

**Present:** Brandy Randall (*Chair*), Seong Cho, Kris Condic (*Ex Officio*), Darrin Hanna, Meghan Harris (*Co-Chair*), Lisa Hawley, Joanne Lipson Freed, Daniel Llamocca, Robert Noiva, Claire Rammel (*Ex Officio*), Meir Shillor, V. Thandi Sule, Kris Thompson

**Staff:** Celia Knobelsdorf (Secretary)

The meeting held remotely

#### REPORT FROM THE CHAIR

##### A. Introductions & New Member Welcome

Council members introduced themselves. Graduate Council has three new members. Darrin Hanna, Professor of Engineering, Engineering & Computer Science, Daniel Llamocca, Associate Professor of Electrical & Computer Engineering, V. Thandi Sule, Associate Professor of Education Leadership, SEHS.

##### B. Graduate Council Charge & Bylaws

1. **HLC New Guidelines:** The Higher Learning Commission has changed the rules for reporting changes to programs. Any accumulated changes of more than 25%. This will require tracking of changes.
2. **Program Review:** Moving forward a more streamlined process of program review. Currently working to develop a joint process between Undergraduate and Graduate degree programs.
3. **Graduate Council Process:** Introduction of a Consent Agenda. This would include items that are agreed upon, but do not require discussion. The consent agenda is approved in one action and by one vote, rather than requiring motions to be filed on each individual item. Voting conducted on the current agenda not individual items. In the interest of efficiency, Brandy and Claire would review the items on the consent agenda prior to bringing them to Graduate Council. Informational Items are not Consent Agenda. People may request items be removed for individual discussion on the Consent Agenda.
4. **Graduate Council Bylaws:** A review of the Graduate Council Bylaws demonstrated some outdated policies. In an attempt to make the Graduate Council Bylaws more relevant, a further review of the bylaws will be conducted and brought to Council for discussion.

##### C. Selection of Vice-Chair & Parliamentarian

The positions of Vice-Chair and Parliamentarian are for the academic year of 2021-2022. Meghan Harris graciously volunteered to serve as the Vice-Chair of the Graduate Council. Claire Rammel kindly accepted the position of Parliamentarian of the Graduate Council.

#### APPROVAL OF MINUTES

*Meir Shillor moved to approve the minutes of the April 14, 2021 Graduate Council Meeting as corrected. Kris Thompson seconded the motion. Motion passed unanimously.*

#### CONTINUING BUSINESS

##### A. New Degree Physician in Assistant Science Proposal

Meir Shillor and Zissimos Mourelatos and Robert Noiva reviewed the new program proposal. The Council had requested additional clarification from Dr. Lindsey Gietzen at the March 31, 2021 meeting. Brandy Randall worked with Dr. Gietzen over the summer to create a revised Program Proposal. Proposal was submitted for review and concerns were presented to Dr. Gietzen. Drs. Gietzen and Sumit Dinda attended the meeting to provide explanation and answer further questions. Extensive discussion and careful debate took place.

*Robert Noiva made the motion to approve the Physician in Assistant Science Proposal. Meghan Harris seconded the motion. Motion passed unanimously.*

**B. Courses completed as undergraduate students - Removal Policy**

A policy created in Fall of 1979. Whereby an OU undergraduate student could take up to 12 credits of 400-level advanced undergraduate course work. This policy permits those 400-level courses NOT USED to fulfill the OU baccalaureate degree requirements to be applied to an OU graduate program. This policy is incompatibility with Title IV Regulations. Federal regulations require that federal aid funds be used to pay for courses that apply to a student's current program of study. It is being recommended that this policy be eliminated effective Winter 2022. Council is concerned with how many students will be effected by this, and have requested Claire Rammel provide numbers at the next Graduate Council Meeting.

**C. Undergraduate Students in Graduate Courses-Policy Clarification**

Deferred until the next Graduate Council Meeting

**NEW BUSINESS**

**A. Interdisciplinary Graduate Certificates**

Deferred until the next Graduate Council Meeting

**GOOD AND WELFARE**

N/A

**ADJOURNMENT**

With no further business, the meeting adjourned at approximately 3:32 p.m.