Minutes of the Meeting
of the
Oakland University
Board of Trustees
October 26, 1977

The meeting was called to order by President Donald O'Dowd at 7:30 p.m. in Lounge II of the Oakland Center.

Present: Trustees Adams, Headlee, Katke, Morris and Saltzman

Absent: Trustees Lewis, Mair and Schwartz

Mr. O'Dowd made a few announcements of general interest before the formal agenda items:

<u>Alumni Telefund Drive</u> - The alumni telefund drive has been underway for three weeks. The alumni have 13,024 pledges for $17,700. This amount is about $3,000 and 500 contributors ahead of last year. This appears to be a very successful drive.

<u>Soccer Team</u> - The Spring Arbor soccer team today defeated the Oakland University soccer team for the State Championship. Mr. O'Dowd commented that hopefully next year would be different. The team records prior to today's game were Spring Arbor 14-0 and Oakland, 10-1.

<u>President's Club Lecture Series</u> - Mr. Gary Snyder, the 1975 Pulitzer Prize Winner for Poetry, will present a program for the President's Club Lecture Series on November 7 and 8.

<u>United Way Activity</u> - The United Way campaign is in progress and Oakland's contributions to date have exceeded the goal of $16,482.

<u>Grant Funding</u> - As of September 30, 1977, funding from federal and foundation sources amounts to $1,300,000 which is approximately one-half million dollars ahead of last year.

<u>Approval of Minutes of October 4, 1977</u>

Mr. O'Dowd requested approval of the minutes for the meeting of October 4, 1977. Mrs. Adams offered a motion for approval of the minutes. Mr. Headlee seconded the motion.

Mr. Katke inquired if the question raised at the last meeting by Mr. Saltzman regarding Senator Huffman's review of his comments in the minutes had been accomplished.

Mr. Saltzman replied that Mr. De Carlo had advised him that Senator Huffman was provided with a copy of the minutes and therefore the question was satisfactorily answered.

Mr. Kenneth Coffman, Vice President for Campus and Student Affairs, stated that one provision had been inadvertently omitted from the Oakland University Congress Constitution document submitted to the Board for approval on October 4, 1977. He requested that the following be included in the constitution on page 1 under Article IV i.:

> 6. The President of Commuter Council or his/her permanent designee shall be ex-officio and voting member.

Mrs. Adams amended her motion to approve the minutes as distributed with the inclusion of Article IV i. in the Congress Constitution. Mr. Headlee seconded the motion which was voted on and passed.

Report from the Department of History

Mr. O'Dowd noted that last month the Board had returned to the pattern of receiving reports from various departments. He stated that he was pleased to introduce Mr. John Barnard, Professor and Chairman of the Department of History, to answer questions or expand on the written report submitted to the Board. Mr. O'Dowd noted that the report was "interesting and complete."

Mr. Barnard stated that he did not have any items to add to the report. The "keynote" was that the Department of History had experienced some problems during the last few years, but he felt that they had "weathered them fairly well." He expressed concern that the department had not moved into new fields of historical knowledge in the last few years. Mr. Barnard explained that part of the reason for the lack of expansion resulted from a general feeling of caution and timidity due to the decline in enrollment and the reduction in faculty. Mr. Barnard said faculty was required in the fields of economics and business history, women in history, and science and technology. He hoped to move into new areas in the near future.

Mr. Saltzman inquired if there were any specific plans to deal with these needs or was it Mr. Barnard's intention to just point out their existence.

Mr. Barnard responded that there were some "specific plans." Over the next couple of years the department hopes to bring in some part-time people to work in new areas. He commented that because of the previous layoff threat, staff was concerned about their job security. While enrollments have rebounded somewhat, the concern still exists in the minds of faculty that layoffs are still possible and there is some reluctance to see the department expand.

Mr. Barnard noted that the department does not have anyone qualified in quantitative methods in history. In the last ten years this area has grown in importance in graduate schools. The department has not hired a new faculty member since 1970. Prior to that time, two or three people a year were hired. This type of infusion adds new fields, new ideas and new enthusiasm to the department.

Mr. Headlee inquired how "the department generates an interest in history."

Mr. Barnard responded that by "exploring new fields" where the is student interest such as during the early 1970's when quite a few lower level courses "keyed to what seemed to be current student interest" were started. One course, "From Nuremburg to My Lai," which was given in 1974 proved itself in terms of the number of students enrolled. This course was not a conventional history course, but more a study of international law which took a current problem and tried to examine that problem in terms of recent historical context.

Mr. Headlee inquired about the possibility of increasing the interest in the study of history by relabeling or redesignating the courses to be more relevant to current interests. As an example, he suggested that instead of calling a course,"17th Century European History," it might be more intriguing to label it, "Political Science Techniques in Europe in the 1600's."

Mr. Barnard agreed that the suggestion had some possibilities. However, he did not want another discipline to feel that the History Department was encroaching into its area. If new staff could be acquired, then you could bring in faculty with experience from some of the other social sciences.

Mr. Morris said he was intrigued by the questions of "job security and jurisdiction." He inquired about the process for determining student interest and the kind of faculty required to meet these needs. Why is economics and business history cited as a need?

Mr. Barnard replied that in his opinion the department was somewhat imbalanced since most of the faculty are political historians which is the traditional pattern. He said he felt there were students in economics and management who are interested in a historical perspective on the development of the economic system in modern capitalism. He noted that he is particularly interested in labor studies and labor history, but that he was reluctant to offer this unless there was a foundation of economic history. With further reference to student interest, he would judge that mainly on the basis of the enrollment in management and economics. He assumes that there would be an interest in our economic system and how it developed.

Mr. O'Dowd asked if the change in the Arts and Sciences curriculum had a noticeable impact this year on the History Department's enrollments.

Mr. Barnard replied that he could not say positively, but that he suspected that the change assisted enrollment. The department had a number of courses that were closed during registration and he suspected that students were using these courses to meet the new curriculum distribution requirements. Students were particularly interested in one winter semester course in the History of Western Civilization which was designed to meet the new requirement. Mr. Barnard said he felt that the new distribution requirement will enable the department to utilize faculty resources to better advantage.

There were no further questions.

Mr. Katke thanked Mr. Barnard for "a very good report."

Approval of Personnel Actions

Mr. O'Dowd recommended approval of the following personnel actions:

Appointments

Brown, Hettie L., full-time, 10 month Instructor in Nursing, effective August 15, 1977

Stevens, David, full-time, 10 month Assistant Professor of Communication Arts, effective August 15, 1977

Leaves of Absence

Morse, Donald E., Professor of English, sabbatical leave from January 5, 1978 through April 27, 1978

Rahman, Munibur, Associate Professor of Hindi-Urdu, sabbatical leave from January 5, 1978 through April 27, 1978

Rosen, Joan G., Associate Professor of English, sabbatical leave from January 5, 1978 through April 27, 1978

Recommendations from the Employment Relations Department

Academic Affairs

School of Education
Establish budget position #12, Manpower Specialist, AP-IV.

Source of funds: An externally funded grant which will not commit general fund resources.

Kresge Library
Reclassify budget position #304 from Reference Assistant, salary grade C-6, to Graduate Library Assistant for Reference, salary grade C-8.

Source of funds: An increase in the general fund budget allocation as supported by student tuition and the State appropriation.

Vice President for Academic Affairs and Provost
Establish budget position #9, Assistant Provost, AP-VI.

Source of funds: The establishment of this position will result in no additional cost per annum.

Business Affairs

Administration, Audit and Risk Management
Reclassify budget position #302 from Operations Accounts Secretary, salary grade C-6, to Operations Accounts Clerk-Secretary, salary grade C-7.

Source of funds: Revenue generated by a self-supporting operation which will not commit general fund resources.

Meadow Brook Theatre

Establish budget position #2, Assistant to the General Director, Meadow Brook Theatre, AP-VI, in lieu of budget position #2, General Manager, Meadow Brook Theatre, AP-VIII.

Source of funds: The establishment of this position will result in no additional cost per annum.

Establish budget position #301, Secretary to the Assistant to the Director, Meadow Brook Theatre, salary grade C-6.

Source of funds: Revenue generated by a self-supporting operation which will not commit general fund resources.

Mr. Headlee moved to approve the personnel actions. Mr. Saltzman seconded the motion.

Mr. Headlee inquired as to who was the "general manager" of the Meadow Brook Theatre.

Mr. O'Dowd replied, "Terence Kilburn." He explained that when Mr. Robert Kanter who was the Managing Director resigned, it was decided that Mr. Kilburn would assume full managerial responsibility for the artistic and general management of the Theatre. Mr. O'Dowd commented that Mr. Kilburn was fully qualified and experienced since he had previously filled this role. Illness in Mr. Kilburn's family required that Mr. Kanter assume some managerial activities. This personal problem no longer exists so Mr. Kilburn will reassume these duties. He is fully capable and eager to undertake these responsibilities.

The motion was voted on and carried.

Acceptance of Gifts and Grants

Mr. O'Dowd recommended acceptance of the following gifts and grants:

I. Gifts in support of the Chemistry Scholarship Fund:

Bennett, Melvyn J., Bloomfield Hills	$ 400.00
Bennett, Ronald B., Bloomfield Hills	1,000.00

II. Gift in support of the John F. Engerson Memorial Award in Vocal Music:

Engram, Alice, Birmingham	850.00

III. Gifts in support of the Eric Pelzner Memorial Student Short Term Loan Fund:

Miscellaneous Donors	210.00
Pelzner, Mervin and Marian, Oak Park	100.00

IV. Gifts in support of the Jewell Wibby Women's Athletic Scholarship Fund:

Miscellaneous Donors	50.00

V. Gifts in support of the Alumni Fund:

Ford Motor Company Fund, Dearborn (Matching gift)	160.00
General Electric Foundation, Bridgeport, Conn. (Matching gift)	170.00

VI. Gift in support of Arts & Sciences:

Jewish Welfare Federation/United Jewish Charities Endowment Fund, Detroit	3,500.00

VII. Gift in support of the Athletic Department:

Goad, Mr. and Mrs. L. Clifford, Bloomfield Hills	561.53

VIII. Gift in support of the Counseling Center:

Rice, Mr. and Mrs. F. Edward, Rochester	400.00

IX. Gifts in support of the Leo Gerulaitis/John Immerwahr Book Award Fund:

Miscellaneous Donors	15.00

X. Gifts in support of the Friends of Kresge Library:

Miscellaneous Donors	90.00

XI. Gifts in support of Meadow Brook Music Festival:

Ford Motor Company Fund, Dearborn (Matching gift)	250.00
Miscellaneous Donors	25.00

XII. Gifts in support of Meadow Brook Music Festival/ Meadow Brook Theatre:

American Airlines, Detroit	100.00
Chrysler Corporation Fund, Detroit (Matching gift)	1,150.00
Ford Motor Company Fund, Dearborn (Matching gift)	450.00
Miscellaneous Donors	125.00

XIII. Gifts in support of Meadow Brook Theatre:

Ford Motor Company Fund, Dearborn (Matching gift)	150.00
Murray, Mr. and Mrs. Owen S., Troy	200.00

XIV. Gifts in support of the O. U. Foundation - President's Club:

Huttenlochers Kerns Norvell, Inc., Pontiac	10,000.00
Weston, Mr. Norman B., Birmingham	1,075.00*

XV. Gift in support of the O. U. Fund Drive:

Zepelin, Mr. Harold, Rochester	200.00

XVI. Gift in support of the T. O. Yntema Gift Fund:

Botsas, Mr. Eleftherios N., Bloomfield Hills	100.00

XVII. Grants in support of Departments, Staff, Schools and Colleges:

American Chemical Society - The Petroleum Research Fund, Washington, D. C., under the direction of Dr. Kenneth M. Harmon of the Chemistry Department, to be used in support of the program entitled, "Hydrogen Bonded Cluster Anions." Period of Performance: September 1, 1977 to August 31, 1978.	4,600.00

*Stock Contribution

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Paul M. Doherty of the Physics Department, to be used in support of the program entitled, "Diffusion of Proteins in Intact Cataractous Lenses." Period of Performance: June 1, 1977 to May 31, 1978. 23,367.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Esther M. Goudsmit of the Biology Department, to be used for additional indirect cost related to the program entitled, "Molluscan Reproductive Cycle: Neurohormonal Control." Period of Performance: July 1, 1977 to June 30, 1978. 2,304.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. John R. Reddan of the Biology Department, to be used in support of the program entitled, "Control of Cell Division in the Ocular Lens." Period of Performance: September 1, 1977 to August 31, 1978. 52,742.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Venkat N. Reddy of the Institute of Biological Sciences, to be used for additional indirect cost related to the program entitled, "Proteins of Normal and Cataractous Lenses." Period of Performance: August 1, 1977 to July 31, 1978. 2,025.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Michael V. Riley of the Institute of Biological Sciences, to be used for indirect cost related to the program entitled, "Control of Corneal Hydration and Transparency." Period of Performance: September 1, 1977 to August 31, 1978. 23,111.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Arun K. Roy of the Biology Department, to be used in support of the program entitled, "Hormonal Control of Alpha-2U Globulin Synthesis in Liver." Period of Performance: September 1, 1977 to August 31, 1978. 33,070.00

National Institutes of Health, Bethesda, Maryland under the direction of Dr. Arun K. Roy of the Biology Department, to be used for indirect cost related to the program entitled, "Hormonal Control of Alpha-2U Globulin Synthesis in Liver." Period of Performance: September 1, 1977 to August 31, 1978. 16,500.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Harold Zepelin of the Psychology Department, to be used for indirect cost related to the program entitled, "Aging and the Quality of Human Sleep." Period of Performance: August 1, 1977 to July 31, 1978.	528.00
Public Health Service, Bethesda, Maryland, under the direction of Dr. Venkat Reddy of the Institute of Biological Sciences, to be used in support of the Research Fellowship Institution Allowance for Kenneth R. Hightower. Period of Performance: August 1, 1977 to July 31, 1978.	3,000.00
Public Health Service - Health Resources Administration, Bethesda, Maryland, under the direction of the Director of Student Financial Aids, to be used for the purpose of granting awards to eligible students in the Nursing Scholarship Program (a financial aid program). Period of Performance: July 1, 1977 to June 30, 1978.	8,230.00
Public Health Service - Health Resources Administration, Bethesda, Maryland, under the direction of the Director of Student Financial Aids, to be used for the purpose of granting Nursing Student Loans to qualified students (a financial aid program). Period of Performance: July 1, 1977 to June 30, 1978.	13,226.00
United States Office of Education, Washington, D. C., under the direction of Dr. Eileen Hitchingham of the Kresge Library, to be used in support of the program entitled, "On-Line Information Retrieval." Period of Performance: September 1, 1977 to November 30, 1978.	23,600.00
United States Office of Education, Washington, D. C., under the direction of Dr. Jacqueline Lougheed of the School of Education, to be used in support of the program entitled, "Teacher Corps Training Program, Eleventh Cycle Second Year." Period of Performance: September 1, 1977 to June 30, 1978.	133,946.00

United States Office of Education, Washington, D. C., under the direction of Dr. Carlos Olivarez of the School of Education, to be used in support of the program entitled, "Bilingual/Bicultural Education Program." Period of Performance: October 1, 1977 to September 30, 1978. 82,083.00

Total Gifts and Grants $443,663.53

REPORT ON STOCK TRANSACTION

Gift of 4 shares of IBM capital stock from Mr. Norman B. Weston for the O. U. Foundation - President's Club. Date of gift, August 24, 1977 - sold September 13, 1977.

	Value Date of Gift	Sale Price	Comm. & Taxes	Net Proceeds
Gift 8/24/77	$1,075.00			
Sale 9/13/77		$1,052.00	$26.33	$1,025.67

Mr. O'Dowd said he wished to call particular attention to the gift to Arts and Sciences from the Jewish Welfare Federation/United Jewish Charities Endowment Fund. The contribution was made possible from the Alan and Marianne S. Schwartz Fund. The funds support an Oakland University faculty member who is an exchange faculty member at the University of Haifa in Israel. It provides family travel expenses for our faculty member. We have an exchange faculty member from the University of Haifa. Mr. O'Dowd said this was a very valuable contribution.

Mr. Katke moved to accept the gifts and grants. Mr. Morris seconded the motion which passed.

Approval of the East Campus Water Distribution System

Mr. O'Dowd called the Board's attention to the East Campus Water Distribution System project. He noted that this project had been submitted for several years in the Capital Outlay Request for State funding in order to provide an adequate water supply to the East Campus which currently is being served by a 70-year old well. The system is required for fire safety reasons. Mr. O'Dowd explained that the State had intended to fund the project and then shifted the source of funding to a Federal grant. The Federal government has accepted the project which will cost $263,000, but has established some critical time requirements. Therefore, Mr. O'Dowd asked for the Board's approval of the following resolution:

> RESOLVED, That the Board of Trustees authorize the President and/or the Vice President for Business Affairs to contract with Giffels-Webster Engineers, Inc. for full engineering and design services for the construction of the water distribution system for the East Campus of Oakland University as submitted to the Board, and be it further
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> RESOLVED, That the President and/or the Vice President for Business Affairs is authorized to obtain bids for the construction of such water distribution system, and be it further
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> RESOLVED, That the President and/or the Vice President for Business Affairs is authorized to award the construction contract to the lowest qualified bidder in an amount not to exceed the funding authorized by the United States Department of Commerce. It is further
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> RESOLVED, That the President should advise the Board of Trustees of the full details of the action taken in this matter at the next regularly scheduled meeting of the Board.

Mr. Headlee moved to approve the recommendation. Mrs. Adams seconded the motion.

Mr. Coffman added that bids will be opened on November 9, 1977 and construction will commence within 10 days.

The motion was voted on and passed.

Approval of Capital Outlay Budget Requests 1978-79

Mr. O'Dowd stated that each year Oakland University is required to submit to the State Office of Management and Budget its Capital Outlay Program. The projects submitted for Board review are listed by priority to "match building needs against program needs." Mr. O'Dowd noted that Oakland has a critical need for space. Program expansion is constrained by space. He noted that the Governor has included Classroom Office Building II in the bonding program. If approved, that would afford Oakland great relief, but it will be at least 2-1/2 years before completion. As of now, the priorities are Classroom Office Building II, the Library expansion addition, additional science space, and additional laboratory space.

Mrs. Adams asked when Classroom Office Building II could be started if approved.

Mr. O'Dowd responded that they could begin in about 8 weeks after approval. The State is still developing the Capital Outlay Program under the bonding authority program.

Mr. O'Dowd also informed the Board that as a result of Senator Bill Huffman's suggestions, Mr. George Matthews, Vice Provost, is assembling some proposals that would "move the long-range plans closer to the present date." He noted that some of the proposals have substantial space implication requirements. He hoped to have this report ready for the Board by the next meeting.

Mr. Morris moved to concur with the recommendations in the Capital Outlay Requests for 1978-79. Mrs. Adams supported the recommendation.

Mr. O'Dowd noted that there was one high remodeling priority item and that was for Hannah Hall. He said they hoped to take some rooms in Hannah Hall and equip them as laboratories.

The motion was voted on and passed.

General Comments

Mr. O'Dowd stated the agenda items had been concluded and inquired if there were any other items for the Board's attention.

Mr. Morris inquired as to the status of the study on the use of telephone equipment by the University.

Mr. O'Dowd commented that the University had engaged a consulting firm that had no ties with any vendor and asked it to recommend a program for the University. The firm recommended a number of changes in equipment and service in order to reduce costs, but the consultant firm had a number of reservations about an independent phone system.

Mr. Morris said he would like to review the report. Messrs. Coffman and O'Dowd stated that the report had been forwarded to the Board, but they would be pleased to send copies out again and review the report with Trustee Morris.

Mrs. Wilma Ray-Bledsoe, Assistant to the President and Director of Urban Affairs, said she wished to share some items of interest with the Board. In connection with the East Campus water project there was a Federal requirement that 10% of the project be set aside for minority contractors. Despite the constraints of the timetable she felt the University was moving in an effective way to meet the requirement to support the minority entrepreneurs. As an example, she cited the fact that not only the bid conferences, but also pre-bid conferences were to be held to explain the Federal requirements. In the past such conferences were held during the day when the small entrepreneurs had work commitments. Conferences are now set for 4 p.m. and 7 p.m. She stated that the University engineer had been very cooperative and was working aggressively to comply with the requirement.

Mr. Coffman noted that with Mrs. Ray-Bledsoe's help they had been able to identify approximately 100 minority small business concerns for materials and services which would meet the guidelines of this particular grant.

Mr. Headlee inquired if they were restricting it to 10%.

Mr. Coffman responded, "No," and said they would be pleased to go over the minimum.

Mrs. Ray-Bledsoe said she had another pleasant item to report in connection with a conference her office held that day on welfare. She said she could confirm that space was a problem since the conference was held in a dormitory since that was the only space available with rented chairs. There were over 100 participants including high school students, faculty, Oakland's students, welfare recipients, Federal, County and State officials. She said the conference was a success and the Board would be receiving more specific information on the program. She added that if the reception received at the program was any indication, the University made a community contribution that would perhaps answer some of the questions raised by Senator Huffman.

Mr. Katke moved to adjourn. Mr. Saltzman seconded the motion which passed. The meeting adjourned at 8:25 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Alan E. Schwartz, Chairman
Board of Trustees

(Minutes recorded by Mrs. Marie Pehur
in Mr. De Carlo's absence.)

Date ____________________