To: Ronald A. Sudol, Ph.D., Associate Provost

University Senate

From: Kenneth M. York

Chair, Library Committee

Re: Annual report of the 2003-2004 Senate Library Committee

Date: February 9, 2015

The members of the 2003-04 Library Committee were Mohamed Zohdy (School of Engineering and Computer Science), Kenneth York, (School of Business Administration), Christopher Warley (English), Julie Voelck, (Library Interim Dean), Anne Switzer (Library), Ronald Sudol (VPAA Office), Anna Spagnuolo (Mathematics and Statistics), Laureen Smith (School of Nursing), Jo Reger (Sociology and Anthropology), Ann Pogany (Library), Joshua Miller (Student Representative), John McEneaney (School of Education and Human Services), Shawn Lombardo (Library), Branden Glatfelter (Student Representative), Kristine Condic (Library), Claude Baillargeon (Art and Art History), and William Andress (School of Health Sciences).

The Senates charge to the Library Committee is:

- 1. To serve as a liaison between the library and the faculty and students of the University; to bring faculty and student opinion before the library and to interpret library policies to faculty and students;
- 2. To advise the library and the University Senate in the formulation of broad general policies on collections, buildings, facilities, and services. These policies shall be presented to the University administration by the Dean of the Library;
- 3. To receive timely and regular reports from the Dean of the Library on current and proposed library plans and policies;

- 4. To receive timely and regular reports from the Vice President for Academic Affairs on current and proposed university plans and policies which may impact the library and to advise and make recommendations on same;
- 5. To receive reports and recommendations from other duly constituted committees and to advise and make recommendations to the Senate and its committees, as needed;
- 6. To take on additional duties as directed by the Senate Steering Committee; and
- 7. To meet regularly, but at least once each semester.

Activities of the Senate Library Committee 2004-2005:

- During the academic year we had two student representatives on the committee,
 Joshua Miller and Branden Glatfelter.
- 2. The committee advised the library on issues relating to the transition from library copy cards to Grizzly cards, especially the issue of faculty copy cards.
- 3. The committee reviewed the Kresge Library Mission Statement, and suggested some minor changes resulting in the current mission statement: ""The mission of Oakland University's Kresge Library is to provide the students, faculty, and staff with the best possible collections, services, and programs to support teaching, learning, and research."
- 4. Faculty members brought issues and questions raised to the committee. These questions led to productive discussions library faculty and the faculty of other units. The committee benefited from this in several ways. Shawn Lombardo made a presentation on Detecting and Preventing Plagiarism, and the technology tools (e.g.,

- turnitin.com, full text search engines, Google) that are available to faculty to deal with this ongoing problem.
- 5. The committee frequently discussed the issue of fundraising for the library. The library is underfunded compared to comparable institutions, but it is difficult to identify ways to increase donations to the library. Although the library is in the Capital Campaign, it is not highly visible. The committee viewed the ABest Things in Life Aren=t Free@ slide show (http://www.kl.oakland.edu/sites/Prices/index.html).
- 6. Members of the committee advised the library that faculty would benefit from more immediate access to information about recent book purchases. This resulted in a "New Books" link on the Kresge Library web page (http://www.kl.oakland.edu/find_books/new_books/index.htm)





Location: All locations
50 records per page

✓ Period: lastweek Sert by: call number
Search for:

New Books: All locations Search: 1 week, sorted by call number. 1 - 50 of 305 items.

previous 1 51 101 151 201 251 ... 301 next

Agenda for October 12, 2004 1:00-2:30pm 100 Kresge Library

- 1. The Senate=s charge to the Library Committee is as follows:
 - 1. To serve as a liaison between the library and the faculty and students of the University; to bring faculty and student opinion before the library and to interpret library policies to faculty and students;
 - 2. To advise the library and the University Senate in the formulation of broad general policies on collections, buildings, facilities, and services. These policies shall be presented to the University administration by the Dean of the Library;
 - 3. To receive timely and regular reports from the Dean of the Library on current and proposed library plans and policies;
 - 4. To receive timely and regular reports from the Vice President for Academic Affairs on current and proposed university plans and policies which may impact the library and to advise and make recommendations on same;
 - 5. To receive reports and recommendations from other duly constituted committees and to advise and make recommendations to the Senate and its committees, as needed;
 - 6. To take on additional duties as directed by the Senate Steering Committee; and 7.To meet regularly, but at least once each semester.

The Steering Committee encourages you to interpret your charge broadly and to take an active role in advancing library concerns and needs at Oakland University.

2. Committee Members:

Mohamed Zohdy, School of Engineering and Computer Science Kenneth York, School of Business Administration (Chair) Christopher Warley, English Julie Voelck, Library (Dean) Anne Switzer, Library Anna Spagnuolo, Mathematics and Statistics Laureen Smith, School of Nursing Jo Reger, Sociology and Anthropology Ann Pogany, Library John McEneaney, School of Education and Human Services Shawn Lombardo, Library Kristine Condic, Library

1. Interim Dean=s Report, Julie Voelck

Claude Baillargeon, Art and Art History William Andress, School of Health Sciences

- 2. Fundraising
 - A. Where we are at, in general

- B. Ideas for what to do, propose some possibilities
- C. Library Committee members= interest in helping with an event
- 3. Spirit Card / Library Copy Card Update
 - A. Student issues
 - B. Faculty issues
 - C. Other guest issues
- 4. Library Constitution Revision
- 5. Kresge Library Mission Statement draft
- 6. Agenda items for next meeting. Next meeting is Tuesday, November 9, 1:00-2:30pm 100 Kresge Library.

Minutes for October 12, 2004 1:00-2:30pm 100 Kresge Library Kenneth M. York (recorder)

Present:

Mohamed Zohdy, School of Engineering and Computer Science Kenneth York, School of Business Administration (Chair) Christopher Warley, English

Julie Voelck, Library (Dean)

Anne Switzer, Library

Anna Spagnuolo, Mathematics and Statistics

Laureen Smith, School of Nursing

Jo Reger, Sociology and Anthropology [apologies for absence]

Ann Pogany, Library

Joshua Miller, Student Representative

John McEneaney, School of Education and Human Services

Shawn Lombardo, Library

Kristine Condic, Library [apologies for absence]

Claude Baillargeon, Art and Art History

William Andress, School of Health Sciences [apologies for absence]

- 1. (Interim) Dean=s Report
- 2. The videotape/DVD collection is now in the library, searchable on Voyager, faculty can make a reservation by email, and pick up the video at the circulation desk (there is no delivery to the classroom).
- 3. With the student course fee allocation, the library purchased wireless-ready laptops. Students can check out and take anywhere in the building to do work. When rest of the order arrives, there will be 30 such laptops. The laptops might be used for library classes too.
- 4. The budget item Afines and fees@ had some money in it, was used to buy student lounge (the Afishbowl@) furniture. Some are laptop ready.
- 5. This is the one year anniversary with Illiad (the on-line interlibrary loan system, and desktop delivery of documents). Faculty now prefer this method of getting ILL documents vs. paper documents.
- 6. CAP guidelines for the library faculty have been revised, to be consistent with university guidelines.
- 7. The library recently received a donation of 1300 jazz CDs, some limited edition items. The collection is searchable in Voyager (Boolean keyword search Lambeck, limit by Musical sound recording).
- 8. Library has added a new eJournal collection PsychArticles (American Psychological Association journals), and Wiley journals (mostly in the sciences).
- 9. The library has a strong commitment to expanding the digital collection, and will trade off print for electronic versions of journals to increase access to digital collections.

- 10. ABest Things in Life Aren=t Free@ slide show (http://www.kl.oakland.edu/sites/Prices/index.html)
- 11. A summary of Budget Cuts. In FY03, a one time cut of \$84,703 was made; in FY04, a base budget reduction of \$169,054 (permanent reduction) was made; and for FY05, a second base budget reduction of \$73,657 was made, which included Friday and Saturday close time at 5pm.

2. Fundraising

There will be a link on the library home page, telling people how to donate to the library. Dean Voelck will be sending letters to people who have donated to the library before, and suggesting they might want to donate again. The library will be involved in the capital campaign. Dean Voelck would like to do some kind of even for next fall, to invite donors and community people, perhaps a reception with OU faculty authors, especially those with a general appeal, offer refreshments and donor cards. Library committee will generate ideas to bring to the Nov9, 2004 meeting.

- 3. Update on Spirit Card. The machine used to add money to Spirit Cards is now in the library. Departments may issue ADepartment Cards@ for faculty to use for copying at the library (or to give to student assistants to take to the library). The card can tell between Printwise money for printing in the computer labs and Food money. All of the problems have been solved.
- 4. Library constitution revision is done and has been approved.
- 5. Draft of Kresge Library Mission Statement will be available for review at Nov9, 2004 meeting (time permitting), or Dec7, 2004.
- 6. Agenda items for Nov9, 2004 meeting: Dean=s Update, Fundraising, Mission Statement.

Agenda for November 9, 2004 1:00-2:30pm 100 Kresge Library

Members:

Mohamed Zohdy, School of Engineering and Computer Science Kenneth York, School of Business Administration (Chair) Christopher Warley, English Julie Voelck, Library (Dean) Anne Switzer, Library Anna Spagnuolo, Mathematics and Statistics Laureen Smith, School of Nursing Jo Reger, Sociology and Anthropology [apologies for absence] Ann Pogany, Library Joshua Miller, Student Representative John McEneaney, School of Education and Human Services Shawn Lombardo, Library Kristine Condic, Library Claude Baillargeon, Art and Art History William Andress, School of Health Sciences

- 1. Welcome new member: Joshua Miller, Student Representative
- 2. (Interim) Dean=s Report
- 3. Fundraising,
- 4. Review of draft of Kresge Library Mission Statement.
- 5. Policy for library privileges for Alumni...Are alumni not allowed to check out reserve materials? Are they allowed to check out (non-reserve) books?
- 6. Agenda items for next meeting.

Next meeting: Tuesday, December 7, 2004, 1:00-2:30pm.

Minutes for November 9, 2004 1:00-2:30pm 100 Kresge Library

Members:

- *Mohamed Zohdy, School of Engineering and Computer Science
- *Kenneth York, School of Business Administration (Chair)
- *Christopher Warley, English
- *Julie Voelck, Library (Dean)
- *Anne Switzer, Library

Ronald Sudol, VPAA Office

Anna Spagnuolo, Mathematics and Statistics [apologies for absence]

Laureen Smith, School of Nursing [apologies for absence]

Jo Reger, Sociology and Anthropology [apologies for absence]

*Ann Pogany, Library

Joshua Miller, Student Representative [apologies for absence]

- *John McEneaney, School of Education and Human Services
- *Shawn Lombardo, Library
- *Kristine Condic, Library
- *Claude Baillargeon, Art and Art History

William Andress, School of Health Sciences [apologies for absence]

- 1. New members added to the Senate Library Committee, Ronald Sudol, the Vice President of Academic Affairs representative, and Joshua Miller, a student representative.
- 2. Minutes of October 12, 2004 meeting were approved.
- 3. Interim Dean's Report

The hacker attack to the library servers and other computers on OpenNet resulted in much damage by deleted files. The library staff is in the process of rebuilding the servers, a temporary server is up and running so users have access to Voyager and databases, but not all things yet (Interlibrary loan, interactive reference service). The library did regular backups, so they are hoping they can restore most of what was lost. The vulnerability that was exploited by the hacker has been fixed.

The get-out-the-vote web page on the library web site was a helpful source of information on the election.

4. Fundraising ideas were discussed. The Dean suggested an OU author reading or similar event, with a reception and an opportunity for the author to talk about their book, and to sell their book. There recently was a presentation on campus about the DaVinci code, which seemed to be popular; a similar event might be an effective fundraiser. A silent auction was suggested; businesses donate products or services, people bid on them, perhaps even on the web. There is a Kresge Library donating link on the web site. A "progressive dinner" event would have local restaurants donate meals, and people would be \$75 per person or so to attend. Such an event will more likely be successful if it

connects with people who have donated before; they are more likely to donate again. The event should give the library an opportunity to showcase what its capabilities are. Dean Voelck will work with the development office to further develop ideas. The library does not have a full-time development officer, used to have 1/3 shared development officer.

- 5. The Kresge Library Mission Statement will be ready for the committee to review at the next meeting (probably).
- 6. There are two ways that alumni can get library privileges. If they are OU alumni, they can join the Alumni Association (graduates get the first year of membership free) for \$35 per year. Or they can be a guest member for \$50 per year, even if they are not alumni.
- 7. Next meeting, Tuesday, December 7, 2004, 1:00-2:30pm, 100 KL.

Agenda for December 7, 2004 1:00-2:30pm 100 Kresge Library

Members:

Mohamed Zohdy, School of Engineering and Computer Science Kenneth York, School of Business Administration (Chair) Christopher Warley, English Julie Voelck, Library (Dean) Anne Switzer, Library Ronald Sudol, VPAA Office Anna Spagnuolo, Mathematics and Statistics Laureen Smith, School of Nursing Jo Reger, Sociology and Anthropology [apologies for absence] Ann Pogany, Library Joshua Miller, Student Representative John McEneaney, School of Education and Human Services Shawn Lombardo, Library Kristine Condic, Library Claude Baillargeon, Art and Art History William Andress, School of Health Sciences

Agenda

- 1. (Interim) Dean=s Report
- 2. Fundraising, continued
- 3. Review Kresge Library Mission Statement
- 4. Other topics?

Minutes for December 7, 2004 1:00-2:30pm 100 Kresge Library

Members:

- *Mohamed Zohdy, School of Engineering and Computer Science
- *Kenneth York, School of Business Administration (Chair)
- *Christopher Warley, English
- *Julie Voelck, Library (Dean)
- *Anne Switzer, Library

Ronald Sudol, VPAA Office [apologies for absence]

- *Anna Spagnuolo, Mathematics and Statistics
- *Laureen Smith, School of Nursing
- *Jo Reger, Sociology and Anthropology
- *Ann Pogany, Library
- *Joshua Miller, Student Representative
- *John McEneaney, School of Education and Human Services

Shawn Lombardo, Library [apologies for absence]

- *Kristine Condic, Library
- *Claude Baillargeon, Art and Art History
- *William Andress, School of Health Sciences

Agenda

- 1. Welcomed new member Joshua Miller, a student representative.
- 2. Minutes of November 9, 2004 meeting were approved, with minor changes.

3. Interim Dean's Report

An overview of the budget: the sate is expecting another cut to higher education, don't know yet what cuts will be made or how much. An article in the Detroit News says there is a \$440 million deficit for this year, and that state funding now provides 40% of university's operating revenues, compared to 75% 10 years ago. Tuition has replaced state appropriations as the main income sources and now amounts to 60% of their operating revenues. The three previous budget reductions resulted in total base budget reductions of \$240,000 for the library, another cut could lead to painful changes. At other universities, there is a standard inflation increase, at Oakland there is no such increase, so annual inflation means cuts to collections or services have to be made. Also, interest rates are now low, which means that endowment income has fallen. The Interim Dean is meeting with the Provost to address all of this, and meeting with Rochele Black (Oakland's lobbyist in Lansing), and with OU's Development office to see what can be done to do more fundraising.

New academic programs should include a budget for the library as part of its cost. The library relies on departments following through on their proposed support for the library

in their new programs.

The main library issue is the budget.

2. Fundraising, continued

The Dean is currently discussion a possible collection gift, with a budget to house and maintain it. Also working on a grant from Hope Foundation that gives money to support LGBT's (Lesbian, Gay, Bisexual, Transsexual). The Interim Dean has met with Eileen Hilliard, the women's basketball coach, and a big library supporter. There may be some opportunity to do some partnership fundraising with athletics, maybe get a company sponsor to donate money for each 3-point shot or each free throw. The Interim Dean is also working on a letter to be sent to past donors (back 5 years), and on an alumni book club (with opportunities for them to donate), and a fundraising event.

3. Review Kresge Library Mission Statement (Draft)

The committee suggested some changes to the mission statement, the suggested version is:

"The mission of Oakland University's Kresge Library is to provide the students, faculty, and staff with the best possible collections, services, and programs to support teaching, learning, and research."

4. Other topics?

Shawn Lombardo has a presentation on plagiarism, which she might be persuaded to reprise for the Library Committee next semester.

Also suggested for next semester, a library tour of the rare book collection, or the Asian Art collection, or something else?

Key question for next semester: What can faculty do to support the library?

Agenda for February 2, 2004 1:30-3:00pm 100 Kresge Library

Members:

Mohamed Zohdy, School of Engineering and Computer Science Kenneth York, School of Business Administration (Chair) Christopher Warley, English Julie Voelck, Library (Dean) Anne Switzer, Library Ronald Sudol, VPAA Office Anna Spagnuolo, Mathematics and Statistics Laureen Smith, School of Nursing Jo Reger, Sociology and Anthropology [apologies for absence] Ann Pogany, Library Joshua Miller, Student Representative John McEneaney, School of Education and Human Services Shawn Lombardo, Library Kristine Condic, Library Claude Baillargeon, Art and Art History William Andress, School of Health Sciences

Agenda

- 1. Approval of minutes from December 7, 2004 meeting.
- 2. (Interim) Dean=s Report
- 3. Decision on library tour for future meeting...rare books collection, Asian art collection, something else?
- 4. Other items?

Minutes for March 23, 2005 1:30-3:00pm 100 Kresge Library

Members:

- *Mohamed Zohdy, School of Engineering and Computer Science
- *Kenneth York, School of Business Administration (Chair)
- *Christopher Warley, English
- *Julie Voelck, Library (Dean)
- *Anne Switzer, Library

Ronald Sudol, VPAA Office

- *Anna Spagnuolo, Mathematics and Statistics
- *Laureen Smith, School of Nursing
- *Jo Reger, Sociology and Anthropology
- *Ann Pogany, Library

Joshua Miller, Student Representative [apologies for absence]

- *John McEneaney, School of Education and Human Services
- *Shawn Lombardo, Library
- *Kristine Condic, Library
- *Claude Baillargeon, Art and Art History

William Andress, School of Health Sciences [apologies for absence]

- 1. Minutes of December 7, 2004 meeting approved.
- 2. Welcomed new student representative Branden Glatfelter.
- 3. Dean's Report. Next fiscal year there is an expected budget cut, we are waiting to see how much the Board of Trustees will approve as a tuition increase, don't know how much the budget cut will be for the library. During this year, the library has made progress transferring more journals from print to digital format; was about 40% digital and 60% print, now about 65% digital and 35% print.

Alumni and faculty are two of the biggest donor groups for the library. Faculty on the Senate Library Committee could try to persuade fellow faculty members to donate to the Kresge Library as part of the All University Fund Drive. It is better than a tax deduction, it is a tax credit on your Michigan income taxes.

If we can get faculty to make more use of the library, then they might be more likely to donate to the library. About 2/3 of faculty donating to the library didn't check out any books. This does not necessarily mean that they aren't using the library, since there are many other resources they could be using, such as journals, digital resources, research databases.

The library is in the Capital Campaign, but not highly visible. Retirees might want to leave a legacy and donate to the library. The library is underfunded and should have a higher priority; it is a resource used by all faculty and students. When new programs are started, money for library resources to support the programs comes from projected and

real revenues. It is difficult for faculty and deans to predict the startup enrollments and all direct costs, but usually the library does not receive even close to what is needed.

A lively discussion ensued about whether student groups could donate to the library, or do a fundraiser for the library. Perhaps if they did, Russi might match the donations because of the visibility. Student Congress might be interested in this idea, to benefit all students.

- 4. The Dean discussed her idea for a digital newsletter (2-3 issues per year), including stories about an alumni donor, or other donors and why they gave, new resources in the library, with photos, descriptions of upcoming programs, a "Did you know this about the library?" feature, staff profiles. Sending the newsletter by email keeps the cost low.
- 5. The committee discussed how the list of new materials received could be given wider circulation, perhaps an email directing faculty to a page which they could bookmark on their browser and check from time to time to see what's new. The links might be sorted by requesting department, or subject.

Next meeting, same time, new location: Kresge Library Room 326 (Debe Rozek's directions: Turn left off of the 3rd floor stairwell or elevator and an immediate left at the first hallway. It will be the first room on the right hand side.) April 13, 2005, 1:30-3:00pm.

Agenda for April 13, 2005 1:30-3:00pm 326 Kresge Library

(Debe Rozek's directions: Turn left off of the 3rd floor stairwell or elevator and an immediate left at the first hallway. It will be the first room on the right hand side.)

Members:

Mohamed Zohdy, School of Engineering and Computer Science Kenneth York, School of Business Administration (Chair) Christopher Warley, English Julie Voelck, Library (Dean) Anne Switzer, Library Ronald Sudol, VPAA Office Anna Spagnuolo, Mathematics and Statistics Laureen Smith, School of Nursing Jo Reger, Sociology and Anthropology Ann Pogany, Library Joshua Miller, Student Representative John McEneaney, School of Education and Human Services Shawn Lombardo, Library Branden Glatfelter, Student Kristine Condic, Library Claude Baillargeon, Art and Art History William Andress, School of Health Sciences

Agenda

- 1. Approval of minutes from March 23, 2005 meeting.
- 2. (Interim) Dean=s Report
- 3. Shawn Lombardo's presentation on plagiarism and instructor tools to deal with it.
- 4. Other items.

Minutes for April 13, 2005 1:30-3:00pm 326 Kresge Library

Members:

- *Mohamed Zohdy, School of Engineering and Computer Science
- *Kenneth York, School of Business Administration (Chair)
- *Christopher Warley, English
- *Julie Voelck, Library (Dean)
- *Anne Switzer, Library

Ronald Sudol, VPAA Office

- *Anna Spagnuolo, Mathematics and Statistics
- *Laureen Smith, School of Nursing
- *Jo Reger, Sociology and Anthropology
- *Ann Pogany, Library

Joshua Miller, Student Representative [Apologies for absence]

- *John McEneaney, School of Education and Human Services
- *Shawn Lombardo, Library

Branden Glatfelter, Student

- *Kristine Condic, Library
- *Claude Baillargeon, Art and Art History
- *William Andress, School of Health Sciences
- 1. Minutes of March 23, 2005 meeting were approved, with corrections.
- 2. Interim Dean's Report. The New Book List is already up and working, based on suggestions made at the previous meeting. From the main library page, go to site map, new books, and you can look at all or subsets by period, and sorted. There is another list by month acquired and subject area. http://www.kl.oakland.edu/find_books/new_books/index.htm
- 3. Shawn Lombardo gave a presentation on Detecting and Preventing Plagiarism. Collaboration in groups presents problems with identifying a given individual's work, and may make it harder for students to know whether parts of their group project have been plagiarized. Some students seem to think that the web spontaneously generates information with no human author, so they don't see it as plagiarism. Some plagiarism is unintentional, some is intentional copying without attribution, to claim someone else's work as their own. Students may think that instructors are not tech savvy, so they think they can get away with plagiarism. Instructors can use multiple search engines to find plagiarized phrases (e.g., Google), or full-text searching on proprietary databases (e.g., Wilson), or use a plagiarism detection service (e.g., www.turnitin.com). To use turnitin.com, an instructor should get a waiver from students to submit a paper to turnitin.com because it is their intellectual property (or if it was plagiarized, someone else's?), forms are on the Kresge web page. Another approach is prevention, making students aware of the definition of plagiarism in the

OU catalog (see academic policies), make assignments that requires specific resources and have a narrow subject focus (so no paper from a paper mill would fit the assignment), emphasize the process over the product by using multiple due dates with different parts of the assignment due, or use green ink note taking (students use black ink for the source and green ink for their own original ideas, to emphasize what intellectual property belongs to whom). The library web page also has a writing assistance page, which shows students how to properly cite a source, how to do paraphrasing, etc. http://www.kl.oakland.edu/online_resources/studentwriting.htm

4. There were no other items. This was the last meeting for the 2004-2005.

Exeunt