

**Minutes of the Meeting  
of the  
Oakland University Board of Trustees  
October 3, 1996**

**Present:** Chairman Rex E. Schlaybaugh, Jr.; Trustees Henry Baskin, David J. Doyle, Ann V. Nicholson, Dennis K. Pawley, and James A. Sharp, Jr.

**Absent:** Trustees David T. Fischer and Louis Grech-Cumbo

**I. Call to Order**

Chairman Rex E. Schlaybaugh, Jr. called the meeting to order at 3:07 p.m. in the Gold Rooms of the Oakland Center. He announced the 1996-97 advisory committee memberships, as follows:

**Finance and Personnel Advisory Committee**

David J. Doyle, Chairman  
Henry Baskin  
Ann V. Nicholson  
Dennis K. Pawley

**University Affairs Advisory Committee**

David T. Fischer, Chairman  
Louis Grech-Cumbo  
Rex E. Schlaybaugh, Jr.  
James A. Sharp, Jr.

**Investment Advisory Committee**

James A. Sharp, Chairman  
David J. Doyle  
David T. Fischer  
Ann V. Nicholson

Chairman Schlaybaugh added that Trustee Nicholson has agreed to serve as the Board of Trustees representative to the Michigan Association of Governing Boards.

Chairman Schlaybaugh commented that in the coming year he will continue to focus on providing a quality education to the students, consistent with the practice of Trustees Fischer and Sharp during their terms as Board chair.

## **II. Roll Call**

Ms. Susan Gerrits, General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All Board members were present except Trustees David T. Fischer and Louis Grech-Cumbo. Ms. Gerrits noted that a quorum was present.

## **III. President's Report**

President Gary D. Russi reported the following information:

- Mr. Richard A. Soucy, Building Maintenance Supervisor in the Residence Halls, was recognized as Employee of the Month for September.
- Ms. Felicia Bumpus, Coordinator of Intercultural Programs, was recognized as Employee of the Month for October.
- Mr. Greg Jordan was introduced as the new Director of Campus Recreation. He previously served as Associate Director of Recreational Sports at Bowling Green State University.
- On September 27, 1996, the third annual Oakland University Alumni Awards Banquet was held honoring distinguished alumni for their contributions to Oakland. Ms. Colleen Ochoa Peters, who received the Spirit Award for her exemplary volunteer service, was introduced. Ms. Peters is the new Assistant Director of Alumni Relations.
- On September 30, 1996, the university held an appreciation dinner for the Oakland County Legislative Delegation for their continued support of Oakland University.
- The official headcount for fall 1996 is 13,956 students, up 2.6 percent from fall 1995.
- The School of Engineering and Computer Science recently received a \$770,400 gift from Analogy, Inc. to purchase Saber software for the study of mechatronics.
- October 4, 1996, is the Annual Faculty, Staff, and Student Appreciation Picnic, which is part of the Weekend of Champions - OU (WOCOU) festivities.

## **IV. Consent Agenda**

Chairman Schlaybaugh presented the following recommendations:

### **A. Approval of the Minutes of the Meeting of August 30, 1996**

**B. University Personnel Actions**

**New Appointments**

Blackwell-Flanagan, Rhonda, Assistant Professor of Education, effective August 15, 1996

Fink, Robert S., Associate Professor of Education, without tenure, effective August 15, 1996

Fu, Paul, Instructor in Education, effective August 15, 1996

Goodman, Jane S., Associate Professor of Education, without tenure, effective August 15, 1996

Hansen, James T., Assistant Professor of Education, effective August 15, 1996

Junior, Victoria Y., Instructor in Education, effective August 15, 1996

Kirova-Petrova, Anna, Assistant Professor of Education, effective September 5, 1996

McClurg, Sandra L., Special Instructor in Education, effective August 15, 1996

Miller, June E., Assistant Professor of Nursing, effective August 15, 1996

Quinn, James, Associate Professor of Education, without tenure, effective August 15, 1996

Sieloff, Christina L., Assistant Professor of Nursing, effective August 15, 1996

Simon, Mark, Assistant Professor of Management, effective August 15, 1996, (Supersedes previous Board action of June 6, 1996, which appointed Mr. Simon as an Instructor in Management)

Weller, Mary A., Assistant Professor of Medical Laboratory Sciences, effective August 15, 1996

Wiencek, Barbara Joyce, Assistant Professor of Education, effective August 15, 1996

Administrative Appointment

Departmental Chair -- Effective August 15, 1996, through August 14, 1996:

<u>Department</u>	<u>Chair</u>	<u>Term</u>
Counseling	Luellan Ramey	1st

Emeriti Appointment

Krompart, Janet A., Professor Emerita, University Library, effective October 3, 1996

Change of Status

Tower, John E., from Associate Professor Management Information Systems, Associate Dean, School of Business Administration, and Interim Dean, School of Business Administration, to Associate Professor of Management Information Systems and Associate Dean, School of Business Administration, effective August 1, 1996

C. Approval of Degree Candidates List Dated August 16, 1996

D. Recommendation to Accept Gifts and Grants to Oakland University and the Oakland University Foundation for the Period of June 1 through June 30, 1996

Trustee Doyle, seconded by Trustee Nicholson, moved approval of the consent agenda. The motion was unanimously approved by those present.

V. Finance and Personnel Advisory Committee Report

Trustee Doyle, Chairman of the Finance and Personnel Advisory Committee, reported that the committee met on September 27, 1996, and recommended the following items for review and approval by the full Board. He asked that the Board reserve their vote on the first three resolutions until after he read them.

A. Resolution Honoring David Handleman

WHEREAS, Trustee David Handleman was appointed to the Oakland University Board of Trustees on July 19, 1979, by Governor William G. Milliken, and reappointed on October 10, 1988, by Governor James J. Blanchard; and

WHEREAS, Trustee Handleman's distinguished tenure as a Trustee concluded on August 11, 1996, and the Board of Trustees wishes to recognize his contributions to the university; and

WHEREAS, Trustee Handleman has served as Chair and Vice Chair of the Board of Trustees, Chair of the Finance and Personnel Advisory Committee, Chair of the Investment Advisory Committee, a member of the Ad Hoc Committee on the Presidential Search Process, and a member of various committees of the Board, sharing his knowledge, wisdom, insight and professional experience on behalf of the university; and

WHEREAS, Trustee Handleman has demonstrated a strong commitment to Oakland University through his loyal support of the institution's fiscal well-being and generous contributions to a variety of programs such as the OU Capital Campaign; the Marion and David Handleman Endowment Fund for the Performing Arts in Kresge Library; the Meadow Brook Art Gallery and Meadow Brook Music Festival; the Handleman Cultural Endowment Fund; the Council for the Preservation of Meadow Brook Hall; and the Keeper of the Dream Award; and

WHEREAS, Trustee Handleman has been a strong advocate of fostering a quality education at Oakland University; and

WHEREAS, Trustee Handleman has inspired, guided, and promoted the university's endeavors in professional artistic performance, theatre, and visual art; and

WHEREAS, Trustee Handleman has always accepted appointments and assignments willingly on behalf of the university and has expended many hours on his responsibilities; and

WHEREAS, the Board of Trustees, President Gary D. Russi, and the entire university community are grateful to Trustee Handleman for his devoted service and wise counsel; now, therefore, be it

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Trustee David Handleman; and, be it further

RESOLVED, that Trustee Handleman be designated as Trustee Emeritus with all the attendant rights and privileges of this position; and, be it further

RESOLVED, that a copy of this resolution be provided to Trustee Handleman to convey the esteem in which he is held by the Board of Trustees, the President, and the university community; and, be it further

RESOLVED, that the Trustees extend to Trustee Handleman and his wife, Marion, their best wishes for happiness and the hope that they will continue their association with the university.

**B. Resolution Honoring Howard F. Sims**

WHEREAS, Trustee Howard F. Sims was appointed to the Oakland University Board of Trustees on October 14, 1981, by Governor William G. Milliken, and reappointed on October 10, 1988, by Governor James J. Blanchard; and

WHEREAS, Trustee Sims' distinguished tenure as a Trustee concluded on August 11, 1996, and the Board of Trustees wishes to recognize his contributions to the university; and

WHEREAS, Trustee Sims has served as Chair and Vice Chair of the Board of Trustees, Chair of the University Affairs Advisory Committee, a member of the Finance and Personnel Advisory Committee, a member of the Ad Hoc Committee on the Presidential Search Process, a member of the Strategic Plan Authorship Committee, and a member of various committees of the Board, contributing his vast knowledge and insight on the responsibilities associated with all of these duties; and

WHEREAS, Trustee Sims has expended countless hours sharing his unique professional talent as an architect and his invaluable knowledge regarding construction and design with the university, saving the institution from critical problems and conserving financial resources; and

WHEREAS, Trustee Sims has been highly instrumental in the planning process of capital improvement projects such as the Kresge Library Expansion and the Science and Engineering Building; and

WHEREAS, Trustee Sims has demonstrated a strong commitment to Oakland University through his sincere concern for affirmative action issues and keen awareness of the need to improve the quality of education for diverse groups of individuals; and

WHEREAS, Trustee Sims has been a moving force behind the development of the Trustee Academic Success Fund; and

WHEREAS, Trustee Sims has always accepted appointments and assignments willingly on behalf of the university; and

WHEREAS, the Board of Trustees, President Gary D. Russi, and the entire university community are grateful to Trustee Sims for his devoted service and wise counsel; now, therefore, be it

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Trustee Howard F. Sims; and, be it further

RESOLVED, that Trustee Sims be designated as Trustee Emeritus with all the attendant rights and privileges of this position; and, be it further

RESOLVED, that a copy of this resolution be provided to Trustee Sims to convey the esteem in which he is held by the Board of Trustees, the President, and the university community; and, be it further

RESOLVED, that the Trustees extend to Trustee Sims and his wife, Judith, their best wishes for happiness and the hope that they will continue their association with the university.

**C. Resolution Honoring David T. Fischer**

WHEREAS, the term of Trustee David T. Fischer as Chairman of the Oakland University Board of Trustees concluded at the August 30, 1996, meeting of the Board; and

WHEREAS, Trustee Fischer has served two terms as Chairman of the Board of Trustees from August 4, 1994, to August 30, 1996; and

WHEREAS, Trustee Fischer has also served the Board as a member of the Finance and Personnel Advisory Committee, the University Affairs Advisory Committee, and the Investment Advisory Committee, and has contributed his knowledge and insight, expending much time on the responsibilities associated with all of these duties; and

WHEREAS, Trustee Fischer has spent countless hours coordinating the Board's activities, promoting Trustee to Trustee communications at Board meetings, and strengthening the role of the committees as the working unit of the Board; and

WHEREAS, Trustee Fischer's leadership as Chairman of the Board has resulted in the adoption of the Oakland University Strategic Plan 1995-2000 and the initiation of Student Liaisons to the Oakland University Board of Trustees; and

WHEREAS, Trustee Fischer has provided valuable assistance to the university in its relationship with the legislature and other governmental entities; now, therefore, be it

RESOLVED, that the Board of Trustees, President Gary D. Russi, and the entire university community publicly express their deep appreciation and gratitude to Trustee David T. Fischer for the dedicated service he has rendered as the Chairman of the Board of Trustees, guiding its meetings in an orderly and efficient manner; and, be it further

RESOLVED, that the Board of Trustees wishes at this time to recognize Trustee Fischer's outstanding service as Chairman and as a Board member through the official adoption of this resolution; and, be it further

RESOLVED, that a copy of this resolution be provided to Trustee Fischer to convey the esteem in which he is held by the Board of Trustees, the President, and the university community.

Trustee Baskin, seconded by Trustee Pawley, moved approval of the recommendations. The motion was unanimously approved by those present.

**D. 1997-98 Operating Budget Request to State (PRRs)**

Trustee Doyle stated that each fall the university is required by the State of Michigan Department of Management and Budget (DMB) to submit its request for annual operating needs for the following year. He reported that the expenditure level including all factors is \$95,323,430, which would require an increase in the state appropriation of approximately \$10.2 million. Trustee Doyle asked Mr. Paul E. Bissonnette, Vice President for Finance and Administration, to provide an overview on the process that the state has adopted.

Mr. Bissonnette reported that this year the DMB instructed institutions not to submit requests; however, Oakland's document had already been drafted, so the administration decided to submit it for consistency purposes in supporting the university's funding proposals to the legislators, the Governor, and the state. Mr. Bissonnette added that the request is not used for state funding purposes, but that funding is based on enrollment and whether the university is a doctoral granting, research, or comprehensive institution.

Trustee Doyle moved approval of the following resolution:

RESOLVED, that the Board of Trustees approve the 1997-98 Operating Budget Request to the State of Michigan in the amount of \$95,323,430, as described in the detailed material accompanying this action. (The material is filed in the Board of Trustees Office.)

Trustee Sharp seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.



**E. Rescission of Selected University Policies**

Trustee Doyle stated that in 1970 the Oakland University Board of Trustees adopted all of the Michigan State University policies existing at that time. The administration has begun a review of the Board-approved policies to determine whether they are appropriate and up-to-date. Trustee Doyle stated that this recommendation is to rescind three policies that either are no longer necessary or that address nonpolicy, administrative matters.

Trustee Doyle moved approval of the following resolution:

RESOLVED, that the Policy on Capitalization for Equipment, the Travel Policy, and the Investment Policy Regarding Companies Doing Business in South Africa be rescinded.

Trustee Nicholson seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

**VI. University Affairs Advisory Committee Report**

**Passive Lease and Sign Agreements Between Oakland University and Arena Associates for Operation of Meadow Brook Music Festival**

Chairman Schlaybaugh stated that this proposed item has been removed from the agenda to allow appropriate time for negotiations on a long-term contract between Oakland University and Arena Associates, Inc. (AAI) for the operation of Meadow Brook Music Festival (MBMF). He stressed that the partnership will substantially improve the facility through capital investments by AAI and that it is a very positive development for the university with a desirable venue. AAI's operation of the MBMF for the 1994, 1995, and 1996 seasons has proven that they are a very worthy tenant. Chairman Schlaybaugh asked Mr. Bissonnette to highlight the contract discussions for the Board and comment on the timing factors, since it may necessitate a special Board meeting for approval of the recommendation.

Mr. Bissonnette stated that with only two days between the October 1 University Affairs Advisory Committee and the Board meeting, there was not enough time to work with AAI to revise and complete the contract language and legalities for a recommendation for the full Board. He decided to withdraw this item until the negotiations are finalized. Mr. Bissonnette commented that both parties are very pleased with the long-term commitment. He stressed the urgency of moving forward to finalize the contract due to programming and capital improvement issues. Mr. Bissonnette added that the administration is trying to define the salient points of the agreement

and that he does not anticipate substantial changes from what the advisory committee already reviewed and approved. Chairman Schlaybaugh stated that the negotiations will take into consideration the comments and concerns raised by the University Affairs Advisory Committee.

In the absence of Trustee Fischer, Chairman Schlaybaugh asked Trustee Sharp to report on the remaining matters that were addressed by the University Affairs Advisory Committee.

**A. Capital Outlay Program Revision Requests (PRRs)**

Trustee Sharp stated that annually, the university submits its capital outlay budget request to the Michigan Department of Management and Budget (DMB). The three high priority projects developed for the Oakland University Capital Outlay submission for fiscal years 1998 and 1999 are as follows:

1.	Classroom/Business School Office Building Year 1 Planning Request (\$15,750,000 total request)	\$100,000
2.	Renovate Varner Hall Year 1 Planning Request (\$14,270,000 total request)	100,000
3.	Renovate Dodge Hall Year 1 Planning Request (\$10,626,000 total request)	100,000
Total 1998		<b><u>\$300,000</u></b>

Trustee Sharp moved approval of the following resolution:

RESOLVED, that the Board of Trustees approve the Capital Outlay Request for fiscal years 1998 and 1999, as presented with this recommendation, to the State of Michigan, Department of Management and Budget. (The Capital Outlay Request for fiscal years 1998 and 1999 is filed in the Board of Trustees office.)

Trustee Henry Baskin seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

**B. Lease for Off-Campus Storage Facilities for Meadow Brook Theatre**

Trustee Sharp asked Mr. Bissonnette to report on this issue, since he was not present when the committee discussed it. Mr. Bissonnette stated that Board policy requires that property transactions involving a lease by the university for periods in excess of one year, or with a rental

that would be in excess of \$12,000 when computed on an annual basis, must be approved by the Board of Trustees. He reported that the Meadow Brook Theatre stores its stage property off campus at the Auburn Hills Commerce Center under a short-term lease with Manabal Squirrel Road, and the Board authorization will allow the university to continue to rent that space for that purpose.

Trustee Sharp moved approval of the following resolution:

RESOLVED, that the Board of Trustees authorize the Vice President for Finance and Administration, to enter into a series of one year leases for storage facilities with Manabal Squirrel Road, for a period beginning November 1, 1996, and not to exceed a total of five years, at an annual cost not to exceed \$20,000.

Trustee Doyle seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

### **C. Ratification of Revised Constitution for the College of Arts and Sciences**

Trustee Sharp asked Dr. William W. Connellan, Acting Vice President for Academic Affairs, to report on this item. Dr. Connellan stated that this matter was reviewed by the university governance bodies during the last academic year. He noted that the recommendation was approved by the College of Arts and Sciences Assembly and the University Senate. In addition to

some editorial changes, the revised constitution provides for additional consultation with faculty in the appointment and reappointment of the dean and the department chairs.

Trustee Sharp moved approval of the following resolution:

WHEREAS, the Constitution of the University Senate as authorized by the Board of Trustees provides for certain functions to be assigned to the organized faculties of the Schools and the College of Arts and Sciences; and

WHEREAS, the Board of Trustees has acted to approve internal constitutions in order to obtain the input and recommendations of faculty, staff, and students on matters relating to the programs of the university, but has retained unto itself the full authority granted to it by law; be it:

RESOLVED, that notwithstanding any provision of the proposed constitution, the Board of Trustees reconfirms its legal authority to grant, modify and rescind internal constitutions when the Board determines such action to be in the interest of the institution or required to comply with its legal obligations; and, be it further

RESOLVED, that the Board of Trustees under the conditions set forth above, authorizes the implementation of the new constitution entitled Constitution of the College of Arts and Sciences, bearing a date of October 3, 1996.

Trustee Nicholson seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

**VII. Other Items that May Come Before the Board**

Ms. Angela B. Dodson, Student Liaison, informed the Board that she and Ms. Judith A. Lango have created a mission statement, goals, and objectives for the positions of Student Liaisons to the Board of Trustees. The document will be forwarded to the Board and various constituencies throughout the university. Ms. Dodson stated that she and Ms. Lango look forward to working with the Board throughout the year to insure that the goals are met.

Chairman Schlaybaugh stated that the Board will be happy to receive the statement. He recommended that Trustee Fischer present it for input by the University Affairs Advisory Committee, since he was active in developing the student liaison concept.

Trustee Sharp, seconded by Trustee Doyle, moved adjournment of the meeting. The motion was unanimously approved by those present. The meeting adjourned at 3:41 p.m.

Submitted,

Approved,



Susan Gerrits  
General Counsel and  
Secretary to the Board of Trustees

Rex E. Schlaybaugh, Jr.  
Chairman  
Board of Trustees