

AP Association Executive Committee
Meeting Notes
October 28, 2020
Virtual via Google Meet

Attendance: Anthony Gallina, Marie VanBuskirk, Adam McChesney, April Thomas-Powell, Maria Ebner-Smith, Patrick Cassidy, Deb Cash, Susan Hartman, Don Ritenburgh, John Cebelak, Kelly Brault and Nancy Osmialowski.

Guests: Meaghan Cole, Kelsey Zuchowicz, Ann Voorheis, Sarah Mullin, Donna Raymond, Carmen Ettiene, Kacie Cadotte, Lisa Hutchins, Denica Holzworth, Laura Christian Saims, Charlene Waldorf, Grace Wojcik, and Paula Reyes.

Approval of Minutes – September 23, 2020 minutes approved.

Treasurer's Report -No change.

OU account: \$3,256 and OU Credit Union account:\$3,183

President/ UHR Monthly Meeting Report-

- AP Manual
 - Still with the Legal Department for review
 - Should be presented at the December Board of Trustees meeting
 - AP Association would like to review the updates from Legal/UHR before it is presented at the BOT meeting.
 - AP Association has asked to receive a final copy by the end of October 2020. If not, have asked for it to be pushed back to an early Winter 2021 BOT meeting.
 - Possible changes were discussed and more information should be coming soon.
- UHR updates
 - AP Association presidents are still meeting with UHR weekly
 - Open Enrollment
 - October 19, 2020 - October 30, 2020
 - AP's contribution is rising from 5% to 10% for health insurance
 - The total cost depends on type of plan
- Other questions or concerns being heard around campus?
 - Reviewed President's email to all AP's regarding AP's health care cost contributions rising from 5% to 10%, depending on medical insurance plan.

Assembly Updates-

- Next AP Assembly Meeting: Thursday Nov.12th, 2020 | 9 - 10 a.m. online.
- December 10, 2020 AP Assembly Meeting will recognize the 2019-2020 AP Award Recipients.
- November PD Sessions offered through AP Assembly
 - November 6 10:30 a.m. - 11:30 a.m. via Zoom: Easy Digital Organization Strategies to Increase Efficiency
 - November 16 12 p.m. - 1 p.m via Zoom: Creating Inclusive Spaces for Transgender Students at OU
 - November 30 12 p.m. - 1 p.m. via Zoom: Anti-Racism Discussion Group

Work Team Updates-

Work-life balance (Goal 1)

1. Maria Ebner-Smith
2. Don Ritenburgh
3. Deb Cash
4. Patrick Cassidy
5. Marie VanBuskirk

Education (Goal 2)

1. Marie VanBuskirk
2. Stephanie J. Lee
3. Nancy Osmialowski

Communication & outreach (Goal 3)

1. Nancy Osmialowski
2. Kelly Brault
3. Susan Hartman
4. April Thomas-Powell

Community service (Goal 4)

1. John Cebelak
2. Adam McChesney
3. Anthony Gallina

Communication and Outreach Work Team Updates

- Emailed information to E-board regarding health insurance contribution to shared with fellow AP's as needed.
- Included information regarding AP Sponsored Student Fund in AP newsletter.

Work-Life balance

- Created goals for the academic year, including increasing flexibility with current FWA policy, especially with the present remote work environment.
- Would also to see an increase in training options for managers.

Education Work Team

- Work Team created goal of providing three PD sessions this academic year
 - First session was held on October 27: Emergency FMLA/FMLA presented by Eric Herrpich, Director of Benefits within UHR.
 - Second session to be held in November focused on maximizing the total OU benefit package presented by Eric Herrpich, Director of Benefits within UHR.
 - Third session to be held in January/February 2021 focused on reviewing the AP Manual changes.

Community Services Work Team

- This Work Team will send out a survey to E-board to receive feedback regarding a possible community service project.
- Goal to have a service project completed by the end of June 2021.

2020-21 AP Association Goals

- FWA: Continue to educate and advocate for flexible work arrangements
- Education: Provide education sessions to APs to learn more about benefits and resources
- Compensation: Continue working with UHR on transparency, position review, processes and reporting
- Community Service: Create one meaningful service project that assists a community in need

Next Meeting: Wednesday, November 18th, 11:30a-1p via Google Meet.