



AP Assembly

Meeting Minutes

Thursday, November 8, 2018

1. Call to Order: 9:06 a.m.
2. Introductions: *Ann Voorheis, Mike Crum, Chad Martinez, Paul Battle, Jacqui Hencie, Kelsey Zuchowicz, Katie Weyand, Tiffany LeDonne-Smith, Meaghan Cole, Terry Ross, Denica Holzworth, Kristen Lemire, Holly Toggweiler, Petra Knoche, Nancy Osmialowski, Denise McConkey, Stephanie Willis, Erin Sudrovech, Emily Cutlip, Katie Jostock, Annie Heig, Shirley Waldorf, Kacie Cadotte, Meagan Richards, April Thomas-Powell, Joel Morrah, Dan Arnold, Lauren Leve, Maria Wing, Sarah Serrels, Marta Jablecki, Carmen Gamlin, Annie Hegedus, David Archbold, Alison Gaudreau & Kelly Brault*
3. Brief presentation by Chad Martinez, J.D., Director of Diversity, Equity & Inclusion. Title IX Coordinator
4. Approval of Minutes:
 - a. Approved by Lauren Leve
 - b. Seconded by Tiffany LeDonne-Smith
5. President's Report (Ann Voorheis-Sargent)
 - a. Thanks Chad for the presentation
 - b. Goal for AP Assembly is reaching and engaging diverse audience
 - Anyone interested in participating in this ad hoc committee please let Ann know
 - c. Grand Idea
 - 13 ideas were submitted for Fall 2018
 - Next deadline is March 1st for Winter 2019
 - d. AP Awards
 - Information on awards coming soon
 - Very transparent this year
 - Creating a defined process
 - Call for participants on a selection committee to decide (looking for diversity)
6. President Elect's Report (Dan Arnold)
 - a. Welcome emails to new APs
 - b. Please keep engaging
7. Past President Report (Stephanie Willis)
8. Treasurer Report (Tiffany LeDonne-Smith)
9. Secretary Report (Kelsey Zuchowicz)
10. AP Association Report (April Thomas-Powell)
 - a. Eric's benefit presentation was successful
 - b. Still working on AP Manual
 - c. Diane P. is fulfilling Willie's role temporarily
 - d. Employee tuition assistance is due by December 1st (Cissie Patterson handles this)
 - e. Next meeting: Wednesday, 11/14, 11:30 am in Lake Erie room, Oakland Center
11. Senate Report (Paul Battle & John D. Meldrum)
 - a. October meeting was canceled
12. Senate Committee Reports (APs on Senate Committees)



- a.
13. AP Assembly Committee Reports
 - a. Communications (Kelsey Zuchowicz)
 - Added new employees to the newsletter
 - Continue with AP Shout Outs
 - Please let me know if you are not receiving the newsletter
 - b. Community Engagement (Lauren Leve)
 - OU Day of Service – Wednesday, 11/14 (9 to 9), Banquet Rooms, OC
 - AP Spirit Sale – 57 items sold; will receive prior to Thanksgiving
 - c. Professional Development (Meaghan Cole)
 - Understanding the Needs of Student Veterans – Monday, 11/24 (9 – 10:30 am), 110 ODH
 - Socio-Emotional Wellbeing – Friday, 12/7 (9:30 to 11 am), 4050 HHB
 - Campus wide mentorship program in the works
 - d. Voice of the AP (Denica Holzworth & Joel Morrah)
 - Proposal for constitution regarding awards in the works
 - e. AP Recognition (Stephanie Willis)
 - Small gift for APs coming
 - Assistance needed in passing these out
 - AP recognition breakfast changing to a lunch in a \$5 Friday
 - Always accepting new members and please join us if interested
14. New Business
 - a. Bleeding control kits are in – classes are listed on Police website
 - b. Please continue to recognize APs with the shout outs!
15. Good & Welfare
 - a. Methodist Children's Home (not religious affiliated) adopt a child [gifts] – contact Denica
 - b. House for sale in employee subdivision
 - c. PAC symposium coming up on Friday, November 16 (please register through link in newsletter)
16. Next Meeting: **Thursday, December 13, 2018 at 9 a.m. in Gold Room C, OC**
17. Adjourn: 9:57 a.m.
18. University Campaign Update presented by Michael Westfall & Alison Gaudreau