

**Minutes of the Meeting
of the
Oakland University Board of Trustees
February 3, 2000**

Present: Chairperson David J. Doyle; Trustees Henry Baskin, Penny M. Crissman, David T. Fischer, Louis Grech-Cumbo, and Ann V. Nicholson

Absent: Trustees Robert N. Cooper and Rex E. Schlaybaugh, Jr.

Also Present: President Gary D. Russi; Vice Presidents David S. Disend, Louis Esposito, Lynne C. Schaefer, and Mary Beth Snyder; Acting General Counsel & Secretary to the Board of Trustees Victor A. Zambardi; Student Liaisons Amy N. Block and Bonefacio F. Delarosa; and Administrative Assistant Rhonda G. Saunders

I. Call to Order

Chairperson David J. Doyle called the meeting to order at 2:12 p.m. in the Gold Rooms of the Oakland Center.

II. President's Report

President Gary D. Russi reported the following information:

- Dr. Deshan Chang and Ms. Marlene McKean were recognized as the January and February Employees of the Month respectively.
- The Oakland University African American History Month events commenced with the annual Dr. Martin Luther King, Jr. Birthday Party, a Diversity Career Fair, and a campus-wide dialogue on racism. Upcoming events include lectures by Ms. Christy Matthews, President and Executive Director of the Charles H. Wright Museum of African History, and renowned author, Dr. Cornell West. In addition, the February 23, 2000, Keeper of the Dream Banquet will host keynote speaker Trustee Robert N. Cooper. Ms. Arden L. Sargeant, Student Success Services Program Director, and Ms. Ivy R. Horn, Academic Skills Center Retention Adviser, were recognized for co-chairing the African American Celebration Month Committee.

- Dr. Ka C. Cheok, Professor of Electrical and Systems Engineering, was recognized for his research in real-time computer controlled systems involving intelligent control paradigm, robust tracking control systems, computer visualization, and virtual system simulators. Dr. Cheok's contributions include the development of optimal control, on-line heuristics search, fuzzy logic and neural network techniques for guidance of autonomous mobile robots, and control of active suspension, traction, stabilized platform, and active safety automotive systems.
- Dr. Mohan R. Tanniru, Professor of Applied Technology in Business (ATiB), was recognized for developing the ATiB program with the vision of providing students exposure to information technology applications on real business problems. For his efforts, the ATiB program received an award by the mid-continent East AACSB for innovation in business education. Dr. Tanniru was also invited to present information about this program at the International Academy of Information Management Conference in Helsinki, Finland; at the National AACSB meetings in St. Louis and Minneapolis; and at the National Collegiate Innovators and Inventors Alliance in Washington, D.C.
- Trustee Henry Baskin was recognized for his generosity and support of Oakland University's academic mission through his contribution to create a Judaic Studies Lecture program. Dr. David Downing stated that through Trustee Baskin's generous and thoughtful support, and the involvement and encouragement of the faculty and the College's religious studies concentration, Oakland University has established a new lectureship called The Baskin Lecturer in Judaic Studies. Dr. Downing noted that while the initial offerings will focus on introductory courses surveying histories and the development of beliefs, practices, and cultural societal relationships, more advanced courses will be offered as the concentration evolves. These offerings will provide the students and community with the opportunity for greater Judaic awareness, appreciation, and mutual understanding. Dr. Downing also acknowledged the efforts of Dr. Gary Shepherd, Coordinator for the Religious Studies Concentration and Chair of the Department of Sociology and Anthropology, who was instrumental in moving the new lecturer position forward.

Chairperson Doyle thanked President Russi for his report and congratulated the employees and faculty members for their efforts in enhancing Oakland University's reputation. On behalf of the Board, he also thanked Trustee Baskin for his generous donation towards the Judaic lectureship.

III. Reports

A. Affirmative Action Report

Ms. Sharon L. Abraham, Director of University Diversity and Compliance, reported on employment trends, goal attainment, minority and female vendor expenditures, cultural initiatives, and affirmative action plans for the coming year. She noted that the workforce, defined as "full-time employees," is dictated by the government's requirement for affirmative action planning purposes. Ms. Abraham stated that the report reflects employment trends in conformance with the first five years of the 1995-2005 Strategic Plan. She highlighted the following data:

- **Total Workforce Changes from 1995 to 1999**

For the period 1995 through 1999, the workforce increased 7.5%. Within the past year this represented a net of 88 additional employees in this workforce grouping. Female representation overall is now 55.9%, compared to 54.6% in 1998. Minority representation in the workforce dipped slightly from 20.7% in 1998 to 20.2% in 1999.

- **Total Faculty Workforce Changes from 1995 to 1999**

The faculty count from last year to this year increased from 408 to 416. Female faculty represents 35.3% of that total, while minority faculty represents 21.2%. During this past year, of 41 new faculty hires, 58.5% were female and 22% were minority. The most significant increase occurred in the School of Business Administration with three female and three minority hires.

- **Total Staff Workforce Changes**

During the same period of 1995 through 1999, the staff workforce grew 6.2%. Females had a slight increase from 65.6% to 66%, while minority staff decreased from 20.2% to 19.7%. There was a .1% increase in African American staff, and Hispanic, Asian, and Native American staff decreased from 6.7% to 6.2%. In 1999, the female representation of the 762 total staff workforce was 67.1%, and the minority representation was 19.7%. There were 102 staff hires this past year compared to 126 the pervious year, with 61.8% female and 19.6% minority representations. Of the 1998-99 terminations, females represented 60.8% and minorities represented 21.3%.

- **Minority and Female Representation Goals**

The university was successful in meeting three female staff goals and two faculty goals. African American goals were met in two staff groups, and Hispanic, Asian, and Native American goals were met in one staff and one faculty group.

- **Underutilization and Goals**

During the 1997-98 year, there were 19 underutilized faculty and staff job groups for females out of a total of 38 job groups; however, during 1998-99, goals were met for females in three staff and two faculty job groups, for African Americans in two staff job groups, and for Hispanic, Asian and Native Americans in one staff and one faculty job group.

- **Minority and Female Vendor Expenditures**

During 1998-99, the university spent \$569,210 with minority and female owned companies for various products and services, compared to \$159,822 spent during 1997-98. In an effort to improve minority and female vendor expenditures, the Purchasing Department had a booth at the 18th Annual Michigan Minority Procurement Conference in May 1999, where potential vendors were identified. Those vendors were invited to campus for a luncheon to further expand the possibility of business relationships with them.

- **1998-99 Highlights**

While the Affirmative Action Plan basically focuses on statistics and numerical targets, another big component is to create an environment that is receptive to an understanding of cultural differences. Those activities include increased participation in the Hispanic Celebration Week and the Oakland University Trustee Academic Success Scholarship Fund program. The university also participated in a research award competition sponsored by the Michigan Chapter of the College and University Personnel Association, and won the \$500 award for its Division Diversity Planning model.

Ms. Abraham commented that overall, the university continues to make progress in a very stable employment year and to seek opportunities to expand that success.

Chairperson Doyle thanked Ms. Abraham for her report.

Trustee Baskin complimented Ms. Abraham on her report and asked how many of the female numbers also fall under the minority numbers. Ms. Abraham replied that, although some female employees are also counted as minority employees, the government does not require the university to track that specific data.

Student Liaison Bonefacio F. Delarosa asked for clarification of the role that the University Diversity and Compliance office plays in the Hispanic Celebration Week. Ms. Abraham replied that even though the office cannot offer financial support for the event, it does encourage and support the planning phases of the event.

B. Energy Services Agreement Report

Ms. Lynne C. Schaefer, Vice President for Finance and Administration, reported that in March 1997, the university executed an agreement with the Viron Corporation to administer the design and construction of a number of Energy Conservation Measures (ECMs) on campus. She noted that the university issued \$8.6 million in bonds for those projects and that the bonds are being repaid through project savings and a general fund allocation over a 10 year period, after which all the savings will accrue to the general fund. Ms. Schaefer stated that the mechanism used to calculate the savings is to review the base line energy consumption for 1996 and 1997, compared to current energy consumption and adjusted for construction that occurred over that time. She noted that this report covers fiscal year 1998-99, the first full year of operation. The guaranteed savings for this period are \$407,307, and the actual savings were calculated at \$380,322, or \$26,985 less than the guaranteed amount. As provided in the Viron contract, this shortfall will be applied against last year's excess savings of \$167,974, reducing that amount to \$140,989. Ms. Schaefer commented that with continued diligence by the energy management team, and reinvestment of excess energy savings, the program should continue to provide significant cost savings.

In response to a question posed by Trustee Baskin regarding the energy savings, Ms. Schaefer explained that the university is obligated to spend the energy savings money for ECMs or to offset any shortfalls; however, the university is not yet at a point in the planning process to determine how to allocate the money.

Chairperson Doyle thanked Ms. Schaefer for her report.

C. Report on MUSIC Activities for 1999

Ms. Schaefer reported that the Michigan Universities Self-Insurance Corporation (MUSIC) completed its twelfth year of operation with continuing favorable financial results and operational enhancements. She noted that Ms. Catherine R. Lark, Director of Risk Management and Contracting, is the university's principal MUSIC representative and that she was instrumental in preparing this report. Ms. Schaefer stated that despite Michigan State University's withdrawal from MUSIC in 1998, MUSIC has continued to experience a decrease in property insurance rates totaling \$760,000. Of that amount, Oakland University's share was \$39,408, which was allocated towards a pledge to complete the central fire alarm response system. Ms. Schaefer reported that in 1999, MUSIC also distributed its first ever casualty dividend totaling \$3,402,000, and Oakland's portion was \$285,000. Generally, the university has used these dividends to further loss control initiatives, and a portion of the \$285,000 was allocated for projects such as emergency lighting, signage, and safety doors. Ms. Schaefer added that MUSIC continues annually to provide loss control training for its members. This year's events focused on student organizations, prevention of alcohol misuse on campus, and disaster preparedness. MUSIC has also started using an electronic bulletin board to send messages to the membership on loss control and other issues of concern.

Chairperson Doyle thanked Ms. Schaefer for the report.

D. Charter Schools Report

Dr. Louis Esposito, Vice President for Academic Affairs, called on Dr. Dawn Pickard, Associate Dean of the School of Education and Human Services (SEHS), and Chair of the Public School Academy Advisory and Review Committee (PSAARC), to present the annual Charter Schools Report. Dr. Pickard presented an overview of the following four major areas of university concern:

- **Budget Status**

In the 1998-99 academic year, the net Public School Academy (PSA) income was \$77,724, due mainly to unfilled staff positions. The projected 1999-00 net income is \$32,286.

- **1998-99 Assessment and Evaluation Goals**

The university assesses and evaluates PSA compliance with state and Oakland University requirements, especially in the areas of curriculum. The university also reviews PSA compliance with their own charters. As demonstrated in the PSA status reports, each charter school performs differently. One PSA curriculum concern is that there were low MEAP scores across-the-board when compared to those from public schools.

- **Restructure**

The assessment and evaluation process has been enhanced by the services of the Internal Audit Department, which has provided a great deal of constructive information to help build and strengthen PSA oversight. As a result of recommendations from the Internal Audit and PSAARC, the accountability process has been restructured. One new procedure is to cycle the term of office for each PSAARC member. Another new procedure that addresses PSA curriculum issues, is a division of the PSA Coordinator and Director roles into separate administrative and curriculum coordinator positions.

- **2000-01 Goals**

The goals for the next year include the development of a PSA service component with a research base, particularly as innovative curriculum is developed. Part of the service the university plans to offer is the professional development of PSA teachers and boards. To insure that the process is handled appropriately, workshops will be conducted and a library will be developed to educate parents, teachers, and potential board members on charter schools.

Trustee Penny M. Crissman noted that low PSA MEAP scores appear to have caused a state-wide controversy. She inquired if the low scores are due to the fact that many of the schools are set up to help students who are not doing well in traditional public schools. Dr. Pickard replied that the scores are based on the particular student goals of each PSA as stated in their original charters. Trustee David T. Fischer asked how the PSA MEAP scores are measured, and Dr. Pickard stated they are compared with state and tri-county scores.

Trustee Crissman stated that she would like to visit some of the PSAs, and Dr. Pickard replied that the Director of Charter Schools, Ms. Shannon Spann-Revels, would be pleased to make those arrangements for Trustee Crissman and any other interested trustees.

Trustee Louis Grech-Cumbo asked if there is a state governing body for all PSAs. Dr. Pickard responded that, although it is not a governing body, a political group called the Michigan Association of Public School Academies (MAPSA) holds meetings to discuss PSA issues. Trustee Grech-Cumbo asked if there is a planned strategy so that students can complete their elementary through high school education through the charter schools system in certain geographic areas so that students do not have to reenter the public school system. Dr. Pickard noted that there is currently no strategy that addresses that matter.

Trustee Baskin asked whether measures are being taken to restructure or assist the one Oakland University PSA that is experiencing difficulty. Dr. Pickard stated that as an oversight agent, the university is responsible for working with the charter schools to provide them with the strategies, resources, and support they need. The PSA in question has the option of taking that advice or soliciting support from another source. Trustee Baskin asked if the university determines that intervention is needed, will the PSA be given the option of losing its charter or accepting the intervention. Dr. Pickard replied that she believes that decision is open to the university. Trustee Baskin requested that the Board be informed of the status of that PSA.

Trustee Grech-Cumbo asked if the university still has a moratorium on charter schools. Chairperson Doyle stated that all of the state universities have met the state-wide charter schools cap, so unless the Legislature lifts the cap, there are no opportunities to charter additional schools. President Russi stated that the moratorium is still on, and that its purpose was to strengthen the PSA oversight process. He added that the PSAARC is revisiting that issue and may return to the Board with a recommendation if the state lifts the cap.

Chairperson Doyle thanked Dr. Pickard for her report.

E. Technology Initiatives Report

Dr. Esposito called on Mr. Ronald Cigna, Vice Provost for Information Technology, to present the Technology Initiatives Report. Mr. Cigna reported on the following technology initiatives, which were approved by the Board in 1997:

- **OUNet Goals**

The OUNet goals include provision of an ultra high speed network backbone primarily for academic use, provision of universal access to that high speed network, provision of the network that includes data, voice, and video capabilities for the network, and fortification of network security.

- **SCT Banner 2000 Goals**

The SCT Banner 2000 goals include implementation of the student records, financial aid, finance, human resources, and web access components of the system. Another goal is to eliminate outsourcing by Genix, the previous administrative computing service.

- **Student Service Improvement Goals**

Student service goals include the provision of web access to student data, improved voice response for registration, and increased network access speed.

- **OUNet Accomplishments**

The university is in the process of selecting a network vendor, which should be completed in four to six months.

- **SCT Banner 2000 Accomplishments**

All of the academic history data has been converted to Banner. The redundant server environment and second Banner processor have been implemented to minimize disruption if there is a system failure. A Security Socket Layer (SSL) has been implemented for secure web access, and Banner has been installed behind a security or fire wall. Interfaces to the Endeavor Library system, AT&T Card ID System, and Oakland University registry have also been developed.

- **Student Service Improvement Accomplishments**

The student services improvements include upgraded Voice Response Unit (VRU) credit card processing and student access to faculty web grading.

- **2000 Goals**

The 2000 goals include completion of implementation of the Banner web products for faculty and advisors, executives, students, employees, and strategic enrollment management. The university is to develop plans to decentralize Banner functions for procedures such as purchase requisitions. Banner interfaces need to be developed for systems such as the Raiser's Edge, the Exeter, and the Automated Time Clock. In addition, the high speed academic network and a new chart of accounts will be implemented in the summer, and Banner will be upgraded from 3.0 to 4.0 by the end of the year.

- **Summary**

Out of the original \$4.5 million SCT Banner budget, the remaining budget for the 2000-01 is projected at \$181,385. The project is on schedule, budget is on target, and campus participation continues to expand.

Chairperson Doyle thanked Mr. Cigna for his report.

IV. Roll Call

Mr. Zambardi, Acting General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All of the Board members were present except Trustees Robert N. Cooper and Rex E. Schlaybaugh, Jr.

V. Action Items

A. Consent Agenda

Chairperson Doyle presented the following recommendations:

1. Approval of the Minutes of the Meeting of December 16, 1999

2. Recommendation to Accept Gifts to Oakland University and the Oakland University Foundation for the Period of November 1 through November 30, 1999, and to Accept Grants and Contracts to Oakland University for the Period December 1999

Trustee Ann V. Nicholson, seconded by Trustee Fischer, moved approval of the consent agenda. The motion was unanimously approved by those present.

B. Authorization for Fee Alteration

Trustee Nicholson stated that the School of Nursing (SON) is seeking authorization to alter their fees to charge an additional \$56 per semester per student to cover the cost of the Total Testing package offered by Educational Resources, Inc. (ERI). She noted that the ERI evaluation package will serve to further the SON accreditation goals while assisting students in assessing and diagnosing their learning needs. It offers remediation opportunities and review courses to strengthen the curriculum. Trustee Nicholson stated that the package also offers the pre-RN review course, which students have been taking and paying for independently. She commented that the \$56 fee is slightly more than the cost of one of the pre-RN review courses, which is an excellent use of students' money. Trustee Nicholson stated that Student Liaison Delarosa asked for student input on the fee alternation during the January Board of Trustees Working Session, and the students expressed a strong interest in the program and supported its implementation.

Trustee Nicholson moved approval of the following resolution:

RESOLVED, that a fee of \$56 per semester for each basic baccalaureate nursing student be levied to cover the cost of testing and remediation provided by Educational Resources, Inc.; and, be it further

RESOLVED, that the Vice President for Academic Affairs and Provost be authorized to enter into a contract agreement with Educational Resources, Inc. to purchase its Total Testing Package; and, be it further

RESOLVED, that the contract be reviewed by the Office of General Counsel prior to execution and shall be in compliance with the law and university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel.

Trustee Fischer seconded the motion. The motion was unanimously approved by those present.

C. Authorization to Contract for Electric Retail Wheeling

Trustee Crissman stated that, at the January Board Working Session, Trustee Robert N. Cooper questioned whether it was economically advisable for the university to contract to purchase electric power for only a one-year period.

It was determined that it would be in the university's best interest to contract for a two-year period. Trustee Crissman commented that in this era of deregulation of the entire electrical grid system, and since the university stands to save approximately \$130,000 per year by contracting for electric power, she supports the university's proposal to purchase electric power through the Electric Choice (EC) program. Trustee Crissman noted that Mr. Jeff Clark, a Kimball Power Company representative who serves as the university's energy consultant, was present to respond to questions on this matter.

Trustee Crissman moved approval of the following resolution:

RESOLVED, that the Vice President of Finance and Administration be authorized to enter into a contract agreement to purchase the university's electric power through the Electric Choice program; and, be it further

RESOLVED, that the contract be reviewed by the Office of General Counsel and the Board prior to execution and shall be in compliance with the law and with university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel; and, be it further

RESOLVED, that the total commitment not exceed the total cost of electric power for a two-year period, currently estimated at approximately \$3.2 million.

Trustee Fischer seconded the motion.

In response to a question posed by Trustee Baskin, Mr. Clark, explained that the EC program, which was adopted by the Michigan Public Service Commission and is supported by the federal government, offers customers the option to purchase their electrons in the open market in lieu of buying electrons generated by Detroit Edison (DE) and then to have them redelivered via the DE distribution wire system. Mr. Clark stated that in March 1999, the Commission issued several electric utility restructuring orders for this purpose. The entire electrical grid is scheduled to be deregulated on January 1, 2002. Mr. Clark noted that the models set up to purchase energy in the open market will generate an 8 to 10% savings.

Trustee Baskin asked about Kimball Power's charge, and Mr. Clark stated that Kimball was retained by the university on a fixed price contract of approximately \$1,500 a month with no vested interest in whether the university participates in the program. He added that Kimball is charged with the management of the university's natural gas and electric procurement and consultation on the electric distribution system. Mr. Clark also

explained the bidding process to acquire electrons, noting that the State of Michigan set up a reverse auction process to determine the first customers who may leave the system, with a total of 2.5% of DE customers able to leave the system from September 1999 through the end of this year. Oakland University submitted a bid agreement application on January 19, 2000, and will find out soon if the application was accepted. Upon acceptance, the university will solicit bids from a list of electric businesses. If the application is not accepted, Oakland has the option to apply again in March. During the calendar year 2001, nobody will be allowed to leave the system; however, on January 1, 2002, the entire State of Michigan and all DE and Consumers Energy customers will have the ability to choose their own electric supplier.

The motion was unanimously approved by those present.

D. Authorization to Proceed with Construction of Two Temporary Overflow Parking Lots

Trustee Fischer stated that increases in student enrollment have outpaced the physical parking facilities. Early in the Fall 1999 semester, there were fewer than 100 open parking spaces on campus, and the peak demand did not decline as expected. The projected head count increase for Fall 2000 is 600 additional students. Translated into parking demand, this creates a demand for 200 to 300 additional spaces. In addition to this increased demand, Phase 1 of the reconstruction of Parking Lot 1 will result in a temporary loss of 147 spaces, while Phase 2 reconstruction of Parking Lot 1 will result in a net increase of 80 spaces. This project proposes the construction of two temporary parking lots, one lot with 150 spaces located at the southwest edge of the Science and Engineering complex and the second lot with 100 to 200 spaces located along Pioneer Drive, south and west of Library Drive.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice president for Finance and Administration be authorized to execute a contract with the lowest responsible bidder for construction of two temporary overflow parking lots; and, be it further

RESOLVED, that the contract shall be reviewed by the Office of General Counsel prior to execution and shall be in conformance with the law and with university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel; and, be it further

RESOLVED, that the total project shall not exceed \$250,000.

Trustee Nicholson seconded the motion.

Trustee Grech-Cumbo asked if the temporary lots will be constructed with gravel, and Trustee Fischer replied that one will be gravel and the other asphalt over existing graded soil. President Russi stated that the lot that is closest to the Science and

Engineering Building is anticipated to be a layer of asphalt, but the one on Pioneer Drive will be a layer of gravel. Trustee Fischer and Ms. Schaefer explained that use of asphalt for the one lot will allow the spaces to be striped for maximum use and make it easier to maintain.

The motion was unanimously approved by those present.

E. Approval of Schematic Plans and Authorization to Complete Design Documents - Parking Lot 1

Trustee Fischer stated that on April 2, 1998, the Board approved the appointment of Progressive, a professional architectural and engineering firm, for design services for the reconstruction of Parking Lot 1. That lot was the first campus parking lot constructed in the early 1950s, and it has deteriorated beyond a normal service life requiring total reconstruction. Trustee Fischer stated that reconstruction will include a new subsurface drainage system, new asphalt pavement on an engineered base, an enhanced vehicular ring road allowing for the separation of vehicular and pedestrian traffic, and a secondary service entry redesigned as a tree lined boulevard to visually reduce the expanse of the lot, facilitate improvements to site drainage, and allow construction to occur in two phases over two summers. The revised design will promote better pedestrian safety, traffic flow, and a net gain of 80 spaces. Trustee Fischer added that the total estimated cost of this project is \$3.8 million, based on recent parking lot construction experience at \$2,000 per space, plus additional costs associated with the storm drain extension, wetland mitigation, and construction phasing.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to proceed with the completion of design consistent with project scope, budget, and the schematic design for the Reconstruction of Parking Lot 1 as presented to the Board on this date and on file with the Secretary to the Board of Trustees; and, be it further

RESOLVED, that the total cost of design related services shall not exceed \$300,000.

Trustee Crissman seconded the motion.

Trustee Baskin asked what the university's long-term parking plans are, and Ms. Schaefer replied that the university is in the midst of a campus Master Planning project with a task force in place that has been meeting for a number of months. One of the issues that they will address is long-term parking relative to the size of the campus and the number of cars expected to exist on campus. Ms. Schaefer stated that part of that process will be to return to the Board with parking recommendations that will include the amount of parking spaces needed, kind of parking (surface versus structure, etc.), and how it will be financed.

Trustee Crissman noted that the Police Department report recommends that three CCTV cameras be installed in the parking lot. She asked whether the campus community should be informed about the proposal, given campus sensitivity to cameras. Ms. Schaefer stated that the university already has cameras in strategic places on campus for security, and if cameras were installed to cover Parking Lot 1, they would be considered an operating issue rather than a project issue. President Russi added that the last police report suggests that 85% of the parking lots should be covered with cameras. Trustee Crissman agreed that it is an excellent idea to install the cameras for safety purposes.

The motion was unanimously approved by those present.

F. Authorization to Contract for Software Licensing and Service

Trustee Fischer stated that in 1997 the Board authorized the university's administration to enter into contracts to purchase Banner software products and technical currency from SCT. Those contracts are currently in place, on budget, and progressing well, and the university now has a need to upgrade the software used for fund raising and alumni relations purposes, which was not covered in the original proposal. Trustee Fischer stated that three products were reviewed and this recommendation represents the lowest total cost option, given the related dedication of university staff to the project and associated training. The recommendation is to purchase and implement the Banner 2000 Alumni/ Development and Banner 2000 Web for Alumni modules. Trustee Fischer noted that the total cost for purchasing, implementing, and maintaining the system is \$335,006. Of that amount, \$185,000 would be new funding to cover implementation costs. The software costs of \$89,250 would be paid for from

funds originally approved by the Board, and the maintenance costs of \$60,756 would come from the existing budget for development/alumni software maintenance.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for University Relations be authorized to execute amendments to existing contracts with SCT Software & Resource Management Corporation for Software Licensing and Services and Technical Currency, to purchase and implement the Banner 2000 Alumni/Development and Banner 2000 Web for Alumni modules; and, be it further

RESOLVED, that the contracts be reviewed by the Office of General Counsel prior to execution and shall be in compliance with the law and with university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel; and, be it further

RESOLVED, that the total cost for purchase, implementation, and software maintenance not exceed \$335,006.

Trustee Henry Baskin seconded the motion.

Trustee Grech-Cumbo asked what the university's ratio is to attract donor dollars and if the new software will improve that ratio. Mr. David S. Disend, Vice President for University Relations, replied that, for the last four or five years the university has spent about 24 cents to raise a dollar; however, that ratio should improve as the capital campaign proceeds and significantly larger gifts are added to the mix. He explained that the new software module will help the university raise money by tracking potential donors and enabling alumni to access the university through the web.

The motion was unanimously approved by those present.

VI. Discussion of April 6, 2000, Board of Trustees Meeting Agenda

The Board reviewed the February 3, 2000, proposed agenda and made no changes.

VII. Other Items that May Come Before the Board

Chairperson Doyle called on Mr. Michael Howell, General Manager of the Men's Ice Hockey Club at Oakland University, who requested to address the Board. Mr. Howell updated the Board on the Club's activities over the past five months. He reported the following accomplishments:

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- The Club raised approximately \$28,000, of the \$32,000 budget, through program advertisement sales.
- The current team record is 13 and 9, which is rather good considering that a lot of the players never played together before and that the competition is stiff.
- The Club beat Ohio State University twice and narrowly lost to Michigan State University twice.
- Approximately 600 people attended the game against MSU, which was held in the Onyx Arena in Rochester.
- An average of 250 people attend the home games, which has increased community awareness of ice hockey at Oakland University.
- The team was invited to play in a New Hampshire game, where they made a lot of new contacts.
- The Club is teaming with Channel 74, Oakland University's community access cable station, to show two of their final home games. The February 11 game against Central Michigan University will be aired on March 3 at 7 p.m., and the February 25 game against the University of Michigan will be aired on March 10 at 7 p.m.


Chairperson Doyle congratulated the team for their winning record and thanked Mr. Howell for his comments.

VIII. Adjournment

Trustee Grech-Cumbo, seconded by Trustee Baskin, moved adjournment of the meeting. The motion was unanimously approved by those present. The meeting was adjourned at 3:39 p.m.

Submitted,

Approved,



Victor A. Zambardi
Acting Secretary to the
Board of Trustees

David J. Doyle
Chairperson