

*How do you like
our new hat?*

STAFF BULLETIN

OCTOBER 1 - 8, 1960

C A L E N D A R

Monday October 3	noon	Oakland County Board of Supervisors -- Luncheon Meeting Student Center Cafeteria
	noon	Western Institutions Meeting Student Center Faculty Dining Room
	1 p.m.	Study Skills Session South Foundation Hall - Room 163
	3 p.m.	Administrative Group Meeting North Foundation Hall - Room 141
Tuesday October 4	1 p.m.	Study Skills Session South Foundation Hall - Room 163
	6:30 p.m.	Dinner for Honors Students Student Center Cafeteria
Wednesday October 5	1 p.m.	Demonstration of Tea and Banquet Table Setting Student Center Lounge
	8 p.m.	National Council of Churches Investigatory Meeting Student Center Faculty Dining Room

C A L E N D A R

Thursday October 6	1 p.m.	Study Skills Session South Foundation Hall - Room 163
	3 p.m.	Faculty Golf Tournament Bald Mountain Golf Course
Friday October 7	1 p.m.	Study Skills Session South Foundation Hall - Room 163
Saturday October 8	8:30 p.m.	Record Dance Student Center Recreation Room

C A L E N D A R D E T A I L S

OAKLAND COUNTY BOARD OF SUPERVISORS: Mr. Varner and Mr. Hannah will meet with the Oakland County Board of Supervisors for luncheon at noon Monday in the Student Center Cafeteria.

WESTERN INSTITUTIONS MEETING: Members of the Western Institutions staff will hold their regular weekly meeting at noon Monday in the faculty dining room.

STUDY SKILLS SESSIONS: Mr. Hopkins will have four sessions of this program -- October 3, 4, 6 and 7 -- this week, and has scheduled four days of next week -- October 10, 11, 13 and 14. The one-hour sessions begin at 1 p.m. in Room 163 of South Foundation Hall.

ADMINISTRATIVE GROUP MEETING: A regular weekly meeting of the Administrative Group will be held at 3 p.m. Monday in Room 141.

DINNER FOR HONORS STUDENTS: Members of the Faculty and Administrative Staff have been invited to attend a dinner in honor of all students on the Dean's List at the end of the spring quarter 1959-60. The dinner will take place at 6:30 p.m. Tuesday in the Student Center Cafeteria. Tickets are \$2.75.

DEMONSTRATION OF TEA AND BANQUET TABLE SETTING: The AWS is sponsoring a table setting demonstration to be put on by the Home Economists from MSU. Faculty wives and women students are invited to attend the demonstration from 1 to 4 p.m. Wednesday in the Student Center Lounge.

CALENDAR DETAILS

FACULTY VIEWS SOUGHT: All members of the Assembly are invited to meet at 8 p.m. Wednesday in the Student Center with five men sent by the National Council of Churches interested in establishing a program of protestant religious work on the campus. The clerical group is interested in getting views of non-protestants and non-Christians, pro, con and unorthodox.

FACULTY GOLF TOURNAMENT: Mr. Lepley urges members of the faculty to enter the golf tournament at 3 p.m. Thursday at Bald Mountain Golf Course. Traveling trophies will be awarded -- Chancellor's for low gross -- Dean's for low net and Dean's for blind bogey.

STUDENT COUNCIL SPONSORS DANCE: All faculty and staff members are invited to join the students at a record dance at 8:30 Saturday evening in the Student Center Recreation Room.

ANNOUNCEMENTS

BLOOD BANK: Mr. Varner announces that the American Red Cross Blood Bank will be accepting blood during the hours of 2 to 4:45 p.m. and 5:45 to 7:45 p.m. October 4 at the St. Andrews Catholic Church in Rochester, located at Walnut and Third Street. The local committee has assured that donations by MSUO members will become a separate bank reserved for their use only.

SENATE MEETINGS: The schedule for Senate Meetings is Friday, October 14, November 18 and December 9 from 12:30 to 2 p.m.

ASSEMBLY MEETINGS: Meetings of the Assembly will be November 22, February 14, and May 19 from 12:30 to 2 p.m.

A N N O U N C E M E N T S

DATA PROCESSING SYSTEMS: Mr. Taulbee has proposed a series of bi-weekly seminars for orienting faculty and administrative personnel on electronic data processing systems. The series would last the full year.

There would be about five sessions a quarter with about five hours devoted to discussion of data processing systems in general; six hours to study of specific systems; tours of local installations and a lecture on recent researches in the field.

The object is to move toward the establishment of a University Data Processing Center to serve the varied needs of the University in such areas as research, student training, student record maintenance, library operations, and business procedures.

LIBRARY INSTRUCTION TO STUDENTS: The librarians are taking over all sections of the Freshman English course each Tuesday during October to give instruction in techniques of library use. All classes meeting the same hour will meet together in Room 365 except the 2 o'clock classes, which will gather in Room 165. Only Freshman English students can be accommodated, but faculty interested in knowing what the students are being taught will be welcome. On the fourth Tuesday, a brief test will be given covering the work of the preceding three classes and the grade recorded as a part of the English course.

THANKS FROM THE BOOKSTORE: Louise Landon wishes the faculty to know she appreciates their cooperation in getting book orders in early and their patience during delays at registration time.
