Minutes of the Meeting
of the
Oakland University
Board of Trustees
February 18, 1981

The meeting was called to order by Interim President George T. Matthews at 7:30 p.m. in Lounge II of the Oakland Center.

Present: Chairman Richard H. Headlee, Trustees David Handleman, Patricia B. Hartmann, Marvin L. Katke, Alex C. Mair, Ken Morris, and Arthur W. Saltzman

Absent: Trustee David B. Lewis

Information Items

Mr. Matthews gave the following report on campus activities:

Black Awareness Month - The program opened February 3 with a recognition dinner for black school superintendents. Mr. Stokley Carmichael and Ms. Niki Giovanni, a poet, have appeared as speakers. Events are scheduled for the entire month.

Distinguished Award - Ms. Tari L. Cooley has been awarded an $8,100 grant for graduate study in Mexico. This senior Spanish major was cited by the International Institute of Education for her undergraduate research on female Mexican dramatists.

Employee Program - The university will recognize its 10, 15, and 20-year employees at a reception in the Oakland Center from 2 to 5 p.m. on Monday, February 23.

Swimming Championships - The university men's swimming team is the defending champion in the National Collegiate Athletic Association (NCAA) Division II swimming and diving championships. The 1981 competition will be held in mid-March at Youngstown State University. Oakland University will host the Great Lakes Intercollegiate Athletic Conference (GLIAC) swimming championships February 26, 27 and 28, 1981. The team record is 7-2. Oakland is a strong contender for both the GLIAC and NCAA titles. Mr. Matthews stated that this was "a remarkably good team for an institution of this size."

Enrollment - At the close of January, the student headcount was up about four to five hundred which is substantially ahead of last year's FYES level. Because funding is not sufficient for more than 9,700 FYES, Mr. Matthews stated that it will be necessary to plan carefully for spring enrollment in order not to exceed this number. If we went above 9,700 FYES, additional faculty would be required.

Approval of Minutes of January 21, 1981

Mr. Matthews requested approval of the minutes for the January 21, 1981 meeting of the Oakland University Board of Trustees. Mr. Saltzman offered a motion for approval of the minutes which was seconded by Mr. Katke. The motion was voted on and approved by all of the Trustees present.

Presentation on Student Life Activities

Mr. Matthews introduced Mr. Jack T. Wilson, Dean for Student Life.

Mr. Wilson stated that he hoped to broaden the Board's understanding of the Division of Student Life by highlighting various programs. He noted that orientation is a very important function of the Student Life operation since it provides students with their first general introduction to the university. Mr. Wilson then introduced Ms. Rosalind Andreas, Director of Campus Information, Programs and Organizations (CIPO) who presented the slide program given to students at orientation. The presentation was comprehensive and provided information about the institution, its facilities and student programs.

Mr. Wilson stated that not all facets of the Student Life area were covered by the slide presentation. He noted that his division operated on a budget of approximately seven million dollars. Only $970,000 of this amount came from the general fund with the remainder from dormitory charges and book store revenue.

Mr. Wilson added that the CIPO concept was instituted by Ms. Andreas, and it provided a mix of services on student programs including van pool and bus information, as well as ticket sales to a variety of on and off-campus events.

Another segment of Student Life is the Community Counseling and Psychological Center. This operation provides psychological counseling and intern training for students. Approximately 50 percent of the therapy is provided to non-university patients for a fee.

The food service operation at the dormitories and the Oakland Center is managed jointly with the Business Office. During 1980-81 food service sales amounted to $1,900,000. There are four separate dining centers operated by an independent caterer.

Mr. Wilson noted briefly that the Graham Health Center is totally self-supporting and provides medical service to approximately 7,500 patients a year. The health center works closely with the counseling center.

The Oakland Center, directed by Mr. William Marshall, is a highly complex organization and houses the Book Center, classrooms, conference rooms, games rooms, as well as the offices for the dean of Student Life.

Mr. Wilson introduced Ms. Cindy Hill, Assistant Dean for Student Life, who has responsibility for the student judiciary system and administers the Family Educational Rights and Privacy Act regulations.

The Physical Education Department is also included in the Student Life operation. Mr. Corey Van Fleet, Director of Physical Education, has three primary responsibilities: intercollegiate athletics, intramurals and recreation, and the coordination of the physiology laboratory program. In addition, the Department of Physical Education through the School of Human and Educational Services engages in credit programs pertaining to physical education and physical therapy.

Student Life also encompasses the Department of Residence Halls with Ms. Doreen Bieryla as director. There are seven residential buildings with the married student housing project to be completed this spring. There are 1,560 residence students, and it is expected that this number will increase to 1,850 in 1981 when the offices are moved out of Vandenberg Hall.

The last area to be reviewed by Mr. Wilson was the Student Enterprises activity directed by Mr. Thomas Aston. Student Enterprises engages in various projects including a student theatre, the mime ensemble, a classic film series and the Village Project.

Mr. Wilson concluded by stating that he would be pleased to answer any questions.

Mr. Headlee asked for the total budget for this operation.

Mr. Wilson replied, "Seven million dollars."

Mr. Matthews thanked Mr. Wilson for an extremely valuable report.

Adoption of Policy on Intercollegiate Athletics

Mr. Matthews stated that in April of 1980 he formed the Ad Hoc Committee on Intercollegiate Athletics to ascertain the existing policy on intercollegiate athletics at Oakland University. He noted that it was apparent to him that there was considerable ambiguity as to the scope of the intercollegiate athletic program. The committee reviewed past and current programs and collated the Policy on Intercollegiate Athletics which has been reviewed and endorsed by Mr. Matthews and the President's Committee on Athletics. Mr. Matthews requested the Board's adoption of the following Policy on Intercollegiate Athletics with the understanding that president-elect, Mr. Joseph E. Champagne, shall have the right and privilege to review and recommend amendments to the Board:

> PURPOSE: Intercollegiate Athletics exists to provide a diversified athletic program for men and women representative of the many interests of the Oakland University community. Within the framework of available resources, it is the university's objective to provide the support, coaching and facilities needed to field up to eight intercollegiate sports for women and eight intercollegiate sports for men at a level appropriate for competition in the GLIAC. The university seeks to identify and attract to Oakland University's intercollegiate athletic programs men and women who have excellent athletic ability and high academic potential. The university develops programs to attract its students and staff, as well as persons from surrounding communities, to the home games of its sports teams. The university's athletic programs publicize the institution and thereby help to attract and retain quality students, as well as deepen the interest of alumni and citizens of Michigan in Oakland University. Participation of players and spectators strengthens the development of a sense of university community.
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> SPORTS: The sports chosen for inclusion provide a balance between opportunities for individual and team athletic achievement and resources available. An element in the selection of team sports is the likelihood of attracting the attention of an appropriately large number of students, whether as participants or spectators. The particular sports in which Oakland University competes reflect the interests of students, the availability of league competition, the traditions of the university, and the availability of funds and other resources. The seasons of sports competition must be compatible with Oakland University's academic calendar. No contests may be scheduled during final exam periods.

LEAGUE AFFILIATION: Continued league affiliation shall be based on the following criteria:

a. An affiliation where member schools share our belief in the pre-eminence of academic experience.

b. A league governance structure which provides for decision-making responsibilities to be shared jointly by the university's chief executive officers, its athletic staff and its faculty representatives.

c. A league where athletic events can be arranged so as to maximize the opportunities for intercollegiate competition and simultaneously minimize the resources required for travel.

d. A league whose member schools are drawn from the areas from which we recruit students in order to capitalize upon the visibility for the university which athletics can provide.

e. A league in which the expenditure of resources by member institutions in support of athletics is of the same general order of magnitude as it is at Oakland.

GOVERNANCE: Administratively, the intercollegiate athletic program is under the supervision of the Director of Physical Education and Athletics who reports to the Dean for Student Life. Within policies approved by the Board of Trustees, the President decides on matters of policy relating to institutional affiliation. The President receives advice from:

a. The Athletic Director through the Dean for Student Life.

b. The Faculty Athletic Representative for Men and the Faculty Athletic Representative for Women who mutually represent the interests of student-athletes and the University Senate.

c. The President's Committee on Sports and the Faculty Athletic Representatives each of whom provides advice directly to the Athletic Director on procedural issues. The University Senate through its Committee on Academic Standing and Honors monitors the academic progress and eligibility of student-athletes.

Mr. Headlee asked if there were any controversial elements contained in the policy.

Mr. Wilson replied that there was nothing new in the policy, and that it was a collection of a variety of policy documents.

Mr. Headlee moved that the recommendation be adopted; Mrs. Hartmann seconded the motion which was voted on and approved by all of the Trustees present.

<u>Acceptance of Gifts and Grants</u>

Mr. Matthews requested the Board's acceptance of gifts and grants totaling $659,614.41. (A copy of the complete list of gifts and grants is on file in the Office of the Board of Trustees and the Office of the Vice President for Business Affairs.)

Mr. Katke moved that the gifts and grants be accepted with gratitude. Mr. Mair seconded the motion.

Mr. Robert W. Swanson, Vice President for Business Affairs, called attention to the fact that the President's Club membership continues to grow. Currently, there are 329 members. Mr. Swanson stated that each member pledges a gift of $10,000. Mr. Swanson also noted the gift of conference room furniture by Mr. Harold A. Cousins who has been a very generous supporter of the university.

Mr. Matthews also commended the faculty and staff for their generous donations to the University Fund Drive.

Ms. Wilma Ray-Bledsoe said she was "proud" of the CETA grant of $312,000 to the Urban Affairs Department from Oakland County. This program involves 50 students, and has been in operation since 1976. Approximately $1,130,000 has been received by the university for this project.

The motion to accept the gifts and grants was voted on and approved by all of the Trustees present.

Approval of Personnel Actions

Mr. Matthews requested the Board's approval of the following faculty personnel actions:

Appointments

Doshi, Nitin C., Clinical Assistant Professor of Health Sciences, effective January 1, 1981 through December 31, 1982

Marcotty, Michael, Adjunct Professor of Engineering, effective January 1, 1981 through December 31, 1982

Metzner, John J., Professor of Engineering, effective August 15, 1981

Venkatachalam, Kumarapuram K., Clinical Associate Professor of Health Sciences, effective January 1, 1981 through December 31, 1982

Changes of Status

Champagne, Joseph E., from President of Oakland University to Professor of Management and President of Oakland University, effective March 1, 1981

Feeman, George F., from Professor of Mathematical Sciences and Chair, Department of Mathematical Sciences to Professor of Mathematical Sciences, effective August 15, 1981

Hetenyi, Laszlo J., from Professor of Education, Acting Dean, School of Performing Arts, and Executive Secretary, Presidential Search Committee to Professor of Education and Acting Dean, School of Performing Arts, effective February 1, 1981

Malm, Donald G., from Professor of Mathematical Sciences to Professor of Mathematical Sciences and Chair, Department of Mathematical Sciences, effective August 15, 1981

Changes of Status (Continued)

Matthews, George T., from Professor of History and Interim President to Professor of History and Vice Provost, effective March 1, 1981

Otto, Mary L., from Assistant Professor of Education to Associate Professor of Education with tenure, effective August 15, 1981 (Superseding the action taken by the Board of Trustees on May 22, 1980).

Riley, Michael V., from Professor of Biological Sciences to Professor of Biomedical Sciences, effective February 1, 1981

Winkler, Barry S., from Associate Professor of Biological Sciences to Associate Professor of Biomedical Sciences, effective February 1, 1981

Leaves of Absence

Wedekind, Gilbert L., Professor of Engineering, sabbatical leave from August 31, 1981 through December 18, 1981

Zohdy, Mohamed A., Assistant Professor of Engineering, leave from January 5, 1981 through April 29, 1981

Mr. Matthews called the Board's attention to the change of status item on Mr. Joseph E. Champagne which grants him the status of a tenured professor and places him on the payroll as of March 1, 1981.

Mr. Headlee noted that effective February 1, 1981 Mr. Laszlo J. Hetenyi had completed his duties as executive secretary for the Presidential Search Committee. He commended Mr. Hetenyi for his fine work in the search process.

Mr. Headlee also called attention to the change of status for Mr. George T. Matthews when, effective March 1, 1981, he would complete his role as interim president. Mr. Headlee said that on behalf of the Board he wished to commend Mr. Matthews for his outstanding service. He stated that Mr. Matthews has made a significant contribution to the university. The Board appreciated Mr. Matthews' loyalty and intellectual contributions. He stated Mr. Matthews kept "everybody pulling together and the university didn't miss a beat."

Mr. Matthews thanked the Board for their cooperation.

Mr. Matthews then requested the Board's approval of the following recommendations from the Employee Relations Department:

Special Projects & Cultural Affairs

Meadow Brook Theatre/Music Festival
Reclassify budget position #300454-55 from Accounting Analyst, AP-I to Accounting Analyst, AP-II.

Source of funds: The revenue generated by a self-supporting operation which will not commit general fund resources.

Mr. Saltzman moved that the personnel actions be approved. Mr. Mair seconded the motion which was voted on and approved by all of the Trustees present.

Report from Board of Trustees Personnel Policy Committee Regarding Mr. William Macauley

Mr. Headlee announced that the Personnel Policy Committee of the Board of Trustees met in connection with the William Macauley matter. He then called upon Mr. Frederick W. Obear, Vice President for Academic Affairs and Provost, for a report.

Mr. Obear noted that in accordance with the resolution passed at the January meeting of the Board of Trustees, he met with Chairperson Thomas Casstevens and Acting Dean of the College of Arts and Sciences Jack Moeller with respect to Mr. William Macauley. Mr. Obear stated that he also conferred with a number of individuals, and received correspondence on this subject. Mr. Obear said that he has given considerable thought as to how he should suggest that the Board proceed in the interest of the university and the individual involved. Mr. Obear said that on the basis of additional testimony and further clarifying information in connection with teaching, scholarship and service contributions, he felt there was a possibility that perhaps additional evidence should be taken into account with regard to Mr. Macauley.

Mr. Obear continued by saying that he did not wish to "point a finger" at any particular individual or group, but that faculty members have the responsibility for putting the best case forward and that the dossier can be interpreted as being a reflection of an individual. On the basis of the present dossier he would make the same decision. Mr. Obear said he did not think a good case was made for this individual, nor did he feel that the Department of Political Science strengthened his case. Mr. Obear noted that in his experience he believed the Department of Political Science had a most commendable record in carrying out personnel reviews and "not bucking difficult decisions" on to other levels of the university. However, in his opinion apparently "the department has not joined the 1980's on advising its faculty members about the proper formulation of dossiers" and the credentials to be included for review by all university review levels. He added that this issue has been raised with the department. It is unfortunate, Mr. Obear noted, that perhaps because of this "lack of attention to detail" candidates are placed in a disadvantageous position.

Mr. Obear recommended to the Board of Trustees that in accordance with his discussion with the Personnel Policy Committee this matter should be remanded to the department for review to determine if there is any additional evidence. The department should report its conclusions to the acting dean of the College of Arts and Sciences no later than March 6, 1981. If this timetable is met, Mr. Obear with Dean Jack Moeller will assemble the appropriate administrative groups to consider this matter and report to the Board at the March 1981 meeting.

Mr. Headlee informed the Trustees that the Personnel Policy Committee did not recommend that the Board take any action at this time. Mr. Obear's suggestion appeared to be the only course of action to follow in view of the amount of communication involved with this issue and the fact that the original dossier "could possibly not have fairly represented" the competency of this particular individual in the review process. Mr. Headlee added that the information presented to the deans was not up to the standards of the university, and did not compare favorably with the other dossiers on which the Board took action. Therefore, Mr. Headlee added, even though final action was taken at the January meeting, it was felt that in fairness Mr. Obear would review any additional pertinent data which should be a part of the dossier.

Mr. Ken Morris said that while he had not been present at the January Board meeting, he has been "listening very carefully" to the discussion and has received numerous letters on the subject. He concluded that he was not sure he understood the issue. He said he did not object to more review in an important matter, but hoped that prior to the next Board meeting that he would be informed about the problem.

Mr. Matthews replied that when the report is available, the administration will comply with his request.

Mr. Obear noted that there was a written communication from the dean to the individual about last month's action which perhaps Mr. Morris had not seen.

Mr. Matthews summarized the action that was to be taken. The matter is to be remanded to the Department of Political Science for another internal review and updated dossier. This review and the dossier will be sent to the dean and then to Mr. Obear who may review the subject with the Provost's Personnel Committee. Mr. Obear will make a recommendation to the president which will be sent to the Board.

Mr. Obear said some of the steps were optional. The review materials should go from the department to the acting dean of the College of Arts and Sciences; then Mr. Obear would work with Dean Moeller to determine the appropriate administrative review steps needed to advise president-elect Joseph Champagne of a recommendation on this matter if it is different than the action taken by the Board in January. The recommendation would also be reviewed by the Board's Personnel Policy Committee.

Mr. Saltzman said that because of the extraordinary amount of correspondence generated by this issue, it was very difficult to sort through the information. Therefore, this additional step of asking the originating department to present the information in a form consistent with other dossiers for an objective assessment was necessary.

Mr. Edward Heubel, President of the AAUP and Professor of Political Science, was recognized by Mr. Matthews. He stated that he was "puzzled" by the request for another month's delay. He thought the understanding was that the information was to be reviewed during the past month and that a recommendation to rescind or not to rescind was to be presented by the provost at this meeting. He added that all of the information on Mr. Macauley was provided to the provost.

Mr. Headlee replied that it appeared that the original dossier was perhaps not complete. Interviews of the past weeks indicated to Mr. Obear and members of the Board personnel committee that some items may not have been properly reflected in the file and some information was not validated. Therefore, since he believed in the "integrity of the system," it was worthwhile to have dossiers presented in a proper fashion in fairness to the people whose "careers are on the line" as well as to all other departments who meet university standards. If a department doesn't comply with the system, it should be "on notice" that the dossier is inadequate. Mr. Headlee stressed that the Board was not delinquent; the provost was not delinquent; an individual's career was being protected by the process. He noted that other dossiers reviewed had been meticulous.

Mr. James Green, student, stated that he was concerned that student input was being put aside.

Mr. Headlee replied that the student input was greatly appreciated, and that the Board was pleased to see the number of students who had taken the time to appear. The Board was asking that the information submitted be validated.

Mr. Roger Marz, Director of the Public Administration Program and member of the Department of Political Science, stated that his expressed judgment was that the professor under consideration was an "excellent and popular teacher," and that he was able to do some things no one else could perform. In his opinion it would not be easy to find a replacement. He said he could understand the Board's concern, and asked that they understand his concern. He noted that this issue did not relate to tenure review, but a contract renewal. Mr. Marz said since the dean of the College of Arts and Sciences and the provost "did not have confidence in my judgment," he had to resign as director of the Public Administration Program, and ultimately would try to sever his connection with the university. Mr. Marz said he deeply appreciated the Board's concern as expressed at the last meeting.

Mrs. Patricia Hartmann informed Mr. Marz that this decision had no reflection on his judgment and since he had been here 15 years, there was reliance on his decisions. This request for delay only meant the Board wished to approach the analysis of the problem in an orderly fashion with as many facts as possible in the file.

Mr. Headlee assured Mr. Marz that his appearance had a great impact on the Trustees, and they were trying to preserve the "integrity of the process."

At this point Mr. Marz stated that he wished to leave the room.

Mr. Gary McMahan, student, said that he was upset by what he perceived to be "maneuvering and face-saving" actions. He said it was unfortunate that Mr. Marz was resigning.

Mr. Saltzman stated that there is a procedure and process involved. In reviewing the dossiers, the administration and the Board are dependent on documentation. He reiterated that the original dossier substained his judgment. However, because of the student input, supplemental data and the emotional appeal, he needed to have a dossier that could be evaluated on its merits, with proper documentation, in the same form as other department dossiers. Mr. Saltzman stated that was the only way for a fair judgment.

Ms. Mary Dresbach, student, questioned the necessity for going back through the review process since three committees before the PPC review had given a very favorable recommendation. She wondered how there would be any change. Ms. Dresbach said it was very important that the students understand the process.

Mr. Obear stated that this was not the same process. Additional information is being requested from the individual and department for review by the dean and provost. Mr. Obear said there may be sufficient additional evidence in this case to support a change in the previous recommendation if the material is of the same calibre as other dossiers.

Mr. Thomas Casstevens, Chairman of the Department of Political Science, thanked the Board for its patience and understanding. He appreciated a concern for an orderly procedure. He then requested confirmation of what was being asked of the department. He stated that in preparing the dossier he could draw upon correspondence that the dean and provost received. He was to appraise it and update the file. He noted that the candidate had papers accepted for publication since the official file was created in September, and had "a piece a month" accepted. He confirmed that the revised dossier was to be submitted to the acting dean no later than March 6. It was his understanding that the updated dossier would then be reviewed by the provost and the Provost's Personnel Committee, and that the provost would make a recommendation at the next Board meeting.

Mr. Obear added that he felt that Mr. Macauley should have original responsibility for correcting and updating his vita and dossier for the department.

Mr. Matthews commented that this procedure depended upon the cooperation of all parties including Professor Macauley.

Mr. Obear said that Mr. Casstevens had informed him about the nature and reputation of the journals to which Mr. Macauley had contributed his work, and that this information is helpful and undoubtedly should be included.

Mr. Casstevens inquired if this action would require the approval of Mr. Macauley and the AAUP.

Mr. Headlee stated that the Board was operating under the assumption that it would be acceptable to these parties.

Mr. Casstevens asked if a formal acceptance was required by the parties.

Mr. Matthews stated that it would be preferable to have all of the parties concur in writing to the process.

Mr. Casstevens said he appreciated the Board's perception that this reappointment closely approximated a tenure decision. However, it was not a tenure decision, and he and others in his department viewed it as part of the probationary period and as a reappointment without tenure. He agreed with Professor Marz that the department is in the best position to make a judgment regarding reappointment of an individual. Mr. Casstevens added that events since the dossier was first filed have in his opinion validated their judgment since Professor Macauley has had four papers accepted--"one a month"--since last October, which is an extraordinary rate of acceptance for publication.

Mr. Paul Ketchum, AAUP Grievance Officer and Associate Professor of Biological Sciences, said that he was concerned about this issue. He stated that the contract may jeopardize individuals with previous experience and this was a problem that should be addressed in the next round of bargaining. However, that action would not help Mr. Macauley at this time. He said there are checks and balances in the current system and that additional information could have been requested by the review committees. He observed that perhaps the system "didn't work" in this instance. He suggested that Mr. Macauley be given a one-year extension and be reviewed next year under the C-3 provision of the AAUP contract.

Mr. Headlee said this may be a good suggestion, but that it was his understanding that the contract with the union could not be rewritten.

Mr. Matthews suggested that perhaps the matter with the union could be handled by a letter of agreement so long as it held the Board blameless.

Mr. Saltzman stated that he did not understand what would be gained. He could not recommend any such action at this evening's meeting without considerable study of the implications on the contract.

Mr. Ketchum stated that unless the Board abided by its previous recommendation, the AAUP would have to be involved with a contract exception.

Mr. John De Carlo, Secretary to the Board of Trustees and Vice President and General Counsel, reminded the Trustees and the audience that the Board had taken the action last month not to re-employ, but that the Board would be willing to look at additional information through a process coordinated by the provost.

Mr. Headlee stated that Mr. Ketchum's suggestion was another alternative which could be considered in their deliberations.

The discussion was concluded with Mr. Matthews stating that the Political Science Department, the acting dean and the provost would review this matter in accordance with Mr. Obear's recommendation.

Approval of Reappointment of CPA Audit Firm

Mr. Matthews called upon Mr. Marvin Katke as a member of the Audit and Finance Committee to make the presentation on the appointment of the audit firm.

Mr. Katke stated that the firm of Ernst & Whinney has conducted the university's audit for the past three years. He noted that Ernst & Whinney has done an excellent job, and he moved that the Board approve the following recommendation:

> That Ernst & Whinney be appointed by the Board of Trustees to conduct the audit of the university's financial statements for the year ending June 30, 1981.

The motion was seconded by Mrs. Hartmann, voted on, and approved by all of the Trustees present.

Approval of Renovation of the Institute of Biological Research Laboratories

Mr. Matthews stated that the renovation of the Institute of Biological Research Laboratories will accommodate Dr. Hitoshi Shichi, Professor of Biomedical Sciences and Acting Director of the Institute of Biological Sciences. A brief explanation of the renovation work follows:

1. Cold room addition for laboratory experiments.

2. Installation of laboratory equipment and related connections in rooms 423 and 425 Dodge Hall.

3. Minor masonry work to modify the cold room.

4. Structural base of steel to support cold room on third floor roof.

5. Light traps for light sensitive experiments.

Mr. Matthews recommended that the Board of Trustees adopt the following resolution:

> RESOLVED, That the Board of Trustees authorizes the interim president and/or the vice president for business affairs to award a contract for the renovation of the Institute of Biological Research Laboratories to the lowest qualified bidder, Sheridan Construction Company, Inc., 24519 Ann Arbor Trail, Dearborn Heights, Michigan 48127, in compliance with the policy adopted by the Board of Trustees on April 23, 1975 regarding the delegation of authority to the president for contract approvals.

Mr. Headlee moved that the recommendation be approved. Mr. Saltzman seconded the motion which was voted on and approved by all of the Trustees present.

Mrs. Hartmann moved that the meeting be adjourned. Mr. Saltzman seconded the motion which was voted on and approved by all of the Trustees present.

Mr. Matthews said that since this undoubtedly would be the last meeting he would be conducting, he wished to thank the Board members for all of their help and consideration during his term as interim president. He observed that together they had accomplished much for the university.

The meeting was adjourned at 9:30 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Richard H. Headlee, Chairman
Board of Trustees

Date ____________________