

Present: Brandy Randall, (*Chair*), Joanne Lipson-Freed (*Co-Chair*), Claire Rammel (*Ex Officio*), Darrin Hanna, Seong Yeon Cho, Victoria Lucia, Meir Shillor, Anne Hranchook, Paul Weinberg, John Krauss, Helen Levenson, Daniel Llamocca Obregon, and Nicole Boelk

Absent: none

Staff: Linda Hutcheson (*Secretary*)

REPORT FROM THE CHAIR

N/A

APPROVAL OF MINUTES

Meir Shillor introduced a motion to approve the minutes for the November 13, 2023, meeting Paul Weinberg seconded. The minutes were approved unanimously.

CONTINUING BUSINESS

1. **Master of Science in Data Science Engineering, New Degree Program:** Second Reading, Debatable, amenable, and not eligible for a final vote at this meeting.

Reviewers: Meir Shillor and John Krauss

Presenters: Hua Ming, Amartya Sen, and Steve Wilson

The reviewers determined that there is room for both this program and the MS in Data Science that another group of faculty is planning to propose. Letters of support were provided by Dean Carey (CAS) and Dean Pierce (SBA)

The presenters responded to Council members' inquiries about stackable certificates, Program Coordinator & Program Director duties and funding, the budget for GAs, the number of GAs to cover labs, research track Electives, the PhD track, and Depth Areas.

Presenters agreed to revise the body of the proposal to present the curriculum in a way that is more similar to the model in Appendix B.

After the presenters left the Council noted additional questions about which circumstances would trigger a thesis student to take which classes in the proposed research track, as well as the number of credits they would take of thesis. It was requested that the Depth areas of the AI and this program cross-referenced would help assure that they are substantially different.

The presenters will be asked for a full set of revisions prior to bringing this to a vote.

2. **MS in Medical Sciences, New Degree Program:** Second Reading, Debatable, amenable, and eligible for final vote at this meeting.

Reviewers: Daniel Llamocca and Anne Hranchook

Presenters: Xia Wang and Jonathan Maisonneuve

Victoria Lucia agreed to make one revision at Anne Hranchook's request.

Joanne Lipson-Freed introduced a motion to approve, pending the agreed upon revision to the proposal. Anne Hranchook seconded. The motion was unanimously approved.

NEW BUSINESS

1. **Master of Science in Energy Engineering, New Degree Program:** First Reading, Debatable, amenable, and not eligible for final vote at this meeting.

Reviewers: Joanne Lipson-Freed and Paul Weinberg

Presenters: Xia Wang and Jonathan Maisonneuve

Paul Weinberg discussed his review and his questions for the presenters. Joanne Lipson-Freed pointed out issues with the proposal's Plan of Study. Paul and Joanne agreed the proposal will need to be clear on how students can navigate the different options.

2. **Master of Science in Bioengineering, New Degree Program:** First Reading, Debatable, amenable, and not eligible for final vote at this meeting.

Reviewers: Seong Yeon Cho and John Krauss

Presenter(s): Alycen Wiacek and Shailesh Lal

Proposal not discussed. Presenters will be notified by email that this will be moved to the Grad Council meeting on January 8th, 2024.

3. **Post-Master's Graduate Certificate in School Administration:** First Reading, Debatable, amenable, and not eligible for final vote at this meeting.

Reviewers: Daniel Llamocca and Meir Shillor

Presenter(s): Eileen Johnson

It was verified during discussion that the program would be cohort-based.

Meir Shillor introduced a motion to waive the second reading. Paul Weinberg seconded. The motion was unanimously approved.

Joanne Lipson-Freed introduced a motion to approve, pending revision clarifying the cohort basis of the certificate. Meir Shillor seconded. The motion was unanimously approved.

GOOD AND WELFARE

The Outstanding Graduate Mentor Award Subcommittee members, Seong Yeon Cho, Anne Hranchook and Victoria Lucia, are in the process of reviewing nominees. Brandy Randall asked them to forward their short list of nominees to Linda. The short list of Mentor Award nominees will be discussed in the January 8th, 2024 meeting, as will the possibility of proposing a second Mentor Award for non-tenured faculty.

Brandy Randall will reach out to Kelly Brault to discuss funding of this year's O'Dowd Award. Linda was asked to arrange a meeting for Brandy and Joanne Lipson-Freed to discuss last year's award process and the Subcommittee's suggested edits to this year's application process.

ADJOURNMENT

The meeting adjourned at approximately 1:50 PM.