



Meeting Agenda

Call to Order – Thursday, May 9, 2024

- Time: 9:00am
- [Land Acknowledgement](#)
- Approval of [April Minutes](#)
 - Approved by Caitlyn Gregor
 - Seconded by Beth Feiten

Guest Speakers:

- Tori Arnold – Faculty Development Coordinator, OUWB
 - CEME workshops & trainings available to APs
- Caitlyn Gregor – Employee Wellness Coordinator, Recreation & Well-Being
 - Summer Health & Wellness opportunities for APs
<https://myrecwell.oakland.edu/program?classificationId=6801aae4-2ef0-4187-a12b-628b28012358>

President's Report (Cortney Heileman)

- Welcome new hires & acknowledge APs:

Transaction	FirstName	LastName	Department	Title
New Hire	Anthony	Fisher	Meadow Brook Estate	Meadow Brook Estate Assistant Manager of Facility Operations
New Hire	Maya	Georgiev	Accounting Office	Accountant
New Hire	Nathan	Knapp	Capital Planning & Design	Senior Project Manager
New Hire	Myth	Parks	Meadow Brook Estate	Visitor Services Coordinator
New Hire	Lauren	Polly	First Year Advising Center	Academic Adviser
New Hire	Ashley	Sweeney	First Year Advising Center	Academic Adviser

New Hire	Antionette	Trevino	Nursing	Director of Clinical Operations and Experiential Learning
New Hire	Mary	Wright	First Year Advising Center	Academic Adviser
New Hire	Janelle	Zora	Health Sciences	Assistant Director for Student Services, Leadership, and Engagement
Promotion	Antolin	Carrillo	Engineering & Computer Sciences	Computer Technologist
Promotion	Lori	Cicerone	Arts & Sciences	Program Coordinator
Promotion	Briana	Houle	Athletics Administration	Assistant Athletic Director for Athletic Training
Promotion	Melissa	Mondro	Library	Discovery and Electronic Resources Specialist
Reclassification	Hailey	Kirby	Athletics Administration	Director of Athletics Business and Ticket Operations
Reclassification	Chris	Reed	Oakland Center	Executive Director, Oakland Center & Student Auxiliary Services
Reclassification	Irene	Shabazz	Quality Assurance & Accreditation	Director, Academic Compliance
Reclassification	Kathy	Wolosiewicz	Eye Research Institute	Business Manager
Title Change	Patrick	Cassady	Admissions	Associate Director of Undergraduate Admissions
Transfer	Ashley	Finkley	Health Sciences	Academic Advisor

- **AP Awards**

- Award recipients will be notified the first few weeks of May
 - New AP & Rising AP award winners have already been notified

- **AP Assembly Elections**

- [VOTING is OPEN](#)
 - May 1st - May 24th: Online Election
 - [Meet the Candidates online link](#)
 - Week of June 3rd: Election results are announced
 - July 1st: Elected officials begin
- **AP Assembly Open Positions:**
 - President-Elect
 - Begins July 1, 2024 and serves a three year term
 - Secretary
 - Begins July 1, 2024 and serves a two year term
 - Member-at-Large: Community Engagement position
 - Begins July 1, 2024 and serves a two year term

- **AP Association Open Positions:** (consider running for a position & getting involved)
 - President-Elect
 - Begins July 1, 2024 and serves a three year term
 - Representatives Bands J-R
 - Begins July 1, 2024 and serves a two year term
 - Representatives Bands S-X
 - Begins July 1, 2024 and serves a two year term
 - Member-at-Large
 - Begins July 1, 2024 and serves a two year term
- Looking for 4 more APs to join a small committee to assist with the election process
 - If you are interested, please email apassembly@oakland.edu

President-elect Report (Mathew Holtz)

- AP welcome email and lunch program is ongoing
- AP Connections. If you would like to be involved please email me at mholtz@oakland.edu. This is not a mentor/mentee relationship. This is less formal and designed to just foster relationships with other APs
- Next Board of Trustees meeting is at June 28, 2024 in Banquet Room A in the OC

Past President's Report (Nic Bongers)

- 2024 Lunchtime OU Faculty & Staff Talent Show Series – hiatus until September
- Ways to recognize APs
 - [AP Shout Out](#)
 - GrEAT Recognition (offered through CARROT)
 - More information is available here: [Community Service Recognition](#)

Treasurer's Report (AnneMarie Nguyen)

- No updates at this time

Secretary's Report (Vacant)

- Be sure to submit info for the Newsletter [via our Google form](#). We prefer info a month in advance, if possible.
- [Submit an update](#) via this link on other committee or organization news that may be relevant to APs.
- Interested in joining an AP Assembly subcommittee? [Fill out this form](#) and a board member will contact you with more details.
- If you don't receive calendar invites about AP events, be sure to request access to the calendar by [filling out this form](#).
- If you have any comments or questions, please email us at apassembly@oakland.edu.

AP Association Report (Kelly Dorner, President)

Important updates from [AP Association](#) President:

- All AP Meeting
 - Virtually on June 4th from 1:30-3pm
- Fall 2024 Cheer to our Careers will be planned
 - Thursday, October 3rd – more details to come

AP Assembly Subcommittee Reports

Community Engagement Subcommittee (Amy Ring Cebelak / OPEN Member at Large position)
(This group organizes and hosts various AP events)

- Upcoming Events
 - Bring Your Kids to Work Day!
 - Thursday, July 11, 2024
 - Planning/working group has been established
 - Thank you to Adrienne Bass who has been championing this initiative and has helped us get buy-in from President Pescovitz & her cabinet. We are all excited!
 - Anticipating registration to open last week of May
 - Summer Events
 - May
 - Summer Kick Off Celebration- Tuesday, May 21, 11:30am-1:30pm
 - Ice Cream, music, games at the Clock Tower
 - Bring donations for the Food Pantry!
 - This is a slower time for donations and they are needed!
 - June
 - Walk to Coolyo with APs - Thursday, 6/27, 12pm- 1pm
 - July- Carillon Tower Family Night (Jean Ann Miller) - Friday, July 19
 - Kids activities + giveaways + face painting
 - Popsicles
 - August
 - Tree Runner Event
 - More details to come!
 - If you are interested in joining this committee, please reach out to Amy Ring Cebelak at arring@oakland.edu

Professional Development Subcommittee (Beth Feiten, Cortney Heileman) (This group organizes and hosts various PD events for AP's to benefit from)

- Upcoming AP Assembly PD Events:
 - May 2024 – event details coming soon
 - June 18, 2024 | 12-1pm | [“AP Summer Picnic”](#) (casual networking event)

- July 16, 2024 |12-1pm | [Zoom](#): “Goal Setting Fundamentals” with HR’s Jenny Farrell
- August 2024 – event details coming soon
- If you are interested in joining our Professional Development Committee, please reach out to Beth Feiten at bafeiten@oakland.edu.
- Continuing Development:
 - AAPI (Asian American Pacific Islander) ERG event
 - “Elevating Diverse Voices: The Second & Third Generations Panel”
 - May 13th |12-1pm | [Zoom](#)
 - Anti-Racism Discussion Group
 - All upcoming groups will be shared through the AP Assembly Newsletter
 - If interested in joining the planning group, please reach out to antiracism@oakland.edu

[Senate Committee Updates from AP Representatives](#)

APs serve on a variety of committees of senate committees across campus. Voice of the AP collects updates from all of them to report back to AP Assembly:

- Academic Student Success Committee - Caitlin Thayer
- ASH - Academic Standards and Honors Committee - Jackie Keith
- Budget Review Committee - Dan Arnold
 - This committee meets every two weeks to discuss and approve newly proposed academic programs.
- CDEC - Campus Development & Environment Committee - Nic Bongers, Christopher Gregory, Laura Culbert, Maria Ebner-Smith, Matthew Holtz- The Master Plan is starting to be worked on. The CDEC is not in charge of the plan but they are talking with the people who are.
- DEI Counsel - Matthew Holtz.
 - Is in Summer recess.
- Faculty DEI Committee - **Open Seat**
 - If interested in being the AP Representative for this committee, please contact apassembly@oakland.edu
- General Education Committee - Zach Barclay
- Intercollegiate Athletics Committee - Dan Arnold & Matt Prentice

- We meet monthly to discuss issues related to supporting our student-athletes. We routinely meet with coaches, physical therapists, mental health professionals, and Athletics Administration to ensure that our student-athletes are being supported.
- Planning Review Committee - Tricia Westergaard
- Student Academic Support Committee - Dan Arnold
 - We are exploring options for floating holidays and an excused absence policy for students who observe holidays not on OU's holiday calendar.
- Teaching and Learning Committee - Julie Dermidoff & Kate Huttenlocher

Employee Resource Group (ERG)

- All updates can be found in the AP Assembly Monthly Newsletter.
- If you are involved in any ERG and want to share / promote group information, please use the [AP Assembly Newsletter](#) to spread the word

AP Recognition Committee (Cortney Heileman, President)

- The president's office would like to plan an Ice Cream Social in conjunction with the Bring Your Kids to Work Day event on July 11th
- "Years of Service" recognition event may get an update next year to possibly be open to the entire OU community to participate; not just the employee being recognized and their +1
- Show your colleagues some recognition, [here](#) (thru our AP Shout-Out Form)

OU [Senate](#) Report (Mari Tilashalski and Dan Arnold, AP Senators)

- Campus Master Plan updates - next steps include idea generation, implementation, and publishing a final report. This process should not be confused with the new Strategic Plan process happening concurrently.
- Strategic Plan updates - President will approve what items move forward. Summer will be used to prep for fall semester rollout.
- Josh will send an email with a full update to the campus community when appropriate.

Share Other Events

(Open discussion) Share your upcoming Event! Share your events that other APs can attend or help spread the word!

- Employee Recreation Tours every month for employees! Register through Rec Well portal at myrecwell.oakland.edu
- August 28th – grand opening of South Foundation Hall

Good & Welfare

(Open discussion) For the good of the order.

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ADJOURNMENT

- Next Meeting is **June 12th at 9am via ZOOM only.**
- Adjourned: 9:52am

>> THANK YOU APs FOR YOUR TIME AND DEDICATION <<