

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
June 15, 1961

A tentative budget was submitted with the recommendations of the officers of the University with the understanding that the detailed budget will be distributed to the Trustees prior to the July Board meeting and that the final budget approval action will be taken at that time. A summary of the tentative budget is as follows:

Approval of
tentative
1961-62 budget

MICHIGAN STATE UNIVERSITY-OAKLAND

Estimated Income

State Appropriation	\$979,720		
Student Fees	237,600		
Miscellaneous Income	2,500		
1960-61 Excess Student Fee Income	29,000		
1960-61 Year-End Balances	<u>10,000</u>	\$1,258,820	
Deficiency		<u>101,880</u>	<u>\$1,360,700</u>

Estimated Expenditures

Salaries	\$840,258		
Retirement & Social Security	<u>55,000</u>	\$895,258	
Labor		121,990	
Supplies & Services		221,672	
Equipment		<u>121,780</u>	<u>\$1,360,700</u>

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve the tentative budget as presented by Vice President May.

Appointment of Karl E. Odwarka as Instructor of Foreign Languages at \$5300 effective August 15, 1961.

Appointment of
Odwarka

Appointment of Alfonso Urtiaga as Instructor of Foreign Languages at \$5800 effective August 15, 1961.

Appointment of
Urtiaga

Appointment of Donald C. Hildum as Assistant Professor of Psychology at \$7600 effective August 15, 1961.

Appointment of
Hildum

Appointment of J. Duncan Sells as Dean of Students at \$11,500 effective July 1, 1961.

Appointment of
Sells

Appointment of Louis I. Hahl as Manager of the University Bookcenter at \$5800 effective June 26, 1961.

Appointment of
Hahl

The following promotions are recommended to be effective July 1, 1961:

Promotions

To Professor

Teacher Education -Laszlo J. Hetenyi

To Associate Professor

English -Thomas Fitzsimmons

To Assistant Professor

Foreign Languages -Nadine Popluyko
-Helen Kovach

At the December Trustees' meeting Secretary Miller submitted a proposed plan for including all non-academic employees in a Civil Service-type system divided into two principal divisions: Clerical-Technical and Administrative-Professional. The Trustees approved this program in principle. The proposed plan developed to implement this decision is now submitted for approval. This is to be the framework in which all personnel will eventually be fitted. (A copy of this plan is filed with the material for this meeting.)

Approval of
personnel
division
system

On motion by Mr. Vanderploeg, seconded by Mr. Harlan, it was voted to approve the above item.

Awarding of
contracts for
site work

The following bids were received for site work at Michigan State University-Oakland:

A & A Asphalt Paving Company	\$14,377.50
Stolaruk Asphalt Paving Company	15,748.00

It is recommended that the contract be awarded to the A & A Asphalt Paving Company, the low bidder.

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to award contracts to the low bidder in the above item.

Gifts to
Scholarship
Fund

\$500 from the Ford Educational Aid Program of Dearborn as an unrestricted scholarship grant for Michigan State University-Oakland.

\$5 from Mr. and Mrs. Russel I. Smith of Roseville
\$10 from Howard S. Cochran of Roseville
\$10 from Kenneth E. Rasmussen of Richmond
\$10 from the Breese Meat Market of Richmond
\$10 from Irwin Eisenfeld of Mount Clemens
\$20 from W. A. Rowley of Richmond
\$25 from the Ladies Auxiliary 49 Metropolitan Club of Roseville
\$25 from the Fountain School PTA of Roseville
\$50 from the Mount Clemens Teachers Club
\$50 from the Commercial State Bank of Roseville
\$50 from the Romeo Education Association of Romeo
\$5 from William A. Pangman of Roseville
\$10 from John A. McPherson of Livonia
\$10 from Larry Goldberg of Mount Clemens
\$10 from Mrs. Betty Hudson of Mount Clemens
\$10 from W. Kirk Marshall Insurance of Richmond
\$15 from J. A. Engels of Richmond
\$5 from Mr. and Mrs. Fred W. Kaiser of Roseville
\$5 from Rumpy Chevrolet of Richmond
\$500 from The R. C. Mahon Foundation of Detroit
\$25 from the Women's National Farm and Garden Association of St. Clair Shores
\$10 from Mrs. Raymond DeSteiger of Roseville
\$25 from Mrs. Freddie R. Strauss of Detroit
\$500 from The Pontiac Rotary Club
\$510 from the Pontiac State Bank
\$200 from the Huntington Woods Women's Club of Birmingham
\$558 from the Rochester Farm and Garden Club
\$1,500 from the National Bank of Detroit of Rochester
\$1,000 from the Detroit Bank & Trust Company of Detroit
\$510 from the Baldwin Rubber Company of Pontiac
\$510 from the Manufacturers National Bank of Detroit
\$255 from Seidman & Seidman of Grand Rapids
\$186 from The Daily Tribune of Royal Oak
\$25 from the Vaughn School PTA of Bloomfield Hills
\$100 from The Hello Newcomers of Royal Oak
\$10 from Mrs. Carl M. Bolten of Pontiac
\$255 from Benjamin Levinson of Detroit
\$280 from Aloysius F. Power of Detroit

Gifts and
Grants

Grants as follows to be credited to the Michigan State University-Oakland Discretionary Gifts fund:

\$25 from Angus Dahlmann of Rochester
\$1,900.48 from Mrs. William T. Gossett of Bloomfield Hills

Awarding of
contracts

The following low bid was received for the sanitary sewers to serve the Library and Engineering Building at Michigan State University-Oakland:

Harrigan & Reid Co.	\$13,599.00
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It is recommended that the contract be awarded to Harrigan & Reid Co. with the cost charged to projects budgets.

The following low bid was received for site improvements for the Kresge Library and the Engineering Building:

Schurrer Construction Company	\$144,188.25
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The low bid of \$144,188.25 is based on unit prices for curbs, walks, paving, etc. It is recommended that the contract be awarded to Schurrer Construction Company with the cost charged to project budgets. In view of the fact that payment will be made for work actually completed, it is recommended that the contractor not be

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(cont.)

The following low bid was received for a 32-million BTU boiler at Michigan State University-Oakland:

Combustion Engineering, Inc. \$43,971

It is recommended that the contract be awarded to Combustion Engineering, Inc.

On motion by Mr. Merriman, seconded by Mr. Vanderploeg, it was voted to approve the above items.

Awarding of
contracts
(cont.)