

Present: Claudia Petrescu (Chair), Kris Condic (*Ex Officio*), Meghan Harris, Ledong Li, Robert Noiva, Mohammad-Reza Siadat, Julia Smith, Jennifer Vonk, Wonjoo Yun

Absent: Manohor Das, Claire Rammel (*Ex Officio*), Shaun Moore (*Ex Officio*), Meir Shillor, Kris Thompson,

Staff: Tina Tucker (Secretary)

Claudia Petrescu called the meeting to order at 1:35PM

APPROVAL OF MINUTES

Robert Noiva moved to approve the minutes of the September 27, 2017, Graduate Council Meeting as corrected. Jennifer Vonk seconded the motion. Motion passed unanimously.

- **Corrections:** 1. Change reviewers from Zissimos Mourelatos and Julia Smith to Meghan Harris and Julia Smith. 2. Remove Rajeev Singhal from members present and add Wonjoo Yun to members present.

REPORT FROM THE CHAIR

- University Research Committee Membership change
 - Charge of the committee remains the same, including that URC's charge is "the protection and development of practices and policies conducive to the scholarly activity of Oakland University"
 - Includes new policies for research
 - The next step is to meet with the steering committee regarding URC's proposal to eliminate graduate representation on the committee.
- Dean Petrescu introduced two awards being offered by MAGS. MAGS/ProQuest 2017 Distinguished Masters Thesis Award and MAGS 2018 Excellence in Teaching Award. The committee agreed to provide each of the two nominees, that are forwarded to MAGS for the 2018 Excellence in Teaching Award, with a gift of \$100 from the Graduate Office. The committee developed the following deadlines for nominations and materials:
 - **MAGS/ProQuest 2017 Distinguished Masters Thesis Award**—Deadlines:
 - The effective date of degree award, or completion of master's degree requirements, must fall in the period of **July 1, 2015 to June 30, 2017**
 - Claire Rammel and Jennifer Vonk will review submissions
 - Reviewers need to receive submissions ASAP prior to MAGS deadline for nominations
 - **Monday, October 30, 2017**—Nominations **due to MAGS**.
 - **MAGS 2018 Excellence in Teaching Award**—Deadlines:
 - **Thursday, November 30, 2017**—Deadline for students to submit materials for review by Graduate Council Members
 - **Monday, December 11, 2017**—Deadline for votes from Graduate Council Members to Dean of Graduate Education. Two nominations are required (1 masters student and 1 PhD student)
 - **Wednesday, December 13, 2017**—Winners will be announced (1 masters student and 1 PhD student)
 - **Friday, January 26, 2018**—Nominations **due to the MAGS** Excellence in Teaching Award Committee

INFORMATION ITEMS

- Degree Works and Financial Aid (**Tabled**)

(Tricia Westergaard, Cindy Hermesen, Claire Rammel)

- Creation of subcommittees and their charge
During discussion the Graduate Council Members developed the subcommittees, chairs, and the charge for each subcommittee as follows:
 - **Policies Review Grad Council Sub-committee**. Chair: Meir Shillor shillor@oakland.edu
Purpose:
 - to look at grad policies and identify policies that need to be updated
 - benchmark OU grad policies against similar/peer institutions' policies
 - propose updates for policy(ies) impacting current students
 - **Graduate Student Retention and Success Grad Council Sub-committee**. Chair: Julia Smith jsmith@oakland.edu
Purpose:
 - Define "graduate student success"
 - Assess the practices used within the academic units to ensure graduate students' success
 - Identify graduate students' needs related to success
 - Identify processes and services that need to be developed to ensure graduate student success
 - Identify best practices that can be adopted across or by all academic units regarding graduate student retention that can be supported by Grad Study
 - **Graduate Admission Grad Council Sub-committee**. Chair: Meghan Harris harris23@oakland.edu
Purpose:
 - How best to coordinate graduate recruiting and admission efforts between schools/college
 - Streamline admission process and policies
 - PhD programs admission criteria – streamline
 - Assess and identify best practices for International graduate student admission criteria/practices
- Master of Science in Mechanical Engineering Curriculum Modification. Changing tracks to concentrations.

NEW BUSINESS

New Graduate Certificate in Lean Leadership Proposal

Reviewer: Robert Noiva

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

- ***Robert Noiva moved to waive the second reading of the New Graduate Certificate in Lean Leadership Proposal. Ledong Li seconded the motion. Motion passed unanimously.***
- ***Robert Noiva moved to approve the New Graduate Certificate in Lean Leadership Proposal with recommended revisions. Ledong Li seconded the motion. Motion passed unanimously.***
 - Recommended corrections: 1) Correct typo in Item #5, HRD 6951, Lean Leadership Internship I, should be HRD 6951, Lean Leadership Internship II. 2) Include a mechanism to review potential graduate students who do not meet the 3.0 GPA criteria.

PhD in Music Education Program Modification

Reviewers: Julia Smith and Jennifer Vonk

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

Issues discussed:

- Cutting eight credits from the program by 1) removing requirement for quantitative analysis 2) expanded two credit courses to become four credit courses, and removed one of all the other credit

courses. Rationale for removing the quantitative analysis is basically the music education does not do quantitative analysis.

- The basic change to the structure is to increase the specific reading courses in Foundations in Music Education and in Methods of Music Education so that instead of being broad service courses they are much more specialized. It does not diminish the dissertation requirement and students still have the option to take quantitative methods, if they wish.
- The core requirements of the program. How does this program benchmark against other programs in the field in term of requirements and basis foundation?
- These changes make the program become individualized for each doctoral student. How will this help build a PhD culture?

The department will be asked to attend the next meeting to address questions.

New Graduate Certificate in Liberal Studies

Reviewers Assigned: Ledong Li and Wonjoo Yun

New Post-Master Graduate Certificate in Liberal Studies

Reviewers Assigned: Ledong Li and Wonjoo Yun

New PhD in Nursing Program

Reviewers Assigned: Meir Shillor and Julia Smith

OLD BUSINESS

Master of Science in Safety Management Program Modification

Reviewers: Meghan Harris and Julia Smith

Hold: Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Ph.D. in Education: Autism Spectrum Disorders

Reviewers: Meir Shillor and Jennifer Vonk

Work in Progress: Committee working with Dr. Chaturi Edrisinha

Master of Science in Information Technology Program Modification Proposal

Work on Hold

GOOD AND WELFARE

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:58 PM