

Present: Susan Awbrey (*Chair*), Kris Condic (*Ex Officio*), Ledong Li, Robert Noiva (*Co-chair*), Claire Rammel (*Ex Officio*), Mohammad-Reza Siadat, Meir Shillor, Rajeev Singhal, Julia Smith, Kris Thompson, Jennifer Vonk

Absent: Meghan Harris, Zissimos Mourelatos

Staff: Celia Knobelsdorf (Secretary), Tina Tucker

The meeting was called to order at 1:30 PM

APPROVAL OF MINUTES

Meir Shillor moved to approve the minutes of the April 11, 2018, Graduate Council Meeting as written. Mohammad-Reza Siadat seconded the motion. Motion passed unanimously.

WELCOME

Susan Awbrey welcomed everyone to the 2018-2019 Academic Year.

INTRODUCTIONS

Participants introduced themselves.

REPORT FROM THE CHAIR

- **Fall 2018 Enrollment**
 - Grad enrollment is up 3.8% (excluding SOM)
 - New graduate students are up 0.5% for master students
 - New graduate students are up 22% for doctoral students
 - Overall student credit hours are up 0.5%
- **Student Cancellations**
 - Currently there are approximately 148 students on cancellation list
 - Of those 148 approximately 70 are returning students
- **SEM Process**
 - Strategic Enrollment as discussed at the President's Retreat in July of 2018
 - Focus on recruitment
 - Goal of 4000 graduate by 2025
 - Increase full-time graduate students from 51% to 55%
 - Increase 4+1 by 25%
 - Increase online masters by 25%
 - Increase out-of-state graduate enrollment by 10-20%
 - Increase URN by 3-5%

NEW BUSINESS

- University looking to change the end of semester examination policy. New policy to provide clarification.
- Participants to read University existing policy and revised policy in the coming week. Participants are to seek advice from their colleagues regarding the revised policy.

OLD BUSINESS

- A. **MEd in and GC in International Baccalaureate Education - Modification** - Assign Reviewers Rajeev Singhal (*or SBA representative covering for Dr. Singhal while on sabbatical Fall 2018*) and Kris Thompson

This modification will be deferred until the September 26, 2018 meeting.

- B. **Teaching English as a Second Language Endorsement (TESL) Modification** - Assign Reviewers Kris Condic and Ledong Li

Committee members had several questions regarding this modification. Questions will be sent to the Linguistics Department and the committee will await their response.

1. Add 4 credits to 20 credit TESL – Michigan Department of Education (MD) updated standards
 - Section 4.1 not addressed – plan of study not addressed. Is this a part-time or full-time program?
 - Section 6 not addressed – are any extra resources needed? “If no resources required, please provide a statement in the proposal. “An extra course requires extra resources – how will this course be taught?
 - Section 9 not addressed – an extra course (how many sections) will affect faculty workload?
 - Section 10 not addressed – when does this new requirement take place? Are all students required to take this extra course starting now?
2. At time of admission, require that approved applicants for TESL program have the equivalent of 2 semesters of foreign language study.
 - Is this a Michigan Department of Education new standard too?
3. Is this a graduate school global change? College change? School change?
4. What is the justification for this change?
5. Given the language courses at OU are offered at the 1000 and 2000 level, is this requirement a prerequisite to the TESL program as well as the MA in Linguistics degree program?

C. **Master of Art in Biology Modification** - Assign Reviewers

Meir Shillor and Jennifer Vonk

The Committee had some questions regarding this modification

1. Appears this is a removal not a modification of four credit research project.
 - Department indicates there is not enough faculty to supervise research projects.
 - Department indicates there is an increase in master level applicants.
2. Requesting the removal of the GRE requirement
 - Committee would approve if this is taken off. Committee discussed the importance of this for international students. Coordinators can waive this requirement on an individual basis.

D. **Master of Public Administration Certificate Programs Modifications** - Assign Reviewers

Mohammad-Reza Siadat (*or the next Engineering-PhD representative*) and Julia Smith

1. Graduate Certificate in Nonprofit Organization and Management
2. Graduate Certificate in Local Government Management
3. Graduate Certificate in Health Care Administration
4. Graduate Certificate in Court Administration
5. Graduate Certificate in Criminal Justice Leadership

Committee discussed these modifications and require additional information

GOOD AND WELFARE

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:40 PM