

Minutes of the Meeting
of the
Oakland University Board of Trustees
August 12, 1992

Present: Chairman Howard F. Sims; Trustees Larry Chunovich, Andrea Fischer, David T. Fischer, David Handleman, L. Brooks Patterson and James A. Sharp, Jr.

Absent: Trustee Stephan Sharf

Chairman Howard F. Sims called the meeting to order at 3:10 p.m. in the Oakland Room of the Oakland Center. He welcomed and introduced new Trustee David T. Fischer who was appointed by Governor John Engler to replace Mrs. Phyllis Law Googasian whose term expired on August 11, 1992. Chairman Sims noted that Trustee David Fischer will serve an eight-year term of office from August 12, 1992, to August 11, 2000.

Chairman Sims then read the following resolution commending Mrs. Phyllis Law Googasian for her service to Oakland University.

WHEREAS, Trustee Phyllis Law Googasian was appointed to the Oakland University Board of Trustees on August 12, 1984, with her term of office ending August 11, 1992; and

WHEREAS, the Board of Trustees, the President and the university community wish to recognize the fact that Trustee Googasian has served Oakland University with dedication and distinction; and

WHEREAS, Trustee Googasian has served as Vice Chairman of the Board of Trustees, Chair of the University Affairs Committee, and Chair of the Ad Hoc Committee on the Presidential Search Process, and she has also been a dedicated delegate to the Michigan Association of Governing Boards and a member of various committees of the Board sharing her knowledge, wisdom, and experience in behalf of the university; and

WHEREAS, Trustee Googasian has engaged in a variety of programs and activities in support of the university and has always accepted appointments and assignments willingly in behalf of the university expending many hours on her responsibilities; and

WHEREAS, the Trustees, the President, and the entire university community are grateful to Trustee Googasian for her devoted service and wise counsel; now, therefore, be it

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Trustee Phyllis Law Googasian; and, be it further

RESOLVED, that Trustee Googasian be designated as Trustee Emerita with all the attendant rights and privileges of this position; and, be it further

RESOLVED, that a copy of this resolution be forwarded to her to convey the esteem in which she is held by the Board of Trustees and the university community; and, be it further

RESOLVED, that the Trustees extend to Trustee Googasian and her husband, George, their best wishes for happiness and the hope that they will continue their association with the university.

Trustee David Handleman moved approval of the resolution, seconded by Trustees L. Brooks Patterson and James A. Sharp, Jr. The motion was voted on and unanimously carried.

Approval of the Minutes of the Meetings of June 10, 1992

Trustee Handleman, seconded by Trustee Andrea Fischer, moved approval of the proposed minutes of the meeting of June 10, 1992, and the closed meeting of the same date. The motion was voted on and unanimously carried.

Chairman Howard Sims then stated that he was also pleased to report that Trustee Sharp has been reappointed to the Board of Trustees for an eight-year term to expire on August 12, 2000.

President's Report

President Sandra Packard made the following report:

Beginning with this Board meeting and each time we meet, I hope to give you a report of the events and accomplishments on our campus. I will try to keep these reports brief, but I know that you will share my pride in our campus as you learn of our accomplishments. I have organized this report into four categories: The OU Family, Summer Activities, News Update, and Coming Events. Many good things have happened since the time of your last meeting than it is possible for me to report; therefore, the following are a selected sampling.

THE OU FAMILY

As you know, OU's strongest assets are its hard-working, talented, and dedicated faculty and staff. Dr. Karl Gregory, Professor of Economics, was recently appointed by Governor John Engler to his Council of Economic Advisors. Dr. Feona M. Hansen-Smith, Assistant Professor of Biological Sciences, has just been notified by the National Institutes of Health (NIH) of an award of \$100,000. Made in the name of Dr. James A. Shannon, former Director of NIH, the Shannon Award is given to individuals whose research shows particular promise. This award permits the recipient to explore innovative avenues toward the solution of biomedical problems in the interest of the National Heart, Lung, and Blood Institute. Dr. Judith Brown, Professor of Sociology, has been interviewed by the Copley Radio Service in San Diego, California, about her recent work on spouse abuse. This service provides features to over 1,000 radio stations across the United States and Canada, so Judy Brown will become our most recent media star.

Finally, and certainly not least, Ms. Elizabeth Talbert, Director of Orientation, has been selected as Oakland's Employee of the Month for August. (Ms. Talbert was acknowledged by a round of applause.) She is very enthusiastic and charismatic with the students. This year, initiated in the orientation program, was a new program on cultural diversity, and I want to recognize her accomplishments in that area as well.

SUMMER ACTIVITIES

Oakland University has had a very busy calendar of summer programs. Particularly noteworthy this summer is OU's largest group of young people, over 2,000, on campus for athletic camps. Our orientation program for new freshmen has been completed. There were 1,301 participants in the program this year; 200 more than the previous year. The program has been strengthened in several directions including enhanced training for the Orientation Group Leaders. Transfer orientations are underway, and it is anticipated that 1,709 new transfer students will attend our these orientations.

NEWS UPDATES

As you know we are searching for two vice presidents this year: the Vice President for University Relations and the Vice President for Academic Affairs. Dr. George Stevens, Dean of the School of Business Administration, has kindly agreed to chair the search committee for the Vice President for University Relations. This committee is already underway with ads placed in the Chronicle of Higher Education, the Chronicle of Philanthropy, and the "National Search for Fund Raising Executives Employment Bulletin." Dr. Gerald Pine, Dean of the School of Education and Human Services, has kindly agreed to serve as chair of the search committee for the Vice President for Academic Affairs. The rest of the search committee has yet to be named. I plan to be putting that group together shortly, and I welcome recommendations for membership. Searches will also be undertaken this year for the Dean of the School of Nursing and the Dean of the School of Engineering. As soon as our Acting Vice President for Academic Affairs is in place, I will ask that he forward to me for consideration the names of individuals for the formation of those search committees.

Last week I was notified by the U.S. Department of Education that our 1990 default rate on loans made to Oakland University students under the Stafford Loan and Supplemental Loans for Students programs was 6.2 percent based on 564 borrowers. While this represents a slight increase in the default rate over the years with 1988 at 4 percent and 1989 at 3.8 percent, it is still well under the national average and an excellent national record. We are not required by the United States Department of Education Office of Student Financial Assistance to take any specific actions to reduce defaults.

Approximately 62 percent of the \$3.5 million endowment goal for the Kresge Library Enduring Legacy Campaign has been pledged. Recent pledges include \$50,000 from Mrs. Pearl Mealey and \$25,000 from Mrs. Betty Warner. Another wonderful gift received by Oakland University is that of Mr. and Mrs. Melvin Raber of Auburn Hills who have agreed to leave their estate worth approximately \$650,000 to the Oakland University Foundation through a combination of charitable trusts and a bequest for the creation of an endowment fund.

As you know, gifts to the Foundation endowment make many good things happen at Oakland University. This year, the Oakland University Foundation funded 10 projects for a total of \$383,500. These include the Kresge Library Endowment, Academic Scholarships, Oakland University Foundation Diversity Scholarships, Athletic Scholarships, Library Student Fee Match, Faculty and Staff Excellence Awards, a Scientific Instrument Challenge Grant which will help us purchase a spectrometer, the President's Fund, Faculty and Staff Recognition and the Faculty Research Opportunity Fund.

COMING EVENTS

I want to extend an invitation to each Board member to a number of upcoming events on campus. On August 22 and 23 we will again host the Gus Macker Three-Person Basketball Tournament. This year it is expected that we will attract 30,000-35,000 people to the campus to participate in the tournament. They have asked me to throw out the first "Do or Die" basketball, but they have promised me that the tournament will go on even though I am sure to miss, having not thrown a basketball since seventh grade.

On August 29, I will host an open house at Sunset Terrace for our 800 plus university employees and their guests. In order to accommodate the more than 1,500 people that might attend, the reception will occur all afternoon and into the early evening. You are most welcome to join us.

On Thursday, September 24 at 7 p.m. at the Kresge Library, the President's Club will again host a Faculty Forum. Three outstanding faculty from the university, Frank J. Lepkowski, Assistant Professor of the University Library; Gottfried Brieger, Professor of Chemistry; and Richard L. Pettengill, Assistant Professor of the University Library will share their work with members of the President's Club.

On Saturday, October 3, the Oakland University Alumni Association will sponsor the university's first all-classes reunion called "Rediscover OU." This event will mark Oakland University's 35th Anniversary and will offer graduates from all class years an opportunity to return for a full day of events.

Finally, I have established open house hours on Friday afternoons between 2 to 4 p.m. The announcement regarding this new practice was sent to all faculty and staff. We have had three open houses to date, and they provide me with an opportunity to meet faculty, staff and students and also to participate in some wonderful discussions as people come together from across campus. Again, I invite you to join should you be on campus on a Friday afternoon.

The last item is an update on admissions data. Enrollment increases appear to be an 8.9 percent change over last year in admissions which closed as of August 1, 1992, with 1,176 FTIAC (freshmen) for Fall 1992, an increase of 146 students accepted to the university a year ago. Transfer students accepted to Oakland have increased by 11 for a total of 743. The total new admissions figure is 1,919. This makes a positive statement about the confidence students have in Oakland University.

As of today, I have been on campus for exactly 59 days. These have been busy and hectic days but ones which have been most enjoyable and rewarding. As I have learned about Oakland over these days and met members of our OU family, students and the surrounding community, I have grown in my conviction that this university has well earned its selection as one of the "best buys in education in the Midwest." Oakland is an exemplary university, and I am very pleased to be here.



Appointment of Acting Vice President for Academic Affairs

President Packard stated that in view of the resignation of Dr. Keith R. Kleckner as Senior Vice President for Academic Affairs and Provost, it was necessary to immediately address the need to fill the leadership position for the Division of Academic Affairs. President Packard then recognized Mr. George Dahlgren, Vice Provost and Dean of Graduate Study, who has "ably carried out the responsibilities of the office" during this interim period.

President Packard stated that she was "extremely pleased" to recommend Dr. Ronald Horwitz who has served as Dean of the School of Business Administration and is presently Professor of Finance, to serve as Acting Vice President for Academic Affairs effective August 13, 1992. She then made the following recommendation:

RESOLVED, that the Board of Trustees approves President Sandra Packard's recommendation of the appointment of Ronald Horwitz, Professor of Finance in the School of Business Administration, as Acting Vice President for Academic Affairs effective August 13, 1992, for a term of one year or until such time as a permanent Vice President for Academic Affairs has been appointed; and, be it further

RESOLVED, that Dr. Horwitz's salary as Acting Vice President shall be \$9,884.00 per month, and he shall receive the benefits associated with the position of vice president as set forth in the letter of appointment agreed to by the parties; and, be it further

RESOLVED, that this recommendation is conditioned on the understanding of Dr. Horwitz that he shall not be a candidate for the permanent position of Vice President for Academic Affairs; and, be it further

RESOLVED, that upon completion of his assignment, the compensation and benefits provided for the position of Acting Vice President for Academic Affairs will terminate, and Dr. Horwitz shall return to his position as a tenured faculty member in the School of Business Administration with compensation and benefits to be governed in accordance with the terms of the Faculty Agreement.

Dr. Horwitz, who was present, was recognized with a round of applause.

Trustee Sharp, seconded by Trustee Larry Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

President Packard stated that the academic community exhibited "overwhelming support" for Dr. Horwitz to serve in the acting position.

Appointment of Acting Dean of the School of Nursing

President Packard stated that she was pleased to recommend the appointment of an Acting Dean of the School of Nursing. She stated that while she regrets that Oakland was unable to successfully conclude the search process for a Dean of the School of Nursing, the division operated under the leadership of Professor Joann Richards who is serving as Interim Dean for a term expiring

August 31, 1992. She thanked Professor Richards for agreeing to serve for this term.

President Packard stated that since another search process for a permanent Dean will begin, there is a need to continue the administrative operations for the School, and she recommended Dr. Carol Zenas to serve as Acting Dean. President Packard stated that Dr. Zenas' appointment has the "enthusiastic endorsement of the faculty of the School of Nursing."

President Packard then made the following recommendation:

WHEREAS, the term of Professor Joann Richards as Interim Dean for the School of Nursing expires on August 31, 1992; and

WHEREAS, the Board of Trustees and Oakland University are deeply appreciative of her service and contributions during her term as Interim Dean; and

WHEREAS, the search for a Dean of the School of Nursing has not been completed and the search process is to be reopened; and

WHEREAS, there is a need to appoint an Acting Dean for the School of Nursing after August 31, 1992; and

WHEREAS, on the recommendation of the faculty of the School of Nursing, it is recommended that Professor Carol Zenas be appointed Acting Dean for the School of Nursing; now, therefore, be it

RESOLVED, that the Board of Trustees accepts President Sandra Packard's recommendation regarding the appointment of Professor Carol Zenas who shall serve as the Acting Dean for the School of Nursing for one year from September 1, 1992, through August 31, 1993, or until such time prior to August 31, 1993, in the event that the Board appoints a permanent Dean for the School of Nursing.

Trustee Handleman, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

Dr. Zenas, who was present, was recognized with a round of applause.

Faculty and Administrative Personnel Actions

Resolution Regarding Dr. Keith R. Kleckner

President Packard stated that Dr. Kleckner has resigned the position of Senior Vice President for Academic Affairs and Provost effective July 11, 1992, and has requested approval to return to the faculty to resume his career in teaching and research. She then read the following recommendation to the Board for approval:

WHEREAS, Dr. Keith R. Kleckner was appointed Vice President for Academic Affairs and Provost in 1981 and Senior Vice President for Academic Affairs and Provost in 1982; and

WHEREAS, Dr. Kleckner has submitted his resignation of this position effective July 11, 1992, in order to return to his tenured faculty position; now, therefore, be it

RESOLVED, that the Board of Trustees and President Sandra Packard, on behalf of the faculty and academic staff of Oakland University, extend their appreciation to Dr. Keith R. Kleckner for his service as Senior Vice President for Academic Affairs and Provost and for his many contributions to Oakland University during his tenure in this position; and, be it further

RESOLVED, that the Board accepts the resignation of Dr. Kleckner as Senior Vice President for Academic Affairs and Provost and authorizes his return to his status as a tenured full Professor of Engineering in the School of Engineering and Computer Science with a salary of \$81,000 for the 1992-93 academic year; and, be it further

RESOLVED, that the Board of Trustees approves a sabbatical leave for Dr. Kleckner for the period of September 1, 1992, to December 18, 1992, with full pay, to prepare for his return to teaching and research at Oakland University.

Trustee Handleman, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

Actions

President Packard made the following recommendation:

RESOLVED, that the Board of Trustees approves the following personnel actions as recommended by the president in concurrence with the provost, deans, department chairs and faculty review bodies in accordance with the specified tenure review process:

Reappointments (with Tenure)

1. Assistant Professors eligible for early promotion to the rank of Associate Professor, effective August 15, 1992:

John S. Klemanski	Political Science	Reemploy & Promote
Jon A. Yates	Biological Sciences	Reemploy & Promote
Kenneth M. York	Management	Reemploy & Promote

2. Associate Professor eligible for early tenure as associate professor, effective August 15, 1992:

Jane M. Walter	Physical Therapy	Reemploy
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3. Assistant Professors eligible for reemployment and promotion to the rank of associate professor, effective August 15, 1993:

Laurie N. Eisenhower	Dance	Reemploy & Promote
Thaddeus A. Grudzien	Biological Sciences	Reemploy & Promote
Kornelia Kulig	Physical Therapy	Reemploy & Promote
Michael A. Latcha	Mechanical Engineering	Do Not Reemploy
Thomas W. Lauer	Management Information Systems	Reemploy & Promote

Patricia G. Montenegro	Spanish	Reemploy & Promote
Eileen Peacock	Accounting	Reemploy & Promote
Ronald F. Rapin	Spanish	Reemploy & Promote
Barbara A. Theisen	Accounting	Reemploy & Promote

4. Associate Professors eligible for reemployment as Associate Professors, effective August 15, 1993:

Beverley B. Geltner	Curriculum, Instruction and Leadership	Reemploy
Brian R. Goslin	Exercise Science	Reemploy
R. Mohan Pisharodi	Marketing	Reemploy
Toni S. Walters	Reading and Language Arts	Reemploy

Reappointments (Probationary), effective August 15, 1993, through August 14, 1995:

1. Assistant Professors eligible for reemployment to second, two-year probationary terms as Assistant Professors:

Janice E. Fries	Nursing	Reemploy
Paul R. Graves	Philosophy	Reemploy
Christine H. Hansen	Psychology	Reemploy
John D. Kim	Marketing	Reemploy
Seyoung Kim	Electrical and Systems Engineering	Reemploy
Harriet E. Margolis	English	Do Not Reemploy
Nathaniel T. McCleskey	History	Reemploy
Sean F. Moran	History	Reemploy

Nancy A. O'Connor	Nursing	Reemploy
Theophilus O. Ogunyemi	Mathematical Sciences	Reemploy
John P. Piskulich	Political Science	Reemploy
Clementine V. Rice	Nursing	Reemploy
Sherryl A. Schultz	Industrial Health and Safety	Reemploy

2. Assistant Professors eligible for reemployment to final,
two-year probationary terms as Assistant Professors:

Susan M. Barrett	Theatre	Reemploy
Nicole B. Buffard-O'Shea	French	Reemploy
Arthur W. Bull	Chemistry	Reemploy
Christopher R. Clason	German	Reemploy
Natalie Bell Cole	English	Reemploy
Edward H. Hoepfner	English	Reemploy
Almira Karabeg	Mathematical Sciences	Reemploy
Patricia T. Ketcham	Nursing	Reemploy
Robert H. Kushler	Mathematical Sciences	Reemploy
Frank J. Lepkowski	Library	Reemploy
Barbara U. Mabee	German	Reemploy
Charles R. C. Marks	Exercise Science	Reemploy
Donald O. Mayer	Management	Reemploy
Mary Arshagouni Papazian	English	Reemploy
C. Michelle Piskulich	Political Science	Reemploy
Renate I. Rohde	Counseling	Reemploy

Peter Shi	Mathematical Sciences	Reemploy
Sally M. Silk	French	Reemploy
Michael B. Smith	Linguistics	Reemploy
Winson Taam	Mathematical Sciences	Reemploy

3. Special Instructors eligible for reemployment to a final, two-year probationary term as special instructors:

Faye M. Cobb	Physical Therapy	Reemploy
Kristine A. Thompson	Physical Therapy	Reemploy

New Appointments

Nakao, Seigo, Assistant Professor of Japanese, effective August 15, 1992

Waters, Elinor B., Associate Professor of Education with tenure, effective January 1, 1993

Wawro, Geoffrey D. W., Instructor in History, effective August 15, 1992

Adjunct (Honorary) Appointments, effective August 15, 1992, through August 14, 1995:

Altan, Osman D., Adjunct Professor of Engineering

Beck, Ronald, R., Adjunct Professor of Engineering

Chen, Francis H. K., Adjunct Professor of Engineering

Erickson, Martin A., Adjunct Professor of Engineering

Falkenburg, Donald R., Adjunct Professor of Engineering

Haworth, Daniel C., Adjunct Associate Professor of Engineering

Khetan, Raghunath, Adjunct Professor of Engineering

Marcotty, Michael, Adjunct Professor of Engineering

Nathanson, S. David, Adjunct Associate Professor of Medical Physics

Emeritus Appointment, effective August 15, 1992:

McKinley, John M., Professor Emeritus of Physics

Administrative Appointments

Dean, effective August 15, 1992, through August 14, 1997:

Olson, Ronald E., Dean of the School of Health Sciences,
reappointed for a second term.

Department Chairs, effective August 15, 1992, through
August 14, 1995 (except as noted):

<u>Department</u>	<u>Chair</u>	<u>Term</u>
Computer Science and Engineering	Subramanian Ganesan	1st
Counseling	Robert W. Brown	3rd
Linguistics	Peter J. Binkert	2nd
Management and Marketing	Lizabeth A. Barclay	2nd
Sociology and Anthropology	William E. Bezdek	1st
Reading and Language Arts	George E. Coon (One Year Extension)	2nd
Rhetoric, Communications and Journalism	Wallis May Andersen	One Year Acting

Program Director, effective August 15, 1992, through August 14,
1993:

<u>Program</u>	<u>Director</u>	<u>Term</u>
International Programs	Carlo Coppola (Second One Year Extension)	7th
Exercise Science	Brian R. Goslin	1st

Changes of Status

Barnes, Carl F., Jr., from Professor of Art History and Archaeology, to Professor of Art History and Archaeology, and Acting Chair, Department of Art and Art History, effective April 28, 1992, through June 19, 1992

Kleckner, Keith R., from Senior Vice President for Academic Affairs and Provost, and Professor of Engineering, to Professor of Engineering, effective July 11, 1992

Rapin, Ronald F., from Assistant Professor of Spanish to Assistant Professor of Spanish and Acting Chair, Department of Modern Languages and Literatures, effective April 28, 1992, through June 19, 1992

Stransky, Alfred W., from Associate Professor of Exercise Science, Director, Health Enhancement Programs, and Associate Dean for Community Health, School of Health Sciences to Associate Professor of Exercise Science and Director, Meadow Brook Health Enhancement Institute, effective August, 15, 1992, to August 14, 1997

Leaves of Absence

Berger, Beverly K., Professor of Physics, professional development leave from September 1, 1992, through December 18, 1992 (with full pay) and sabbatical leave from January 4, 1993, through April 28, 1993 (with full pay)

Brown, Judith K., Professor of Anthropology, sabbatical leave from January 4, 1993, through April 28, 1993 (with half pay)

Bull, Arthur W., Assistant Professor of Chemistry, leave from September 1, 1992, through April 28, 1993 (with no pay)

Cheng, Charles Ching-an, Associate Professor of Mathematical Sciences, professional development leave from January 4, 1993, through April 28, 1993 (with full pay)

Gaylor, Robert G., Associate Professor, University Library, sabbatical leave from September 1, 1992, through December 18, 1992 (with full pay) [Supersedes Board action of May 13, 1992, which placed Mr. Gaylor on a sabbatical leave for the 1992-93 academic year at half pay. This change is due to his personal request for a change in leave duration.]

Hawkins, Susan E., Assistant Professor of English, sabbatical leave from September 1, 1992, through April 28, 1993 (with half pay)

Howell, Sharon, Associate Professor of Communication Arts, sabbatical leave from September 1, 1992, through December 18, 1992 (with full pay)

Kleckner, Keith R., Professor of Engineering, sabbatical leave from September 1, 1992, through December 18, 1992 (with full pay)

Russell, Joel W., Professor of Chemistry, professional development leave from September 1, 1992, through December 18, 1992 (with full pay)

Schimmelman, Janice G., Associate Professor of Art History, sabbatical leave from January 4, 1993, through April 28, 1993 (with full pay)

Shine, Cornelius J., Professor of Journalism, leave from August 15, 1992, through August 14, 1995 (with no pay)

Silk, Sally M., Assistant Professor of French, leave from September 1, 1992, through April 28, 1993 (with no pay)

Thompson, Kristine A., Special Instructor in Physical Therapy, sick leave from February 12, 1992, through April 22, 1992 (with full pay) [Supersedes previous Board action of April 8, 1992, which placed her on sick leave from February 12, 1992, through April 12, 1992.]

Tripp, Anne H., Professor of History, leave from September 1, 1992, through December 18, 1992 (with no pay)

Resignations, effective August 14, 1992:

Campbell, Carolyn, Assistant Professor of Anthropology

Gallagher, Rita M., Associate Professor of Nursing

Heycock, Caroline, Assistant Professor of Linguistics

Payne, James E., Assistant Professor of Economics

Ting, Yuan, Assistant Professor of Political Science

Utley, Rose A., Assistant Professor of Nursing

Retirement, effective August 14, 1993:

Schwab, William, Professor of Linguistics and English

Administrative Searches

Vice President for Academic Affairs: Dean Gerald J. Pine, School of Education and Human Services, has accepted the appointment as chair of the search committee. Committee membership selection is in progress and should be completed in time to allow the initial meeting of the committee to occur in early September.

Vice President for University Relations; Dean George E. Stevens, School of Business Administration, has accepted the chairmanship of the search committee and other committee members have been identified. Dean Stevens is working with President Packard on an effective strategy for a national search.

Dean of the School of Nursing; A new search committee is to be selected very shortly and will be charged with producing a list of candidates as early as January 1, 1993.

Dean of the School of Engineering and Computer Science; Recommendations are being solicited for membership on the search committee. The committee will function during the 1992-93 academic year and should produce a viable list of candidates by February 1993, leading to an appointment in mid-1993 as the present dean steps down.

Trustee Chunovich stated that following the Finance and Personnel Committee's review of these recommendations, the Trustees received background materials on each candidate. He then moved approval of the recommendations which was seconded by Trustee Handleman. The motion was voted on and unanimously carried.

Approval of Bachelor of Arts with Performing Arts Major

Dr. John Urice, Dean of the College of Arts and Sciences, stated that eight months ago, he presented an overview of the College of Arts and Sciences to the Trustees. In that presentation, he gave an example of collegiate program planning in the Department of Music, Theatre and Dance and indicated that, over a three-year period, "the department had used its own faculty's wisdom and the

outside advice of experts to redirect itself to better meet the needs of the university and its students, now and in the future."

Dean Urice stated that he recommended approval of a new major in performing arts under the existing Bachelor of Arts degree in the Department of Music, Theatre and Dance. This major will allow students to take a common interdisciplinary core of 24 credit hours, supplemented either by a 28 credit specialization in dance or theatre, or a 30 credit specialization in music theatre. Dean Urice reported that "the program is academically sound and externally validated in response to the legitimate needs of Oakland students, is consistent with the university's mission and the college's vision and can be implemented with no incremental costs in any area." The proposal also seeks concurrent approval to phase out six low enrollment undergraduate specializations and four graduate concentrations within the Master's of Music. The reallocation of resources will allow the implementation of the new major with no incremental costs and no students will be disadvantaged by this change. He noted that the proposal has been through all required internal reviews and approvals, and he urged its approval. He then introduced Dr. Karl Boelter whom the Board appointed a year ago as the new chairperson of the Department of Music, Theatre and Dance.

Dean Urice requested approval of the following recommendation:

RESOLVED, that the Board of Trustees authorizes the implementation of the performing arts major (within the Bachelor of Arts degree program) in the Department of Music, Theatre and Dance. Further, it approves the phasing out of the undergraduate specializations in Jazz and Commercial Music (instrumental and vocal), Performance (orchestral instruments, organ and guitar), and Theory, and graduate concentrations in Performance (jazz and orchestral), Orff Pedagogy and Sacred Music effective September 1, 1992.

Trustee Andrea Fischer stated that she is "thrilled" that the performing arts major is before the Board for approval, and she congratulated Dean Urice on the program.

Trustee Sharp, seconded by Trustee Andrea Fischer, moved approval of the recommendation. The motion was voted on and unanimously carried.

Implementation Plan: Oakland University-Auburn Hills Scholarships

Ms. Wilma Ray-Bledsoe, Vice President for Student Affairs, stated that the report before the Board reflects the planning associated with the implementation of the appendix to the agreement between the City of Auburn Hills and the university regarding the Squirrel Road Property Transaction. The agreement provides for the establishment of a quasi-endowment fund from which annual scholarship awards shall be made to students from the City of Auburn Hills. She briefly reviewed the contents of the report which included eligibility, selection and renewal criteria.

Trustee Chunovich stated that the Finance and Personnel Committee has requested that the implementation of the plan should be integrated with the scholarship criteria for all scholarships at the institution.

Approval of Auxiliary Budgets

Mr. Robert McGarry, Vice President for Finance and Administration, stated that the Finance and Personnel Committee has reviewed the auxiliary budgets in detail. He noted that a few of the budgets include small fee increases, and all of the budgets are balanced.

Department of Continuing Education Operating Budget for Fiscal Year 1992-93

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Department of Continuing Education Budget for the year ending June 30, 1993, with a budgeted net income of \$17,800 and a non-instructional overhead expenditure level not to exceed \$409,915; and, be it further

RESOLVED, that any non-instructional overhead expenditure level in excess of the approved amount must have the prior approval of the President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees approves the \$10 per course tuition increase for non credit courses as shown on page 7 of the attachment to the Agendum dated August 12, 1992.

Lowry Child Care Center Operating Budget for Fiscal Year 1992-93

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Lowry Child Care Center Budget for the year ending June 30, 1993, with a budgeted net income of \$2,083 and an expenditure level not to exceed \$308,060 (\$295,060 of operating expenses and \$13,000 of one-time capital improvements); and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees approves the 5 percent and 6 percent tuition increase rates of 1992-93 as shown on Schedule III in the attachment to the Agendum dated August 12, 1992.

Meadow Brook Health Enhancement Institute Operating Budget for Fiscal Year 1992-93

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Meadow Brook Health Enhancement Institute Budget for the year ending June 30, 1993, with a budgeted net income of \$21,143 and an expenditure level not to exceed \$500,046; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees approves the increase in fees shown on page 6 and 7 of the attachment to the Agendum dated August 12, 1992.

Department of Athletics Budget for Fiscal Year 1992-93

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Department of Athletics Budget for the year ending June 30, 1993, with a budgeted net income of \$12,362 and an expenditure level not to exceed \$1,352,637; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Meadow Brook Art Gallery Budget for Fiscal Year 1992-93

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Meadow Brook Art Gallery Budget for the year ending June 30, 1993, with budgeted revenues equal to budgeted expenses and an expenditure level not to exceed \$167,775; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the approval of the President or her designee, and these amounts shall be reported on a periodic basis to the Board of Trustees.

Meadow Brook Hall Budget for Fiscal Year 1992-93

Mr. McGarry then made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Meadow Brook Hall Budget for the year ending June 30, 1993, with a budgeted net income of \$5,524 for Meadow Brook Hall activities and \$1,200 for Knole Cottage activities and an expenditure level not to exceed \$1,839,636 for Meadow Brook Hall and \$8,150 for Knole Cottage; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the

President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Graham Health Center Operating Budget for Fiscal Year 1992-93

Mr. McGarry then made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Graham Health Center Budget for the year ending June 30, 1993, with a budgeted net income of \$13,794 and an expenditure level not to exceed \$371,771; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Oakland Center Operating Budget for Fiscal Year 1992-93

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees accepts the Oakland Center Budget for the year ending June 30, 1993, with a budgeted net income of \$256 and an expenditure level not to exceed \$1,357,743; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the approval of the President or her designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Trustee Andrea Fischer, seconded by Trustees Handleman and Chunovich, moved approval of the auxiliary budgets. The motion was voted on and unanimously carried.

Granting University Police Officers the Same Powers and Authority to Enforce State Law as are Provided by Law to Peace and Police Officers Act No. 120, Public Acts of 1990

Mr. McGarry stated that the Oakland University police officers have received their police powers through deputization by the Oakland County Sheriff. The agreement has been renegotiated and

expires December 31, 1992. He stated that Act No. 120, Public Acts of 1990, gives the Board of Trustees the authority to deputize the university's officers. The Act requires that there be two public hearings prior to any Board action and should the Board choose to deputize its officers, a Department of Public Safety and Police Oversight Committee must be established. This committee shall include two students, two members of the faculty and two members of the staff.

Mr. McGarry made the following recommendation:

RESOLVED, that in compliance with the provisions of Public Act 120 of 1990, the Board of Trustees does hereby authorize the conduct of two public hearings regarding the implementation of the conditions of the Act relating to the future authority of the Board of Trustees to deputize its public safety and police officers and for the establishment of a Department of Public Safety and Police Oversight Committee; and, be it further

RESOLVED, that the Board of Trustees acknowledges that the officers are currently operating under an indemnification agreement dated June 30, 1992, appropriately agreed to with the Oakland County Sheriff for the deputization of its police officers.

Trustee Patterson stated this issue should be thoroughly reviewed by the Board. There was considerable discussion regarding the oversight committee which would serve to review any complaints and make recommendations to the university.

President Packard stated that Board deputization of the existing police department officers on campus would not change the nature, function or operation of the department.

Trustee Patterson raised concern that the institution not be "locked in" to any decision it makes on this issue. President Packard stated that Board deputization has no long term implications for adding police services which Oakland currently does not have, nor does it result in an inflexible arrangement if the Board should choose a different approach to the deputization issue in the future.

Trustee Sharp raised concerns regarding the confidentiality of information reviewed by the oversight committee during the investigative phase of complaints. Trustee Andrea Fischer noted liability concerns regarding the decisions of the oversight

committee. President Packard stated that the purpose of the committee is not to make police decisions during the investigation of a case, but to respond to concerns that may arise in the community about police behavior, investigating the behavior in question, and recommending a response to the university.

Mr. De Carlo stated that the committee would be merely advisory and has no specific authority to take action. The university would have to establish procedures with respect to the confidentiality of certain information and the manner in which this committee should operate to preserve the rights of all of the individuals.

Chairman Sims asked that Mr. De Carlo differentiate the deputization of officers by the sheriff's department and the Board of Trustees. Mr. De Carlo responded that all of the institutions with the exception of Saginaw Valley State University, The University of Michigan and Michigan State University have their officers deputized by the sheriff or in the case of Wayne State University by the Detroit Police Department. It is a very perfunctory action. The institution chooses the employee and submits the individual's name and credentials to the sheriff's department, and the sheriff deputizes the individual. Oakland's relationship with the Oakland County Sheriff's Department is good, but Oakland is trying to reduce its liability, since the sheriff considers its deputized officers to be on duty seven days a week and 24 hours a day. If an allegation were made of indiscriminate off duty conduct by a university police officer, Oakland would have the defense of governmental immunity, since the action was outside the scope of employment. The sheriff claims that if an action were brought against an Oakland County deputized officer, the university should hold the sheriff's department and the county harmless from any and all actions wherever they occur. In addition, the sheriff's department can call the individuals out for service unrelated to university business. If a citizen were injured, the liability could fall on the university. Mr. De Carlo stated that this is an unnecessary element of exposure, and the administration felt a responsibility to bring this matter to the Board's attention. He noted that the institution deals with other committees comparable to the oversight committee. He stated that there is always an element of liability; however, if there are policies and procedures governing the activities of the committee, this factor can be minimized. Mr. De Carlo emphasized that under the current deputization arrangement there is an element of liability which must be brought to the Board's attention and which is unnecessary because it is perfunctory.

President Packard noted that at the second public hearing, the administration will be prepared to present the implementation of the plans to address the questions raised at this meeting.

Trustee Andrea Fischer stated that if the primary goal is to reduce liability and run a more efficient operation, privatization of the police department should be explored. She requested a report on this recommendation.

Chairman Sims stated that he believes there are different characteristics required of a university officer in dealing with students than those of an Oakland County officer. He stated that he is not certain whether an Oakland County sheriff's deputy would have the same sensitivity to students as do specially trained university officers.

President Packard stated that the administration would prepare a report on the privatization issue. She noted that Oakland's police officers are specially trained to work with college students, but of great importance is the fact that "they know the students," since they relate with them on a day-to-day basis. She stated that she believes a "trust factor" is built from such a relationship.

Trustee Andrea Fischer suggested the designation of a corps of officers. Trustee Patterson stated that police students receive special training to become "school liaison officers." He also stated that if Oakland University were to choose privatization, there is no reason to believe that the present officers would not be retained. He stated that the administration should consider if it can do a "better job with a competent police force which is assimilated into the sheriff's department resulting in cost savings." He stated that he believes the issue should be reviewed with a broader perspective in mind.

Trustee Handleman, seconded by Trustee Sharp, moved approval of the recommendation to conduct the hearing. The motion was voted on and unanimously carried.

The public hearing officially commenced at this time. Trustee Sharp requested that the comments made prior to the official public hearing be included as part of the public hearing. Chairman Sims agreed that they should be set forth in the minutes.

Mr. Brian Munson, police officer with the Oakland University Department of Public Safety and Police, stated that he had a number of questions for the Trustees regarding the deputization issue. He raised a concern regarding the confidentiality of the oversight committee's review of the conduct of officers in the department. He asked what the Board will do to insure the privacy of those who are being investigated. Chairman Sims stated that this issue could not be addressed specifically at this meeting, and he asked Mr. Munson to continue.

Mr. Munson then asked about the election of the oversight committee members and the qualifications that will be expected of them.

Mr. De Carlo stated that the statute is very general, and the university could establish policies and procedures to protect all parties and to determine who will serve on the committee.

Mr. Munson stated that he had several questions for the Board which appear unanswerable at this time.

Trustee Patterson asked Mr. Munson if he carried his weapon off duty and if he had a permit to carry a concealed weapon. Mr. Munson responded that he sometimes carries his personal weapon when off duty and he does not have a permit. Trustee Patterson asked if he was requested to carry his weapon off duty by the Oakland University Department of Public Safety and Police and if any information had been disseminated to Mr. Munson regarding who will be responsible for his conduct should an incident occur when he is off duty. Mr. Munson stated that he is not requested to carry his weapon off duty, and he has not been officially informed of his responsibilities off duty. Trustee Patterson noted that the university is primarily concerned with who will be responsible for the officer's actions.

Trustee Sharp asked Mr. Munson for his interpretation of the liability issue previously discussed. Mr. Munson responded that if the university gives him permission, or asks him to carry a gun while off duty, he would be personally liable for any indiscriminate action as would the university and the sheriff's department.

President Packard requested that Mr. Munson forward his questions to her, and she would be prepared to address them at the next public hearing.

Chief Richard Leonard, Director of Public Safety, stated that there is a university policy statement regarding firearms, and the officers are well informed that if they do choose to carry a

weapon off duty that they do so as private citizens. He also noted that the review committee is a sensitive issue, and since he has been a professional officer, he has never agreed with citizen review boards as he has known them. Chief Leonard stated that he takes great pride that Oakland has policed itself well. He expressed concern that he and other members of the police force should be involved in the committee selection process, since, in his opinion, the average person has very little knowledge of police work.

Trustee Patterson stated that he appreciated the Chief's concerns regarding the oversight committee, and he noted that "a line must be very firmly drawn to insure that the department is not being second guessed." He stated that he assumed the committee would review issues such as police abuse and brutality and areas outside of the normal arrest procedures, otherwise it could cause "an administrative nightmare." Chief Leonard stated that this is a major concern of the officers, since the law is so general.

Chief Leonard stated that the current process is that a complaint is received by the sergeant and given to the chief and the senior investigator who make an investigation and a recommendation on any action to be taken in the matter. Mr. De Carlo added that the nature of some complaints can result in additional areas being involved such as the Employee Relations Department, a vice president, the general counsel and at times the president.

Trustee Sharp stated that he is not "at odds with the act," but he is concerned with the functioning of the committee. He stated that he wants to be certain that the Board has put in place the very best set of conditions to protect the rights of the individual, the officers, and the institution.

Chairman Sims stated that the public hearings would be helpful in this area, but in addition, he asked that the administration gather information from the three institutions mentioned above who have deputized their own officers regarding their experience.

President Packard briefly reviewed the history of the issue with the Trustees and indicated that Oakland had a very short time period to find insurance coverage for its officers under the current arrangement with the sheriff's department. She stated that the arrangement had to be made with the Oakland County Sheriff's Department, otherwise Oakland would have had officers with no capacity to act officially. She stated that the agreement negotiated with the sheriff was reasonable, but Oakland still incurred a greater liability than in the past. The concern is that the current arrangement extends Oakland's liability

beyond what it can reasonably carry. If Oakland were to deputize its own police force, it would establish the rules governing its police officers and the structure of the department which would minimize insurance costs.

Trustee David Fischer asked the size of the department and its budget. Mr. McGarry responded that there are ten officers, four sergeant's, an investigator, and the chief of police. President Packard responded that the operating budget is approximately \$800,000.

There being no further questions, the hearing was terminated.

Approval of Third Year Negotiated Settlement with the UAW/TOP Local 1925

Mr. McGarry reported that a tentative agreement, which included a settlement of 3.75 percent, was reached with the UAW/TOP Local 1925 representing approximately 250 clerical-technical employees.

Mr. McGarry then made the following recommendation:

RESOLVED, that the Board of Trustees approves the negotiated third year settlement of the Agreement between Oakland University and the UAW Technical, Office and Professional Local 1925, July 1, 1990, to June 30, 1993, as set forth in the attached Exhibits A and B.

(Exhibits A and B are on file in the Office of the Board of Trustees and the Office of Finance and Administration.)

Trustee Handleman, seconded by Trustee Sharp, moved approval of the recommendation. Trustee Sharp stated that he "applauded and congratulated" the negotiators for reaching an agreement. The motion was voted on and unanimously carried.

Mr. McGarry introduced Mr. Willard Kendall, Assistant Vice President for Employee Relations and chief negotiator for the university. Mr. Kendall introduced Ms. Susan Forgette who is the president of Local 1925 and was the chief union negotiator.

The Trustees expressed their appreciation to Mr. Kendall, Ms. Forgette and their negotiating teams.

Capital Improvements

Re-roofing of Meadow Brook Theatre and O'Dowd Hall

Mr. McGarry stated that a contract for re-roofing the Meadow Brook Theatre and O'Dowd Hall was awarded to the lowest bidder, Newton & Crane, Inc. for \$140,275 which is much less than the administration had anticipated. Mr. McGarry noted that Newton & Crane, Inc. has performed a considerable amount of work on campus in the past which has been satisfactory.

Trustee Sharp stated that the budget was authorized not to exceed \$230,000, and there had been concern that every bid would come in at or near the budgeted amount. He stated that he is pleased that this did not happen, and "it is testimony to a hardworking staff."

High Temperature Hot Water Distribution System Replacement (Phase II)

Mr. McGarry reported that a contract has also been awarded to the lowest bidder, John E. Green Company for \$455,625, for the replacement of the high temperature hot water distribution system. The bid was considerably under the estimated project cost of \$760,000.

Trustee Patterson asked if consideration was made to minority contractors and local contractors in the state and specifically the county. Mr. McGarry responded that Oakland has never employed an out-of-state contractor.

Chairman Sims stated that the administration is under directive to make sure that each contract is awarded to the contractor that meets the equal opportunity requirements of the university. He suggested that this information should be included in future reports as it had been in the past.

Campus Security Information Policy

Mr. De Carlo stated that while many institutions of higher education, including Oakland, have established crime preventive measures to increase the safety of campuses, the United States Congress has determined that there is a need to encourage the development of security policies, to insure uniformity and consistency in the reporting of crimes, and to advocate the development of policies and procedures to address sexual assault and racial violence on college campuses. Mr. De Carlo made the following recommendation:

RESOLVED, that the Board of Trustees approves the following Campus Security Information Policy in compliance with the Crime Awareness and Campus Security Act of 1990:

Campus Security Information Policy

1. Oakland University shall comply with the applicable requirements of Public Law 101-542, known as the Crime Awareness and Campus Security Act of 1990.
2. The Oakland University Department of Public Safety and Police (DPSP) shall collect information with respect to campus crime statistics and campus security policies, as required by the Act. The DPSP shall prepare, publish and distribute an annual safety security report containing information on campus crime statistics and campus security policies, as required by the Act. The DPSP shall include in the annual report all policies and procedures which address the prevention of sexual assaults and racial violence on the campus.
3. Oakland University shall make timely reports to the campus community on crimes considered to be a threat to other students and employees, as required by the Act, that are reported to campus authorities.
4. Upon request of the Secretary of Education, Oakland University shall submit to the Secretary a copy of the crime statistics which the Act requires the institution to collect and distribute in the annual report.
5. The DPSP, in conjunction with the Office of the Dean of Students, is authorized and directed to establish and enforce reasonable and appropriate written rules and procedures to implement this policy and any other requirements of the Act.

Trustee Andrea Fischer, seconded by Trustee Chunovich, moved approval of the recommendation. The motion was voted on and unanimously carried.

Meadow Brook Subdivision Financing Guarantee

Mr. McGarry reported that all newly guaranteed notes regarding the Meadow Brook Subdivision are to be reported to the Board of Trustees at the next regularly scheduled meeting. On July 1, 1992, the Board was guarantor of 40 mortgages with balances totalling \$1,417,826.67. On May 12, 1992, the university guaranteed payment on a promissory note in the amount of \$39,000. This is a fifteen (15) year adjustable rate mortgage with an initial interest rate of 6.375 percent and a maximum ceiling interest rate of 12.375 percent. The loan is scheduled to mature on June 1, 2007.

Trustee Andrea Fischer asked why Oakland was the guarantor on mortgages, and she requested clarification on the cost to the institution. Mr. McGarry responded that the university's lessees make a lease payment on the land which covers administrative overhead; otherwise, there is no cost to the institution. There have been no defaults of loans since the subdivision's existence.

President Packard stated that at times when universities had difficulty recruiting faculty, having affordable housing available to them was a fringe benefit.

Trustee David Fischer asked who resided in the homes. Mr. De Carlo stated that when the university was first started, it was felt by the chancellor that there was a need to provide housing in this area. In 1959, 54 parcels of land were provided on university property east of Adams Road. Oakland agrees to lease a parcel of land for 75 years to an employee who either builds a house or buys an existing house and arranges for financing. When the individual leaves the university, the house is sold to another university employee or after a specified period of time, if the house does not sell, Oakland is obligated to purchase the home after an appraisal price is established. The university then either leases or sells the home to an employee.

President Packard stated that Oakland is in an area where very high priced housing is being developed which may be out of reach for the average faculty member. The subdivision offers a housing option to these employees, and it also provides an extended university community for them and their families.

Meadow Brook Music Festival Lease Agreement

Mr. De Carlo stated that at the June 10, 1992, meeting, the Board authorized the university administration to execute a three-month agreement with Olympia Arenas, Inc., (OAI) as lessee of the

Meadow Brook Music Festival grounds. He stated that all of the outstanding questions preventing a lengthier lease arrangement at that time have been resolved, and a long-term lease agreement has been approved. Mr. De Carlo noted that while the negotiations have been long, arduous and complicated, the relationship between Oakland, Brass Ring Productions, Inc. and OAI has been cordial. The representatives from Brass Ring and OAI are to be complimented on their cooperation with the University and on the summer programming. He then reviewed some terms of the agreement which provides for a three year agreement with an option to renew for an additional five years. It also provides for a \$200,000 minimal annual lease payment with all operating and capital costs to be the obligation of OAI.

Mr. De Carlo then made the following recommendation:

RESOLVED, that the Board approves the action of the Vice President for Finance and Administration to enter into the Meadow Brook Music Festival lease agreement with Olympia Arenas, Inc., dated August 7, 1992, and submitted to the Board.

Trustee Patterson stated that the feedback he has received since OAI has been operating the Festival has been extremely positive, and he looks forward to a "long, fruitful relationship" with OAI and Brass Ring.

Trustee Patterson, seconded by Trustee Andrea Fischer, moved approval of the recommendation. The motion was voted on and unanimously carried.

(A copy of the contract is on file in the Office of the Board of Trustees.)

Central Heating Plant Automation

Mr. McGarry reported that a comprehensive study was completed in March, 1992, to determine the feasibility of automating the Central Heating Plant with the primary objectives being cost reduction, cost effective use of staff, upgrading boiler control systems and improving the energy maintenance system. The study concluded that automation was technically feasible and economically prudent. The automation would require the elimination of two boiler operator positions. He stated that the administration has met with the employees to discuss the study and the possible impact on their positions.

Mr. McGarry stated that the administration was seeking approval of the following recommendation:

WHEREAS, the formal study entitled "Central Heating Plant Automation" concludes that automation of Oakland University's Central Heating Plant is not only technically/operationally feasible but economically prudent to undertake, it is recommended that the Board of Trustees approve the following recommendations:

RESOLVED, that the Vice President for Finance and Administration is authorized to engage a competent engineering firm for Project Management and seek competitive bids for the Automation Control System; and, be it further

RESOLVED, that the contract for the Automation Control System will be presented to the Board of Trustees for approval prior to being awarded.

Mr. McGarry then called on Mr. Grover Tigue, Supervisor of the Central Heating Plant, to address the technical and safety aspects of the project.

Mr. Tigue stated that in developing the proposal, the research team visited many facilities across the state. The questions asked covered plant safety and instrumentation reliability. All instrumentation used in the automated plant would be of the highest quality. He reviewed the differences between steam and high temperature hot water systems and noted that the proposed instrumentation would monitor the pressure/temperature relationship closely. He also noted that the staff will be prepared to take action if a rupture occurs on campus by the installation of motors on two isolation valves that will cut off the plant from the rest of the campus and prevent the water from "starving" the Central Heating Plant. This rupture plan was devised by union personnel. Mr. Tigue noted that the "watchwords in the project are care, safety, proper maintenance, and proper design." He noted that a high temperature system has many advantages over a steam system, since it requires less fuel to service equal areas and fewer repairs to maintain its reliability. The shortcoming in the high temperature system is that the technology is not widely known, it is not taught in trade schools, and it requires a greater skill level by the design engineering firm.

Mr. Tigue stated that the university engineering department has sought the expertise of mechanical engineering firms, sister institutions, and skilled trades union members. He stated that

the administration is confident that automation will work safely in the plant. The automation plan presently before the Board includes training for the skilled tradesmen who will make two-hour inspection tours of the Central Heating Plant and who will work in other areas of the campus. Campus Facilities and Operations will also realign two of its operations for better accountability and control. With Board approval of the recommendation, Requests for Proposals along with the automation study will be sent to engineering firms having recent experience in the design, construction, supervision, and installation of boiler room automation control. The firm with the best overall proposal will be chosen to develop bid documents. The savings of \$117,000 a year is based on the Central Heating Plant operating without constant supervision and without any attendance for a maximum of two-hour blocks. Many institutions have unattended periods much longer than two hours. He noted that automation is being installed in several institutions so that employees can be utilized more effectively elsewhere at the institution. Safety will be a main element in this transition. Mr. Tigue stated that experienced engineers who design power houses on a regular basis will write the specifications. He noted that the administration continues to invite the skilled trades group to participate in the automation process.

Mr. David Szczesny, President of AFSCME Local 1418, thanked the Board for the opportunity to address his concerns. He noted that supporting materials had been distributed to the Trustees prior to the meeting. Mr. Szczesny stated that in the Central Heating Plant Automation plan document, the skilled tradesmen are wrongly accused of operational deficiencies. He stated that these deficiencies are caused by "friction" among the Campus Facilities and Operations administrators, not the employees, as illustrated in Section B and C of his materials. Mr. Szczesny also stated that at present, the union has already lost five skilled trades positions, three from the mechanical/electrical area, one from motor pool and one from the Central Heating Plant. The loss of two more will bring the total to seven. He claimed that these reductions have come over a period in which divisional administrative staffing levels have expanded. He noted that "this disturbs the membership."

Mr. Szczesny stated that the term "automation" in this case is a "misnomer." It is an automated shutdown of the plant. The arranging of the controls will be such that problems with subsystems or the primary high temperature system will cause a shutdown of the plant. He stated that in all of the years the plant has been in operation, to his knowledge, there has not been a shutdown of the plant due to problems within the building. Service

has been maintained. He also noted that the automation plan involves changes in conditions of employment that should be addressed with the union to facilitate a smooth, conflict free labor agreement. Mr. Szczesny stated that the administration has held only one meeting with the union on this issue. During that March 3, 1992, meeting, the union was told that the automation project was only under consideration. The union has not been informed of anything since that time. He stated that the union requests that the Board withhold approval of this project until the administration and the union negotiate their way through the issues. He added that the AFSCME "membership wants Oakland to be a viable, affordable university because our livelihood depends on it. The union wants to work with the administration in a positive, cooperative way."

Chairman Sims asked if Mr. Szczesny was aware of any reason why the proposal would be technically unfeasible. Mr. Szczesny stated that the physics of dealing with high temp hot water under pressure can cause damage to the pipes, and he explained the technical process. He stated that under the present system, employees are on site to deal with such occurrences.

Trustee Andrea Fischer asked if Mr. Tigue agreed with Mr. Szczesny's assessment. Mr. Tigue stated that the potential pipe damage exists; however, there will be safety valves to relieve the build up of pressure. The central heating plant operators are extremely skillful, but the intention is to program anticipated equipment failures into the system so there will be a quicker reaction from the electronic device.

Trustee Patterson recommended that this item should be tabled, since there is a new Board member who requires additional information and there are strong feelings on both sides of the issue. He asked if there was a time frame in which this must be done.

Mr. McGarry stated that the administration was trying to realize savings during the current year and had planned a \$50,000 savings for 1992 which allows a 27 week time frame to accomplish the automation. Board authorization would allow the administration to engage an engineering firm and return with bids by October, and less than \$19,000 would be expended. He noted that the automation was not an urgent issue, but one related to cost savings.

Trustee Handleman stated that the Finance and Personnel Committee was intrigued with the idea of a payback in less than two years, and if it was efficient and safe, the committee was in favor of the proposal.

Trustee Andrea Fischer stated that if the institution engaged an engineering firm and sought bids it would not lock itself into the program. Trustee Fischer stated that she supported the recommendation.

Chairman Sims suggested that since there are no critical reasons to move forward immediately, he suggested that this item should be referred back to the committee to discuss the issues raised at this meeting, and he invited those with comments and concerns to attend the committee meeting.

Trustee Patterson stated that he does not have enough information and does not want to rush judgment, and he requested a more in depth recommendation.

Chairman Sims, without objection from the Trustees, referred the item to the Finance and Personnel Committee for review in September.

Trustee Fischer noted that she disagreed with the decision to delay action on the issue.

Meadow Brook Music Festival Lease Agreement

Trustee Patterson asked for the opportunity to call on the representatives from OAI and Brass Ring.

Mr. Michael Novak, General Counsel for Brass Ring, expressed Brass Ring's and OAI's appreciation to the university, the president's office, and the general counsel's office. "These were vigorous negotiations but very fruitful and we look forward to a long term association."

Chairman Sims stated that the Trustees look forward to a mutually satisfying relationship.

Authority to Sell 2509 Munster Property

Mr. McGarry stated that in June, 1992, the Board of Trustees granted authority to the administration to enter into a purchase agreement for the sale of 2509 Munster. The Lawyer's Title Insurance Company requires further authorization from the Board.

Mr. McGarry then made the following recommendation:

RESOLVED, that the Board ratifies the attached executed purchase agreement for the sale of the proper-

ty at 2509 Munster, Rochester Hills, Michigan, at a price of \$265,000; and, be it further

RESOLVED, that the Vice President for Finance and Administration is authorized to complete the sale by executing all necessary closing documents, including any conveyancing documents; and, be it further

RESOLVED, that all closing documents will be reviewed by legal counsel prior to execution by the Vice President for Finance and Administration.

Trustee Handleman, seconded by Trustee Patterson, moved approval of the recommendation. The motion was voted on and unanimously carried.

Chairman Sims thanked Trustee Patterson for raising the option of Oakland selling the house without the use of a realtor.

Recommendation to Accept Gifts and Grants to Oakland University and the Oakland University Foundation for the periods of May 1 through May 31, 1992, and June 1 through June 30, 1992

Mr. Paul Osterhout, Director of Development, reported that during the months of May and June, 1992, private gifts to Oakland University and the Oakland University Foundation totaled \$802,989. The Development Office is currently reviewing the format of the gift and grant report in response to a request by President Packard, and an executive summary has been prepared for the Trustees for this meeting.

Chairman Sims stated that the summary is very useful. Trustee Handleman, seconded by Trustee Patterson, moved acceptance with gratitude of the gifts and grants to Oakland University.

Discussion on Board Meeting Dates, 1992-93

Chairman Sims stated that the discussion on Board meeting dates will be carried over to a future meeting.

Chairman Sims also stated that a poll of the availability of the Trustees for an alternative meeting date to the second Wednesday of the month should be conducted. The University Affairs Committee was informed at its meeting earlier in the day that the second Wednesday of the month is a conflict for one of the Trustees.

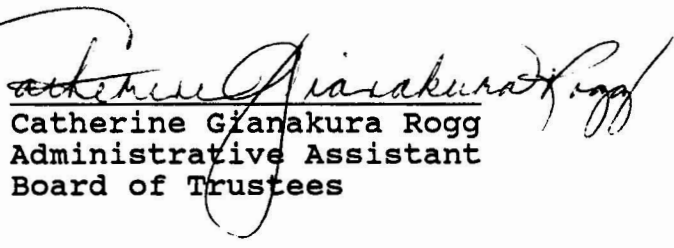
Recommendation for Approval of Degree Candidates, June 19, 1992

President Packard presented the degree candidates list for June 19, 1992, and recommended approval of the list.

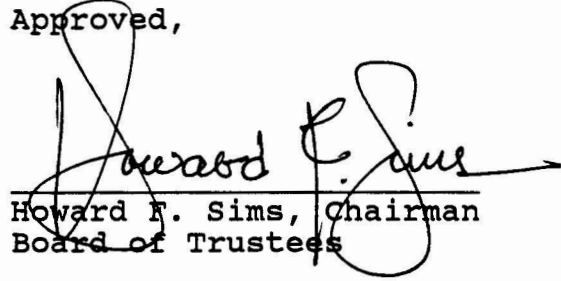
Trustee Andrea Fischer, seconded by Trustee Handleman, moved approval of the degree candidates list. The motion was voted on and unanimously carried.

Trustee Patterson, seconded by Trustee David Fischer, moved to adjourn the meeting. The motion was voted on and approved. The meeting was adjourned at 5:25 p.m.

Submitted,


Catherine Gianakura Rogg
Administrative Assistant
Board of Trustees

Approved,


Howard F. Sims, Chairman
Board of Trustees