



Meeting Agenda
Thursday, March 9th, 2023

1. Call to Order: 9:02 a.m.
2. [Land Acknowledgement](#)
3. Approval of Feb Minutes
 - a. Approved by Dan Arnold
 - b. Seconded by Chad Bousley
4. President's Report (Nic Bongers)
 - a. AP Awards open through March
 - AP Awards subcommittee - any APs can participate in our awards process. Email apassembly@oakland.edu with your interest.
 - b. AP Elections - Call for candidates ends mid-April. Election will be held in May. New positions activate in July. Joint event w AP Association details pending.
 - c. NEW - Welcome to the new APs hired, and congrats to all APs who were promoted, reclassified, or transferred in February:

Transaction	FirstName	LastName	Department	Title
New Hire	Joy	Hearn	Admissions	CRM Specialist - Admissions
New Hire	Thomas	LeMarbe	Finance & Administration	Assoc. VP Finance & Admin
New Hire	Olivia	Rewold	Business Administration	Dir of Comm & Mrktng, SBA
New Hire	Andrew	Stepp	Library	Library Technology Specialist
New Hire	Alana	Stultz	Meadow Brook Estate	Visitor Services Coordinator
New Hire	Jillian	Wolf	Health Sciences	Coordinator for Communication, Enrollment, and Marketing
Promotion	Kelli	Foskic	Career Services	Director of Career Services-SECS
Promotion	Kurtis	Kirkpatrick	Engineering & Computer Science	Senior Academic Adviser
Promotion	Christina	Riley	School of Medicine	Director, SOM Records & Registration
Promotion	NingNing	Zheng	First Year Advising Center	Senior Systems & Data Analyst
Reclassif.	Andrew	Adrianse	Athletics Administration	Assoc AD Facility & Event Mgt
Reclassif.	Sarah	Bateman	Legal Affairs/GenCouns/BdOfTrustees	Senior Paralegal
Reclassif.	John	Hitchings	Athletics Administration	Assoc AD Business Operation
Reclassif.	Carrie	Miller	Arts & Sciences	Bus Mgr/Financial Analyst
Reclassif.	Jennifer	Swiatowy	Athletics Administration	Assoc Ath Dir for Administration
Transfer	George	Leaver	University Human Resources Dept	Dir of Compensation & Benefits
Transfer	George	Leaver	Payroll	Director of Payroll



Transfer	Maria	Wing	University Technology Services	Asst Dir IT Services Alliance
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7. President-elect Report (open seat)
8. Past President's Report (open seat)
 - a. Ways to recognize APs
 - [AP Shout Out](#)
 - GrEAT Recognition (offered through CARROT)
 1. More information available here: [Community Service Recognition](#)
9. Treasurer's Report (Ann Voorheis-Sargent)
 - Account 98204: \$4582.80
10. Secretary's Report (Cissie Patterson)
 - Submit info for the Newsletter (we prefer info a month in advance)
 - [Submit an update](#) on other committee or organization news that may be relevant to APs
 - Interested in joining a committee? [Fill out this form](#) and a board member will contact you with more details.
 - Did you or a fellow AP win an award? We want to know! Fill out this [AP Award Spotlight form](#) to be featured in our newsletter.
 - If you have any comments or questions, please email us at apassembly@oakland.edu
11. AP Association Report (Becky Lewis)
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12. AP Assembly Committee Reports
 - a. Community Engagement (Charles Guzowski)
 - Monthly Board Game Night (Matt- mholtz@oakland.edu) - We are looking to do at least one Board Game event per month going forward. Time is from **5pm -8pm**. Show up anytime as multiple games should be going on. It will be at the OC behind where Plum market was. For anyone interested, you can bring board games you'd like to play as well.
 - March 15th.
 - April 12th
 - May 10th
 - b. Professional Development (Cortney Heileman & Beth Feiten)
 - Past Events:
 - *January 18th from 10-11am:* [Zoom](#): "Reinvigorate yOU" Part 1 of 2 with Caitlyn Hennings
 - Hosted by OUWB Faculty Development



- *January 26, 2023 from 12-1pm / [Zoom](#): “Leadership Myths and Limiting Beliefs” with Michelle Hammond*
- *February 28, 2023 from 1-2pm / [Zoom](#): “Understanding Your Tuition Benefits for Staff” with HR’s Cissie Patterson*
- Upcoming Events:
 - *Add the AP Calendar to your Google Calendar - dates/ events will be added!*
 - *March* - please check back for confirmed session details
 - *April* - Zoom: “Step By Step Process of Performance Reviews” with HR’s Cissie Patterson (date and time are still being finalized...Zoom link to follow)
- Continuing:
 - a. [Anti-Racism Discussion Group](#)
 - (on OU website Calendar)
 - Friday, March 24th from 12-1pm / Zoom: “From Allyship to Accountability
 - Wednesday, April 19th from 12-1pm / Zoom: “Racial Wealth Gap and Higher Education
- PD Empowers yOU:
 - a. [Tuition Assistance @ OU](#)
- c. Voice of the AP (Kelli Dowd)
 - University-wide [DEI Council](#) -
 - [Senate Committee Updates from our AP Representatives](#) -
 - Academic Student Success Committee - Caitlin Thayer
 - No updates
 - ASH - Academic Standards and Honors Committee - Jackie Keith
 - No updates at this time
 - Budget Review Committee - Nic Bongers
 - CDEC - Campus Development & Environment Committee - Nic Bongers, Christopher Gregory, Laura Culbert, Maria Ebner-Smith
 -
 - Faculty DEI Committee - Kelli Dowd
 - No new updates
 - General Education Committee - Zach Barclay
 - Intercollegiate Athletics Committee - Dan Arnold & Matt Prentice
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 - Planning Review Committee - Trisha Westergard
 - Student Academic Support Committee - Dan Arnold
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 - Teaching and Learning Committee - Julie Dermidoff & Kate Huttenlocher



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Winners will be notified shortly if they haven't been already by the Chair of the Committee.

- [Employee Resource Group](#) (ERG) Updates -
 - ERG's are interested in doing the All Employee BBQ April/May? AP interest?
 - International Women's Day event on March 8th
 - AAPI ERG - Asian and Pacific Islander Resource Group
 - Tomoko Wakabayashi (President/Communication) twakabayashi@oakland.edu
 - BERG - Black Employee Resource Group
 - Jesse Hurse (President) - jhurse@oakland.edu
 - IERG - International Employee Resource Group
 - Tamas Horvath (President) - thorvath@oakland.edu
 - Latinx ERG - Latinx Employee Resource Group
 - Rebecca Mercado Jones (Chair) rebeccajones@oakland.edu
 - LGBTQIA ERG - Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual/Allies - Employee Resource Group
 - Kelli Dowd (Chair) - lgbtqia_erg@oakland.edu
 - WERG - Women's Employee Resource Group
 - Andreea Bordeianu (President) - bordeian@oakland.edu

d. AP Recognition (open committee chair):

- Same as above!
- Show your colleagues some recognition, through our [AP Shout-Out Form](#))
- Consider nominating a colleague for the GrEAT Recognition through the CARROT app!
 - More information available here: [Community Service Recognition](#)

13. OU Senate Report (Mari and Dan)

- Academic programs approval process
- Discussions on prior learning acceptance (work/life experiences, badges? etc.)

14. Share your upcoming Event!

- New section for AP Assembly meetings
- Share your events that other APs can attend or help spread the word!

15. Good & Welfare:



- STEM camps open through college of engineering - your children - reach out ot Bianca Bryant 50% of summer camps!
- Athletics Tickets (Mari) - discounted group tickets (kids, groups, etc.) - contact Mari if you've never been to a game (free tix!)
- Pride Month - March 13th - April 13th
- [OU Awards](#) - nominations open through March

ADJOURNED

7. Next Meeting is **April 13th at 9am via ZOOM only**
8. Adjourn: 9:28am

THANK YOU FOR YOUR TIME AND DEDICATION