

Present: Brandy Randall, (*Chair*), Joanne Lipson-Freed (*Co-Chair*), Claire Rammel (*Ex Officio*), Nicole Boelk Helen Levenson, Anne Hranchook, John Krauss, Victoria Lucia, Daniel Llamocca Obregon, Meir Shillor, Paul Weinberg.

Absent: Seong Yeon Cho, Darrin Hanna, Thandi Sulé

Staff: Linda Hutcheson (*Secretary*)

REPORT FROM THE CHAIR

Graduate student credit hours for Winter 2024 are flat compared to last year. This is good for us because the budget is based on student credit hours.

Brandy Randall is developing a proposal to submit to the Provost for funding a Graduate School Faculty Fellow to develop additional professional development and social networking opportunities for graduate students and is hopeful that we'll get it funded for next year.

APPROVAL OF MINUTES

Paul Weinberg introduced a motion to approve the minutes for the December 18, 2023, meeting. Joanne Lipson-Freed seconded. The minutes were approved unanimously.

CONTINUING BUSINESS

1. **MS in Bioengineering, New Degree Program:** second reading, amendable, and eligible for final vote at this meeting.

Reviewer(s): Seong Yeon Cho and John Krauss

Presenters(s): Alycen Wiacek and Shailesh Lal

The GRE requirement for admissions was removed and the name of the Graduate School was updated. The presenters may amend the proposal further to increase the number of Graduate Assistants lines and will let the Graduate Council know prior to Graduate Council submitting the proposal to Senate.

John Krauss introduced a motion to approve, pending potential budget revision. Joanne Lipson-Freed seconded. The motion was approved unanimously pending potential budget revision.

NEW BUSINESS

1. **2024 Outstanding Mentor Award:** short list of nominees debatable, amendable, and eligible for final vote at this meeting.

Subcommittee Members: Seong Yeon Cho, Anne Hranchook and Victoria Lucia

Short List:

- Huirong Fu, School of Engineering & Computer Sciences

- Daniel Goble, School of Health Sciences
- Jonathan Maisonneuve, School of Engineering & Computer Sciences
- Julia Smith, School of Education and Human Services

Anne Hranchook and Victoria Lucia discussed the nominees with the Council and shared that the two SECS nominees on their short list were the number one and two finalists for all of the Subcommittee members.

Jonathan Maisonneuve was unanimously approved as the recipient.

2. **Master of Organizational Leadership, Program Modification:** first reading, amendable, and not eligible for final vote at this meeting.

Reviewer(s): John Krauss and Daniel Llamocca Obregon

Presenters(s): Tomas Giberson

The actual presenter invited was Tomas Giberson, not William Solomonson, as was mistakenly noted on the agenda. Tomas Giberson did not attend. The reviews by John Krauss and Daniel Llamocca Obregon were sent to Dr Giberson in early January. Questions discussed at this meeting will be sent to the presenter.

3. **GC in Ergonomics & Human Factors Engineering, New Grad Certificate Program:** first reading, amendable, and not eligible for final vote at this meeting.

Reviewer(s): Victoria Lucia and Joanne Lipson-Freed

Presenters(s): Vijitashwa Pandey

The presenter clarified that OU would teach all of the courses for this fully online program. One OU course, Industrial Sustainability, has a counterpart at the Dominican Republic's Pontificia Universidad Catolica Madre y Maestra (PUCMM). If students take that course at PUCMM the plan is to allow the credits to be transferred to OU and applied towards this certificate.

The certificate is intended to be stackable into the Industrial and System Engineering department's three MS degree programs.

Dr. Pandey believes this will help attract good students here to be put on track for the departments masters programs and possibly for their doctoral program. He verified that all three of the department's masters programs would be options for the students after their certificate and that course offerings for two of the three would allow students to take a full load for each semester of their masters. He will check on the third program's offerings and agreed to revise the proposal if needed. The proposal will be revised to provide more details on which masters programs the certificate can lead to.

The overlap with a recently proposed certificate in Human Factors and Ergonomics by the School of Health Sciences were discussed, including the fact that two of the courses are included in both certificates. Dr. Pandey indicated that the proposal is more engineering focused but indicated that he had not seen a copy of their proposal. Linda will email a copy of the Graduate Certificate in Human Factors and Ergonomics proposal to Dr. Pandey.

Dr. Pandey agreed to spell out certificate stacking logic and to remove language about this being a joint program with PUCMM as this is more of an agreement for how things can transfer.

Additionally, presenter agreed to confirm that academic semesters line up between PUCMM and OU, to revise the admissions requirements section, to tone down the language about promoting intercultural competence, and to further describe group projects and short-term visits between the campuses.

Presenter will submit updated proposal with requested revisions, and include a revised cover page with signatures showing that the proposal went through governance. Will also submit a copy of the MOU.

4. **MS in Smart Manufacturing, New Degree Program:** first reading, amendable, and not eligible for final vote at this meeting.

Reviewer(s): Anne Hranchook and Meir Shillor

Presenters(s): Vijitashwa Pandey

Proposal not discussed due to time constraints. Presenter was informed in-person that this will be moved to the Grad Council meeting on January 22, 2024.

5. **Call for volunteer to write proposal for non-tenured faculty Mentor Award**

Not discussed due to time constraints.

6. **Discussion of minimum number of Post-Master's Doctoral Program credits**

Not discussed due to time constraints.

7. **Discussion of Slash courses and 50% Stand Alone grad rule**

Not discussed due to time constraints.

GOOD AND WELFARE

It was agreed that it would be good to have a subcommittee of the Graduate Council do a study that would result in recommendations for how different proposed new certificate and new degree programs need to be from existing certificates and degree programs to justify their addition.

ADJOURNMENT

The meeting adjourned at 5:00pm.