

**Present:** Kris Condic (*Ex Officio*), Meghan Harris, Zissimos Mourelatos, Robert Noiva (*Co-chair*), Claire Rammel (*Ex Officio*), Meir Shillor, Claudia Petrescu (*Chair*), Mohammad-Reza Siadat, Kris Thompson, Jennifer Vonk

**Absent:** Ledong Li, Rajeev Singhal, and Julia Smith

**Staff:** Tina Tucker (Secretary)

The meeting was called to order at 1:43PM

#### APPROVAL OF MINUTES

*Zissimos Mourelatos moved to approve the minutes of the February 14, 2018, Graduate Council Meeting as corrected. Meir Shillor seconded the motion. Motion passed with two abstentions.* (Revisions: Correct name spelling).

#### REPORT FROM THE CHAIR

- A. Graduate Council representative on the University Research Committee for a two year term: Council members agreed to Jennifer Vonk serving the next two year term, starting with Fall 2018.
- B. Attendance for events - report
  - **International graduate students meeting**
    - 8 people as of 7:36 am on 2/28/2018
  - **Graduate Student Research Conference**
    - 39 people as of 7:37 am on 2/28/2018
  - **Graduate Open House**
    - 275 people as of 7:38 am on 2/28/2018
  - **2018 3-Minute Thesis Competition**
    - 8 people showed interest
    - Deadline was 2/14
    - 0 people have submitted their PowerPoint slides to Graduate Study
    - Deadline is 3/6
  - **2018 Deans choice video competition**
    - 19 people competed the intent form as of 7:41 am on 2/28/2018
    - Deadline is 2/23
    - 0 people have submitted their video
    - Deadline is 3/29
  - **Graduate Students end of semester social party**
    - No invitation has gone out yet
    - Event is April 10
  - **Brown Bag Meetings for March**
    - **Topic of discussion: online student forms and Handshake**

#### NEW BUSINESS

- A. Graduate Certificate in Finance – New  
Robert Noiva and Kris Thompson assigned as reviewers.

#### OLD BUSINESS

- B. MEd in Higher Education Leadership - Modification  
**Reviewers:** Mohammad-Reza Siadat and Jennifer Vonk as reviewers.

**First Reading:** Debatable, amendable, but not eligible for final vote at this meeting.

Questions/Concerns of the Graduate Council:

- Need for a fully-online delivery and cohort: where the students will be recruited from, how large is the need. What happens if you don't make the numbers needed for a cohort?
- 2.3 point in the proposal is not clear. Will the online delivery be the only type of delivery or is an addition?
- Online courses offerings: who will be teaching these courses if the online cohort is an addition to the current mode of delivery of the program? How can the program sustain two cohorts, if there will be two types of delivery and two cohorts?
- What type of modifications will be done to the syllabus and to the class requirements in order for the fully-online cohort to achieve the program's learning outcomes?
- The program is listed as having 32 credits (3.1.), but the plan of study shows only 28 credits. Where are the missing four credits coming from?
- Given that all courses listed in 3.6 are 600 level, and no preparatory courses are required for this program, what happens to a student who has a bachelor in a different field than higher education? Won't that student need preparatory courses?

Dean Petrescu will invite Dr. Thandi Sule, Director of Masters in Higher Education Leadership, to the next Graduate Council Meeting to address questions and concerns.

**C. MA in Communication 4+1 – New**

**Reviewers:** Zissimos Mourelatos and Julia Smith as reviewers.

**First Reading:** Debatable, amendable, but not eligible for final vote at this meeting.

- Need a Plan of Study included in proposal
- Need completed proposal
- Admission criteria will be added to proposal

**D. Graduate Council Subcommittees Report**

Meghan Harris, of the Admissions Subcommittee, reported that the Committee now has a strategy for benchmarking and have been working on that process.

**E. Graduate Certificate in Liberal Studies - New Reviewer: Ledong Li**

**On Hold**

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for corrected/revised proposals prior to the second reading.

**F. Post-Master Graduate Certificate in Liberal Studies - New Reviewer: Ledong Li**

**On Hold**

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for a corrected/revised proposal prior to the second reading.

**GOOD AND WELFARE**

- Graduate Study received approval for two new positions:  
1) An Associate Dean, will be a national search and 2) CRM staff—to implement and support of all software.
- Banner 9 needs to be fully implemented by October, 2018.

**ADJOURNMENT**

With no further business, the meeting adjourned at approximately 2:35 PM