

Present: Kris Condic (*Ex Officio*), Manohor Das, Shaun Moore (*Ex Officio*), Robert Noiva (*Co-chair*), Claire Rammel (*Ex Officio*), Meir Shillor, Claudia Petrescu (*Chair*), Julia Smith, Kris Thompson, Jennifer Vonk

Absent: Meghan Harris, Ledong Li, Mohammad-Reza Siadat, and Wonjoo Yun

Staff: Tina Tucker (Secretary)

Guest: Laura Pittiglio, School of Nursing

The meeting was called to order at 1:30PM

APPROVAL OF MINUTES

Meir Shillor moved to approve the minutes of the November 8, 2017, Graduate Council Meeting as written. Kris Thompson second the motion. Motion passed unanimously.

REPORT FROM THE CHAIR

- New master's students are up by fifty two percent, by forty eight students.
- New doctoral students are up by three students.
- Most new graduate enrollment occurs in November and December.
- Returning graduate student enrollment is up fifteen percent.

INFORMATION ITEMS

Revised Charge of the University Research Committee:

- To encourage and promote scholarship, research, and creative endeavors among all bargaining unit faculty members of the University.
- The Committee's responsibilities include, in particular, the evaluation of applications for intramural research funds and the allocation of these funds.
- More, generally they include advising and making recommendations to the Chief Research Officer on practices and policies conducive to scholarly activity.

Revised Committee Membership of the University Research Committee:

- Reduce number of Grad Council representatives from two to one.
- Term of the one Grad Council representative to be two-years, with eligibility to serve as Chair.
- Grad Council Representative name to be forwarded to Senate Steering on or before the 15th of February of the year in which the new appointments are made.
- Include one more faculty representative in place of the previous Grad Council representative.

Graduate Student End of the Semester Social Party is scheduled for Thursday, November 30th, 5-7PM. Forty to fifty students have RSVP'd.

NEW BUSINESS

New Graduate Certificate in Liberal Studies Reviewers: Ledong Li and Wonjoo Yun

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

New Post-Master Graduate Certificate in Liberal Studies Reviewers: Ledong Li and Wonjoo Yun

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for a corrected/revised proposals prior to the second reading.

New PhD in Nursing Program Reviewers: Meir Shillor and Julia Smith

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

Laura Pittiglio attended the meeting to address any questions and concerns that the Graduate Council had with the new program proposal.

Master of Science in Information Technology Management Program Modification (MSITM)

Reviewers: Kris Condic and Julia Smith

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

After discussion, *Meir Shillor made a motion to waive the second reading of the Master of Science in Information Technology Management Program Modification. Kris Thompson second the motion. Motion passed unanimously.*

Kris Thompson moved to approve the Master of Science in Information Technology Management Program Modification as written. Meir Shillor second the motion. Motion passed unanimously.

Post-Master Graduate Certificate in Higher Education Program Modification

Reviewers: Jennifer Vonk and Meghan Harris

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

Reviewers and members had no issues with the proposal and will have the second reading and vote and the next scheduled Graduate Council Meeting.

OLD BUSINESS

PhD in Music Education Program Modification

Reviewers: Julia Smith and Jennifer Vonk

Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Waiting for department to provide a corrected/revised proposal prior to the second reading.

Ph.D. in Education: Autism Spectrum Disorders

Reviewers: Meir Shillor and Jennifer Vonk

Work in Progress: Committee working with Dr. Chaturi Edrisinha

Master of Science in Information Technology Program Modification Proposal (Name Change)

Work on Hold

GOOD AND WELFARE

No good and welfare.

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:45 PM