit of the University's financial statements.

Mr. McGarry then made the following recommendation:

RESOLVED, that the Board of Trustees authorizes
Arthur Andersen & Company to conduct the audit of the
University's financial statements for the year ending
June 30, 1989, at a fee of \$39,000.

Trustee Handleman, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.

Consolidated Registration Fee System

Mr. McGarry stated that the University currently assesses up to six different general service fees at registration. The total of these fees, excluding a student activities fee of \$9.75, is \$83.00. At present, the amount of the fees vary depending on the status of the student. In order to simplify the assessment process, the administration recommends that the general service fees be consolidated to a flat fee of \$83.00 per semester which would be assessed uniformly to all students as a Registration Fee. Full-time students will be unaffected by this action, most part-time undergraduates will be assessed an additional \$20.00 per semester, and most part-time graduate students will be assessed an additional \$22.00 per semester. The administration believes this Fee is equitable for all students because, presently, part-time students who are being charged less than full-time students, have access to the same facilities and activities as full-time students.

Mr. McGarry made the following recommendation:

RESOLVED, that effective the spring term 1989, a single University levied fee, called a Registration Fee, be assessed on all students at registration in the amount of \$83.00 which is the sum of the fees currently charged undergraduate fall and winter semester students taking more than two courses, and be it further

RESOLVED, that the refund policy for the Registration Fee be the same as that followed for tuition refunds with the exception that \$40 will be withheld to cover enrollment and withdrawal processing costs; and be it further

RESOLVED, that the current Student Activities Fee, levied by the student body itself, remain as it currently stands and not be part of the Registration Fee; and be it further

RESOLVED, that the current Enrollment Fee, Health Center Fee, Oakland Center Fee, Athletic Fee, and Transportation Fee be abolished effective with the implementation of the Registration Fee.

Trustee Handleman, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Approval of Classification/Reclassifications of four
Administrative/Professional Positions

Mr. McGarry stated that Board of Trustees policy requires that all newly classified or reclassified administrative/professional positions with salary minimums of \$30,000 be presented to the Board for approval prior to implementation of the changes.

Mr. McGarry stated that the first reclassification in the recommendation before the Board is to retitile the Director of Meadow Brook Music Festival to Director of Meadow Brook Music Festival/Assistant Director of Cultural Affairs which would be reclassified from an AP-16 to an AP-18 level. The second position is a newly classified position changing the Assistant to the Director of the Meadow Brook Performing Arts Company to the Meadow Brook Music Festival Manager which is classified as an AP-12. The third position which is presently the Assistant to the General Director of the Theatre/State Tour Director will be retitled Associate Director of Meadow Brook Theatre and will be reclassified from an AP-9 to an AP-11. The Superintendent of Plant Maintenance, which is the fourth position before the Board, is currently vacant.

Because of additional duties, accountabilities and responsibilities relating to supervision in this position, it is recommended that its level be increased from an AP-11 to AP-12.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves the following administrative-professional classification/reclassifications: Director of Meadow Brook Music Festival/Assistant Director of Cultural Affairs, reclassified to Salary Level AP-18; Meadow Brook Music Festival Manager, a newly classified position assigned to Salary Level AP-12; Associate Director of Meadow Brook Theatre, reclassified to Salary Level AP-11; and Superintendent of Plant Maintenance, reclassified to Salary Level AP-12.

Trustee Handleman, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Recommendation for Approval of Early Retirement Incentive Agreement with Thomas H. Atkinson, Assistant Provost

Mr. McGarry stated that Mr. Thomas H. Atkinson has proposed an early retirement arrangement which includes fiscal benefits to the University and permits a reorganization within the Provost's office. The position Mr. Atkinson holds, Assistant Provost for Administrative Services, would be eliminated and his duties would be assumed by others. Mr. Atkinson is requesting a one-time severance of \$18,000 payable in three installments of \$6,000 each commencing January, 1990. Mr. Atkinson is waiving his entitlement to medical benefits for personal reasons.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves the voluntary early retirement arrangement for Mr. Thomas H. Atkinson, as specified in the "Agreement between Oakland University and Thomas H. Atkinson", with the voluntary early retirement to be effective at 12:01 a.m., September 1, 1989.

Trustee Handleman, seconded by Trustee Sharp, moved approval of the recommendation. The motion was voted on and unanimously carried.

Meadow Brook Hall Food Service Contract

President Joseph E. Champagne stated that the administration has decided to remove the Meadow Brook Hall Food Service Contract from the agenda and resubmit the issue to the Board at a later date.

Security Transactions

Mr. McGarry stated that the University has received two gifts of stock totaling \$8,160.63. The University has sold the stock and has realized \$7,885.98.

Trustee Hartmann accepted the report on behalf of the Board.

Restoration of Stone Walks at Meadow Brook Hall

Mr. McGarry stated that the Matilda Wilson Fund committed \$557,000 to Oakland University for purposes of restoration work at Meadow Brook Hall. One of the projects to be funded is the restoration of the slate walks and the stone work which calls for expertise in that area of restoration. The University has engaged John Hillberry & Associates which specializes in preservation work. The company has cooperated with the University in the development of the specifications for this project. The low qualified bidder is Grunwell Cashero at \$184,819. With the professional fees and a contingency, the total budget for the project would be approximately \$208,000. The Matilda Wilson Fund has committed \$135,625 to this project. The balance would be provided from the Meadow Brook Hall restoration fund.

Mr. McGarry made the following recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to award a contract to Grunwell Cashero in the amount of \$184,819 for purposes of restoring the stone walkways at Meadow Brook Hall, and be it further

RESOLVED, that the contract will be reviewed by legal counsel and be in accordance with the University's Affirmative Action Policy.

Trustee Sims, seconded by Trustee Sharf, moved approval of the recommendation. The motion was voted on and unanimously carried.

President Champagne stated that the bids were just received, and this was a walk-in item for action this month rather than waiting until the March meeting. The action will provide enough time for Grunwell Cashero to receive bonding and begin work as soon as possible when the weather permits.

Recommendation for the Approval of the Degree Candidates list dated December 16, 1988,

Mr. Kleckner recommended the approval of the baccalaureate and master's degree candidates on the list dated December 16, 1988.

Trustee Sims, seconded by Trustee Googasian, moved approval of the list of degree candidates. The motion was voted on and unanimously carried.

Recommendation for Adoption of the Campus Development Guidelines 1989

Mr. Barry Murray, Associate and Senior Planner, Johnson, Johnson & Roy, (JJR), stated that JJR has been involved with developing campus guidelines for Oakland University since early 1987. JJR has worked closely with various campus committees reviewing the existing conditions of the University as well as its historical development. Mr. Murray stated that JJR and the committees reviewed an inventory and analysis of existing conditions on campus where there may be deficiencies in campus operations such as circulation systems, University access, pedestrian systems, and walkway lighting to name a few. JJR then developed a framework plan which has been translated into a series of recommendations which the Board has received. An implementation plan has been developed encompassing three phases: one to five years, five to ten years, and ten to twenty years. Mr. Murray stated that he would be pleased to answer any of the Trustees' questions regarding the Guidelines which have been presented to the Board.

Chairman Hartmann was concerned with the illegibility of the blueprints in the Guidelines and the fact that there was not enough time to review the document. President Champagne stated that the final document will be more legible and that the present document is a review draft which was done in a cost saving manner resulting in poor reproduction.

Mr. Murray stated that full-sized colored boards illustrating the recommended guidelines are available in the Kresge Library for review. President Champagne stated that the boards have been in the Library since December, and some of the community comments have been included in the draft Guidelines document. He recommended that the Board accept the Guidelines, and he recognized that they are subject to change as conditions change. He added that they will provide an excellent framework for the University to achieve a strong identity in the development of the surrounding area.

Trustee Sims suggested that in the proposed recommendation, the use of the term "accepts" rather than "adopts" would permit the Trustees and the University more latitude.

Trustee Sims then moved the following recommendation:

RESOLVED, that the Board of Trustees accepts the
Campus Development Guidelines 1989, prepared by Johnson,
Johnson & Roy, Inc.

President Champagne stated that changes to the Guidelines from time to time are fully anticipated as conditions change, and he concurred with Trustee Sims' recommendation.

Chairman Hartmann stated that she had expected the presentation by JJR to include a "walk-through" of the Guidelines using the colored boards presently housed in the Library. Chairman Hartmann requested that such a presentation be scheduled for a future Board meeting.

Trustee Sharp added that the Board should also be informed about the rationale or basis for the conclusions set forth in the Guidelines. President Champagne stated that a more comprehensive presentation will be made to the Board at a future Board meeting.

Trustee Handleman seconded the motion presented by Trustee Sims. The motion was voted on and unanimously carried.

Self-Study Report--Prepared for North Central Association of
Schools and Colleges (NCA)

Mr. Kleckner stated that Mr. Sheldon Appleton, Associate Provost for Undergraduate Studies and Self Study Co-Coordinator, has been the "driving force" behind the process of preparing the University Self-Study Report for the North Central Association meeting in March, 1989. He introduced Mr. Appleton and Ms. Priscilla Hildum, Program Manager for Continuing Education and Self-Study Co-Coordinator, to present a report to the Board.

Mr. Appleton stated that in March, a distinguished team of eight consultant evaluators will arrive on campus for three days to review Oakland's "worthiness" for continued accreditation by the North Central Association and to note the progress the institution has made during the past decade toward meeting its goals.

Ms. Hildum distributed a brochure on the North Central Association to the Trustees and a set of brief biographies of the members of the visiting team. Mr. Appleton stated that the Board will have the opportunity to meet with this team on March 13, 1989. In preparation for their visit, many staff, faculty, students and alumni have been at work for the past year and a half preparing a detailed Self-Study Report. This Self-Study has generated some interesting findings about the University's strengths and concerns. The concerns include a lack of recognition commensurate with Oakland's achievements, Oakland's low level of funding, some morale problems, serious limitations in available space, and limited success in the affirmative action and minority recruitment areas. Oakland's strengths include its fine record of public service which is symbolized by the cultural contributions of the

Meadow Brook communities, the growing economic contributions of the Oakland Technology Park, a record of fiscal responsibility, and a participatory governing process.

Mr. Appleton then made reference to overhead graphs and diagrams presented to the Board by Ms. Hildum. He stated that in the study, Oakland is compared to four groups of institutions as defined by the Carnegie Foundation for the Advancement of Teaching. These groups are liberal arts institutions, comprehensive institutions, research institutions and doctoral granting institutions. The graphs indicated the following points:

1. Oakland University faculty, staff and students are more supportive of an emphasis on a liberal arts education than their peers in other types of schools, with the exception of liberal arts institutions.
2. Oakland faculty are more open to meeting with students at any time and less likely to adhere to strict office hour visits as do the other institutions' faculty.
3. Oakland students are very satisfied with the teaching they receive at the University. Only the students at liberal arts institutions are more satisfied than Oakland students.
4. Oakland students are as impressed with the faculty's preparation as those at any other institution.
5. Under the Kansas State University Survey, Oakland faculty exceed the national figures for meeting specified learning objectives. Oakland students also indicate that they are satisfied with their professors and would take courses taught by them in the future. In addition, Oakland students demonstrate that they have made considerable progress toward the learning objectives specified by the faculty members.
6. Oakland is surpassed only by liberal arts institution students in believing that the general education courses are taught by the best faculty members in the departments. Of faculty teaching at Oakland in 1986-87, 87 percent held a doctorate. Also, a majority of the full professors, a majority of department chairs, and one third of the deans were teaching general education courses.
7. Oakland alumni were more likely than alumni nationally to say that they received a better quality of education at their institution. This was based on results from Oakland alumni who have attended other institutions and the perceptions of Oakland graduates who have not.

8. Of the Michigan higher education institutions, Oakland students have gone on to earn doctorates at a rate comparable to students at Michigan Technological University. Only students from The University of Michigan, Michigan State University and Wayne State University have gone on to earn doctorates more often.

9. Oakland is ahead of quite a few excellent institutions nationally in external research funding per faculty member. Within Michigan, Oakland's research funding on a per capita basis is the third highest after The University of Michigan and Michigan State University.

10. The number of Oakland faculty who publish books or monographs runs second to research institutions and is ahead of doctoral, comprehensive and liberal arts institutions' faculty. Oakland faculty clearly exceed doctoral, comprehensive and liberal arts institutions' faculty in publishing articles in academic or professional journals.

Mr. Appleton summarized by stating that Oakland's teaching level resembles that found in private liberal arts colleges and Oakland's research efforts are similar to those of research institutions. This represents a "truly remarkable level of performance by the students, faculty and staff" of Oakland University. Mr. Appleton stated that there is great reason to take satisfaction and pride in Oakland University's accomplishments over the past ten years.

Chairman Hartmann thanked Mr. Appleton and Ms. Hildum for their considerable efforts and their excellent presentation.

There being no further items before the Board, Trustee Handleman, seconded by Trustee Sharf, moved adjournment of the meeting. The motion was voted on and unanimously carried.

The meeting was adjourned at 5:59 p.m.

Submitted,

Approved,



John De Carlo, Secretary
Board of Trustees

Patricia Hartmann, Chairman
Board of Trustees