

**AP Association Executive Committee**  
**Meeting Notes**  
**June 24, 2020**  
**Virtual Meeting**

**Attendance:** April Thomas-Powell, Maria Ebner-Smith, Marie VanBuskirk, Deb Cash, Anthony Gallina, Andrea Mill, Don Ritenburgh, John Cebelak, Susan Hartman, Kelly Brault, Jean Szura and Nancy Osmialowski.

**Guests:** Adam McChesney, Pat Cassidy, Meaghan Cole, Denica Holzworth, Dennis Waters, Amy Johnson, Lee Foltz, Michael Cox, Mariuz Nowak, Ronald Mueller, Hailey Forbes, Michelle Mich, Dan Arnold, Melanie Chamberlain, Aaron Grant, Andrea Lewis, Stephanie Lee, T. Hall and Jamie Wilson.

**Approval of Minutes** - May 2020 minutes approved.

**Treasurer's Report** - No change.

- OU account: \$3,256 and OU Credit Union account:\$3,183

**Presidents / UHR Monthly Meeting Report**

- AP Manual
  - Still with the Legal department to review.
- UHR updates
  - AP Association is still meeting with UHR on a weekly basis.
  - Return to Work Update
    - Dr. Pescovitz stated at the June BOT meeting that those who can work from home will continue to do so for the foreseeable future.
    - Each department/office will need to submit a plan on what Return to Work will look like (i.e. cleaning, staffing, social distancing, ect)
    - More information should be coming within the next few weeks.
- Car Insurance changes in Michigan and how our Health Insurance influences it. -Eric Herppich. UHR Director of Compensation and Benefits.
  - Eric discussed Michigan Car Insurance and its impact on health insurance
    - AP's will need to contact Priority Health or Blue Cross to give information to auto insurance companies - OU cannot act as a go-between between the insurance companies.

**Old Business**

- All AP Meeting
  - Held virtually on June 10 and was well attended.
  - The PPT used during the meeting will be updated from UHR and will then be added to the AP Association website.
  - Some topics discussed in meeting need further attention:
    - Workshare: A number of APs have been dealing with identity theft issues regarding unemployment.
      - George Lever is working with those affected individually to assist them.

- Return to work- Dr. Pescovitz stated at the June BOT meeting that those who can work from home will continue to do so for the foreseeable future. AP Association is working on getting more information for those who will be returning.
- Current Questions/ Concerns
  - Is student employment possible to return to work?
    - This depends on the office/area and the possible plan to return to work for that individual office.
  - Flexible Work Arrangements (FWA)
    - Remote Work: The existing language for remote work possibilities as part of the FWA does not match with the current Covid-19 circumstances.
      - AP Association will submit suggestions to UHR to update this language.
  - Guest Health Screening Form
    - Is there a Health Screening Form for guests? Yes, prior to logging onto MySAIL.oakland.edu, the guest form is on a “quick link” on the right side of the screen prior to logging into MySAIL.

### **Assembly Updates**

- Next AP Assembly Meeting: July 9, 2020 | 9 - 10 a.m.online.
- Upcoming PD session: Understanding Your Tuition Benefit on June 25 at 2 p.m.
  - Register on UHR website

### **Work Team Updates**

- **Community Service**
  - Work team includes Marie Ebner-Smith, Andrea Mill, John Cebelak
  - No updates discussed at the meeting.
- **Work Life Balance**
  - Work team includes Don Ritenburgh, Marie VanBuskirk, Maria Ebner-Smith
  - No updates discussed at the meeting.
- **Performance Management**
  - Work Team includes Anthony Gallina, Kristin Rohrbeck, Deb Cash
  - No updates discussed at the meeting.
- **Education**
  - Work Team includes Nancy Osmialowski/Everyone
  - No updates discussed at the meeting.

### **GOALS**

- **2019-2020 Goals**
  - Education - Host sessions focused on benefits, compensation, and other policies.

- Community Service - Provide recommendations on how to encourage APs to participate in service to the community on campus and in the broader community.
- Compensation - Continue to recommend changes to compensation guidelines.
- Well-Being/Work Life Blend - continue to advise UHR and president on how to make OU the University of Choice