Minutes of the Meeting of the Oakland University Board of Trustees October 11, 1989

Present: Chairperson Patricia Hartmann, and Trustees Larry Chunovich, Phyllis Law Googasian, Stephan Sharf, Howard F. Sims, and James A. Sharp, Jr.

Absent: Trustees David Handleman and Ken Morris

Chairman Hartmann called the meeting to order at 5:12 p.m. in the Gold Rooms of the Oakland Center.

Approval of the Minutes of the Meeting of July 26, 1989

Trustee Chunovich, seconded by Trustee Sims, moved approval of the proposed minutes. The motion was voted on and unanimously carried.

Selection of Chair and Vice Chair of the Board of Trustees

Trustee Googasian made the following statement:

> The Oakland University Board of Trustees' policy mandates that at the regular September meeting each year, the Board shall elect one of its members as Chair and another as Vice Chair for a term of one year or until a successor is elected. Since the September meeting was cancelled, we shall appoint a Chair and Vice Chair at this meeting. While it is traditional that the Chair and Vice Chair serve for two years, it should be noted that the Board has also been very pleased with the leadership of Chairperson Patricia Hartmann and Vice Chairperson Howard Sims. Therefore, I move that they be reappointed for a second one-year term which will expire at the September, 1990, Board meeting or until successors are elected.

Trustee Sharp seconded the motion which was voted on and unanimously carried.

Chairperson Hartmann thanked the Trustees and stated that she was very honored to be reelected. Vice Chairperson Howard Sims also thanked the Trustees.

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Recommendation to Accept Gifts and Grants to Oakland University for the periods of June 1, 1989, through June 30, 1989, and July 1, 1989, through July 31, 1989; and Information Report on Gifts and Grants to the Oakland University Foundation for the periods of June 1, 1989, through June 31, 1989, and July 1, 1989, through July 30, 1989

Mr. David Rodwell, Vice President for Development and Alumni Affairs, stated that the gifts and grants for the period of June 1, 1989, through June 30, 1989, totaled $963,436.25. The gifts and grants for the period of July 1, 1989, through July 31, 1989, totaled $552,216.68. Mr. Rodwell noted that on page 3 of the July report, the reference to George Trumbull should be corrected to read Mrs. George Trumbull.

Trustee Sims, seconded by Trustee Googasian, moved acceptance of the gifts and grants. The motion was voted on and unanimously carried.

Mr. Rodwell stated that the gifts and grants to the Oakland University Foundation for the period of June 1, 1989, through June 30, 1989, totaled $99,397.14, and the gifts and grants for the period of July 1, 1989, through July 30, 1989, totaled $74,455.44.

Trustee Sims, seconded by Trustee Chunovich, moved acceptance of the gifts and grants report. The motion was voted on and unanimously carried.

Faculty Personnel Actions

Mr. Keith Kleckner, Senior Vice President for Academic Affairs and Provost, made the following recommendations:

Appointment

Adams, James R., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1989, through August 14, 1992

Albright, Janice, Adjunct Assistant Professor of Music, effective August 15, 1989, through August 14, 1992

Altan, Osman, Adjunct Associate Professor of Engineering, effective August 15, 1989, through August 14, 1992

Bernstein, Jay, Clinical Professor of Medical Laboratory Sciences, effective August 15, 1989, through August 14, 1992

Boruta, Peter M., Clinical Assistant Professor of Physical Therapy, effective August 15, 1989, through August 14, 1992

Cleary, Frank M., Clinical Instructor in Industrial Health and Safety, effective August 15, 1989, through August 14, 1992

Dvorin, Elena I., Clinical Assistant Professor of Medical Laboratory Sciences, effective August 14, 1989, through August 14, 1992

Franklin, Barry A., Clinical Associate Professor of Exercise Science, effective August 15, 1989, through August 14, 1992

Henke, John W., Associate Professor of Marketing, effective August 15, 1989

Hogaboam, Thomas W., Adjunct Professor of Mathematical Sciences, effective August 15, 1989, through August 14, 1991

Hosbach, Virginia R., Special Instructor in Nursing, effective August 15, 1989

Jenkins, Barbara J., Clinical Associate Professor of Medical Laboratory Sciences, effective August 14, 1989, through August 14, 1992

Joswiak, Gerard R., Adjunct Assistant Professor of Biological Sciences, effective August 15, 1989, through August 14, 1990

Kazmierski, John F., Clinical Associate Professor of Exercise Science, effective August 15, 1989, through August 14, 1992

Lupovitch, Aaron, Clinical Associate Professor of Medical Laboratory Sciences, effective August 15, 1989, through August 14, 1992

Madercic, Melanie, Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1989, through August 14, 1992

Mingela, Sarunas S., Clinical Instructor in Industrial Health and Safety, effective August 15, 1989, through August 14, 1992

Owens, Carrie, Special Instructor in Education, effective August 15, 1989

Pisharodi, Rammohan, Associate Professor of Marketing, effective August 15, 1989

Rice, Clementine V., Assistant Professor of Nursing, effective August 15, 1989

Ross, Elizabeth F., Clinical Instructor in Physical Therapy, effective August 15, 1989, through August 14, 1993

Roszka, Joseph, Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1989, through August 14, 1992

Change of Status

Gordon, Sheldon R., from Assistant Professor of Biological Sciences to Assistant Professor of Biological Sciences and Adjunct Assistant Professor of Biomedical Sciences, effective August 15, 1989, through August 14, 1990

Klykken, Osa J., from Associate Professor of Physical Therapy and Acting Chair, Department of Kinesiological Sciences, to Associate Professor of Physical Therapy

Shepherd, A. Gary, from Associate Professor of Sociology to Associate Professor of Sociology and Acting Chair, Department of Sociology and Anthropology, effective August 29, 1989, through December 20, 1989

Leave of Absence

Arnold, Harvey J., Professor of Mathematical Sciences, sabbatical leave from January 3, 1990, through April 26, 1990 (with full pay)

Harrison, Algea O., Professor of Psychology, leave from January 3, 1990, through April 26, 1990 (with no pay)

Hawkins, Susan E., Assistant Professor of English, leave from August 29, 1989, through April 26, 1990 (with no pay)

Karabeg, Almira, Assistant Professor of Mathematical Sciences, leave from August 29, 1989, through December 20, 1989 (with no pay)

Kurzman, Margaret L., Special Instructor in Rhetoric, leave from August 29, 1989, through April 26, 1990 (with no pay)

Mittelstaedt, Mary E., Instructor in Nursing, part-time (50%) leave from August 29, 1989, through December 20, 1989 (with prorated pay)

Osthaus, Carl R., Associate Professor of History, sabbatical leave from January 3, 1990, to April 26, 1990 (with full pay)

Resignation

Eddy, Mary E., Assistant Professor of Nursing, effective August 14, 1989

Emrich, Kathleen A., Assistant Professor of Nursing, effective August 14, 1989

Pappalardo, Paul A., Assistant Professor of Chemistry, effective August 14, 1989

Mr. Kleckner noted that the leaves for Professors Harrison and Hawkins are due to their receipt of Fulbright Awards. Chairperson Hartmann asked if the Fulbright Awards granted to Oakland professors are ever made known to the public. Mr. Kleckner stated that each award is announced at the time it is granted, however, he does not believe that there is a cumulative report. Chairperson Hartmann stated that Fulbright Awards are a "very fine honor" for the Professor and the University and they should be publicized.

Trustee Sims, seconded by Trustee Googasian, moved approval of the recommendations. The motion was voted on and unanimously carried.

1989-90 General Fund Budget

Mr. Robert McGarry, Vice President for Finance and Administration, stated that the 1989-90 General Fund Budget reflects a total revenue increase over last year of six percent and an expenditure level increase of 4.5 percent for a total of $57,886,157 which is $2,507,426 over last year's budget. To enable the University to have a balanced budget, permanent expenditure budget reductions of $1.1 million were made. He stated that most of the reductions have come from unfilled positions, and there have been no layoffs. The budget is based on a continuing enrollment of 9,200 FYES. He added that the Finance and Personnel Committee had reviewed the budget in great detail.

Mr. McGarry then made the following recommendation:

RESOLVED, that the Board of Trustees approves the 1989-90 General Fund Budget at an expenditure level of $57,886,157.

Trustee Sharp, seconded by Trustee Chunovich, moved approval of the recommendation. Trustee Chunovich stated that he is proud that the Board was able to keep the tuition increase down this year, yet he feels continued frustration that specific programs must be sacrificed in order to maintain a balanced budget.

Chairperson Hartmann stated that she is pleased that Oakland has succeeded in balancing the budget when only a few months ago it was "struggling" to do so.

The motion was voted on and unanimously carried.

(A copy of the 1989-90 General Fund Budget is on file in the Office of the Board of Trustees and the Office of Finance and Administration.)

Capital Outlay Budget Request, 1990-91

Mr. McGarry stated that the Capital Outlay Budget Request includes 14 projects, six of which are new. The priority item is the Science and Technology Building at $35,230,000. He stated that planning funds of $325,000 have already been given to the University. An architect has been engaged and the planning phase of the project is nearing completion. The projects by State classification are as follows:

I.	Construction Program (over $500,000)	
	Programming and Planning:	
	1. Science & Technology Building	$35,230,000
	2. University Maintenance Facility	2,961,000
	3. Classroom-Office Building	22,825,700
II.	Request for Lump Sum Allocations	
	Remodeling and Additions/Special Maintenance	
	1. Replacement High Temperature Hot Water Line--Varner to Dodge Halls (*)	$ 488,500
	2. Roof Replacement--Varner Hall (*)	246,800
	3. Lepley Sports Center Facility Renovation (*)	168,300
	4. Classroom Renovations--Campus-wide, (3-year phasing with total cost of $321,000)	107,100
	5. Vandenberg Hall Parking Lot Expansion (*)	375,000
	6. Campus-wide Asbestos Abatement (*)	150,000
	7. Water System Improvements--2nd Supply Line (*)	115,000
	8. Addition to Public Safety Services Building	349,500
	9. Air Conditioning Hannah Hall	492,000
	10. Repair and Replace Exterior Entrances/Doorways	93,500
	11. Modify Buildings to Comply with State and Federal Handicapped Accessibility Codes	171,400

(*) New Projects

Mr. McGarry made reference to Section II indicating that it is comprised of primarily major maintenance items. He stated that at the University Affairs Committee meeting, the Committee members requested that the priority of the items be changed. Therefore, the parking lot expansion has been moved from number 5 to number 8. The purpose of this change in position is that the Committee feels that all of the maintenance items which affect safety should be placed before other, less crucial items.

Mr. McGarry made the following recommendation:

> RESOLVED, that the Board of Trustees approves the 1990-91 Capital Outlay Request, as presented with this recommendation, to the State of Michigan, Department of Management and Budget.

Trustee Sims stated that the University Affairs Committee reviewed this item, and it was the Committee's request that the maintenance items related to safety be given first priority and that some minor corrections be made to the attached documents.

Trustee Sims, seconded by Trustee Googasian, moved approval of the recommendation as amended by the University Affairs Committee. The motion which was voted on and unanimously carried.

(The 1990-91 Capital Outlay Budget Request is on file in the Office of the Board of Trustees and the Office of Finance and Administration.)

1990/91 Budget Request for Submission to the Executive Office of the State of Michigan

Mr. McGarry stated that this report is the University's "annual wish list." The request concentrates on two major areas. The first area is the Kresge Library collection for which $1 million is being requested, and the second area is enhancement of services to minority and disadvantaged students at $539,000. Additional elements to the request are the economic factors of inflation and compensation. The total request is $62.7 million which is an increase of $4.9 million from the 1989-90 figure.

Chairperson Hartmann asked if the $1 million for the Library collection is in conformance with the recommendation made in the North Central Association of Schools and Colleges report. President Champagne stated that it was in conformance.

President Champagne stated that it has been the practice of the State to add the newly granted amount of money to the funding base on an annual basis. Therefore, if $1 million were to be granted as requested, it would likely be an annual enrichment for Oakland if past practice is continued.

Mr. McGarry made the following recommendation:

RESOLVED, that the Board of Trustees approves the 1990-91 Operating Budget Request to the State of Michigan in the amount of $62,745,000, as described in the detailed material accompanying this action.

Trustee Chunovich, seconded by Trustee Googasian, moved approval of the recommendation. The motion was voted on and unanimously carried.

(The 1990-91 Budget Request is on file in the Office of the Board of Trustees and the Office of Finance and Administration.)

Energy Management and Control System Upgrade in North Foundation Hall, Varner Hall, Dodge Hall and Lepley Sports Center

Mr. McGarry stated that the University has a computerized energy management system which has realized substantial savings over the years. However, the maximum savings is not being realized at this time due to the inefficiency of many of the control panels. The State has awarded funding to install new control panels for specific buildings.

Mr. McGarry made the following recommendation:

RESOLVED, that the Vice President for Finance and Administration is authorized to award a contract in the amount of $214,937.00 to Hall Engineering, Inc., for the subject project; and, be it further

RESOLVED, that the contracts be reviewed by legal counsel and be in accordance with the University's affirmative action policy.

Trustee Chunovich, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Trustee Sharf asked what year the Honeywell system was installed. Mr. McGarry responded that he believes that it was installed in 1972.

Approval of Changes to the Agreement between Oakland University and Labor Council, Michigan Fraternal Order of Police, July 1, 1987-June 30, 1990

Mr. McGarry stated that the University is in the third year of a three-year agreement with the Michigan Fraternal Order of Police.

The agreement calls for an economic opener in its third year. A tentative agreement has been reached which is in line with settlements made with the other non-faculty groups.

Mr. McGarry made the following recommendation:

> RESOLVED, that the Board of Trustees approves the salary and benefits changes to the July 1, 1987- June 30, 1990 Agreement between Oakland University and Labor Council, Michigan Fraternal Order of Police, as described in the attached document dated July 31, 1989, and entitled "Costing Analysis and Summary of Changes to the July 1, 1987-June 30, 1990 Agreement between Oakland University and Labor Council, Michigan Fraternal Order of Police."

Trustee Chunovich, seconded by Trustee Sharp, moved approval of the recommendation. The motion was voted on and unanimously carried.

Ratification of the Revised School of Business Administration Constitution

Mr. Kleckner stated that each of the faculty units of the College of Arts and Sciences and professional schools operate under a constitution which describes the processes for faculty and academic business. From time to time, the constitutions are to be updated. The School of Business Administration Constitution has not been updated since its ratification by the Board in April 17, 1970. The most substantive changes involve the division of the School into departments. The document has also been reviewed and revised in terms of outdated language.

Mr. Kleckner made the following recommendation:

> RESOLVED, that the Board of Trustees ratifies the revised Constitution of the faculty of the School of Business Administration.

Trustee Sims, seconded by Trustee Sharp, moved approval of the recommendation.

Trustee Sims asked if the School of Business Administration constitution was consistent with other constitutions relating to academic areas. Mr. De Carlo stated that the Office of the General Counsel reviewed the document for legal and substantive issues and he stated that it was in conformance. Mr. Kleckner stated that several of the changes to the constitution are recommended in order bring it into conformity with the University Senate Constitution which is the "super structure of the academic governance process."

Chairperson Hartmann asked if there is a standard format for University academic constitutions. Mr. Kleckner stated that there is not a standard format, but the constitutions are not developed independently, because the faculty reviews constitutions from other departments and other institutions of higher education. He added that a level of conformity is developing.

Trustee Chunovich asked about the Constitution's compatibility with the collective bargaining agreement. Mr. De Carlo stated this Constitution is compatible with the collective bargaining agreement.

The motion was voted on and unanimously carried. (A copy of the School of Business Administration Constitution is on file in the Office of the Board of Trustees.)

Recommendation for the Approval of Degree Candidates, lists dated June 22, 1989, and August 18, 1989

Mr. Kleckner recommended that the degree candidates lists dated June 22, 1989, and August 18, 1989, be approved.

Trustee Chunovich, seconded by Trustee Sims, moved approval of the recommendation. The motion was voted on and unanimously carried.

Amendment of University Student Congress Constitution

Ms. Wilma Ray-Bledsoe, Vice President for Student Affairs, stated that the Oakland University Student Congress Constitution requires that elections be held no earlier than the fourth Monday and the following Tuesday and Wednesday in October and no later than the second Monday and the following Tuesday and Wednesday in November. She added that student participation in the elections has been very low and a referendum has been conducted in accordance with Article XI (Referendums) of the Constitution endorsing the modification of the election date requirement.

Ms. Ray-Bledsoe stated that the University Affairs Committee recommended that the Article regarding elections be made more flexible. In order to achieve the objective of more voter turnout, Ms. Ray-Bledsoe made the following recommendation:

WHEREAS, the Oakland University Student Congress seeks to encourage maximum student participation in its elections; and

WHEREAS, the registration process provides an optimum opportunity to ensure such participation; now, therefore, be it

RESOLVED, that Article IV, Section VI, of the Oakland University Student Congress Constitution ("The University Student Congress elections shall be held no earlier than the fourth Monday and following Tuesday and Wednesday in October and no later than the second Monday and following Tuesday and Wednesday in November.") be amended as follows:

> "The University Student Congress elections shall be held during the weeks of Early Registration Period, during the month of November and no earlier than the first Monday in November."

Trustee Sims stated that the University Affairs Committee was concerned that if the voter turnout was not as anticipated, the University Student Congress may return to the Board for additional revisions to its Constitution. Therefore, the Committee feels that the language should be more permissive allowing the Congress to establish the election dates as needed to insure maximum student involvement in the elections.

Trustee Sims moved the recommendation as presented with the understanding that Congress would prepare an amendment for Board consideration allowing for a broader range of election dates.

Trustee Googasian seconded the recommendation as conditioned by Trustee Sims. The motion was voted on and unanimously carried. (A copy of the University Student Congress Constitution is on file in the Office of the Board of Trustees.)

Authorization for a Closed Board Session

Mr. John De Carlo, Secretary to the Board of Trustees, Vice President for Governmental Affairs, and General Counsel, stated that a closed meeting was requested to discuss pending litigation and the legal opinion of counsel related to the Brigitte Gruener, Irene Lopez and Symantha Myrick cases. Sections 8(e) and 8(h) of the Open Meetings Act provide that a public body may meet in a closed session for these purposes. He added that Section 7 of the Open Meetings Act provides that a roll call vote shall be required to call a closed session.

Mr. De Carlo then called for the vote as follows:

- Larry Chunovich yes
- Phyllis Law Googasian yes
- Patricia Hartmann yes
- Stephan Sharf yes
- James A. Sharp, Jr. yes
- Howard Sims yes

Mr. De Carlo stated that the closed Board session was approved. The meeting will be held in the Meadow Brook Room immediately following the formal meeting of the Board.

Trustee Chunovich, seconded by Trustee Sharp, moved adjournment of the formal Board meeting. The motion was voted on and unanimously carried. The meeting was adjourned at 5:46 p.m.

Submitted,	Approved,
John De Carlo	
John De Carlo, Secretary Board of Trustees	Patricia Hartmann, Chairman Board of Trustees

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