

Present: Susan Awbrey (*Chair*), Jacqueline Drouin, Zissimos Mourelatos Robert Noiva (*Co-Chair*), Claire Rammel (*Ex Officio*), Kris Condic (*Ex Officio*) Meir Shillor, Mohammad-Reza Siadat, Rajeev Singhal, Julia Smith, Jennifer Vonk

Excused: Meghan Harris, Ledong Li, Kris Thompson (Sabbatical)

Staff: Celia Knobelsdorf (Secretary)

The meeting was called to order at 1:35 PM

APPROVAL OF MINUTES

Meir Shillor moved to approve the minutes of the February 27, 2019, Graduate Council Meeting as written. Robert Noiva seconded the motion. Motion passed unanimously.

REPORT FROM THE CHAIR

Dr. Awbrey welcomed everyone to the meeting

NEW BUSINESS

A. Biology Program Modification Replacement of Bio Course

The Department of Biological Sciences responded to Council's request for enrollment information. The program is small with a fluctuation of three to eleven students enrolled at a given time.

Meir Shillor moved to approve the Biology Program Modification Replacement of Bio Course. Julia Smith seconded the motion. Motion passed unanimously.

B. Accounting Preparation of Program Review

Meir Shillor and Jacqueline Drouin were assigned to review. Council to obtain all formal documentation. Postponed until the March 27, 2019 meeting.

C. New Graduate Certificate Program in Information Security Management (ISM)

Mohammad-Reza Siadat and Zissimos Mourelatos were assigned to review.

D. Modification in PhD in Literacy, Culture & Language Doctoral Methods Courses

Jennifer Vonk and Robert Noiva were assigned to review.

E. WPH 4+1 Program

Department has not responded to request for clarification of some inconsistencies noticed in the proposal. They included student demand, was there a formal survey conducted? GPA requirements. In addition, the proposal did not clearly identify a community link or need.

F. Discussion of Final Exam Policy

Issue coming from Undergraduate level. This is a modification to a modification that was approved in November 2018. Policy gives student the opportunity to study prior to exams. Presentations, quizzes are not covered in this policy. This will bring Graduate level courses on the same policy.

Zissimos Mourelatos moved to approve the acceptance of the Final Exam Policy. Jennifer Vonk seconded the motion. Motion passed unanimously.

G. Discussion regarding moving from a 4 credit to 3 credit base

This is a University wide issue. Susan Awbrey informed the Council she will approach the Provost regarding the establishment of a Task Force to address the issue. This topic will be removed from further discussion.

OLD BUSINESS

None at this time.

GOOD AND WELFARE

A. Coordinator Workshop on Recruitment

Susan Awbrey discussed the Coordinator Workshop which was held on Friday, March 8, 2019 in the Oakland Center. Dr. Jennifer Cason from Arizona State was the speaker. The workshop addressed Recruitment, engaging the participants in discussions and activities. Council members asked if Dr. Cason's slides could be made available. Susan Awbrey will reach out to Dr. Cason.

An issue that the majority of the participants discuss was the Office of Communication and Marketing rules preventing Schools from placing information on their websites. Susan Awbrey will suggest to the Provost a meeting with John Young to discuss policies. Mr. Young will be invited to a future Graduate Council meeting.

Future workshops for coordinators will be scheduled. Claire Rammel suggested a workshop on the program Nick Jakubiak of Graduate Study and she have been working on to track students.

B. Enrollment

The Council began a discussion on the 3-4 projection for enrollment. Many are concerned with the potential recession in the future. Currently Michigan is experiencing an 18% decrease in birth rates. In addition, fewer and fewer students are enrolling. At the current time less than 35% of all individuals who receive graduate degrees are staying in the State of Michigan. Overall, graduate degrees are on the decline. Recruitment and retainment will be a focus.

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:20 p.m.