

Present: Margaret Glembocki, Kris Condic (*Ex Officio*), Ledong Li, Karl Majeske, Zissimos Mourelatos, Robert Noiva, Claire Rammel (*Ex Officio*), Brad Roth, Mohammad-Reza Siadat

Absent: Meir Shillor, Julia Smith, and Kris Thompson (all excused)

Staff: Julie Delaney and Tina Tucker (Secretary)

Guest: Diane Underwood

Claudia Petrescu called the meeting to order at 2:40 PM. Dr. Petrescu introduced herself as the new Dean of Graduate Education, welcoming everyone to a new academic year, and asked the council members to introduce themselves.

I. APPROVAL OF MINUTES

Bob Noiva moved to approve the minutes of the April 1, 2015, Graduate Council Meeting as written. Brad Roth seconded the motion. Motion passed unanimously.

II. ELECTION OF THE 2015-2016 OFFICERS OF THE GRADUATE COUNCIL

The Council voted unanimously to elect the following nominations:

- A. Secretary—Tina Tucker, Office Assistant III, Graduate Study and Lifelong Learning
- B. Parliamentarian—Claire Rammel, Executive Director, Graduate Study and Lifelong Learning
- C. Vice Chair—Brad Roth, Professor, Department of Physics

III. REPORT OF THE CHAIR

- A. Dr. Petrescu distributed copies of a document which outlines the mission and the long term/short term goals for Graduate Study and Lifelong Learning ([Attachment #1](#)). Dr. Petrescu wants to find out the wants and needs of the students/departments/schools and develop strategies to meet those.
- B. Master of Music in World Percussion Program Modification Proposal
Julia Smith volunteered to review the proposal. Mark Stone and Joe Shively will attend the October 7th Graduate Council Meeting to answer questions.

IV. REPORT FROM THE GRADUATE STUDY EXECUTIVE DIRECTOR

- A. Projects Worked on During the Summer and Currently in Progress
 - 1. Recruiter—a web-based software that will overlay and interface with Banner. A support tool for recruitment, online application, online documentation, recommendation forms. Will create a paperless environment. Projected production for Undergraduate and Graduate in January 2016.
 - 2. Degree Works. Also works with Banner. Will replace CAPP—degree audit processing system. Looking at implementation in October.
 - 3. Course renumbering from 3-digit to 4-digit currently in progress. Anticipated to be effective Fall 2017.

The council had some discussion about students' OU email and how the accounts expire after one year of no attendance/graduation. If student could keep their OU email accounts for life, it would be beneficial in retention and tracking of alumni. Alumni contact is particularly important in the School of Medicine.

V. OLD BUSINESS

A. Creation of sub-committee needed for program reviews:

(**NOTE:** Program review assignments made at the October 8, 2014, Graduate Council Meeting were: 1) Medical Physics—PhD: Dan Aloï, Meir Shillor, and Mike Polis 2) Nursing—MSN: Kris Thompson and Karl Majeske 3) Reading Education—PhD: Brad Roth and Bob Noiva.)

1. Biomedical Sciences: Medical Physics PhD Program
2. Reading Education PhD Program

Council members stated that guidelines and criteria are needed in order to conduct the program reviews.

B. Program Modification/New Program Proposals submitted to Graduate Council in 2014-2015 and returned to departments for additional work:

1. Master of Science in Cybersecurity
2. Master of Education in International Baccalaureate Education
3. Doctor of Philosophy in Nursing

VI. NEW BUSINESS

A. Goals for New Academic Year 2015-2016 include:

1. Graduate Research Conference Initiative
2. 400 level courses for graduate credit
3. International agreements
4. Review of international transcripts
5. Review of program review requirements
6. Meetings with graduate program coordinators, students, graduate faculty
7. Brown bag lunch meeting with graduate program coordinators
8. Other issues

VII. GOOD AND WELFARE

No Good and Welfare

VIII. ADJOURNMENT

With no further business, the meeting adjourned approximately 3:40 PM.

[NOTE: Graduate Council members electronically submitted and voted on nominations for two Graduate Council Representatives on the OU Research Committee. Results: Judith Fouladbakhsh, School of Nursing, and Evgeniy Khain, College of Arts and Sciences. (Term: 2015-2017)]