

OAKLAND UNIVERSITY
ADMINISTRATIVE GROUP

August 1, 1963

PRESENT: Messrs. EKLUND, MATTHEWS, MCKAY, O'DOWD, ROOSE, SELLS,
STOUTENBURG, SWANSON, and VARNER.

ABSENT: Messrs. HOOPES, POPE, and WILDER.

Mr. O'Dowd outlined the plan for formally recognizing the August graduates. A reception will be held Sunday, August 25th, in the Oakland Center for the graduate and his parents. The Chancellor and the Dean of the University will each speak briefly to the assembled group. Faculty members, who are in town, will be invited to attend.

A program for faculty and staff members to review pertinent information and university policies and regulations will be held on Saturday, September 14, 1963, from 10:00 a.m. to 1:30 p.m. This program will be followed by a picnic which will include families. Mr. Roose, with the aid of others, will plan the recreation.

Mr. O'Dowd announced there will be a Haven Hill meeting August 20th and 21st. Chancellor Varner will discuss the format of the program when he returns.

The activities of the opening week of school was outlined by Messrs. O'Dowd, Sells, and Stoutenburg.

Meeting adjourned.