

Present: Kris Condic (*Ex Officio*), Ledong Li, Robert Noiva (*Co-chair*), Claire Rammel (*Ex Officio*), Meir Shillor, Claudia Petrescu (*Chair*), Mohammad-Reza Siadat, Rajeev Singhal, Julia Smith, Kris Thompson, Jennifer Vonk

Absent: Meghan Harris and Zissimos Mourelatos

Staff: Tina Tucker (Secretary)

Guest: Nivedita Mukherji, Associate Dean, School of Business Administration

The meeting was called to order at 1:35 PM

APPROVAL OF MINUTES

Jennifer Vonk moved to approve the minutes of the March 14, 2018, Graduate Council Meeting as written. Meir Shillor seconded the motion. Motion passed unanimously.

REPORT FROM THE CHAIR

- Most student forms are now available online.
- Graduate Study is currently in the process of making the admission process available online, which will not be through Recruiter.

NEW BUSINESS

- A. Stackable Graduate Certificates--Information provided. No policy is currently in place.
- B. **Digital Literacies and Learning Certificate – Modification** – Assigned Reviewers
Rajeev Singhal and Kris Thompson
- C. Program Review Schedule. An updated program review schedule was provided, based on the pilot program reviews. Dr. Petrescu asked the council members to read through the program reviews of Biology and Medical Physics for the next meeting. Graduate Council approval is required for completed program reviews.
- D. Outstanding Graduate Mentor Award Celebration – Wednesday, April 25, 2018 – 1:30 PM in the Nyberg Room of Kresge Library

OLD BUSINESS

- A. **Executive MBA – Modification**
Reviewers Assigned: Meghan Harris and Meir Shillor
First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

After some discussion and no recommended revisions/corrections, the proposal will be brought to the next Graduate Council Meeting for the second reading.

- B. **Graduate Certificate in Finance – New**
Reviewers: Robert Noiva and Kris Thompson
Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Nivedita Mukherji attended the meeting to address any concerns/questions of the Graduate Council regarding the Graduate Certificate in Finance New Program Proposal.

Recommendations:

- Address questions raised, in previous Graduate Council Meeting, in the proposal
- Provide syllabus and course action form for FIN5680
- Online box needs to be unmarked

Rajeev Singhal made the motion to approve the Graduate Certificate in Finance New Program Proposal with recommended revisions and corrections. Kris Thompson seconded the motion. Motion passed unanimously.

C. **MA in Communication 4+1 – New**

Reviewers: Zissimos Mourelatos and Julia Smith

Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Meir Shillor moved to approve the new Master of Arts in Communication 4+1 Program Proposal. Ledong Li seconded the motion. Motion passed unanimously.

D. **ON HOLD--Graduate Certificate in Liberal Studies - New** **Reviewer:** Ledong Li

Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for corrected/revised proposals prior to the second reading.

E. **ON HOLD--Post-Master Graduate Certificate in Liberal Studies - New** **Reviewer:** Ledong Li

Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for a corrected/revised proposal prior to the second reading.

GOOD AND WELFARE

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:45 PM